

It's
**NOT
TOO
LATE**
to register.

ACCT 100, Accounting Fundamentals

Sect. 01, Mon & Wed, 11:00 am - 12:50 pm

Begin Date: 9/24/12 End Date: 12/14/12

This course is designed to promote success in ACCT 101 with an emphasis on the financial statements, accounting cycle, special journals and ledgers, adjustments, accounts receivable and accounts payable, bank reconciliation, inventories, and depreciation. This course is recommended for non-business majors and small business managers.

Instructor: Staff

AF AM 100, African American Studies (IAI: HS 900)

Sect. 02, Tue & Thur, 9:00 am - 10:15 am

Begin Date: 9/17/12 End Date: 12/14/12

African American Studies surveys the history and culture of African Americans that introduce students to foundational information on the humanistic approach in the study of African American heritage, life, struggles, tragedies and successes. The course will consider language, literature, the fine and performance arts, historical analyses, religion, philosophy, and the

humanities in African American rich heritage. Successful completion of formal writing assignments is necessary for completion of the course.

Instructor: Staff

ANTHR 120, Intro to Physical Anthropology (IAI: S1 902)

Sect. V1

Begin Date: 9/17/12 End Date: 12/14/12

This provides an introduction to physical anthropology, with a primary focus on human evolution. It includes elements of evolutionary biology, genetics, paleoanthropology, archaeology, and the study of non-human primates. We will discuss the methodology of physical anthropology, the fossil record and archaeological evidence for hominid biology and behavior, and the variation found in modern human populations.

Prerequisite: eligibility for ENGL 101

Instructor: Reilly

ART 199, Topics in the Fine and Applied

Arts: Art Bazaar

Sect. Y1, Wed, 5:00 pm - 7:00 pm

Begin Date: 10/15/12 End Date: 12/7/12

This class provides the student an opportunity to engage in a comprehensive study of topics dealing with studio and/or non-studio issues in the fine or applied arts. The course requires no prior depth of knowledge, but it is expected that the student has demonstrated a special interest in the topic. Repeatable two times.

Instructor: Staff

AUTO 102, Electrical Systems

Sect. 01, Mon, Tues, Wed, & Thur,

12:00 pm - 4:40 pm

Begin Date: 9/12/12 End Date: 10/25/12

This course is for students with basic automotive and/or electrical knowledge. It covers operations and principles of the electrical and electronic components in

the automobile. Students will also learn practical applications in the basic diagnosis and repair of automotive electrical systems. Topics include batteries, electrical and electronic devices, AC and DC charging systems, ignition systems, instruments and accessories, and troubleshooting.

Instructor: Happe

BUS 260, Hospitality Nutrition

Sect. 01, Tue & Thur, 2:00 pm - 4:50 pm

Begin Date: 10/15/12 End Date: 12/14/12

Section V1

Begin Date: 10/15/12 End Date: 12/14/12

Hospitality Nutrition includes a study and application of nutrients, carbohydrates, lipids, introduction to protein, vitamins, water, minerals, nutritional menu planning for the life cycle and for weight management, menu planning for vegetarians and for better health, nutritious menu planning and recipe development, and marketing nutrition in the food service management industry.

Instructor: Ashby, K

CA 105, Culinary Fundamentals

Sect. 01, Mon & Wed, 8:00 am - 1:20 pm

Begin Date: 10/15/12 End Date: 12/14/12

Section 02, Mon & Wed, 5:00 pm - 10:20 pm

Begin Date: 10/15/12 End Date: 12/14/12

This course is a study of the fundamental elements of the food service industry, including terminology, equipment identification and usage, information regarding types of foods and trends in the industry, and basic preparation techniques. Students will break down and operate kitchen equipment and learn and use the following: cookery methods, product identity, soups, stocks and sauce, and the function of production kitchen. Students will also be taught culinary math and its application to yields and recipe costs.

Prerequisite: CA 150 and Bus 101

Instructor: Rogiers, R

CA 200, Meat, Poultry and Fish

Sect. 02, Tue & Thur, 5:00 pm - 10:20 pm
Begin Date: 10/16/12 End Date: 12/14/12

This class focuses on the identification of wholesale and fabricated cuts of beef, pork, veal, and lamb and the recognition of various types of poultry and fish. It includes the study of the fundamental principles regarding meat, poultry, and fish preparation.

Prerequisite: CA 115
 Instructor: Tucker, B

CA 230, International Cuisine

Sect. 01, Tues & Thurs, 8:00 am - 1:30 pm
Begin Date: 10/16/12 End Date: 12/14/12

This course reinforces knowledge of tools, equipment, vocabulary and theories learned in other courses and provides the student with the exposure to cooking methods, procedures and ingredients used in international cuisines. The student will explore the cooking of Europe and the Mediterranean along with Asian cuisine and cuisines of the Americas.

Prerequisite: CA 115
 Instructor: Rogiers, R

CIS 101, Computer Literacy

Sect. 02, Mon-Fri, 5:30 pm - 8:30 pm
Begin Date: 9/24/12 End Date: 9/28/12

Sect. 03, Mon-Fri, 3:00 pm - 6:00 pm
Begin Date: 10/29/12 End Date: 11/2/12

Sect. 04, Mon-Fri, 5:30 pm - 8:30 pm
Begin Date: 12/3/12 End Date: 12/7/12

Computer Literacy provides the student with a brief overview of basic computer concepts and hands-on learning for students who are new to the use of a computer and the Internet. Topics will include basics of the following: PC navigation, PC hardware and software, logging on to a network, accessing e-mail, use of the Internet, use of a course management tool, downloading and uploading files, and how to use an online library database. Students are not charged tuition or fees for this course.

Instructor: Staff

COMM 101, Public Speaking

(IAI: C2 900)

Sect. V3

Begin Date: 10/15/12 End Date: 12/14/12

Students are instructed in fundamentals of public speaking situations and students are provided with an opportunity to build poise and confidence through practice. Units of study include listening, communication theory, informative and persuasive speaking, argument building, and electronic presentations.

Prerequisite: eligibility for ENGL 101
 Instructor: Stephens

ED 999, Illinois Basic Skills Test**Preparation**

Sect. 01, Mon & Wed, 1:00 pm - 3:00 pm

Begin Date: 10/15/12 End Date: 12/14/12

This class is based on the Illinois Basic Skills Test framework and is designed to prepare prospective teachers to take and pass the Illinois Basic Skills Test (IBST) by refreshing and/or improving skills and abilities required in the areas of Reading, Language Arts, Writing, Mathematics, and Test-Taking Strategies. Students should possess basic computer skills.

Instructor: Staff

ENGL 090, Reading + Study Skills 2

Sect. 05, Tue & Thur, 10:30 am - 12:20 pm

Begin Date: 9/24/12 End Date: 12/14/12

This course is designed to develop college-level reading comprehension, vocabulary and study skills. The focus is on comprehending main ideas, supporting details, organizational patterns and vocabulary in context, as well as increasing reading rate. Critical reading/thinking skills are introduced. This course may be computer enhanced.

Prerequisite: "C" or better in ENGL 088 or satisfactory placement score
 Instructor: Palmer, P

ENGL 097, Developmental Writing 2

Sect. 11, Mon & Wed, 10:00 - 11:50 am

Begin Date: 9/24/12 End Date: 12/14/12

This class prepares students for classes in which college-level writing is required. The course reviews mechanics and grammar basic to all writing and requires intensive practice in construction of sentences,

paragraphs, and short essays. Much of the writing is done in a supervised laboratory setting. This course may be computer enhanced.

Prerequisite: "C" or better in ENGL 095 or satisfactory placement score
 Instructor: Frye, L

ENGL 101, Composition 1 (IAI: C1 900)

Sect. 18, Mon & Wed, 5:30 pm - 7:00 pm

Begin Date: 9/11/12 End Date: 12/14/12

Sect. V3, Begin Date: 9/26/12 End Date: 12/14/12

ENGL 101 is a basic course in college writing. Students write and revise essays using a variety of rhetorical methods. Through extensive writing and careful reading, students cultivate their ability to think critically and improve their ability to compose acceptable and effective academic papers. Special attention will be paid to persuasive writing.

Prerequisite: one of the following: 1) "C" or better in English 090 and/or 097; 2) satisfactory score on the ACT (English and Reading) or SAT (Verbal); 3) satisfactory placement scores; or 4) evidence of equivalent competencies
 Instructor Section 18: Hughes
 Instructor Section V3: Gallagher

ENGT 251, CNC Milling

Sect. 01, Mon-Thur, 1:00 pm - 2:50 pm

Begin Date: 10/15/12 End Date: 12/14/12

This is an advanced course covering the programming, setup, and operation of a CNC milling machine to create a variety of parts. Topics include an advanced use of the various functions of the machine's controller, and advanced skills and knowledge of tooling and machine setups. CNC programming techniques and machine setup will include roughing, finishing, profiling, pocketing, and drilling and tapping. Job setup sheets will be created utilizing the part print. Machine capabilities will be utilized in both a production and job-shop environment. The students will CNC machine a major metal working project requiring the use of all the equipment in the machine shop.

Prerequisite: ENGT 104, ENGT 150, ENGT 151
 Instructor: Daum

HIST 101, United States to 1877

(IAI: S2 900)

Sect. V2

Begin Date: 10/15/12 End Date: 12/14/12

This course covers the development of the United States from the colonial era through the Reconstruction period after the Civil War. Particular attention is given to the founding of the Colonies, Puritan thought and culture, Anglo-French rivalry, the political and economic background of the War of Independence, the formation of the American government, the Federalists, the Jeffersonians, the settlement of the West, Jacksonian democracy, "Manifest Destiny," sectional issues, the Civil War, and Reconstruction.

Prerequisite: eligibility for ENGL 101

Instructor: Austin

HIST 112, European Civ: The Modern Era (IAI: S2 900)

Sect. V1

Begin Date: 10/15/12 End Date: 12/14/12

HIST 112 examines the impact of intellectual, artistic, technological, and political developments from the rise of absolutist monarchies in the 17th century to the present day. Particular emphasis is given to the Enlightenment, Liberalism, the growth of Nationalism, the Industrial Revolution, Imperialism, World Wars I and II, and the decline of Colonialism. Attention is also given to major artistic, musical, and literary trends.

Prerequisite: eligibility for ENGL 101

Instructor: Kocher

HLTH 040, Nurse Assistant Competency Skills Assessment

Sect. 01, (Health Lab)Thur-Fri,
9:00 am - 1:15 pm

Begin Date: 12/6/12 End Date: 12/7/12

(Clinical) Mon, 7:00 am - 3:30 pm

Begin Date: 12/10/12 End Date: 12/10/12

This class is designed to assess the basic nursing skills of a certified nursing assistant who has not worked for a period of eight hours during 24 consecutive months as a CNA, performing nursing assistant duties for monetary compensation. This course will determine if the student is competent in the Illinois Department of Public Health (IDPH) identified skills prior to

reporting to a clinical site with a trained and IDPH approved competency evaluator.
Instructor: Miller, J

HLTH 110, Cardio Pulmonary

Resuscitation

Sect. Y4, Thur, 4:00 - 6:00 pm

Begin Date: 10/9/12 End Date: 11/8/12

This class will train students for Basic Life Support (BLS) Health Care Provider CPR Certification according to Emergency Cardiac Care Guidelines established by the American Heart Association. Performance skills must be passed for barrier devices, AED Training, Adult - One Rescuer CPR, Adult - Two Rescuer CPR, Adult - FBAO Management: Conscious, Adult - FBAO Management: Unconscious, Child - FBAO Management: Conscious, Child FBAO Management: Unconscious, Infant CPR, Infant FBAO Management: Conscious, and Infant FBAO Management: Unconscious. This course may be repeated. A student may enroll in and receive credit for this course a maximum of three times to renew certification.

Instructor: Minton, M

HLTH 297, Advanced Topics in Healthcare - Advanced Cardiac Life Support

Sect. Y1, Thur, 8:00 am - 12:00 pm

Begin Date: 10/4/12 End Date: 10/25/12

HLTH 297 enables the student who is or has been enrolled in a health professions course or who is a graduate of a health professions program an opportunity to explore a topic of special interest in health care. Students will build on prior learning and apply knowledge and concepts learned in other courses as they explore new/expanded topics. A student may enroll in and receive credit for this course up to four times to have an opportunity to emphasize a different area during each enrollment.

Instructor: Riedell, M

HVAC 102, Refrigeration Applications

Sect. 01, Mon-Thu, 10:00 am - 2:40 pm

Begin Date: 9/10/12 End Date: 9/27/12

Sect. 02, Mon & Wed, 5:30 pm - 9:00 pm

Begin Date: 9/10/12 End Date: 9/27/12

This course concentrates on applying the

fundamentals learned in Refrigeration Fundamentals. Emphasis is on refrigerant recovery, pressure testing, evacuation, proper system charging, and acquisition of certification in the E.P.A. Section 608 refrigerant management laws.

Prerequisite: HVAC 100 or concurrent enrollment

Instructor: Hudson, J

HVAC 106, Refrigeration Applications

Sect. 1, Mon-Thu, 10:00 am - 2:40 pm

Begin Date: 11/12/12 End Date: 11/29/12

This class concentrates on the identification, utilization, and appropriate application of common hand and power tools used in the HVACR industry. Emphasis is on the proper piping design and the application of tools when working with tubing, pipe, fittings, bends, and multiple assembly techniques.

Instructor: Hudson, J

HVAC 130, Electricity Fundamentals

Sect. 01, Mon-Thu, 10:00 am - 2:40 pm

Begin Date: 10/1/12 End Date: 10/18/12

This course analyzes the application of electron theory; DC/AC fundamentals; electrical quantities; OHM's Law; magnetic principles; solenoids; meter usage; power generation and distribution; wiring systems and materials; transformers and relays; schematic diagram development; and the development of a diagnostic plan for HVACR electrical equipment.

Instructor: Hudson, J

HVAC 132, Control Applications

Sect. 01, Mon-Thu, 10:00 am - 2:40 pm

Begin Date: 10/22/12 End Date: 12/14/12

This class covers control construction, operation, and applications; and the development, wiring, and troubleshooting of control schematics for basic HVACR systems. Pneumatic motors & controls are also covered.

Prerequisite: HVAC 130

Instructor: Hudson, J

HVAC 204, Commercial Refrigeration

Sect. 01, Tues & Thur, 5:30 pm - 9:00 pm
Begin Date: 10/16/12 End Date: 12/11/12
emphasizes medium and low temperature refrigeration systems and equipment used in commercial applications (e.g., walk-in coolers/freezers; supermarket rack refrigeration; ultra-low temp freezing systems; and ice making systems). Emphasis is on the diagnosis and repair of these systems.
Prerequisite: HVAC 202 or concurrent enrollment
Instructor: Staff

HUMAN 100, Introduction to the Arts**(IAI: HF 900)**

Sect. 01, Mon, Wed & Fri,
11:00 am - 12:50 pm
Begin Date: 9/17/12 End Date: 12/14/12
Introduction to the Arts examines types of art such as music, film, theater, painting, sculpture, literature, and architecture as illustrating the values, capacities, and achievements of human beings. Various approaches to viewing, discussing, and writing about the arts are stressed.
Prerequisite: Eligibility for ENGL 101
Instructor: Schroeder

MATH 110, Concepts of Mathematics**(IAI: MI 904)**

Sect. 03, Mon, Tues, Thurs & Fri,
1:00 pm - 2:10 pm
Begin Date: 9/17/12 End Date: 12/14/12
This class provides an overall view of mathematics for students whose primary interests are not in engineering or the physical sciences. The course is designed to fulfill general education requirements. It is not designed as a prerequisite for any other college mathematics courses. The course focuses on mathematical reasoning and the solving of real-life problems, rather than on routine skills and appreciation. Three or four topics are studied in-depth, with at least three chosen from the following list: geometry, counting techniques and probability, graph theory, logic/set theory, mathematical modeling, mathematics of finance, game theory, linear programming, and statistics. A graphing calculator is required.

Prerequisite: all of the following: 1) MATH 098 with a "C" or better grade or satisfactory score on the mathematics placement exam, 2) MATH 095 with a "C" or better grade or one year of high school geometry, and 3) eligibility for ENGL 101
Instructor: Phillips

MUSIC 180, Non-Western Music**(IAI: F1 903N)**

Sect. 01, Tue & Thur, 10:00 am - 11:15 am
Begin Date: 9/17/12 End Date: 12/14/12
This class explores the basic elements of music (melody, rhythm, harmony, and form) and perceptive listening as they relate to non-Western music. The music culture of non-Western societies is examined. This meets the non-western course requirements.
Instructor: Staff

OTK 101, Keyboarding Speed and**Accuracy**

Sect. Y1, Mon and Wed, 6:00 pm - 7:50 pm
Begin Date: 10/15/12 End Date: 12/7/12
This class is designed to improve speed and accuracy on 1- to 5-minute timed writings using the touch-keying technique. Skill level range is 20 to 50 plus WAM. Students entering this class must have previously developed minimal keyboarding proficiency. There will be no keyboarding presentation.
Prerequisite: touch-keyboarding skills of 20 net words a minute
Instructor: Threewit

P DEV101, Seminar in College and Life Skills

Sect. 01, Tue & Thur, 11:00 am - 12:15 pm
Begin Date: 10/4/12 End Date: 11/15/12
This seminar provides motivation, access to inner resources as well as college and community.
Instructor: Staff

P ED 110, Personal Fitness

Sect. 03, times arranged with instructor
Section 04, times arranged with instructor
Contact instructor at sbroyles@richland.edu or 875-7211, ext. 240 prior to Oct. 15 for orientation dates and times.
Begin Date: 10/15/12 End Date: 12/14/12

This is a class designed to emphasize the student's body development based on his or her abilities and fitness goals. The course uses stationary bicycles, treadmills, and stairclimbers along with universal weight machines and free weights. Repeatability - three times.
Instructor: Broyles, S

PSYCH 110, Introduction to Psychology (IAI: S6 900)

Sect. 05, Mon & Wed, 2:00 pm - 4:15 pm
Begin Date: 9/17/12 End Date: 12/14/12
Introduction to Psychology examines major psychological approaches to the study of human behavior and mental processes. It includes topics on the biological bases of behavior, learning, motivation, personality, stress, mental illness, memory, and perception.
Prerequisite: eligibility for ENGL 101
Instructor: Morrell

SOCIO 110, Introduction to Sociology (IAI: S7 900)

Sect. 06, Mon & Wed, 1:00 pm - 3:15 pm
Begin Date: 9/17/12 End Date: 12/14/12
This course teaches basic perspectives and methods of sociological inquiry, the relationships between humans, their society and their culture, and the concept of social organizations.
Prerequisite: eligibility for ENGL 101
Instructor: Staff