



Work shadowing application form

Freshfields Bruckhaus Deringer provide successful applicants with the opportunity to spend one week within the London office gaining an insight into the work of an international law firm. Work shadowing is carried out on a voluntary basis and is not paid, we do not reimburse travel or other expenses but you will receive a £6 pound per day lunch allowance. Work shadowing placements are restricted to one week in order to maximise the number of placements available.

Eligibility

The eligibility criteria for work experience are:

- Minimum of 15 years old;
- Must be eligible to legally work in the UK; and
- Must be willing to sign and comply with the Freshfields' confidentiality agreement.

Please note, we do not have placements available for university students between 22 June and 21 August 2015. We also do not have placements available to any students the weeks of 2 February 2015 and 22 June 2015.

How to apply:

Complete the application form below and email it to workexperience@freshfields.com. We aim to respond to applications within 4 weeks.

Personal Information	
Mr/Miss/Mrs/Ms	
Surname	
Forenames	
Address	
Telephone Number	
Email Address	

Nationality		
Work Shadowing Placement Type		
Please state the type of placement you would prefer, either Legal, IT, HR or PA:		
Secondary Education		
School(s) Attended		
Please list your qualifications either being studied for or achieved to date (e.g. GCSE, A-Level)		
Subject and level of qualification	Grade awarded/achieved	
Undergraduate Studies <i>*Please note university age students cannot apply for placements between 22 June - 21 August</i>		
University Attended		
Course Title		
Subject	Grade awarded/achieved	

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Application Question

In no more than 200 words please tell us why you have applied for a work shadowing placement at Freshfields?

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Availability

So that we can determine whether we are able to accommodate your request for work experience please state below which dates you are available to attend in order of preference:

Please note, we do not have placements available for university students between 22 June and 21 August 2015. We also do not have placements available to any students the weeks of 2 February 2015 and 22 June 2015.

First Choice:	
Second Choice:	
Third Choice:	
Fourth Choice:	

Equal Opportunities Monitoring

We use equal opportunities data to ensure we are attracting and recruiting a diverse workforce and to ensure our key people processes are fair and free from bias.

The information you provide is confidential and treated with the strictest confidence. Individual data is never shared externally under any circumstances (although we can provide high level data to regulators and clients) and internally is only made available to the inclusiveness and diversity team who only use the data for analytical purposes to ensure our processes are fair and free from bias. This is standard practice amongst our clients and other law firms.

Providing equal opportunities data is entirely optional but we hope that you will provide this for the reasons outlined. Please sign your consent in the box overleaf. If you do not wish to disclose data, we would ask you to mark the boxes 'Do not wish to disclose'.

<p>Please can you indicate you Religion or Belief:</p> <p><input type="checkbox"/> Agnostic <input type="checkbox"/> Buddhist <input type="checkbox"/> Christian <input type="checkbox"/> Hindu <input type="checkbox"/> Jewish <input type="checkbox"/> Muslim <input type="checkbox"/> Sikh <input type="checkbox"/> Other</p> <p><input type="checkbox"/> Do not wish to disclose</p>				
<p>Please can you indicate your ethnic background:</p>				
<input type="checkbox"/> Arab <input type="checkbox"/> Asian or British Asian - Indian <input type="checkbox"/> Asian or British Asian - Bangladeshi <input type="checkbox"/> Asian or British Asian - Pakistani <input type="checkbox"/> Asian or British Asian - Other	<input type="checkbox"/> Black or Black British - African <input type="checkbox"/> Black or Black British - Caribbean <input type="checkbox"/> Black or Black British - Other	<input type="checkbox"/> White - British <input type="checkbox"/> White - Irish <input type="checkbox"/> White - Other	<input type="checkbox"/> Mixed - White and Asian <input type="checkbox"/> Mixed - White and Black African <input type="checkbox"/> Mixed - White and Black Caribbean <input type="checkbox"/> Mixed - Other	<input type="checkbox"/> Chinese <input type="checkbox"/> Other <input type="checkbox"/> Irish Traveller/Gypsy <input type="checkbox"/> Other <input type="checkbox"/> Do not wish to disclose
<p>Please can you indicate the type of school you attended:</p> <p><input type="checkbox"/> UK State or Grammar (Non-Fee) <input type="checkbox"/> UK Independent School (Fee Paying)</p> <p><input type="checkbox"/> Do not wish to disclose</p>				
<p>Please can you indicate your current level of education:</p> <p><input type="checkbox"/> Year 9 <input type="checkbox"/> Year 10 <input type="checkbox"/> Year 11 <input type="checkbox"/> Year 12 <input type="checkbox"/> Year 13 <input type="checkbox"/> University</p>				
<p>Are you or have you been eligible for free school meals:</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Do not wish to disclose</p>				
<p>Will you be the first generation of your family to attend University :</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Do not wish to disclose</p>				

Do you consider yourself to have a disability:

Yes No Do not wish to disclose

Applicant signature:

Date: