

Youth Bursary Application Form

Please complete the form in black ink or electronically

Please return the completed application form to:

- WRVS Benevolent Trust, PO Box 567, Tonbridge, TN9 9LS
- You can also return your form by email at: wrvsbenevolenttrust@hotmail.co.uk

If you have any queries please telephone **07894 060 517**.

Leave a message and we will return your call.

Website: www.wrvs-benevolent-trust.co.uk

WRVS Benevolent Trust Youth Bursary Criteria:

Please read and confirm that you meet the criteria below before you submit your application:

The aim of the bursary programme is to support young WRVS volunteers (16-25 years) wishing to undertake an unpaid event or opportunity to assist in their career development.

Please tick to confirm that you meet the following criteria:

- My opportunity is due to take place within the next 12 months
- My event/opportunity is unpaid and is contributing to my long term career aspiration
- On completion of the event/opportunity I agree to submit a written report of 1,000 words, summarising my experience together with photographs if appropriate
- I will give permission to use my case study in WRVS Benevolent Trust publicity and on our website (For applicants under 18 parental consent will be required in writing)
- I have volunteered regularly (at least 50 hours per annum) for WRVS

Other information:

- Applicants must provide details of the event/opportunity manager and organising body and the bursary cheques will be sent direct to them
- Youth Bursaries will be for a maximum of £2,000 per application
- We will record and hold the information in accordance with the Data Protection Act 1998

1. PERSONAL INFORMATION

Surname:

Title:

First name:

Address:

Postcode:

Telephone: Home:

Mobile:

Email:

Date of Birth:

2. WRVS VOLUNTEERING HISTORY

WRVS membership number:

LM

Date of Joining:

Date of Leaving:

Project Manager/Organiser:

Telephone number:

Any other projects past/present (Please list):

Project

Manager / Organiser

Telephone number

3. INFORMATION ABOUT YOUR APPLICATION:

Please give a brief description of what you are planning and your objectives including when it will take place, what you will be doing and how this will contribute to your future career and employability skills (max 200 words)

Please give details of who is organising this event/opportunity:

- 1. What is the event?**

- 2. When is it taking place?**

- 3. How long is it for?**

- 4. Who is the organising body?**

Name:

Address:

Telephone number:

Website:

Main contact:

Email:

Please give details of how you intend to use this bursary:

- 1. What is the money to be used for?**
- 2. What is the total cost?**
- 3. How much money are you asking for?**
- 4. How are you going to raise the balance?**
- 5. Are you applying for help from any other body?**
- 6. Additional information you would like to give to support your application**

Terms and Conditions:

In order to validate your application you must read, understand and agree with the following terms and conditions, by ticking the box below.

1. Bursaries will be awarded following evaluation by the Board of Trustees of the WRVS Benevolent Trust.
2. The information I have provided within this application form is accurate. I understand that the information provided is subject to being checked.
3. I will complete all required documentation when required to do so.

I confirm I have read, understood and agree with the terms and conditions

Please tell us how you heard about the Benevolent Trust Youth Bursary Scheme

Signed

Date

Checklist

Please send us:

1. Completed, signed application form (if submitting electronically please sign this page and send it by post to the address on the first page)
2. Reference from your WRVS project manager
3. Confirmation of costings and dates from your event/opportunity manager
4. If you are under 18 years of age – Written parental consent to publish your case study in our publicity materials and on our website
5. Any other documents you wish to use to support your application (please do not send originals)