



**DIOCESE OF CORPUS CHRISTI  
REQUEST FOR EXEMPTION  
FROM DIOCESAN ASSESSMENTS**

DATE \_\_\_\_\_

PARISH NAME \_\_\_\_\_

CITY \_\_\_\_\_

EXEMPTION AMOUNT REQUESTED \$ \_\_\_\_\_

CONSTRUCTION TYPE: ( ) NEW ( ) RENOVATION \* PROJECT NAME: \_\_\_\_\_

AVERAGE PARISH INCOME: Weekly \$ \_\_\_\_\_ Monthly \$ \_\_\_\_\_

PARISH IS CURRENT ON ALL OUTSTANDING BILLINGS FROM THE DIOCESE: YES / NO

PARISH HAS AN ACTIVE PARISH FINANCE COUNCIL: YES / NO How often they meet: \_\_\_\_\_










PARISH IS PARTICIPATING IN DIOCESAN STEWARDSHIP PROGRAM: YES / NO

PARISH IS USING THE DIOCESAN GLOBAL BACKUP FOR THE PRESERVATION OF RECORDS: YES / NO

DOES PARISH HAVE ANY CASH, INVESTMENTS OR DEBTS NOT REPORTED ON THEIR BALANCE SHEET? YES /NO  
WHERE \_\_\_\_\_ VALUE \_\_\_\_\_

DATE AND SCORE OF LAST PARISH AUDIT \_\_\_\_/\_\_\_\_/\_\_\_\_ %

ATTACHED TO THIS FORM SHOULD BE INCLUDED THE FOLLOWING INFORMATION:

-  A DESCRIPTION OF THE PROJECT
-  THE ESTIMATED COST OF THE PROJECT AND HOW THIS COST WAS DETERMINED
-  HOW THE FUNDS ARE GOING TO BE RAISED
-  TIME PERIOD THAT THE FUNDS WILL BE RAISED (1 TO 7 YEARS)
-  ANTICIPATED COMPLETION DATE OF THE PROJECT
-  A COPY OF THE MOST RECENT PARISH BALANCE SHEET
-  A COPY OF THE MOST RECENT PARISH REVENUE AND EXPENSE REPORT
-  A COPY OF THE MOST RECENT ACCOUNTS RECEIVABLE REPORT FROM THE DIOCESE
-  A COPY OF THE MOST RECENT CSA REPORT

**This application and all attachments are due on the first day of the month in which  
the quarterly Diocesan Finance Council meeting is being held.**

SIGNATURES:

\_\_\_\_\_

PASTOR

\_\_\_\_\_

DATE

\_\_\_\_\_

PARISH FINANCE COUNCIL CHAIRMAN

\_\_\_\_\_

DATE