

MINUTES OF THE GREENFIELD BOARD OF HEALTH MEETING HELD AT THE GREENFIELD CITY HALL ON THURSDAY, JANUARY 9TH, 2014 AT 7:00 PM.

1. Meeting called to order @ 7:01 P.M.

ROLL CALL:

Alderson Pam Akers	Excused
Darren J. Rausch, MS, CPH	Present
Andrew Martinez, Phar.	Excused
Allen Owen, D.D.S.	Excused
Mary Kitten, R.N.	Present
Luanne Wielichowski, R.N.	Excused
Leon A. Saryan, Ph.D.	Present
Cindy Leranath	Excused
Richard Dettmann, Ph.D, M.Ed.	Excused

2. **A motion was made by Leon Saryan, seconded by Allen Owen, to approve the minutes of the November 14th, 2013 Board of Health meeting. The motion carried unanimously.**

3. **Citizen Commentary** – Citizens present are here to discuss agenda item #4, related to the Keeping of Animals within City Limits.

4. Mr. Rausch provided a brief overview of the current Greenfield Municipal Ordinance 12.11(5) that states “no person shall harbor, raise or possess within the City, either temporarily or permanently, any bees, fowl, cows, cattle, horses, sheep, swine, goats, chickens, rabbits, ducks, turkeys, geese, pigeons or any other domesticated livestock.” The current verbiage allows for such animals when “approved by the Health Officer for educational purposes, a circus or similar recreational events,” and precedent exists when animals were allowed for live nativity scenes and a magic show at the Greenfield High School PAC over the past several years. The BOH has addressed this Ordinance several times over the years, most recently related to ducks in 2009 and honey bees in 2010; pot-bellied pigs and wolf-dog hybrids were also addressed by the Board.

Discussion and Decision
Related to Keeping of
Animals within City
Limits, Chapter 12.11(5)

The current situation before the Board of Health this evening is from the Milan family (10470 W Norwich Ave) related to the chickens they have been keeping at their residence. As background, the Health Department learned of this from an anonymous letter in early November. Mary Kapelis, Environmental Health Specialist, conducted an inspection and delivered an Order on November 20, 2013, stating that the chickens were in violation of Ordinance 12.11(5) and the chickens needed to be removed from the property by December 31, 2013. Mrs. Milan contacted the Health Officer twice in December and sent an email in early January asking for this Order to be appealed.

Mark and Jeanne, and their son Chad Milan, addressed the Board of Health about keeping of chickens at their residence. They were unable to find an ordinance regarding chickens, and they had assumed they were allowed to keep

chickens in the city since there is a permissible ordinance in the City of Milwaukee. They currently have a small coop next to the house and believed it would be a good learning experience for the children in the neighborhood. They also checked with the

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neighbors and they have been supportive of the Milan's keeping the chickens. The chickens are all female and there are no roosters, therefore they are quieter.

One of the Board members asked if there is a list of municipalities that do allow chickens. Mr. Rausch stated Milwaukee, Wauwatosa, and Franklin allow chickens. Chickens have been discussed in the Shorewood area as well, but were not approved by the Common Council.

Discussion ensued regarding the factors to consider, including the number of chickens per square foot, how to house the chickens, concerns of predators, and so on. Dr. Saryan suggested the option to use this as a trial period of six months. The Board of Health could come together in July and discuss what occurred during the trial period. The Board can then ask has it been a nuisance, have there been complaints, has this gone well? Mr. Rausch stated there are two ways to do it: Grant an exception for this family for six months or change the ordinance, which is a time consuming process.

Mr. Saryan proposed the Milan family will be allowed the five chickens they currently have for a six month trial period. The Board of Health would come back to review this in July. In the meantime, Mr. Rausch will research the other municipalities that allow chickens, such as Milwaukee and Wauwatosa. Discussion regarding hosting neighborhood meeting was also considered. Mr. Rausch added an addendum that this motion, if made, would ultimately need support from the City Attorney so any motion this evening would depend upon his viewpoint. All Board members agreed that the City Attorney would weigh in and have the final say related to this potential motion.

A motion was made by Leon Saryan, and seconded by, to grant the Milan family a trial period of housing chickens. All in Favor: Leon Saryan, Allen Owen, and Darren Rausch. All Opposed: Andrew Martinez, Mary Kitten.

5. Mr. Rausch addressed the Board reminding them that recent changes to Vaccine for Children eligibility and the elimination of federal 317 funds have changed the landscape for local health department immunization programs. While still an important program, the number of clients has decreased by half in Greenfield alone and more in other areas depending on the socioeconomic indicators. The silver lining is that insurance programs are mandated by Affordable Care to cover the cost of immunizations, and therefore the immunization rate should remain high for those clients with a "medical home" though we won't realize this until data is assessed a few years out.

Discussion related to Agreement with Hales Corners Health Department for the Provision of Immunization Services

Additionally, changes to the Vaccines for Children program requirements are strongly addressing "vaccine wastage." While vaccine wastage was very uncommon in Greenfield over the years, this happens occasionally and is more likely to occur when the number of clients is so low.

Locally, the Hales Corners Health Department has not been ordering vaccine for nearly a year. If vaccine is purchased, it typically is packaged in units of ten. If Hales Corners only sees three people, their department is then responsible for paying for the unused vaccine. Recently, Hales Corners has been getting doses from another department when an immunization appointment is made. This process has

become tedious and unnecessary following the recent legal opinion of their Village Attorney.

The Hales Corners Village Attorney agreed with the current language in Wisconsin Administrative Code Chapter 140 that states “a local board of health may contract or subcontract with a public or private entity to provide public health services.” In addition, the village attorney concludes that the required duties of a local health department “may be performed though the contracting of such duties to, with and between or among other local health departments.” The Health Officer for the Hales Corners Health Department has contacted Mr. Rausch, and the Greenfield Health Department would provide immunization services to the clients Hales Corners currently serves.

At this time, the State Immunization program is aware the Hales Corners is interested finding a department to subcontract with. Mr. Rausch is bringing this information before the Board of Health for approval, at which time the Hales Corners Board of Health would meet to give the Health Officer the opportunity to proceed. Mr. Martinez asked if the Hales Corners Attorney and Greenfield Attorney agree that this is an appropriate adjustment. Mr. Rausch said the attorneys will get together and draft an agreement that each department agrees upon.

This is just a discussion during this meeting and no motion was required. Mr. Rausch wanted to bring this forward to the Board of Health so the next steps may be made to move forward on this agreement. The Board of Health members all agreed that they agreed this was a positive move to continue to provide service to community members. Mr. Rausch said when there is a draft agreement, this item will be brought back to the Board of Health for approval.

6. Mr. Rausch stated that this agenda item was brought back —to the Board because there wasn't a full approval process of potential Weights and Measures fee increases at the September meeting. The Health Department took over this program with the 2013 City budget, and at least one BOH member requested a review of fees. Research indicates that it has been a very long time since fees were increased.

Discussion and Decision
Related to Weights and
Measures Fees

Darren briefly summarized an email from Dan Koralewski about time of inspection. Mr. Koralewski stated it could take a half hour up to an hour per pump or scale. He stated it depends on what is required of him depending on each different pump or scale. At the current rates, the city is not making any money in this program.

Darren shared a list of fees from area Weights and Measures programs and their calculated averages. In all cases the Greenfield fees were lowest and he proposed to the Board a set of new fees to become effective after April 1, 2014. While the proposed increases only modestly increase program revenue (~ \$3,000) it will assure the program will be budget positive.

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The Board agreed that this should be revisited each year, so to make sure the fees are consistent with the work being done through the Weights and Measures program.

A motion was made by Leon Saryan, seconded by Mary Kitten, to approve the fee increases for the Weights and Measures program. The motion carried unanimously.

7. Mr. Rausch received a letter from the Franklin Health Department dated November 27th, 2013 requesting out of the contract for the intergovernmental Sanitarian Specialist. Mr. Rausch stated this may be premature, due to the fact that nothing is final, but he wanted to bring it to the Board.

Informational Item Related to Intergovernmental Sanitarian Specialist

The Franklin Common Council created the position, updated the salary, and approved hiring of a 0.6 full-time equivalent Environmental Health Specialist in the 2014 budget. Angie Beyer, currently in the position but sub-contracted to Franklin, has applied, has completed the pre-employment physical, and is awaiting a final job offer from Franklin. Though the contract stipulates a 90-day “out clause” Mr. Rausch has agreed to a separation within two weeks of Mrs. Beyer’s final job offer and submission of a resignation letter. The Board agreed that allowing Mrs. Beyer to separate two weeks after a resignation letter.

Mr. Rausch summarized the successes and benefits to this position over the past three years.

8. Mr. Rausch summarized the 2014 departmental grants and discussed the interrelationship between the grants, essential services in public health, community health improvement plan, Health Officer annual goals, and more. Though a tangled web, there is really an interconnectedness between all of these pieces and it is important for the Board and department staff to understand and leverage the connections.

Information Item Related to 2014 Departmental Grants

The Health Department will continue to have the grants from previous years, including: Immunization, Lead, Maternal and Child Health, Prevention, Focus A, CRI. The department applied for a QI grant and an Accreditation Support grant. The department was unable to secure the Accreditation Support grant, but did receive the QI grant, which will focus on the EBT program at the farmers market.

Mr. Rausch shared grant objectives for 2014, and stated he would share this via email with the Board members.

9. Mr. Rausch stated there was no need for closed session tonight.

Closed Session

10. The Board did not go into closed session; therefore, there was no need to reconvene into open session.

Adjournment from Class Session

11. Mr. Rausch shared the 2013-14 WPHA-WALHDAB Legislative grid and led a brief discussion of pending legislation. Luanne Wielichowski mentioned

Public Health Legislative Updates

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the high-proof alcohol legislation that is advancing, and Darren had shared the link from the Milwaukee Journal Sentinel with Board members last week. With the Board's blessing, Darren intends to submit a request to the WPHA-WALHDAB Public Affairs Committee to consider support of this legislation as it moves forward.

12. Mr. Rausch announced that he was selected to be a member of the study team that has received funding to look at shared services within Wisconsin health departments. This position will participate in the design and analysis of research conducted to determine what successful models exist within the State related to shared programs and services. Additionally, Darren continues to work on the project abstract and proposal for the research grant to study the benefits of computerized environmental health licensing and inspection systems; he anticipates submitting the proposal, developed in collaboration with a professor from the UWM Zilber School of Public Health, in late February.

Public Health Research

13. Mr. Rausch stated he will have a year-end report for the Board members in the March meeting.

Executive Officer's Report

Mr. Rausch also spoke regarding the recruitment process for a part-time Public Health Nurse. He interviewed five, and stated it was one of the best applicant pools he has had in recent years.

14. *Chairperson's Report* – None

15. *Aldersperson's Report* – None

16. *Miscellaneous Board Member's Report* – None

17. *Items for Future Agendas:*

- a. Health Officer Evaluation
- b. Hales Corners Health Department Agreement
- c. Update on Chickens

18. **A motion was made by Allen Owen, seconded by Mary Kitten, to adjourn the meeting at 8:52 PM. The motion carried unanimously.**

Adjournment