

2011-2012 Calendar and Guide



reflecting educational excellence



Welcome Back!

www.catskillcsd.org

Dear Parents and Community Members:

Construction, summer school at CES and CHS, CMS students attending class at Cossackie-Athens, digital media camp, ARC Chicken & Ribs Drive-thru Barbecue, the Jenny O'Brien Memorial Run at Olana, Music Camp, the August 7th Raft Race, the CINDIE Film Festival Aug 2nd at the Village Theater, great community use of our facilities throughout the summer, including the Fitness Center - a busy summer! It is very rewarding to see our students and their families make use of their schools and grounds - year round!

Our staff has participated in Singapore Math training and ELA workshops, and the building administrators are working on the new NYS Annual Professional Performance Review (APPR). There is a great deal of staff development connected to the new evaluation system - which is still a "work in progress" at the state level - both for the admin. team and our teachers. Much of this work will need to be completed during the fall opening of school. New to our district will be opportunities for all parents to attend parent-teacher conferences throughout the year; all three schools will follow the CES calendar for half days to schedule parent meetings at all grade levels.

This September all (almost!) of the work of the 2005 construction referendum will be complete; the high school is fully equipped with new larger lockers, tile work, and remaining asbestos abatement projects all complete. The new basketball court behind the Middle School is ready for use, and the renovated fields are open for play.

Our Excel work is also (almost!) complete; the second floor at the High School (over the first floor Excel addition) will be open and receive Questar III students this September. We have entered into a long term contract with Questar for the use of this space, which provides for both our students and those of surrounding districts to attend class in Catskill - a home district for many and a shorter commute to class for all. Questar is solely responsible for the staffing and administration of these programs, and we welcome the students and staff to the Catskill campus.

Our district is continuing to seek ways to collaborate with neighboring school districts and municipalities. We are a participant in the Greene County School District shared services proposal, have contracted with BOCES for business office functions as a cost-saver, joined with Cossackie-Athens for summer school, refined our transportation agreements with neighbor districts to provide for shared rides to out of district locations, and are working to share common staff development activities.

Fall will also bring Parents, Partners and Pancakes once again - this year, on a Saturday, September 24th. Homecoming Weekend will kick off with the Scholarship Run Around Town followed by a full day of PPP pancakes, sports, and student activities, and a Saturday night Lock-In for high school students. Food and activities for all - please plan to join us and bring your neighbors - the usual entrance fee: one smile!

I am looking forward to beginning the 2011 - 2012 school year and to seeing you at many of our activities. Working together helps good things happen for our students and our community.

Sincerely,

Kathleen P. Farrell, Ph.D.
Superintendent

Elementary Parent Teacher Association

Hello Catskill Elementary Parents and Friends,

I can't believe we are at the start of another school year! First I would like to update everyone on the new PTA Board. The following officers were elected for the 2011-2012 school year:

PTA Officers

President: Deirdre Widden-VanLoan	Vice President: Kristie Allen
Treasurer: Crystal DiRaffaele	Secretary: Stacy Hallam
Event Coord.: Arica Cooper	Fundraiser Coord.: Samantha Sallese/
Membership Coord.: Shelly Cardinale	Alison Rivenburgh
Teacher Liason: Nicole Maccaline	

With the expansion of the board we are anticipating a great year!. We are looking forward to continuing with some favorite events as well as looking for new ideas. Our PTA can only be as successful as the involvement from parents, community and staff. With the budget cuts New York schools are facing, doing more within the four walls of our school will be more important than ever. The most valuable contribution you can give is your time. If we do not have people sign up to volunteer for events, those activities stand the chance of being eliminated. Please take time to consider the difference you can make as a volunteer!

You do not have to be able to attend meetings in order to be a valuable member of PTA. We look forward to seeing you at the first meeting September 13th at 4pm in the CES Library!

Secondary Parent Teacher Student Organization

Welcome back! The PTSO Executive Committee would like to invite all parents, teachers and students from the Middle and High Schools to attend our first meeting, held on second Wednesday, September 8th at 6PM in the High School Cafeteria. We encourage all parents to get involved in their child's school. Membership applications will be mailed home in August and are available in the school main offices. The cost per family is \$5.00. Our organization provides senior scholarships, summer camp scholarships, sponsors school dances, and provides refreshments at certain school functions, to name a few of the benefits that your child receives. Please join and help your child have a successful and well-rounded secondary school experience.

PTSO Officers:

President: Teri Weiss	Vice President: Patricia McNeff
Secretary: Adrianna Haas	Co-Treasurers: Karen Haas, Logan Weis

District Directory

Central Administration

Kathleen Farrell, Ph.D, Superintendent
943-4696 • Fax 943-7116

Donna Fitzgerald, Director of Special Education
943-0574 • Fax 943-5397

Cheryl Rabinowitz, Director of Technology PreK-12
943-0574, ext. 188 • 943-2300, ext. 1450

Kristin O'Callaghan, Central Registrar
943-4697 • Fax 943-7116

William Muirhead, Food Service Director & Transportation Coordinator
Food Service Office: 943-2300, ext. 2124 • Fax 943-7700
Transportation Office: 943-0574, ext. 104 • Fax 943-5396

John Willabay, Director of Facilities
943-0574, ext. 143 • Fax 943-7108

School Administration

CATSKILL HIGH SCHOOL
Patrick Wemitt, Principal
943-2300 • Fax 943-7700

CATSKILL MIDDLE SCHOOL
Marielena Davis, Principal
Selma Friedman, Ed.D., Principal on Special Assignment
943-5665 • Fax 943-3001

CATSKILL ELEMENTARY SCHOOL
Dawn Scannapieco, Principal
Lisa Slutzky, Assistant Principal
943-0574 • Fax 943-5396



Catskill School District Board of Education

The Board of Education is comprised of nine members elected by district residents. All members serve without pay. Under the Education Law of New York State, the Board is responsible for the education of students in the district; for preparation of the annual budget; for adherence to State Law and State Education Department regulations; for establishment of policies; and for adoption of regulations concerning the conduct of the public school. The Superintendent is charged with the administration of Board policies. The Board of Education meets the second and last Wednesday of each month. The public is welcome and encouraged to attend.

How to Communicate with the Board of Education

Attend the regular meetings usually held on the second and last Wednesday of each month. Consult the calendar for location and time. Contact the District Clerk at (518) 943-4696 Ext. 1401.

Board Member	Term
Kevin Allen	2009-2012
Michael Bulich	2010-2013
William Fiske	2011-2014
Karen Haas	2011-2014
Matthew Leipman	2010-2012
Michael Maloney	2011-2014
Jennifer Osswald	2009-2012
Tracy Powell	2010-2013
Christopher Van Loan	2010-2013

School District Annual Meeting and Board Member Election

The statewide day for conducting school district budget votes and annual school board election is the third Tuesday in May.

Voter Qualifications

A qualified voter is a person who is a citizen of the United States, at least 18 years old, a resident of the school district for at least 30 days prior to the annual meeting at which you intend to vote, and be registered with the County Board of Elections or the School District.

School District Voter Registration

Any resident of the District can register to vote between the hours of 8:00 a.m. and 3:00 p.m., Monday through Friday on days when the District Offices are open, at the District Clerk's Office, 343 West Main Street, Catskill, New York.

Tax Collector can be reached at 943-4550, Ext. 1413

General Information

School Schedule

Universal Pre-Kindergarten

The Pre-Kindergarten is a half-day program.

AM Session: 8:30 am to 11:00 am PM Session: 12:30 pm to 3:00 pm

Elementary

Faculty/Staff/Students in the Building:	8:15
Breakfast Program	8:15
Morning Bell	8:45
Dismissal	3:15
Late Bus	3:50
Early Dismissal	11:00

Secondary

Faculty/Staff/Students in the building:	HS 7:25	MS 7:30
Breakfast Program	7:15	- 7:35
Warning Bell	7:32	
Period 1	7:35	- 8:17
Period 2	8:20	- 9:02
Period 3	9:05	- 9:47
Period 4	9:50	- 10:32
Period 5	10:35	- 11:17 Lunch 1
Period 6	11:20	- 12:02 Lunch 2
Period 7	12:05	- 12:47 Lunch 3
Period 8	12:50	- 1:32
Period 9	1:35	- 2:17
Extra Help Period	2:19	- 2:52
Late Bus	4:00	
Early Dismissal	10:00	

*On days when faculty meetings are scheduled there will be no extra help available to students in grades K-12.

Absence and Tardiness

Parents are responsible under the School Attendance Laws of New York State for their children's regular attendance and punctuality. Parents are requested to call the school on the first day of each absence, giving the reason for the absence and its anticipated duration. Upon returning to school the student must bring a note signed by a parent which explains the reason for the absence.

When there is a valid reason for a child's tardiness, we request that the parent or guardian forward a note with the pupil when he or she reports to school, giving the reason for the tardiness. Comprehensive attendance policy details may be obtained from the District Website.

To obtain classroom assignments for students absent due to illness, contact the main office of the child's school.

Resolve a school-related problem

Try to obtain satisfactory resolution at the most immediate level. If you are unable to resolve the concern or answer the question at that level, use the following procedure, contacting district personnel in the following order: Teacher, then Building Principal, then Related Supervisor (transportation, cafeteria, building & grounds, Special Education) then the Superintendent. If, after talking with the Superintendent, you still have not obtained a satisfactory resolution, you may contact the Board of Education in writing.

School Safety Plan

In accordance with regulations of the Commissioner of Education, the district has developed a districtwide School Safety Plan to safeguard the safety and health of students and staff, as well as district property in the event of a true emergency. Periodically we will stage a "test" or drill of the School Safety Plan, including evacuation drills, lock down drills, fire drills and emergency go home drills.

When the school is in lock down no one is allowed in the building. If you come and the door is locked, presume a lockdown is occurring and vacate the property for your safety.

General Equivalency Diploma

Teen GED classes are offered at CHS during the school year on Tuesdays, Wednesdays & Thursdays from 4:00-8:00 pm. Summer hours to be announced. Contact Work Force Program at Columbia Greene Community College at 518-828-4181 for information.

General Information

www.catskillsd.org

Parent-Teacher Conferences

Parent-teacher conferences are an important element in reporting pupil progress to parents. All schools have conferences scheduled in November and April. For the Middle and High School please contact the teacher or the guidance counselor. We recommend that parents take advantage of this scheduled time to meet with their child's teacher. As a parent, you may initiate a conference by calling your child's school and making an appointment with the teacher, counselor, or principal. If you cannot attend during the scheduled time, please notify the school in sufficient time, so that another conference can be arranged. Every effort will be made to schedule your conference for a mutually convenient time.

Staff Development

Continued professional development of the faculty is a district priority. Activities are planned for the year which will assist staff members in developing the skills necessary to implement new programs and to meet State Education Department mandates.

Visitors

Visitors are welcome at Catskill schools. However, you must use the main doors and report directly to the office when entering the building and follow district procedures.

Bullying and Harassment

Bullying, sexual harassment, racial harassment or any verbal harassment will not be tolerated in the Catskill Schools. Any student who feels that he or she has been subjected to bullying or harassment, whether by a teacher, other student or any individual on school grounds or at school activities, should report the alleged misconduct immediately to the School Principal. Specific information regarding harassment and bullying policies is available in the main office of each school and from the District Clerk of the Board of Education.

The Catskill Central School District is an equal opportunity employer and offers employment and educational opportunities without to race, color, national origin, creed, religion, marital status, sex, age disability, sexual orientation, genetic information or any other characteristic prohibited by NYS or Federal law.

Family Educational Rights and Privacy Act FERPA

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students." Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions:

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

The Catskill School District has a policy which allows the disclosure of directory information of students. Directory information includes the student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. If you as a parent of a student do not want his or her information included in the directory a request must be made in writing to the Central Registrar.

For additional information you may call (202) 260-3887 (voice). Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339. Or you may contact the FERPA office at the following address:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

General Information

Central Registrar

Kristin O'Callaghan
943-4697

Registrar
centralregistrar@catskillcsd.org

Emergency Information

You should receive an emergency card for each of your children on which you should list phone numbers of the people to notify in the event a child may become ill or injured during the school hours. In the best interest of your child, we urge you to complete and return these cards promptly each year. Any change of a student's personal status should be reported to the Central Registrar in advance, including: moving (within or out of the district), telephone number change, name change (family or individual), temporary residence change due to family emergency.

Enroll/Withdraw a student

Register in person at the Central Administration Office at 343 West Main Street. Bring birth certificate, proof of residency, proof of immunizations as well as prior academic records. Contact the Central Registrar for additional information.

McKinney-Vento Act

Persuant to federal law, students who have been displaced from their home, may be eligible for free lunches, and other services until they obtain permanent housing.

Rapid Parent Notification Service

We have an automated parent notification service (AlertNow) that has the ability to send important messages via the phone at the rate of 6,000 calls per minute. We use this service for general announcements concerning school activities, emergencies, and delayed openings or early closings. It is important that parents provide the district with accurate information relative to current phone numbers, e-mail, mobile phones and pagers for the service to be used effectively. If there are any changes made during the year please call the central registrar as soon as possible.

Parent Portal

The Catskill Central School District and Schooltool™ Student Information System's Parent Portal will allow parents to see their student's grades, interim reports, report cards, schedule, demographics, attendance and discipline records. Keep up to date and in contact with your student's teachers and guidance counselors through quick and easy email links. The form can be downloaded off our website on the Central Registrar's page .

Health Services

Elementary School Nurses;	PreK to 1	943-0574 x 189
	2-5	943-0574 x 233
Middle School Nurse		943-5665 x 2109
High School Nurse		943-2300 x 2111

Each of the schools has the services of a fully-qualified nurse. It is the nurse's responsibility to maintain health records for each student, to administer first aid, to inspect and examine students with symptoms of illness or infection, to give the vision and hearing tests mandated by law and to assist the school physician in student physicals. They are available to discuss any student health concerns or related items with parents. They also provide BMI testing.

Medication

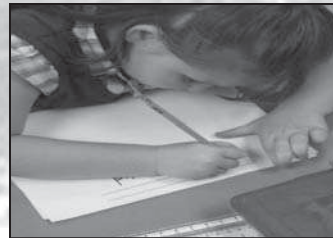
Submit a written prescription from the child's doctor to the school nurse. Medication must be delivered by the parent to the school nurse in the original pharmacy container. The medication must contain the doctor's or pharmacist's label.

Immunizations

New York State Public Health Law states that no child shall be admitted to school or allowed to attend school in excess of fourteen (14) days unless a person in parental relationship to the child furnishes the school with proof that the child has been immunized. Proof consists of a physician's certificate or some other acceptable evidence of immunization.

Health Examination Requirement

Each student new to the district must present evidence of a recent physical performed by a NYS physician within 90 days of enrollment. Also, every student enrolled in grades K, 1, 3, 7 and 10 must have a physical. This examination may be performed by the school physician or a family doctor. A certificate signed by the family doctor must be provided to the school. Additionally a dental examination must be performed upon school entry and for every student enrolled in grades K, 2, 4, 7 and 10.



General Information

www.catskillcsd.org

Special Education

Donna Fitzgerald
943-0574

Director of Special Education
dfitzger@catskillcsd.org

Students who are suspected of having a handicapping condition as defined in the Federal Individuals with Disabilities in Education Act and the Regulations of the Commissioner of Education, must be evaluated by the Committee on Special Education (CSE). The CSE reviews, evaluates and recommends special educational programs to meet the needs of pupils with disabilities to the Board of Education. The committee acts on referrals from school personnel or the parent. Matters are dealt with in a confidential manner and due process of law is preserved.

A request for an evaluation should be sent, in writing, to the CSE chairperson at the Catskill Elementary School. Services are provided at all grade levels for all students who have been found to have evidence of a handicapping condition by the CSE. These services are provided in the least restrictive environment. The district offers a developmental plan of instruction, including support services, resource rooms and alternate classes designed to meet each child's individual educational needs which are prescribed in the student's Individual Education Plan (IEP).



"CatsEye" can be seen
Monday at 7pm,
Wednesday at 5pm and
Friday at 3pm over Mid-Hudson
Cable Channel 11

Guidance Services

High School (518) 943-2300 x-2180
Kelly Konsul (518) 943-2300 x-2182
Students with the last name A-L kkonsul@catskillcsd.org

Beth Daly (518)943-2300 x 2181
Students with the last name M-Z bdaly@catskillcsd.org
The CHS Counseling Center is available to assist with course selection, career planning, academic counseling, college admissions, financial aid, personal counseling and group counseling. Students are assigned to counselors based on their last name.

CEEB Code - This code is needed for college applications, financial aid forms and standardized testing forms. Catskills Number is 331-265

Income Tax Code - The school code for Catskill School District residents to enter on their State income tax returns is 093.

Middle School (518) 943-5665, Ext. 1353
Jean Duncan jduncan@catskillcsd.org
Students and parents are encouraged to contact the guidance staff any time they have questions about scheduling and/or placement, or if they are concerned about academic performance, psychological or social issues. The guidance office can also provide parents with information about resources for a variety of special needs. This may include summer programs, accelerated programs, contacting tutors, academic support, counseling resources, mentoring, peer mediation, Tech Valley High School and the John Hopkins Talent search. Decisions made during the middle school years often affect a student's high school scheduling.

Elementary School (518)943-0574, Ext. 104
Marlene Merchant mmerchan@catskillcsd.org
The elementary school counselor provides services to help students with their academic and emotional development. Some of the services include: Individual and Small Group Counseling, Classroom Guidance Lessons, Parent/Teacher Conferences, Crisis Intervention, Community Resource Liaison, Character Education.

Transcripts

For high school and middle school students contact the guidance office.
For elementary students contact the building principal 943-0574

General Information

Transportation

William Muirhead
943-0574

Transportation Coordinator
bmuirhea@catskillcsd.org

Emergency Change in Bus Route

In accordance with BOE policy #8411-R "Requests for daily changes in pickup/drop-off points will not be accepted except in cases of temporary emergency at the discretion of the Building Principal." Bus passes are required if children wish to ride on a school bus other than their assigned route to and from school. Parents are required to send a signed note to school which states the date, the name of the child for whom the pass is requested, the name (and/or address) of the alternate location requested and the school bus route, if known. The note must be approved by the Building Principal.

Student Pick Up

Students traveling to school by bus are required to return home by bus. Parents or guardians of bus riders who come to school to pick up their children are asked to sign their child out at the Main Office at their school. Students must be picked up before they board the bus. Once on the bus, students must be taken to their designated bus stop; parents cannot remove students from the bus during the bus run.

School Closing Procedures

If it is necessary to close schools due to adverse weather conditions, the announcement will be made over local radio and television stations in addition to our AlertNow system.

Please do not call the radio stations or your child's school to determine if schools will be delayed or closed; announcements will be made at regular intervals. If schools are closed during the day due to adverse weather conditions, all evening activities and adult education classes are automatically canceled. It is the parent/guardian's responsibility to develop a plan for your child in the event students are sent home early due to weather or emergency closing. We also post school closings on our website.

Facilities

John Willabay
943-0574 ext 143

Facilities Director
jwilliba@catskillcsd.org

Periodic Pesticide Use

In accordance with the New York State Education Law the Catskill School may use pesticides periodically throughout the school year. The School District maintains a list of persons in parental relation, faculty and staff who wish to receive 48 hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72 hours following an application
- Anti-microbial products
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children
- Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children
- Silica gel and other nonvolatile ready to use pastes, foams or gels in areas inaccessible to children
- Boric acid and disodium octaborate tetrahydrate
- The application of EPA designated biopesticides
- The application of EPA designated exempt materials under 40CFR152.25
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps and hornets

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48 hour prior notification list.

If you would like to receive 48 hour prior notification of pesticide applications that are scheduled to occur in your school, please contact Facilities Director, for the necessary forms.

Building Use

To obtain permission for the use of the school buildings or facilities please contact the Director of Facilities.

School Meal Programs

www.catskillcsd.org

William Muirhead
518-943-2300

Director of Food Service
bmuirhea@catskillcsd.org

Dear Parent/Guardian:

Children need healthy meals to learn. Catskill Central School District offers healthy meals every school day. Students may buy lunch for \$1.50 in grades Pre-K-5 and \$1.75 in grades 6-12. Breakfast is \$1.00 grades K-12.

Children from households that meet Federal income guidelines are eligible for free meals or reduced price meals. Reduced price meals cost each eligible student \$.25 for lunch and \$.25 for breakfast. To apply for free or reduced price meals, submit a Direct Certification letter from the NYS Office of Temporary and Disability Assistance OR complete the enclosed application, sign and return it to the school as soon as possible. Please refer to the guidelines contained in this letter when completing the application. Fill out all required information as we cannot approve an application that is incomplete. Do I need to fill out an application for each child? No. Complete the application to apply for free or reduced price meals. Do not fill out more than one application for your household.

Who can get free meals? Children in households receiving Food Stamps or TANF and most foster children can get free meals regardless of your income. Also, your children can get free price meals if your household income is within the free limits on the Federal Income Guidelines. Each foster child must be listed on a separate application, with Part 2 completed and include an adult signature.

All students who are living transitional (i.e. homeless, migrant) are eligible for the school meal program.

Who can get reduced price meals? Your children can get low cost meals if your household income is within the reduced price limits on the Federal Income Chart, shown on this application.

Should I fill out an application if I received a letter this school year saying my children are approved for free or reduced price meals? Please read the letter you received carefully and follow the instructions. Call the school at 518-943-2300 ext. 2124 if you have questions.

I get WIC, can my child(ren) get free meals? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.

Will the information I give be checked? The school may ask you at any time during the school year to verify your eligibility. You will be notified in writing, if you have been selected for Verification. School officials may ask you to send papers showing that your child should receive free or reduced price meals at the time you applied.

If I don't qualify now, may I apply later? Yes. You may apply at any time during the school year if your household size goes up, income goes down, or if you start getting Food Stamps, TANF or other benefits. If you lose your job, your children may be able to get free or reduced price meals.

What if I disagree with the school's decision about my application? You should talk with the school officials. You may also ask for a hearing by calling or writing to: William Muirhead, Director of Food Service, (518) 943-2300, ext 2124, 347 West Main Street, Catskill, NY 12414.

May I apply if someone in my household is not a U.S. citizen? Yes, you or your children do not have to be a U.S. citizen to qualify to free or reduced price meals.

Who should I include as members of my household? You must include all people living in your household, related or not (such as grandparents, other relatives and friends), yourself and all children who live with you.

What if my income is not always the same? List the amount that you normally get. For example, if you normally get \$1000 each month, but you missed some work last month and only got \$900, put down that you get \$1000 each month. If you normally get overtime, include it, but not if you get it only sometimes.

INCOME CHART: The following chart lists income levels according to household size and income levels received either yearly, monthly or weekly. If your total household income is the same or less than the amounts on the Income Chart below, your children can receive reduced price meals, and may be eligible to receive free meals.

REDUCED PRICE ELIGIBILITY INCOME CHART

Effective from July 1, 2011 to June 30, 2012 *NOTE Income amounts for 2010-2011 were not available at the time of printing.

Family Size	Annual	Monthly	Twice-Monthly	Bi-Weekly	Weekly
1	\$20,147	\$1,679	\$840	\$775	\$388
2	\$27,214	\$2,268	\$1,134	\$1,047	\$524
3	\$34,281	\$2,857	\$1,429	\$1,319	\$660
4	\$41,348	\$3,446	\$1,723	\$1,591	\$796
5	\$48,415	\$4,035	\$2,018	\$1,863	\$932
6	\$55,482	\$4,624	\$2,312	\$2,134	\$1,067
7	\$62,549	\$5,213	\$2,607	\$2,406	\$1,203
8	\$69,616	\$5,802	\$2,901	\$2,678	\$1,339

*For Each additional family member add:

\$7,067	\$589	\$295	\$272	\$136
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School Meal Programs

How to Apply: To get free or reduced price meals for your children you may submit a Direct Certification letter received from the NYS Office of Temporary and Disability Assistance, OR carefully complete one application and return it to the school. If you now receive food stamps, or Aid to Dependent Children (ADC)/Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household food stamp, ADC/TANF or FDPIR number and the signature of an adult household member. All children with the same case number may be listed on the same application. Separate applications are required for children with different case numbers. If you do not list a food stamp/ADC/TANF or FDPIR number for all the children for whom you are applying, the application must include the names of everyone in the household, the amount of income for each household member, and how often this income is received and where it comes from. The application must also include the signature of an adult household member and that adult's social security number, or the word "none" if the adult does not have a social security number. Contact your local Department of Social Services for your food stamp or TANF number or complete the income portion of the application. **AN APPLICATION THAT IS NOT COMPLETE CANNOT BE APPROVED.**

Reporting Changes: The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive food stamps.

Income Exclusions: The value of any childcare provided or arranged, or any amount received as payment for such childcare or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

Nondiscrimination Statement: This statement explains what to do if you believe you have been treated unfairly. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington DC 20250-9410 or call 202-720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment, which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walk-

ing, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian.

Please note there is only one application needed per household. We will let you know when your application is approved or denied. Thank you for your ongoing participation in our School Meal Programs.

Sincerely,
William Muirhead



Date Withdrew _____

F R D
*Temp Free Expires _____

2011-2012 Application for Free and Reduced Price School Meals/Milk

To apply for free and reduced price meals for your children, read the instructions on the back, complete only one form for your household, sign your name and return it to Brenda Lubera. Call (943-2300X2724) if you need help. Additional names may be listed on a separate paper.

1. List all children in your household who attend school:

Student Name	School	Grader/Teacher	Foster Child	No Income
			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

2. Food Stamp or TANF Benefits:

If anyone in your household receives either food stamp, TANF or FDDPK benefits, list their name and CASE # here. Skip to Part 5, and sign the application.

Name: _____ CASE # _____

3. If any child you are applying for is homeless, migrant or a runaway, please call this number: _____

Homeless Migrant Runaway (Homeless Liaison/Migrant Education Coordinator)

4. Household Gross Income: List all people living in your household, how much and how often they are paid (weekly, every other week, twice per month, monthly). If you have listed a foster child above, you must report their personal income.

Name of household member	Earnings from work before deductions Amount / How Often	Child Support, Alimony Amount / How Often	Pensions, Retirement Payments Amount / How Often	Other Income, Social Security Amount / How Often	No Income <input checked="" type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>

5. Signature: An adult household member must sign this application and provide the last four digits of their Social Security Number (SSN), or mark the "I do not have a SSN" box before it can be approved. I certify (promise) that all of the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____ Date: _____

Email Address: _____ Last Four Digits of Social Security Number: *-*-*-*
Home Phone _____ Work Phone _____ Home Address _____

DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)
Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

Food Stamp/TANF/Foster
 Income Household Total Household Income/How Often: _____ / _____ Household Size: _____
 Free Meals Reduced Price Meals Denied/Paid Temporary Free 45 Days Expires _____ / _____
 Date Notice Sent: _____ Signature of Reviewing Official _____

I do not have a SSN

APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, submit a Direct Certification letter received from the Office of Temporary and Disability Assistance OR complete only one application for your household using the instructions. Sign the application and return the application to _____ if you have a foster child in your household, you may include them on your application. A separate application is no longer needed. Call the school if you need help. _____ Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1
ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, and check the box for each child with no income.

PART 2
HOUSEHOLDS GETTING FOOD STAMPS, TANF OR FDPiR SHOULD COMPLETE PART 2 AND SIGN PART 5.

- (1) List a current Food Stamp, TANF or FDPiR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. Do not use the 16-digit number on your benefit card. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 5. SKIP PART 4. Do not list names of household members or income if you list a food stamp case number, TANF or FDPiR number.

PART 3
Before completing an application for a child who may be homeless, a migrant education student, or a runaway, please call your school's homeless liaison or migrant education coordinator at this number.

(Homeless Liaison/Migrant Education Coordinator name and Phone Number)

PARTS 4 & 5
ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 5.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should not be considered as income for this program.
- (3) The application must include the last four digits only of the social security number of the adult who signs PART 5 if Part 4 is completed. If the adult does not have a social security number, check the box. If you listed a food stamp, TANF or FDPiR number, a social security number is not needed.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). In order to determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

PRIVACY ACT STATEMENT

Privacy Act Statement: This explains how we will use the information you give us.

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number are not required when you apply on behalf of a foster child or you list a Food Stamp, Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPiR) case number or other FDPiR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. "In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."

July 2011



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Independence Day District Offices Closed	5 K-12 Summer School Starts Jumpstart (Ses 1 Begins) BOE Mtg. 7PM LMC	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20 Jumpstart (Ses 1 ends)	21 Jumpstart (Ses 2 begins)	22	23
24 Parents' Day	25	26	27	28	29	30
31			BOE Mtg. 7PM LMC			



August 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7 Friendship Day	8 K-6 Summer School Ends Jumpstart (Ses 2 ends)	9	10	11	12	13
14	15	16 7-12 Summer School Ends	17	18	19	20
			NYS REGENTS EXAMS			
21	22	23	24	25	26	27
28	29	30	31 MS Parent Info Night Grade 6 6pm CMS Aud. BOE Mtg. 7PM LMC			


September

2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	
4	Labor Day District Offices Closed	6 Pre K & K Orientation 9AM Superintendent's Conference Day	7 Classes Begin Early Dismissal	8	9	10
11 Grandparents Day	12	13	14 BOE Mtg(LMC)7:00pm	15 CMPSA 6:30pm CES Music Room Bldg Faculty Meeting	16	17 Yellow Ribbon Applebee's Pancake Bkft Fun 8-10 AM
18	19	20 PTA Mtg. CES Lib. 4pm CMS Aud. Back to School Night Title I/RTI 6:30pm	21 International Day of Peace CHS Back to School Night Title I/RTI 6:30pm	22	23 CHS Student Govt Welcome Back Dance 7pm Cafe Scholarship Race 6pm CHS	24 Parents, Partners, and Pancakes Family Expo 9AM-3pm CHS/CMS Duck Race Dance and Lock-In CHS 7pm
25	26 Johnny Appleseed Day CES PreK - 2 6-7pm Open House/Title I/RTI	27 Grade 10 ACT Prep CES Gr. 3-5 6-7pm Open House / Title I/RTI	28 Grade 10 ACT Testing Dist. Tech Comm Mtg. Elem Lib 3:30pm BOE Mtg(LMC)7:00pm	29 Rosh Hashanah	30 Rosh Hashanah Pride Assembly CES 9:15AM	
Homecoming Weekend						

October

2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Yellow Ribbon walk "Out of the Darkness" Dutchman's Landing 8:30am MLK Community Com- mittee Fill the Trolley Catskill Common 9-6pm
2	3	4	5 College Application Night CHS 6:30pm	6	7 CHS Picture Day CMS Greater Sense of Place	8 Yom Kippur
PSAT Registration Gr. 11 CHS Guidance						
9	10 Columbus Day District Offices Closed	11 CCSD RTI Title 1 Mtg. CHS DLC 2:30pm PTA Mtg. CES Lib. 4pm	12 CMS Picture Day PSAT Test Date HS Cafe 7:30-10:30am BOE Mtg(LMC)7:00pm	13	14 CMS GSOP Rain-date CHS/CMS Eligibility Review	15
16	17	18 ACT Explore SS classes College Fair CGCC 6-8pm	19 CES Picture Day ACT Explore Test Date	20 CES Picture Day CMPSA 6:30pm CES Music Room Bldg Faculty Meeting	21 ES Dismiss 11AM MS-HS Dismiss 10AM CCSD Staff Development CHS/CMS Interim Reports Mailed	22
23	24	25	26 Dist. Tech Comm Mtg. LMC 3:30pm BOE Mtg(LMC)7:00pm	27 NHS Blood Drive HS Gymnasium 10-3	28 CES- Pride/Halloween Assembly 9:15am Spirit Parade 2pm Class of 2013 Ring Ceremony & Dance	29 PTA "Trick or Treating" 6-8:30pm
30	31 Halloween					

November

2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
			Fall GCMEA All County Music Festival @ Cairo Durham 3-8pm		CES Literacy Fair 5:30-8:30pm Interact's Poetry for Peace LMC 2:30 Fall GCMEA All County Music Festival & Concert @ Cairo Durham 7:30pm	
6 Daylight Savings Time Ends	7	8	9 Veterans Day Program 8:30 am HS Aud.	10 Emergency Early Release	11 Veterans Day	12
		PTA Mtg. CES Lib. 4pm	BOE Mtg(LMC)7:00pm		District Offices Closed	
13	14	15	16	17	18	19
			Financial Aid Night LMC.6:30PM	CMPSA 6:30pm CES Music Room Bldg Faculty Meeting	ES Dismiss 11AM MS-HS Dismiss 10AM CCSD Parent-Teacher Conferences CES, CMS, CHS End of Marking Period	
20	21	22	23	24 Thanksgiving Day	25	26
	ES Dismiss 11AM MS-HS Dismiss 10AM CCSD Parent-Teacher Conferences		Dist. Tech Comm Mtg. Elem Lib 3:30pm	District Offices Closed	District Offices Closed	
				Thanksgiving Recess		
27	28	29	30			
			Pride Assembly CES 9:15am BOE Mtg(LMC)7:00pm			

December

2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10 Holiday Fair CES 11-3pm
				CHS Santas Helpers		
11	12	13	14	15	16	17
CHS Santas Helpers		PTA Mtg. CES Lib. 4pm	Dist. Tech Comm Mtg. LMC 3:30pm BOE Mtg(LMC)7:00pm	Bldg Faculty Meeting	CMPSA 6:30pm CES Music Room CHS/CMS Eligibility Review	
18	19	20	21 Hanukkah Begins	22	23	24 Christmas Eve
		CES Winter Concert 6:30PM CHS Santa's Helpers Basket Distribution		CES Concert -snow date	Pride Assembly CES 9:15am CHS/CMS Interim Reports Mailed	
25 Christmas Day	26 Kwanzaa Begins District Offices Closed	27	28 Hanukkah Ends	29	30	31 New Years Eve
Holiday Recess						

January

2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Years Day	2 District Offices Closed	3	4	5	6 Career Conference Gr11 CGCC 8:30-12:15pm	7
8	9	10 CHS Alumni Speaker 10:30am PTA Mtg. CES Lib. 4pm	11 CHS Alumni Speaker Snow Date 10:30am BOE Mtg(LMC)7:00pm	12	13	14 Martin Luther King March 6:30pm
15	16 Martin Luther King Day District Offices Closed	17	18	19 CMPSA 6:30pm CES Music Room Bldg Faculty Meeting	20 CES End of Marking Period	21
22	23 Chinese New Year	24	25 Dist. Tech Comm Mtg. Elem Lib 3:30pm BOE Mtg(LMC)7:00pm	26	27 CMS, CHS End of Marking Period	28
29	30	31 Pride Assembly CES 9:15am				

February

2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Groundhog Day	3 CES Report Cards CHS/CMS Report Cards Mailed	4
5	6	7	8 BOE Mtg(LMC)7:00pm	9	10	11
12	13	14 Valentine's Day PTA Mtg. CES Lib. 4pm	15 8th Grade Orientation CMS 1:30pm 8th Grade Parent Night LMC 7pm	16 MS History Day CMPSA 6:30pm CES Music Room Bldg Faculty Meeting	17	18
19	20 President's Day District Offices Closed	21	22	23	24	25
Winter Recess						
26	27	28	29 Pride Assembly CES 9:15am Dist. Tech Comm Mtg. LMC 3:30pm BOE Mtg(LMC)7:00pm			

March

2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 Dr. Seuss B'day/ Read Across America Day CHS/CMS Eligibility Review	3
4	5	6 Budget Workshop (LMC)7:00pm	7	8	9 CHS/CMS Interim Reports Mailed	10
11 Daylight Savings Time Begins	12	13 PTA Mtg. CES Lib. 4pm	14 BOE Mtg(LMC)7:00pm	15 CMPSA 6:30pm CES Music Room Bldg Faculty Meeting	16	17 St. Patrick's Day
18	19	20 First Day of Spring Budget Workshop (LMC)7:00pm	21 CHS JR.Planning Night CHS LMC. 6:30pm Spring GCMEA All County Music Festival @ Greenville	22	23 ES Dismiss 11AM MS-HS Dismiss 10AM Spring GCMEA All County Music Festival & Concert @ Greenville 7:30pm	24
25	26	27	28 Dist. Tech Comm Mtg. Elem Lib 3:30pm NHS Blood Drive 10-3pm HS Gymnasium BOE Mtg(LMC)7:00pm	29 CHS Musical 5:00pm Final Dress Rehearsal "Senior Night"	30 Pride Assembly CES 9:15am CHS Musical 7:00pm	31 CHS Musical 7:00pm

April

2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Palm Sunday CHS Musical 2:00pm	2	3	4	5 CHS Spirit Rally Victory Dance 7pm HS Cafe	6 Good Friday District Offices Closed	7 Passover Begins
8 Easter	9	10	11	12	13 CES, CMS, CHS End of Marking Period	14 Passover Ends
Spring Recess						
15	16	17 PTA Mtg. CES Lib. 4pm BOE Mtg(LMC)7:00pm	18	19 Bldg Faculty Meeting	20 CES Report Cards CHS/CMS Report Cards Mailed	21
22 Earth Day	23 Interact Shakespeare Celebration LMC 2:30pm	24 BOE Mtg(LMC)7:00pm	25 Dist. Tech Comm Mtg. LMC 3:30pm	26 CMPSA 6:30pm CES Music Room Art Show CES 6:30pm	27 ES Dismiss 11AM MS-HS Dismiss 10AM CCSD Parent-Teacher Conferences	28
29	30 Pride Assembly CES 9:15am ES Dismiss 11AM MS-HS Dismiss 10AM CCSD Parent-Teacher Conferences					


May

2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Budget Hearing (CHS Aud) 7:00 pm	2	3 Spring College Fair	4	5
6	7	8 National Teacher's Day PTA Mtg. CES Lib. 4pm	9 BOE Mtg(LMC)7:00pm	10	11	12
13 Mother's Day	14	15 Budget Vote 6am-9pm CHS Gym	16	17 CMPSA 6:30pm CES Music Room Bldg Faculty Meeting	18 CMS Barbecue "Catskill Achieves" CHS/CMS Eligibility Review	19 Class of 2013 Prom
20	21	22	23 CES Spring Concert 6:30pm	24 CHS/CMS Interim Reports Mailed NJHS Induction CMS 6:30pm	25 Student Wellness Day ES Dismiss 11AM MS-HS Dismiss 10AM CCSD Staff Development	26
27	28 Memorial Day District Offices Closed	29	30 Dist. Tech Comm Mtg. Elem Lib 3:30pm BOE Mtg(LMC)7:00pm	31 Pride Assembly CES 9:15am		

June

2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2 MLK Fill the Trolley 10 am-6pm
3	4	5	6	7 CHS Senior Awards 6:30pm HS Aud	8 CES BBO	9 Interact's Night of the Stars HS Aud. 7pm
10	11 CMS Finals	12 CMS Finals Senior Picnic CHS Students Last Day of classes PTA Mtg. CES Lib. 4pm	13 CMS Finals Academic Awards 6:30pm HS Cafe BOE Mtg. HS Cafe 7:00pm	14 Flag Day CMS Finals	15 CMS Finals CMS, CHS End of Marking Period	16
NYS Regents Exams						
17 Father's Day	18 Kindergarten Celebration 9:15am	19 Pre- Kindergarten Celebration 9:15am	20 First Day of Summer Dist. Tech Comm Mtg. LMC 3:30pm	21 CES 5th Grade Moving Up Day 9:30 am CMPSA 6:30pm CES Music Room CMS 8am Grad Rehear. Bldg Faculty Meeting	22 Students Last Day CMS, CHS Report Cards Mailed CMS 8th Gr. Graduation CHS Aud. 8am	23 Class of 2012 Graduation 10am
CES Dismiss 11AM * CMS Dismiss 10AM						
NYS Regents Exams						
24	25	26 Summer School Registration CHS Cafe 8-10am	27	28	29	30
31	BOE Mtg(LMC)7:00pm					

July 2012



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 K-12 Summer School Starts Jumpstart (Ses 1 Begins)	3	4 Independence Day District Offices Closed	5	6	7
8	9	10 BOE Mtg. 7PM LMC	11	12	13	14
15	16	17	18 Jumpstart (Ses 1 ends)	19 Jumpstart (Ses 2 begins)	20	21
22 Parents' Day	23	24	25 Dist. Tech Comm Mtg. Elem Lib 3:30pm BOE Mtg. 7PM LMC	26	27	28
29	30	31				



August 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 K-6 Summer School Ends Jumpstart (Ses 2 ends)	3	4
5 Friendship Day	6	7	8	9	10	11
12	13	14	15 7-12 Summer School Ends	16	17	18
				NYS Regents Exams		
19	20	21	22	23	24	25
26	27	28 MS Parent Info Night Grade 6 6pm CMS Aud.	29 Dist. Tech Comm Mtg. LMC 3:30pm BOE Mtg. 7PM LMC	30	31	

Catskill Central Schools Code of Conduct

INTRODUCTION

The Catskill Central School District is committed to maintaining high standards of education for students in the schools. Because the District believes that order and discipline are essential to being educated effectively, the District is also committed to creating and maintaining high behavioral standards and expectations. An orderly educational environment requires that everyone in the school community play a role in contributing to an effective environment. It also requires the development and implementation of a code of discipline that clearly defines individual responsibilities, describes unacceptable behavior, and provides for appropriate disciplinary options and responses.

The parent/guardian is expected to assume primary responsibility for control of his or her child. The parent/guardian may be called upon to actively cooperate with the school in providing the necessary structure to promote his or her child's social and educational growth. To this end, a high degree of parent-school communication will be fostered by the school.

The District believes that order and discipline must be a shared responsibility between school, home and community. This Code of Conduct was developed in collaboration with student, teacher, administrator and parent organizations, school safety personnel and other Board-approved school personnel. Finally, it is our belief that, to be effective, such a code must:

- identify, recognize and emphasize acceptable behavior;
- identify, recognize and prevent unacceptable behavior;
- promote self-discipline;
- consider the welfare of the individual as well as that of the school community as a whole;
- promote a close working relationship between parents/guardians and the school staff;
- distinguish between minor and serious offenses, as well as between first time and repeated offenses;
- provide disciplinary responses that are appropriate to the misbehavior;
- outline procedures to ensure that it is administered in a way that is fair, firm, reasonable, and consistent;
- encourage a high regard for every person's right to reasonable hearing procedures and due process when accused of misconduct;
- comply with the provisions of federal, state and local laws, as well as the guidelines and directives of the NYS Department of Education and the Board of Regents.

A school's primary concern in establishing a code of discipline is to enable our young people to become responsible, respectful and caring citizens within the school and community settings. The Board of Education is responsible for ensuring that essential regulations are established and adequate discipline is maintained in the operation of the schools to effectively promote safety, as well as the social and educational growth of the students. Administrative regulations are developed and enforced by the school administration and staff.

Disciplinary measures available to the administration of each school building include conferences, detention, in-school suspension, out-of-school suspension and administrative hearings with the designated hearing officer. Administrative hearings can result in out-of-school suspensions of more than five days and, in particularly serious cases, a student may be permanently suspended from school.

DEFINITIONS

For the purposes of this Code, the following definitions apply:

Disruptive Student: an elementary or secondary student under the age of 21 who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom.

Parent: the parent, guardian or person in parental relation to a student.

Removal: the act of a teacher in discontinuing the presence of the student in his/her classroom.

School Property: in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a public elementary or secondary school, or in or on a school bus as defined in § 142 of the New York State Vehicle and Traffic Law.

School Function: any school sponsored extra-curricular, co-curricular or other event or activity.

Suspension: the act of a Building Principal (or acting building principal), Superintendent of Schools, District Superintendent or Board of Education in discontinuing the presence of a student from his/her regular classes.

Violent Student: a student under the age of 21 who:

- commits an act of violence upon a school employee, or attempts to do so.
- commits, while on school property or at a school function, an act of violence upon another student or any other person lawfully on school property or at the school function, or attempts to do so.
- possesses, while on school property or at a school function, a weapon.
- displays, while on school property or at a school function, what appears to be a weapon.
- threatens, while on school property or at a school function, to use a weapon.
- knowingly and intentionally damages or destroys the personal property of any school employee or any person lawfully on school property or at a school function.
- knowingly and intentionally damages or destroys school district property.

Weapon: a firearm as defined in the Gun-Free Schools Act (18 USC '921) [any firearm, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of such firearm; any firearm muffler or silencer; or any destructive device], as well as any other gun, BB gun, pistol, revolver, shotgun, rifle, machine gun, disguised gun, dagger, dirk, razor, stiletto, switchblade knife, gravity knife, brass knuckles, sling shot, metal knuckle knife, box cutter, cane sword, electronic dart gun, Kung Fu star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb, or other device, instrument, material or substance that can cause physical injury or death when used to cause physical injury or death.

Catskill Central Schools Code of Conduct

STUDENT BILL OF RIGHTS AND RESPONSIBILITIES

The Catskill Central School District believes in the right of each child, between the ages of five and 21 years or until the child receives a high school diploma, whichever comes first, to receive a free and appropriate education. All student in this state between the ages of six and the school year through which he or she becomes 16 are required by law to regularly attend school, either in the public schools, non-public schools that are approved for equivalency of instruction by the appropriate school authorities, or in the home in accordance with the Regulations of the Commissioner of Education.

The right to a free public school education extends to all students, including those with disabilities. However, this right is not unconditional. As long as due process of law requirements are met, a student may be removed from the classroom, suspended temporarily or suspended permanently from school. Only students within the compulsory education ages (age six through the school year in which the student turns 16) are entitled to alternative, equivalent instruction following suspension.

RIGHTS OF STUDENTS

Education in a free society demands that students be aware of their rights and learn to exercise them responsibly. To this end, students have a right

- to be provided with an education that is intellectually challenging and relevant to demands of the 21st century;
- to learn in an environment free from interruption, harassment, discrimination, intimidation and fear;
- to participate in district activities on an equal basis regardless of race, color, creed, national origin, religion, gender, disability or sexual orientation.
- to be informed of all school rules;
- to be guided by a discipline policy which is fairly and consistently implemented.

In addition, students in this District are afforded the following rights:

1. **Student Expression:** Students shall be allowed the opportunity for the free expression of ideas consistent with rights established by the federal and state constitutions. However, a student's freedom is subject to limitation in that the constitutional protections will not extend to libelous, slanderous, vulgar, lewd, indecent or obscene words or images or to words or images which by their very use incite others to damage property or physically injure persons. Furthermore, speech which materially and substantially disrupts the work and discipline of the school may be subject to limitation.
2. **Symbolic Expression:** Students, in light of constitutionally protected free speech rights, may wear political buttons, arm bands or badges of symbolic expression so long as the same conform to the limits set forth herein under "school newspaper" and "dress code".
3. **Student Activities:** All pupils shall enjoy equal access to the extent of their capabilities for participation in the various extra-curricular and co-curricular activities sponsored by the School District. The privilege of participating in such activities shall be conditioned upon appropriate conduct as established by the student code of conduct and any rules promulgated specifically for participation in extra and/or co-curricular activities.
4. **Student Government:** Students are encouraged to participate in the various student governmental bodies which have been or may be established in our schools. It shall be the duty of the student governmental body to establish reasonable standards for qualification of candidates to serve in offices of the government. Elections for student government shall be conducted in accordance with the principles of our democracy and elected student representatives shall work with the faculty, administration and student body in identifying cooperatively those ar-

reas of appropriate student responsibility. All student governmental bodies shall have a faculty advisor and shall be organized pursuant to a specific written constitution which the students shall participate in formulating.

5. **Student Clubs and Other Student Organizations:** The District encourages students to participate in curriculum related extra-curricular activity clubs and/or organizations. To the extent that the District authorizes meetings of non-curriculum related clubs or organizations, the same shall be subject to the constitution of the student government and shall be conducted in accordance with any applicable federal or state law, as well as Board of Education policy or regulations.
6. **Privacy Rights [Search and Seizure]:** Students in attendance in our public schools are protected against illegal or unreasonable personal searches or seizures of their property by both the federal and state constitutions. In light of these protections, no student's person or property shall be searched for illegal substances or materials unless the school authorities conducting the search have reasonable suspicion to do so. Lockers and desks assigned to students may be subject to inspection at any time by school officials since such places are not the property of the student, but rather are owned by the School District and shared with the student.
7. **Pregnant Students:** During pregnancy and the period of pregnancy related disability which follows childbirth, a student shall be entitled to home instruction, upon request. Pregnant students who desire to attend their regularly scheduled classes prior to the time of childbirth may do so to the extent that their physician approves of such attendance.
8. **Student Grievances and Complaints:** If a student has a grievance or a complaint about a school-related matter, a school employee or other school official, s/he may submit it, in writing, to the Principal of the school who shall respond within ten (10) school days with a written answer or proposed resolution. Grievances or complaints may be appealed in writing to the Superintendent of Schools if the Principal's answer or proposed resolution is not deemed satisfactory by the student. The Superintendent of Schools shall respond to all grievances and complaints within a reasonable period of time following receipt of the written appeal document.

RESPONSIBILITIES OF STUDENTS

Students attend school so that they may develop to their fullest potential. With this in mind, each student is expected:

- to accept responsibility for his/her actions;
- to respect the rights of others, including his/her right to secure an education in an environment that is orderly and disciplined;
- to attend school on a regular and punctual basis;
- to complete class assignments and other school responsibilities by established deadlines;
- to show evidence of appropriate progress toward meeting course and/or diploma requirements;
- to respect school property, e.g. lockers, and help to keep it free from damage;
- to obey school regulations and rules made by school authorities and by the student governing body;
- to recognize that teachers assume the role of a surrogate parent in matters of behavior and discipline when at school, as well as during any school-sponsored activities;
- to contribute toward establishing and maintaining an atmosphere that generates mutual respect and dignity for all;
- to become familiar with this code and seek interpretation of parts not understood;
- to actively discourage inappropriate behavior of other students and report the incidents to the administration.

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THE ROLE OF PARENTS

A cooperative relationship between home and school is essential to each student's successful development and achievements. To achieve this wholesome relationship, parents are urged:

- to show an enthusiastic and supportive attitude toward school and education;
- to build a good working relationship between themselves and their child;
- to teach their child self-respect, respect for the law, respect for others and for public property;
- to insist on prompt and regular attendance;
- to listen to the views and observations of all parties concerned;
- to recognize that all school personnel merit the same consideration and respect that parents expect from their child;
- to encourage their child to take pride in his/her appearance;
- to insist that their child promptly bring home all communications from school;
- to cooperate with the school in jointly resolving any school related problem;
- to set realistic standards of behavior for their child and resolve to remain firm and consistent;
- to help their child learn to deal effectively with negative peer pressure;
- to provide a place conducive for study and completion of homework assignments;
- to demonstrate desirable standards of behavior through personal example;
- to foster a feeling of pride in their child for their school;
- to provide support and positive reinforcement to their child.

Parents should be aware that they are responsible for any financial obligations incurred by their child in school. This includes lost books, damage to property, etc.

THE ROLE OF SCHOOL PERSONNEL

School personnel play an important role in the education of students. In view of this responsibility, school personnel must:

- promote a climate of mutual respect and dignity which will strengthen each student's positive self-image;
- teach the common courtesies by precept and example;
- treat students in an ethical and responsible manner;
- help students to reach their maximum potential;
- demonstrate desirable standards of behavior through personal example;
- report violations of the Code of Conduct to the Building Principal or acting building principal;
- immediately report and refer violent students to the Principal or superintendent of schools.

THE ROLE OF TEACHERS

Every teacher knows that s/he works every day with this nation's most precious commodity - the future generation. In view of this responsibility, the teacher must:

- promote a climate of mutual respect and dignity which will strengthen each student's positive self-image;
- plan and conduct a product of instruction that will make learning challenging and stimulating;
- recognize that some disciplinary problems are caused by a student's personal and academic frustrations;
- utilize classroom routines which contribute to the total instructional program and to the student's development of civic responsibility;
- seek to develop close cooperative relationships with parents for the educational benefit of the student;
- distinguish between minor student misconduct best handled by the teacher and major problems requiring the assistance of the administrator;

- teach the common courtesies by precept and example;
- handle individual infractions privately and avoid punishing the group for the misbehavior of one or two;
- help students cope with negative peer pressure;
- identify changing student behavior patterns and notify appropriate personnel;
- enable students to discuss their problems with them;
- send communications home promptly;
- report to the Principal any student who jeopardizes his/her own safety, the safety of others or of the teacher, or who seriously interferes with the instructional program of the classroom;
- treat students in an ethical and responsible manner;
- help students to reach their maximum potential;
- serve as a surrogate parent in matters of behavior and discipline in accordance with New York State School Law;
- explain and interpret the discipline code to students;
- enforce the code in all areas of the school
- demonstrate desirable standards of behavior through personal example;
- know the support services available to students and refer students who are in need of such services;
- comply with state educational law regarding corporal punishment and mandated reporting of suspected child abuse;
- in the event of removal from class, inform the student and the Principal of the reason for the removal;
- immediately report and refer violent students to the Principal or superintendent of schools.

THE ROLE OF BUILDING ADMINISTRATORS

As the educational leaders of the school, the Principal and his/her assistant(s) set the disciplinary climate for the school, not only for students, but for staff as well. Therefore, they must:

- seek to develop a sound and healthful atmosphere of mutual respect;
- evaluate the program of instruction in their school to achieve a meaningful educational program;
- help their staff self-evaluate their procedures and attitudes in relation to the interaction within their classrooms;
- develop procedures which reduce the likelihood of student misconduct;
- provide the opportunity for students and staff to approach the Principal directly for redress of grievances;
- work with students and staff to formulate school regulations;
- assist staff members to resolve problems which may occur;
- work closely with parents to establish a wholesome relationship between home and school;
- utilize all appropriate support staff and community agencies to help parents and students identify problems and seek solutions;
- establish necessary building security;
- assume responsibility for the dissemination and enforcement of the "Code of Discipline and Responsibilities" and ensure that all discipline cases referred are resolved promptly;
- insure that students are provided with fair, reasonable, and consistent discipline;
- comply with pertinent state laws governing hearings, suspensions, and student rights;
- develop behavior guidelines and appeals procedures specific to each assigned school in harmony with this "Code of Student Conduct and Responsibilities";
- demonstrate desirable standards of behavior through personal example.

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THE ROLE OF DISTRICT ADMINISTRATORS

As the educational leaders of the school system, the Superintendent of Schools and central administrators must:

- reinforce and extend the indicated responsibilities of the Principals and make them applicable to the school system for grades PreK-12;
- recommend to the Board of Education appropriate policy, regulations and actions to achieve optimum conditions for positive learning;
- develop and implement an effective "Code of Conduct" supportable by students, parents, staff and community;
- demonstrate desirable standards of behavior through personal example;
- provide each teacher with a copy of the Code of Conduct.

THE ROLE OF THE BOARD OF EDUCATION

As the elected officials in charge of our schools, the Board of Education:

- adopts the policies governing the District, including this code of conduct;
- ensures that the code of conduct contains clear behavioral expectations and disciplinary consequences for students, staff and visitors;
- ensures that the code of conduct is clearly communicated to students, parents, staff and the school community;
- ensures that the code of conduct is implemented and enforced in a consistent, reasonable, fair and equitable manner;
- annually reviews the code of conduct and updates it as necessary.

CONDUCT OF VISITORS

In an effort to maintain a safe and healthy educational environment, all visitors to the District must sign-in at the Main Office of the building visited. Visitors are expected to comport themselves in a manner that does not disrupt the academic process and in accordance with the law and this Code of Conduct.

REPORTING CODE VIOLATIONS

1. To School District Personnel

Students, teachers and other District personnel are encouraged to report any violation of the Code of Conduct to the Building Principal or, in his/her absence, the Acting Building Principal. Teachers and other District personnel shall immediately report violent students to the Building Principal or Superintendent of Schools.

2. To Local Law Enforcement Agencies

The District will report any acts of violence against persons that constitute a felony or misdemeanor and other violations of the Code of Conduct which constitute a felony to the appropriate local law enforcement agency when the actor is over the age of 16. When necessary, the District will file a complaint in criminal court against the actor.

3. To Human Services Agencies

The District will report any violations of the Code of Conduct which constitute a crime when the actor is under the age of 16 to the appropriate human services agencies. When necessary, the District will file a juvenile delinquency petition or a person in need of supervision (PINS) petition in Family Court.

REMOVAL OF A STUDENT FROM THE CLASSROOM

The School District has determined that certain acts of misconduct interfere with instruction and/or the safety and welfare of students and staff. Although some incidents of misconduct may require removal from the classroom or suspension from school, effort will be made to deal with misconduct without removal from the classroom or suspension from school. This is in keeping with the District goal of avoiding consequences that interrupt or interfere with learning. However, no child will be allowed to continue disrupting the instruction of the class or interfering with the safety of the school, its staff, students and visitors.

Teachers shall have the authority to remove a student from their classrooms whenever the student substantially disrupts the educational process or substantially interferes with the teacher's authority over the classroom. "Substantially disruptive" shall mean that the course of instruction has to be discontinued more than momentarily such that it breaks the continuity of the lesson, to address the disruptive conduct of the student. "Substantially interferes" with the teacher's authority over the classroom shall mean that the student has been insubordinate to the teacher in the presence of the class and has failed to obey the teacher's directives to cease and desist (e.g., at least two directives). A teacher may remove a student for the remainder of the class upon the first event and for two days of class upon the second or third event. Upon the occurrence of a fourth event, a Principal's suspension may occur. Notwithstanding the above, in light of circumstances that warrant suspension, a Principal's suspension for substantially disruptive behavior may be implemented in addition to or in lieu of removal of the student from the classroom by the teacher.

Once the teacher determines that the student has been substantially disruptive or substantially interferes with the teacher's authority over the classroom:

- the teacher must confront the student in class (or within 24 hours of removal where the student is unmanageable at the time of initial removal) to inform the student of the reason(s) for the removal;
- prior to removal from the classroom (or within 24 hours of removal where the student presents an ongoing threat of disruption or a continuing danger at the time of removal), the teacher shall inform the student of the basis for the removal and allow the student to informally present his/her version of the relevant events;
- the Building Principal or designee must be notified immediately, in writing, by the teacher of the student's removal from the teacher's class;
- the Building Principal or designee must inform the student's parent of the removal and the reasons therefore within 24 hours of the student's removal;
- upon request, the student and his/her parent must be given an opportunity for an informal conference with the Principal or designee to discuss the reasons for removal. If the student denies the charge(s), the Principal or designee must provide an explanation of the basis for the removal and allow the student and/or his/her parent an opportunity to present the student's version of the relevant events within 48 hours of the student's removal;
- the Principal or designee may not set aside the removal unless s/he finds that the charges against the student are not supported by substantial evidence or the student's removal otherwise violates law or the conduct warrants suspension from school and a suspension will be imposed;
- the Principal's/designee's determination on whether or not to support the teacher's removal of the student shall be made by the close of business on the day succeeding the 48-hour period for the informal Principal's removal conference. The teacher who causes the removal may be required to attend the Principal's conference at the Principal's discretion.

The District shall provide continued educational programming and activities for students who are removed from their classrooms. An appeal brought by the parent or student over the age of 18 of a Principal's removal decision must be presented to the Superintendent of Schools prior to any further appeal.

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STUDENT SUSPENSION PROCESS

The Board of Education, District Superintendent, Superintendent of Schools, a Building Principal or in his/her absence, an acting Building Principal, may suspend a student from school where it is determined that the student:

- is insubordinate or disorderly, or exhibits conduct which endangers the safety, morals, health or welfare of others; or
- exhibits a physical or mental condition(s) which endangers the health, safety or morals of himself/herself or of other students; or
- is removed from a classroom for substantially disrupting the educational process or substantially interfering with the teacher's authority in the classroom four or more times in one semester.

In addition to the statutory grounds for suspension from school for conduct or health condition, students shall also be subject to suspension based upon a violation of the specific disciplinary infractions listed below.

A. Pre-Suspension Process

Prior to being suspended from school, the student shall be confronted by a school official empowered to suspend, as referenced above, at which time the evidence upon which the decision to suspend is based shall be stated to the student and the student shall be given the opportunity to explain his/her version of the facts. If it is not possible to confront the student prior to his removal from school premises, this confrontation shall take place as soon thereafter as is practicable. The student shall also be afforded the right to present other persons to the suspending authority in support of his/her version of the facts. If the student's presence in the school poses a continuing danger to persons or property or an ongoing threat of disruption to the academic process the student shall be subject to immediate suspension, provided that the confrontation as described above occurs. Such confrontation shall occur following suspension, as soon thereafter as is reasonably practicable. In all other cases, there shall be no suspension until after the informal Principal's conference, unless waived, as described in paragraph "B", below. The pre-suspension process set forth above shall apply in the case of an in-school suspension. The provisions of Paragraph "B" below are in applicable to in-school suspensions. The student parent or guardian(s) shall be promptly notified of any in-school suspensions.

B. Short Term Suspension Process

Prior to a proposed suspension from school for between one and five days by a Building Principal or an acting Principal in the absence of the Building Principal, the student and his/her parent shall be notified, in writing, by personal delivery, express mail or overnight service, and by telephone, if possible, within 24 hours of the decision to propose suspension. Such written notice shall include a description of the incident(s) resulting in the suspension and shall inform the parent of their right to request an immediate informal conference with the Principal at which the student and/or his/her parent may present the student's version of the event and ask questions of complaining witnesses. Upon such request, an informal conference with the Principal and other parties involved shall be convened as soon as possible, [at which time the evidence, including the witness(es) relied upon by the Principal in making the suspension determination, may be questioned by the parent or guardian.] The right to an informal conference with the Principal shall also extend to a student if 18 years of age or older. The notice and informal conference shall be in the dominant language or mode of communication used by the parent. If the student's presence in the school poses a continuing danger to persons or property or an ongoing threat of disruption to the academic process, the notice and opportunity for an informal conference shall take place as soon after the suspension as is reasonably practicable. Any appeal brought by the parent or student over the age of 18 of a Principal's suspension must be presented to the Board of Education prior to filing any further appeal.

C. The Long-term Suspension Process: Suspension for More than Five Days

Any suspension from school in excess of five school days shall be considered a long-term suspension. Unless there is an agreement between the person requesting the suspension and the parent, a long-term suspension may be done only after the Superintendent of Schools or the Board of Education has conducted a hearing.

When a student is subject to a long-term suspension, a hearing shall be conducted by the Superintendent if the Building Principal, acting Building Principal or the Superintendent has made the original suspension or before the Board where that body has made the original suspension. The Superintendent of Schools or Board of Education may designate a Hearing Officer to make findings of fact with respect to the charges of infractions under this code of conduct, as well as penalty recommendation pursuant to the penalty parameters described herein.

D. Hearing Procedures

NOTICE OF HEARING

In the event of the suspension of a student under the age of 18 years, the notice of suspension will be mailed or delivered to the parent, who shall have a minimum of 48 hours notice of the time and place of the hearing, as well as the nature of the charge(s) and the facts, sufficiently stated so that a proper defense may be placed upon the record on behalf of the student.

In the event of the suspension of a student over the age of 18, the notice, as described above, shall be delivered or mailed to the student, as well as to the student's parent(s), if any. Emancipated minors shall be entitled to the same notice rights as a student beyond the age of 18 years.

All notices of long-term suspension hearings shall contain provisions indicating that the student has the right to be represented by an attorney or lay counsel, that a transcript of the hearing will be prepared (tape recording or stenographic record) and that the student has the right to subpoena witnesses or otherwise present witnesses in his/her defense. The time, date and location of the hearing shall also be prominently set forth in the notice.

If the student is 18 years of age or older, the letter described above will be mailed to the student as well as his/her parent.

THE LONG-TERM SUSPENSION HEARING

The hearing shall be conducted by the Superintendent or a designated Hearing Officer in the event of a suspension by a Building Principal, acting Building Principal; or the Superintendent. The hearing shall be conducted by the Board or its designated Hearing Officer in the event that the suspension originated by Board action.

At the beginning of the hearing, the Hearing Officer shall inform the student and the student's representative(s):

- that the District's and the student's representatives shall have the right to examine and cross-examine witnesses;
- that the student has the privilege against self-incrimination, but that if the student does testify, s/he shall be subject to cross-examination;
- that the District has the burden of proving the charges by a preponderance of the credible evidence;
- that a transcript of the proceedings shall be maintained and made available to the student's representative upon request; and
- that the hearing shall be private or open to the public, as determined by the student's representative.

The person conducting the hearing shall not have intimate knowledge of the details of the charges to assure an impartial, unbiased hearing of the case.

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The Hearing Officer shall inform the parties:

- that the case will proceed by having the District present its evidence through witnesses and other evidence first;
- that the District's witnesses shall be subject to cross-examination by the student's representative; and
- that the student will then have the opportunity to present witnesses on his/her behalf, subject to cross-examination by the District's representative.

Following the conclusion of the testimony and the introduction of other evidence matters, the parties shall be afforded the opportunity to present oral arguments to the Hearing Officer indicating the reasons why the charges should be sustained or dismissed.

The Hearing Officer shall then reach findings of fact upon the charges.

In the event that one or more of the charges is sustained, the Hearing Officer shall then entertain statements from the parties regarding the appropriate penalty outcome. In the event that the parent and/or the student, in an appropriate case, have been served with a copy of the student's past disciplinary anecdotal record in a timely fashion (at least 48 hours before the hearing), for consideration at the hearing, such record may be considered by the Hearing Officer in determining an appropriate penalty. The incidents contained within the past anecdotal record shall be subject to proof to the extent that they are denied by the student, as expressed by the student's representative.

The Hearing Officer, upon the conclusion of the portion of the proceedings dealing with penalty determinations, shall make findings of fact and penalty recommendations, if any, to the person or body which designated him/her immediately upon the conclusion of the long-term suspension hearing.

The Superintendent or Board, whichever designated the Hearing Officer, shall make its own findings of fact and penalty decision, by adopting those of the designated Hearing Officer, where applicable, in whole or in part, or by reaching independent findings of fact and penalty determinations. This process shall be concluded within the five school day period from the time of the initial suspension if the student is to be continuously suspended. The decision may be communicated to the student's representative and/or student (where over the age of 18) beyond the five school day period in cases where the student has been reinstated to attendance in school pending the final determination on the charges and penalty by the Superintendent or the Board, in cases to be decided by them, respectively.

ALTERNATIVE INSTRUCTION

Pursuant to the Education Law, no student shall be suspended from school in his/her regularly scheduled classes without being provided alternative equivalent instruction in an alternative setting. Such instruction shall be of an equivalent nature to that provided in the student's regularly scheduled classes. A good faith effort shall be made to provide such alternative instruction immediately.

In the event that a student within the compulsory education ages of six and the school year in which s/he becomes 16 is suspended from school in excess of five school days, alternative equivalent instruction shall be provided for the duration of the period of suspension.

APPEALS PROCESS

The decision of the Superintendent with respect to the findings of fact sustaining charges in a long-term suspension hearing and/or penalty determination shall be subject to appeal [or may be appealed] to the Board of Education. The Board shall review the record of the proceedings before the Superintendent or his/her designated Hearing Officer, including a review of the transcript of the proceedings, documentary evidence and written arguments of the representatives of the respective parties, if any. The Board does not provide the representatives of the respective parties with the opportunity either to present evidence not previously in the record or to make arguments in person before the Board.

In the event that the initial long-term suspension hearing was conducted by the Board or its designated Hearing Officer, or where the Board has ruled on an appeal from a Superintendent's long-term suspension hearing, the matter may be further appealed.

D. Off-Campus Misconduct

A student may be subject to discipline for conduct constituting a crime which is committed off of school premises or at non-school sponsored activities to the extent that the Superintendent of Schools and/or Board of Education believes that the continued attendance in school of the student would constitute an endangerment to the health, safety, welfare or morals of the student and/or others in our schools.

E. Dress and Grooming

Students are expected to dress and groom themselves in an appropriate manner. Student must be dressed in appropriate clothing and protective equipment as required for physical education classes, participation in athletics, science laboratories and home and careers skills classes.

The following are considered to be inappropriate dress, grooming and appearance and are prohibited in school or at school functions:

- any dress or appearance which constitutes a threat or danger to the health and safety of students (e.g., heavy jewelry, chains, or jewelry with spikes which can injure the student or others);
- any form or article of clothing, designed primarily for outdoor use, while attending class or before/after school indoor (e.g., parkas, rain or trench coats, vests, etc.)
- any dress or appearance which is vulgar, lewd, obscene or indecent or profane or which exposes to sight the private parts of the body (e.g., t-shirts with a phallic symbol and messages consisting of sexual metaphors; see-through garments, extremely plunging necklines or waistlines);
- any dress or appearance which encourages or advocates the use of illegal drugs, alcohol and/or tobacco;
- any dress or appearance which advocates or encourages other illegal or violent activities;
- any dress or appearance which advocates discrimination or denigrates others based upon race, color, creed, religion, national origin, gender, sexual orientation or disability;
- the wearing of hats in the classroom as they are a sign of disrespect (unless worn for religious or medical reasons); any dress or appearance which constitutes a disruption to the educational process.
- all Catskill students will be issued an identification card. Identification cards should be worn for safety and identification purposes. Future uses may include access to cafeteria services, technology, library/media services, etc. Failure to wear an I.D. card may lead to disciplinary actions.

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F. Computer and Internet Use

The following prohibited use of District-owned computer drives, network facilities and Internet links may give rise to disciplinary action against users of such equipment and/or facilities:

1. E-mail originating from the school premises or received at the school premises that a student user creates that:
 - is lewd, vulgar, obscene, indecent or inappropriate for student recipients of certain ages;
 - conveys a threat of violence, including sexual violence, to a specific individual or individuals;
 - constitutes a state and/or federal crime;
 - is the cause of or a substantial contributing factor to a substantial interference with the orderly functioning of the school(s);
 - attributes the text of e-mail to school officials or that the text is school endorsed, unless there is such official endorsement or consent from school officials;
2. Internet use that circumvents access restrictions placed upon the District's computer systems by the Board of Education or its administrative designee(s).
3. Computer and/or Internet use that is not school related or is unauthorized.
4. Permitting the use of a student's computer access code by any other person and such student shall assume responsibility for occurrences in violation of this code of conduct that occurs under the student's access code number.

G. Suspension from Transportation Service

Students may be suspended from transportation services for an infraction or infractions listed herein upon the conducting of an informal hearing by the Superintendent of Schools or his/her designee, at which time the student's parent/guardian or other representative shall be allowed to confront the witnesses relied upon by the District in determining the appropriateness of such suspension of service. If such informal hearing is conducted before the Superintendent's designee, the designee shall make a recommendation to the Superintendent as to the action to be taken.

H. Suspension from Extra-Curricular and Co-Curricular Activities, and School Functions

A student may be suspended from participating in extra-curricular or co-curricular activities (including a sports team) for an infraction of any of the provisions herein, for violating a code of conduct issued to participants in the activity by the activity supervisor or for fighting at games. Upon the request of the student's parent/guardian, the Building Principal shall allow the parent/guardian or other representative of the student the right to appear before him/her informally, to discuss the conduct which led to suspension from the activity.

If a student is suspended from school pursuant to §3214 of the Education Law, s/he shall not be permitted to participate in any extra-curricular or co-curricular activities, as well as any other school events or activities which take place on the days of suspension (including intervening weekends).

I. Suspension of Students With Disabilities

In the event that a student has a known disability or when school officials can be deemed to know, in accordance with law, that a student has a disability, the District will first proceed to conduct a §3214 disciplinary proceeding for any suspension of more than five days. The §3214 disciplinary proceeding will be held in two parts, first to determine the student's guilt or innocence on the charges and the second to determine the penalty.

If guilt is determined, before a penalty may be imposed, the following rules shall apply:

§504/ADA DISABILITY

For a student solely with a disability under §504 of the Rehabilitation Act of 1973 ("§504")/ Title II of the Americans with Disabilities Act (hereinafter referred to as the "ADA"), the §504 multi-disciplinary committee must make a determination regarding whether the conduct underlying the charges was a manifestation of the student's disability.

1. If a nexus is found between the disability and the conduct, no additional discipline shall be imposed and the record of discipline imposed to date shall be expunged.
2. If no nexus is found, yet a disability is indicated, or has been identified, discipline may be imposed upon remand to the §3214 hearing officer. A change in placement; i.e. a suspension, removal or transfer, in excess of ten (10) school days must be preceded by notice and an evaluation conducted by the §504 team.
3. Students with a recognized §504/ADA disability who are found to be using or in possession of alcohol or drugs may be disciplined, regardless of their disability status in the same manner and to the same extent as non-disabled students, provided that same students are currently engaged in the illegal use of drugs or use of alcohol.

IDEA DISABILITY

For students classified or presumed to have disabilities under the IDEA (a student with an educational disability), a Manifestation Team must make a Manifestation Determination prior to a student's suspension for 10 or more consecutive school days or prior to a suspension of 10 days or less, if it has been determined that a suspension for less than ten consecutive school days would constitute a disciplinary change in placement.

A series of suspensions that are each ten (10) days or fewer in duration may create a pattern of exclusions that constitutes a disciplinary change in placement. That determination will be made on a case-by-case basis in accordance with applicable law and regulation. Among the factors to be considered in making this determination are the length of each suspension, the proximity of the suspensions to one another, and the total amount of time the student is excluded from school.

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A student shall be presumed to have a disability if prior to the time the behavior occurred:

1. The parent or guardian of the child has expressed in writing to supervisory or administrative personnel of the appropriate educational agency or to a teacher of the student that the student is in need of special education, provided that such notification may be oral if the parent does not know how to write or has a disability that prevents a written statement; or
2. The parent of the student has requested an evaluation of the student; or
3. A teacher of the student or other personnel of the District has expressed specific concern about a pattern of behavior demonstrated by the student to supervisory personnel in the District in accordance with the District's child-find procedures.

A student shall not be presumed to have a disability for discipline purposes, despite satisfaction of one or more of the above criteria, if:

1. The parent of the student has not allowed a relevant evaluation of the student by the Committee on Special Education ("CSE");
2. The parent of the student has refused special education services; or
3. It was determined by the CSE or Committee on Preschool Special Education ("CPSE") that the Student is not a student with a disability; or
4. It was determined that an evaluation was not necessary and the District provided appropriate notice to the parents of such determination.

MANIFESTATION DETERMINATIONS

A Manifestation Team, which shall include a representative of the school district knowledgeable about the student and interpretation of information about child behavior, the parent and relevant members or the committee on special education as determined by the parent and the school district. The parent must receive written notification prior to any manifestation team meeting to ensure that the parent has an opportunity to attend and inform the parent(s) of their right to have relevant members of the CSE participate at the parent's request.

1. When making a manifestation determination, the Manifestation Team shall review all relevant information in the student's file including the student's IEP, any teacher observations and any relevant information provided by the parents to determine if:
 - a. The conduct in question was caused by or had a direct and substantial relationship to the student's disability; or
 - b. The conduct in question was a direct result of the school district's failure to implement the IEP

If either of the aforementioned criteria listed as "a." and "b." above are answered affirmatively, the conduct in question shall be deemed to be a manifestation of the student's disability.

When the Manifestation Team determines that the conduct in question was a manifestation of a student's disability, the CSE shall meet to recommend and conduct a functional behavioral assessment and implement (or modify) a behavior intervention plan in accordance with 8 NYCRR § 201.3 and 201.4(d)(2)(a).

A meeting for the sole purpose of making a manifestation determination does not require five calendar days' notice to the student's parent or guardian. However, if the CSE meets to consider a change in placement in conjunction with the manifestation determination, the five-day notice requirement of §200.5(a)(3) of the Commissioner's Regulations will be applicable.

DISCIPLINE OF STUDENTS WITH DISABILITIES WHEN THE MANIFESTATION TEAM HAS MADE AN AFFIRMATIVE "MANIFESTATION FINDING"

When an educationally disabled student's conduct is a manifestation of the child's disabling condition, a student classified under IDEA may only be suspended from school for more than ten(10) consecutive school days, if one of the following applies:

1. The CSE recommends a change in placement on the student's Individualized Education Plan (IEP) and Behavior Intervention Plan and the parent, guardian or eighteen-year or older student consents to such change in writing following receipt of their Procedural Safeguards Notice.
2. A court order or order from an impartial hearing officer of suspension/removal of a dangerous student pursuant to 8 NYCRR 201.8 is obtained.
3. The violation involves weapons, drugs/controlled substances or serious bodily injury.

SUSPENSIONS FOR MISCONDUCT INVOLVING WEAPONS AND/OR DRUGS AND/OR SERIOUS BODILY INJURY

A student classified or suspected of having a disability under IDEA may be suspended and placed in an Interim Alternative Educational Setting ("IAES") for up to forty-five (45) school days (less if the discipline is for a non-disabled student would be less), if the student is found guilty of:

- 1) carrying or possessing a weapon while at school, on school property or while at a school function;
- 2) knowingly possessing or using illegal drugs, or selling or soliciting the sale of a controlled substance while at school, on school premises or while at school function; or
- 3) inflicting a serious bodily injury to another person while at school or a school function.
 1. In accordance with law, the term "weapon" means "a weapon, device, instrument, material or substance, animate or inanimate, that is used for, or is readily capable of causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than 2-1/2 inches in length."
 2. In accordance with law, the term "illegal drugs" means controlled substances but not those legally possessed or used under the supervision of a licensed health care professional or other permitted authority under the Federal Controlled Substances Act or under any other provision of Federal law. Controlled substances are drugs and other substances identified under schedules set forth in applicable Federal law provisions.
 3. In accordance with law, the term "serious bodily injury" means bodily injury which involves a substantial risk of death; extreme physical pain; protracted and obvious disfigurement; or protracted loss or impairment of the function of a bodily member, organ or mental faculty.

Before a student is suspended and placed in an IAES for up to 45 school days for behavior involving weapons and/or drugs and/or serious bodily injury, the Manifestation Team must conduct a manifestation determination. Placement in an IAES as a result of conduct involving weapons and/or drugs and/or serious bodily injury is not contingent upon a Manifestation Team determination that the misconduct is not related to the student's disability.

1. If the student is or may be placed in an IAES, the CSE shall, as appropriate, recommend functional behavioral assessment and behavior intervention, or review any such pre-existing plan for modification; and
2. A CSE shall determine and recommend an IAES reasonably calculated to enable the child to continue to receive educational services, participate in the general curriculum and progress toward meeting IEP goals and objectives during the period of suspension from instruction.

Catskill Central Schools Code of Conduct

DANGEROUS STUDENTS

To continue the suspension of a student classified or deemed to be known as having an education disability under IDEA for more than 10 consecutive school days, the School District may commence an expedited hearing before a special education impartial hearing officer to demonstrate that a student is "dangerous" and is substantially likely to cause injury to himself or others if returned to his last agreed upon placement. An impartial hearing officer may order the placement of the student in an interim alternative setting for up to forty-five (45) school days in accordance with 8 NYCRR §201.8 and 201.11.

1. The Manifestation Team shall conduct a manifestation determination within 10 school days of the initial disciplinary action.
2. If the student is or may be placed in an IAES, the CSE shall, as appropriate, recommend a functional behavioral assessment and behavior intervention plan, or review any such pre-existing, plan for modification; and
3. An impartial hearing officer's determination allowing a student's placement in an IAES as a result of dangerous behavior, is not contingent upon a Manifestation Team determination that the misconduct is not related to the student's disability. The IAES placement shall be based upon the CSE's recommendation.

DISCIPLINE OF STUDENTS WITH DISABILITIES WHEN THE MANIFESTATION TEAM HAS MADE A "NO MANIFESTATION FINDING"

Where a student with a disability's conduct is found not to be a manifestation of his/her disability he/she may be disciplined in the same manner and to the same extent as non-disabled students. In such instances, the CSE shall meet upon proper notice to determine any appropriate evaluations which must be performed, changes to a student's IEP and to recommend an appropriate IAES where the child can continue to receive educational services, although in another setting, that enable the child to participate in the general education curriculum and progress toward meeting IEP goals and objectives during the period of suspension from instruction. Where a suspension or disciplinary change in placement will exceed 10 school days, the CSE shall conduct a functional behavioral assessment and implement or modify a behavior intervention plan, as well as implement modifications intended to avoid a recurrence of the behavior.

PENDENCY PLACEMENT

An IAES shall be deemed the student's "stay put" placement for up to forty-five (45) school days, during the pendency of any expedited due process proceedings commenced by parents to contest 1) a finding that a student is not "presumed to have a disability", and/or 2) a finding that the student's misconduct was not a manifestation of the student's disability, and/or 3) a decision to place a student in a CSE recommended IAES for misconduct involving weapons and/or drugs and/or serious bodily injury, and/or 4) the decision of an impartial hearing officer in a dangerousness hearing and/or 5) the appropriateness of an IAES program recommended by the CSE in the context of one of the four categories of action listed above.

DECLASSIFIED STUDENTS

In accordance with law, the CSE must conduct a manifestation determination in the case of a student with an educational disability who has been declassified if the disciplinary matter involves behavioral problems.

J. Disciplinary Measures

The following shall constitute appropriate disciplinary measures authorized by this Student Code of Conduct:

1. Warning/reprimand (oral or written).
2. Detention.
3. In-school suspension.
4. Suspension from school for up to five (5) school days.
5. Suspension from school in excess of five (5) days.
6. Suspension from school for at least one (1) year for possession of a weapon pursuant to the Gun-Free Schools Act of 1994 (subject to the right of the Superintendent to modify such penalty) or, in the case of a student with a disability whose possession of a weapon is determined not to be related to his/her disability, placement in an interim alternative educational setting for a period of up to forty-five (45) days.
7. Placement in an interim alternative educational setting for a period of up to forty-five (45) days, in the case of a student with a disability whose knowing possession or use of illegal drugs, or sale or solicitation of the sale of a controlled substance at a school or a school function is determined not to be related to his/her disability.
8. Permanent suspension (Expulsion).

K. Infractions with Penalty References

1. Engage in conduct that is disorderly. Examples of disorderly conduct include:
 - a. Abusive language and/or indecent gestures directed at staff, students or visitors on school grounds or at school functions (1, 2, 3, 4)
 - b. Carelessness in failing to follow school rules and staff directions. (1, 2)
 - c. Abusive and/or indecent language and/or gestures directed at school employees or students on school grounds or at school functions which provoke a fight (2, 3, 4)
 - d. Use of portable electronic equipment which includes but is not limited to existing mobile communication systems and smart technologies, i.e., cell phones, smart phones, walkie-talkies, pagers, mobile managers, mobile messengers, Blackberry type products, PDAs, handheld entertainment systems such as video games, CD players, compact DVD players, MP3 players, iPods, Walkman devices on school property; possession or use of lighters, light or laser pointers. (Confiscation, 1, 2, 3, 4, 5)
 - e. Violation of Information Technology Policy (1, 2, 3, 4, 5, Suspension of Computer Privileges)
 - f. Driving recklessly, speeding, failing to follow school crossing guard's directives on school grounds (Suspension of driving privileges, 3, 4)
 - g. Parking in unauthorized areas (1, 2, 3)
 - h. Inappropriate public displays of affection (1, 2, 3)
 - i. Trespassing while suspended from school (4, 5)



Catskill Central Schools Code of Conduct

2. Engage in conduct that is insubordinate. Examples of insubordinate conduct include:
 - a. Willful failure to obey the reasonable directives of school staff (insubordination), including directives not to engage in conduct otherwise referenced as an infraction in this code and for failing to notify a parent of assignment to detention (1, 2, 3, 4, 5)
 - b. Class, study hall, homeroom, teacher detention, administrative detention cuts. (2, 3)
 - c. Eating or drinking where prohibited (1, 2)
 - d. Tardiness to class/school (1, 2 Lunch detention)
 - e. Unauthorized absence from school (1, 2, 3)
 - f. Leaving campus without authorization (3, 4)
3. Engage in conduct that is disruptive. Examples of disruptive conduct include:
 - a. Disturbances which disrupt instruction. (1, 2, 3, 4)
 - b. Repeatedly disruptive and/or substantially interferes with the teacher's authority in class, giving rise to removal on four or more occasions per semester (4, 5)
4. Engage in conduct that is violent. Examples of violent conduct include:
 - a. Fighting between students where harm is caused to one or more of the combatants (3, 4, 5, 8)
 - b. A fight involving the use or threatened use of a dangerous or deadly weapon (4, 5, 6, 8)
 - c. Any violent act against a teacher or other staff member, as described in this code (5, 8)
 - d. Any violent act against another student or person in the schools or at a school function, as described in this code (5, 8)
 - e. Possession of dangerous or deadly weapons on school property (6, 8)
 - f. Possession of illegal drugs, dangerous drugs, counterfeit drugs or alcohol, or a substance which the individual believes or represents to be such drugs or alcohol, at school or at school functions (4, 5, 7, 8)
 - g. Use of illegal drugs, dangerous drugs, counterfeit drugs or alcohol, or a substance which the individual believes or represents to be such drugs or alcohol, at school or while attending school functions (4, 5, 7, 8)
 - h. Sale or other distribution of illegal drugs, alcohol or counterfeit drugs, or a substance which the individual believes or represents to be such drugs or alcohol, at school or while at school functions (5, 7, 8)
 - i. Intentional destruction of school property (3,4,5,8)
 - j. Activation of a false alarm, bomb threat or other disaster alarm (5,6,7)
 - k. Possession of fireworks, smoke bombs and/or other noxious materials on school property or at school functions (4, 5)
 - l. Use of fireworks, smoke bombs and/or other noxious materials while on school property or at school functions (4, 5, 6, 8)
 - m. Hazing (4,5)
 - n. Arson (4,5,8)
 - o. Harassment (sexual, racial, etc.) (2,3,4,5,6,7)
5. Engage in any conduct that endangers the safety, morals, health or welfare of others. Examples of such conduct include:
 - a. Abusive language and/or indecent gestures directed at staff, students or visitors on school grounds or at school functions (1, 2, 3,4)
 - b. Dress or grooming which is inappropriate as described in this code (1, 2)
 - c. Possession or dissemination of obscene materials (1, 2, 3, 4)
 - d. Smoking or other tobacco use on campus or at school functions (1, 2, 4)
 - e. Abusive and/or indecent language and/or gestures directed at school employees or students on school grounds or at school functions which provoke a fight (2,3,4)
 - f. Fighting between students where no dangerous instruments are involved and no person is injured in the altercation (2, 3, 4)
 - g. Gambling (3, 4)
 - h. Lewd behavior (3, 4, 5)
6. Engage in misconduct while on a school bus.

It is crucial for students to behave appropriately while riding on district buses to ensure their safety and that of other passengers and to avoid distracting the bus driver. Students are required to conduct themselves on the bus in a manner consistent with established standards for classroom behavior. Excessive noise, pushing, shoving and fighting will not be tolerated.
7. Engage in any form of academic or legal misconduct. Examples of academic misconduct include:
 - a. Cheating in any academic, extra-curricular or co-curricular activity. (1, 2, 3, 4, 5)
 - b. Commission of conduct which constitutes a misdemeanor while on school property or at a school function (4, 5)
 - c. Commission of conduct which constitutes a felony while on school property or at a school function (4, 5, 8)
 - d. Extortion (4, 5, 8)
 - e. Plagiarism (3, 4)
 - f. Intentional destruction of school property (3, 4, 5, 8)
 - g. Theft of school property (4, 5, 8)
 - h. Forgery or fraud (3, 4, 5)
 - i. Unauthorized absence from school (1, 2, 3)
 - j. Theft of personal property (2, 3, 4, 5)
 - k. Trespassing while suspended from school (4, 5)

THE REPEATING OF AN INFRACTION MAY LEAD TO THE IMPOSITION OF THE NEXT MEASURE OF DISCIPLINE.

CHRONIC REPEATING OF INFRACTIONS MAY LEAD TO LONG-TERM SUSPENSION OR PERMANENT SUSPENSION (EXPULSION).



Catskill Central Schools Code of Conduct

PUBLIC CONDUCT ON SCHOOL PROPERTY

The Board of Education recognizes that the primary purpose of the School District is to provide a superior atmosphere for learning and education. Any action by an individual or group(s) aimed at disrupting, interfering with or delaying the education process or having such effect, is prohibited. The Board also recognizes its responsibility to protect school property and declares its intent to take any and all legal action to prevent its damage or destruction. The Board will also seek restitution from, and prosecution of, any person or persons who willfully damage school property.

These rules govern the conduct of students, parents, faculty and other staff, other visitors, licensees, invitees, and all other persons, whether or not their presence is authorized, upon district property, and also upon or with respect to any other premises or property (including school buses) under the control of the District and used in its instructional programs, administrative, cultural, recreational, athletic, and other programs and activities, whether or not conducted on school premises.

PROHIBITED CONDUCT

No person, either singly or in concert with others, shall:

- willfully cause physical injury to any other person, or threaten to do so, for the purpose of compelling or inducing such other person to refrain from any act which s/he has a lawful right to do, or to do any act which s/he has a lawful right not to do;
- intimidate, harass or discriminate against any person on the basis of race, creed, color, national origin, religion, gender, age, marital status, sexual orientation or disability;
- physically restrain or detain any other person, or remove such person from any place where s/he is authorized to remain;
- willfully damage or destroy property of the District or under its jurisdiction, or remove or use such property without authorization;
- without permission, expressed or implied, enter into any private office of an administrative officer, member of the faculty or staff member;
- enter upon and remain in any building or facility for any purpose other than its authorized uses or in such manner as to obstruct its authorized use by others;
- without authorization, remain in any building or facility after it is normally closed;
- refuse to leave any building or facility after being required to do so by an authorized administrative officer, member of the faculty or staff member, or member of the Board of Education;
- obstruct the free movement of persons and vehicles in any place to which these rules apply;
- deliberately disrupt or prevent the peaceful and orderly conduct of classes, lectures and meetings or deliberately interfere with the freedom of any person to express his/her views, including invited speakers;
- knowingly have in his/her possession upon any premises to which these rules apply, any rifle, shotgun, pistol, revolver, or other firearm or weapon without written authorization of the chief administrative officer, whether or not licensed to possess the same has been issued to such person; and/or
- willfully incite others to commit any of the acts herein prohibited with specific intent to procure them to do so.

PENALTIES AND PROCEDURES

A person who shall violate any of the provisions of these rules shall be subject to the following penalties and procedures:

- If a licensee or invitee, his/her authorization to remain upon the grounds or other property shall be withdrawn and s/he shall be directed to leave the premises. In the event of failure to do so, s/he shall be subject to ejection.
- If trespasser or visitor without specific license or invitation, s/he shall be subject to ejection and/or arrest.
- If s/he is a student, s/he shall be subject to disciplinary action as the facts of the case may warrant, as prescribed by '3214 of the Education Law and the Student Code of Conduct.
- If a faculty member, s/he shall be subject to disciplinary action as prescribed by and in accordance with procedures of the Education Law and the collectively negotiated agreement.
- If a staff member in the classified service of the civil service, described in '75 of the Civil Service Law, s/he shall be guilty of misconduct and subject to the penalties and procedures prescribed in said section and be subject to ejection.
- If a staff member other than one described above, s/he shall be subject to discipline in accordance with law and any applicable collectively negotiated agreement.

ENFORCEMENT PROGRAM

1. The Superintendent of Schools shall be responsible for the enforcement of these rules, and s/he shall designate the other personnel who are authorized to take action in accordance with such rules when required or appropriate to carry them into effect.
2. In the case of any apparent violation of these rules by such persons, which, in the judgment of the Superintendent or his/her designee, does not pose any immediate threat of injury to person or property, such officer may make reasonable effort to learn the cause of the conduct in question and to persuade those engaged therein to desist and to resort to permissible methods for resolution of any issues which may be presented. In doing so such officer shall warn such persons of the consequences or persistence in the prohibited conduct, including their ejection from any district properties where their continued presence and conduct is in violation of these rules.
3. In any case where violation of these rules does not cease after such warning and in other cases of willful violation of such rules, the Superintendent or his/her designee shall cause the ejection of the violator from any premises which s/he occupies in such violation and shall initiate disciplinary action hereinbefore provided.
4. The Superintendent or his/her designee may apply to the public authorities for any aid which s/he deems necessary in causing the ejection of any violator of these rules and s/he may request the Board's Counsel to apply to any court of appropriate jurisdiction for any injunction to restrain the violation or threatened violation of such rules.

This code and the penalties set forth herein are not considered to be inclusive or to preclude in any way the prosecution and conviction of any person for the violation of any federal or state law or local ordinance and the imposition of a fine or penalty provided for therein.

The CCSD Sports Calendar
can be found on the following website:

viewmyschedule.com

A prompt will pop up— type in: CATSKILL

The Catskill Sports Calendar will pop up with current
up to date schedules including schedules that have
been modified that morning.

If you need any assistance, please call
Bruce Schmidt, Athletic Director, at (518) 943-5672



Local Numbers

Police Numbers:

Catskill Village Police	943-2244
NY State Police	622-8600
Catskill Rescue Squad	943-2055
Town of Catskill Ambulance	943-1580

Fire Numbers:

Catskill	943-2520
Leeds	943-2918
Kiskatom	678-9986
Palenville	678-3311
W Athens/Limestreet	943-2347

Poison Control 1-800-336-6997

Catskill Public Library

Catskill Branch		943-4320
Monday & Wednesday	12 PM to 8 PM	
Tuesday	10 AM to 8 PM	
Thursday & Friday	10 AM to 5 PM	
Saturday	10 AM to 2 PM	

Palenville Branch		678-3357
Tuesday & Thursday	12 PM to 7 PM	
Friday	10 AM to 5PM	
Saturday	10 AM to 1PM	

Babysitters List

Names

Age

_____	_____
_____	_____
_____	_____
_____	_____

Mother Cellphone number: _____

Mother Work Number: _____

Father Cellphone Number: _____

Father Work Number: _____

Home Address: _____

Allergies: _____

347 West Main Street
Catskill, N. Y. 12414

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Catskill

reflecting educational excellence

CENTRAL SCHOOL DISTRICT