



Checklist for Directions for Signs of Safety Pre-hearing Conferences (Referral Mention)

1. There will be a Signs of Safety pre-hearing conference on _____ at _____
2. The people who will come to the Signs of Safety pre-hearing conference are:
 - CPFS Caseworker:
 - CPFS Team Leader:
 - CPFS Lawyer:
 - Mother:
 - Mother's Lawyer:
 - Father:
 - Father's Lawyer:
 - Other family members:
 - Children:
 - Child Representative:
 - Agencies Involved:
3. Violence Restraining Order (tick box) Yes No
Protected Person(s):
Bound Person(s):
(Nominate Party) _____ to provide copy of Violence Restraining Order to Legal Aid WA by 4pm
on _____
4. CPFS to give a copy of its conference outline to the parties and the Child Representative by 4pm
on _____ (10 days prior to the conference).
5. The respondents to give a copy of their conference outline to the parties and the Child
Representative by 4pm on _____ (3 days prior to the conference).
6. The child representative to give a copy of the Child Representative's conference outline to CPFS
and to the parties by 4pm on _____ (3 days prior to the conference).
7. The addresses to send the documents to are:
 1. CPFS lawyer: PO Box 6131, EAST PERTH WA 6892. Fax 9325 3830. Phone:
 2. Respondent 1: _____ Phone:
 3. Respondent 2: _____ Phone:
 4. Child Representative: _____ Phone:
(or Client Services – Assessing Section, Legal Aid WA, GPO Box L916, PERTH WA 6842).
8. Convenor to report to the Court by _____
9. Matter adjourned to _____ for mention.