



APPLICATION FOR PRESS CREDENTIALS – ALL MEDIA TYPES
ALL APPLICABLE FIELDS ARE REQUIRED!!

First Name _____ Last Name _____

Office Phone _____ Cell Phone _____

Email _____

Contact _____

Address _____

City _____ State _____ Zip _____

Media Outlet
Name _____

Circulation/
Website _____

ASSIGNMENT DESK/EDITOR CONTACT INFO

First Name _____ Last Name _____

Office Phone _____ Cell Phone _____

Please explain your Assignment in Detail

What is your assignment for covering Summer Celebration?

**Have you covered Summer Celebration before? YES or NO
If so, please describe.**

Press Access into Indiana Convention Center

A media badge (for identification purposes only) and wristband will grant you entrance into the IBE Summer Celebration Exhibition Hall and Media Room. Please note all media will need to wear a wristband for entrance into the Exhibition Hall. **You will not be permitted to enter without your wristband securely attached.**

Media Badge and Wristband Request

Name 1 _____

Name 2 _____

Name 3 _____

Name 4 _____

(Submit additional names on separate sheet of paper)

Guidelines

Email communications@indianablackexpo.com to arrange parking for live trucks. In most cases the truck operators will not require a wristband to enter the gated event areas or venues and will not require credentials. We will determine after we receive your request whether you will need additional credentials for truck operators. For other concerns regarding multiple crews, etc, please note in the assignment coverage message box above.

If you do not know the specific name of the reporter/photographer on assignment, please indicate a generic title in the request. We must receive a schedule in advance for requested live broadcasts. **Please submit this schedule no later than July 5, 2013.** With a small staff, we want to limit the number of credentials distributed onsite. The more info we have in advance, the more prepared we will be to help you obtain what you need.