

Court Visitor Volunteer—Private Vehicle Mileage Reimbursement Form

| | |
|------------------|---------------|
| Visitor's Name | Vendor Number |
| Address | Phone |
| City, State, Zip | Email |

| | | | | |
|------|------|------|--------|--------|
| 1000 | 020 | 2941 | BAM | 6002 |
| Fund | Dept | Unit | Approp | Object |

| Date mm/dd/yy | Case Number | Start From | Destination | Miles Driven |
|------------------|-------------|------------|-------------|--------------|
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I declare under penalty of Utah Code Section 78B-5-705 that I traveled on official court business as claimed and that the amounts are correct and proper.

| | |
|---------------|--|
| Total Miles | |
| Rate Per Mile | |
| Reimbursement | |

Visitor
Sign here ► _____

Date

Reviewed and approved.

Sign here ► _____

Program Coordinator

Date

The court's fiscal year is from July 1 through June 30. Claims must be filed no later than 30 days after the end of the fiscal year in which the travel occurred.