

MINUTES OF THE CHARTER REVIEW  
COMMITTEE, CITY OF HALLANDALE BEACH,  
FLORIDA, HELD ON FRIDAY OCTOBER 7, 2011  
AT 1:00 P.M., CITY COMMISSION CHAMBERS  
400 S. FEDERAL HIGHWAY HALLANDALE  
BEACH, FL 33009

**1. CALL TO ORDER**

Chair Musto called the meeting to Order at 1:02 PM

**2. ROLL CALL**

ROLL CALL SHEET

Committee Members:

Gerald Dean, absent arrived at 1:04 PM

Leo Grachow, Present

Joe Johnson, Present

William Julian, Present, left at 2:00 PM

Marc Pomerantz, Present

Alternate Member:

Alicia Moreno, Absent on planned family vacation

Vice Chair:

Andrew Markoff, Present

Chair:

Anthony Musto, Present

Committee Attorney:

Susan Churuti, Present

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC PARTICIPATION**

No Public Participation

**5. CHAIR'S REPORT**

The Chair discussed the Districting Expert, Mr. Kurt Spitzer and said the possible costs are usually \$10,000.00 but that he could be contracted for around \$7,500.00 and possibly less. He stated that he would discuss the amount with the City Manager. The Chair decided that this matter would be discussed at the next meeting.

**6. PRESENTATION TO CRC COMMITTEE BY FLORIDA LEAGUE OF CITIES**

Lynn Tipton of the Florida League of Cities gave a presentation to the CRC Committee. She discussed the history of City Charters in Florida. She discussed the Florida Constitution and

the City Charter. She gave a Power Point Presentation which is attached to this copy of the minutes. The topics are shown below and she discussed:

**Municipal Governments in FL**  
**Charter Contents**  
**Legislative Body**  
**Types of Councils/Commissions**  
**Term Limits**  
**Charter Officers**  
**Forms of Government**  
**Charter Reviews**  
**Hallandale Beach Comparisons**  
**Questions and Discussion**

During the presentation Ms. Tipton did take questions and further discussion from the CRC Committee Members.

## **7. ADJOURNMENT**

**MOTION BY COMMITTEE MEMBER GRACHOW SECONDED BY COMMITTEE MEMBER POMERANTZ TO ADJOURN THE** Motion carried on a 6/0 Voice Vote.

There being no further business before the Charter Review Committee, Chair Musto adjourned the meeting at 3:08 PM.

RESPECTFULLY SUBMITTED,

\_\_\_\_\_  
CHAIR

ATTEST:

\_\_\_\_\_  
Vice-CHAIR

RECORDING SECRETARY:

Robert King, Clerk CRC

APPROVED BY COMMITTEE:

- ▶ **Municipal Charter Review**
- ▶ City of Hallandale Beach
- ▶ October 7, 2011
- ▶ Lynn Tipton, Florida League of Cities
- ▶ **Municipal Governments in FL**
- ▶ Cities, towns and villages – all municipal
- ▶ All powers are the same – *FL Constitution* Article VIII, Section 2
- ▶ Every municipality has a charter in FL – not true of all states

- ▶ 410 active municipalities as of 2011; one inactive (pending dissolution #411)
- ▶ Charter Contents
- ▶ Focus on Legislative Body: size, terms, elections; other details
- ▶ Form of Government: powers; chain of command
- ▶ Frame of Organization – but not details (that is for policies, ordinances)
- ▶ Fiduciary and Fiscal responsibilities
- ▶ Amendment process

- ▶ Legislative Body
- ▶ Council or Commission: fairly interchangeable in FL
- ▶ Range in sizes: from 3 to 19
- ▶ Non-partisan by tradition in FL
- ▶ Part-time unless charter specifies otherwise
- ▶ Staggered terms is most common
- ▶ Term lengths: fairly well split between 2, 3 and 4 years
- ▶ Types of Councils/Commissions

- ▶ All at-large: usually a rotational mayor but can also be directly-elected mayor
- ▶ Single-member district: usually has at-large mayor/chair seat, too
- ▶ Seated but at-large: reside within an area, but all voters elect the full council (ward, seat number)
- ▶ Mixed: some seats SMD and some AL
- ▶ Term Limits

- ▶ Informal survey of 300+ responses: less than half have a limit on number of terms
- ▶ With elected officials being ‘volunteer’ in many cities: have not desired limits
- ▶ Increased with implementation of state and a few county term limits in 1990s
- ▶ Charter Officers
- ▶ Legislative body – charter specifies duties, responsibilities, powers

- ▶ Clerk (elected in about a dozen cities) – role can vary greatly
- ▶ Attorney
- ▶ Manager (if C–M form)
- ▶ In a handful of cities: finance director, internal auditor, police chief are also charter officers – not common



- ▶ Forms of Government
- ▶ Mayor–Council: no centralized administrative position; power of mayor on scale from ‘weak’ to ‘strong’ (ex.: Jacksonville, Tampa)
- ▶ Commission: has largely gone away; each commissioner runs 1 or more departments and hires/fires all staff (ex.: South Pasadena)
- ▶ Council–Manager: most prevalent in FL and in U.S. Manager is day–to–day administrator

- ▶ More on Forms:
- ▶ Hybrid – about 5 in FL defy categorization; usually a mix of M-C with varying mayor/chair powers
- ▶ More on Council-Manager: mayor/chair position can rotate, be elected at large or elected from among the council
- ▶ Key C-M elements: Manager hires/fires all positions; prepares budgets; recommends policies

- ▶ Florida Forms Summary
- ▶ Council–Weak Mayor: original form in U.S., brought over from British system +/– 100
- ▶ Council–Strong Mayor: mayor usually non–voting and full–time administrator +/– 30
- ▶ Commission: less than 5
- ▶ Council–Manager or Commission–Manager: between 260 and 270
- ▶ Hybrid: about 5

## ▶ Charter Reviews

Some cities: left to council to determine how often

- ▶ Some cities: citizen request process
- ▶ Some cities: set calendar of 3, 5, 10 or 15 years
- ▶ Most elements require referendum for amendment

- ▶ Hallandale Beach Comparisons
- ▶ 10 City Peer Review (see separate page)
- ▶ Questions and Discussion

*Thank you for including the FLC in your city's charter review process!*