

# Instruction to your bank or building society to pay by Direct Debit



Service User Number: 758118

## 1 Name and full postal address of your bank or building society

To the Manager

Bank or building society:

Address:
Postcode:

## 2 Name(s) of account holder(s)


## 3 Branch sort code

(from the top right-hand corner of your cheque)

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## 4 Bank or building society account number

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## 5 PG Mutual Member Number (For office use only)

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## 6 Instruction to your bank or building society

Please pay PG Mutual Direct Debits from the account detailed on this Instruction, subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this Instruction may remain with PG Mutual and, if so, details will be passed electronically to my bank/building society.

Signature(s):


Date:

Banks and building societies may not accept Direct Debit Instructions for some types of account.

Tel: 01727 840095 Fax: 01727 832710 Email: [info@pgmutual.co.uk](mailto:info@pgmutual.co.uk)

PG Mutual is the trading name of Pharmaceutical & General Provident Society Ltd.

Registered office: 11 Parkway, Porters Wood, St Albans, Hertfordshire AL3 6PA

Incorporated in the United Kingdom under the Friendly Societies Act 1992, Registered Number 462F.

Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority, Firm Reference Number 110023.



Please detach and keep this Guarantee before sending the Instruction to PG Mutual.



## The Direct Debit Guarantee



- ➔ This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- ➔ If there are any changes to the amount, date or frequency of your Direct Debit, PG Mutual will notify you 7 working days in advance of your account being debited or as otherwise agreed. If you request PG Mutual to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- ➔ If an error is made in the payment of your Direct Debit, by PG Mutual or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- ➔ If you receive a refund you are not entitled to, you must pay it back when PG Mutual asks you to
- ➔ You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.