CONTRACT FORM - SALE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE SELLER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE SELLER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1.   I hereby undertake to purchase all or any of the goods and/or works described in the attached bidding documents from (name of institution)……..…..……………………….…. in accordance with the requirements stipulated in (bid number)……..…..…….. at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the seller during the validity period indicated and calculated from the closing time of bid.

2.   The following documents shall be deemed to form and be read and construed as part of this agreement:

        (i)   Bidding documents, *viz*
-     Invitation to bid;
-     Tax clearance certificate;
-     Pricing schedule(s);
-     Declaration of interest;
-     Declaration of bidder's past SCM practices;
-     Special Conditions of Contract;

        (ii)   General Conditions of Contract; and
        (iii)   Other (specify)

3.   I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) cover all my obligations and I accept that any mistakes regarding price(s) and calculations will be at my own risk.

4.   I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

5.   I undertake to make payment for the goods/works as specified in the bidding documents.

6.   I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

7.   I confirm that I am duly authorised to sign this contract.

NAME (PRINT)   …………………………………………….

CAPACITY   …………………………………………….

SIGNATURE   …………………………………………….

NAME OF FIRM   …………………………………………….

DATE   …………………………………………….

WITNESSES
1   ………………………….
2.   ………………………..
DATE: ……………………..

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PART 2 (TO BE FILLED IN BY THE SELLER)

1.   I…………………………………………. in my capacity as……………………………………………....….. accept your bid under reference number ………………dated………………………for the purchase of goods/works indicated hereunder and/or further specified in the annexure(s).

2.   I undertake to make the goods/works available in accordance with the terms and conditions of the contract.

ITEM NO.	DESCRIPTION	PRICE (ALL APPLICABLE TAXES INCLUDED)		

4.   I confirm that I am duly authorised to sign this contract.

SIGNED AT ……………………………………ON……………………………..

NAME (PRINT)   ………………………………….

SIGNATURE   ………………………………….

OFFICIAL STAMP

WITNESSES

1.   ……………………….

2.   ……………………….

DATE ……………………….