



# Direct Payment Consideration Form

HAP Senior Plus (hmo), HAP Senior Plus (hmo-pos) and Alliance Medicare PPO

Please use this form each time you submit a medical claim.

- Complete one form per family member.
- Keep a copy of all receipts and documents for your records.
- Allow 30 days for processing.

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| <b>Step 1: Your Health Plan</b>          |  |
| <input type="checkbox"/> HAP Senior Plus | <input type="checkbox"/> Alliance Medicare PPO |

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| <b>Step 2: Patient Information: (Please Print)</b> |                      |
| Patient Name: _____                                | ID Number: _____     |
| Address: _____                                     | Date of Birth: _____ |
| City, State, Zip: _____                            |                      |
| Phone Number: _____                                |                      |

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| <b>Step 3: Submission Information</b>  |
| <p>a. Attach the itemized bill or statement that includes:</p> <ul style="list-style-type: none"> <li>• Patient’s name</li> <li>• Date of service</li> <li>• Dollar amount charged for each service</li> <li>• Procedure and diagnosis codes</li> <li>• Provider’s name, address</li> <li>• Provider tax identification number</li> </ul> <p>If services were rendered out of the country please provide the reason for treatment:<br/>_____</p> <p>b. Attach the proof of payment - please tape your receipt(s) to a separate sheet of paper.</p> |

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| <b>Step 4: Submit to</b>   |
| <p>HAP Claims Division<br/>         Member Reimbursement<br/>         2850 West Grand Boulevard<br/>         Detroit, MI 48202</p> |

For more information call us toll-free at: **(800) 801-1770** for HAP Senior Plus or **(888) 658-2536** for Alliance Medicare PPO. TTY/TDD **(800) 649-3777**.

Our normal office hours are Monday – Friday, 8 a.m. to 8 p.m., and Saturday, 8 a.m. to noon. We have extended hours from October 1st through February 14th, when Client Services Specialists are available seven days a week from 8 a.m. to 8 p.m.

HAP Senior Plus (hmo), HAP Senior Plus (hmo-pos), and Alliance Medicare PPO are health plans with Medicare contracts. Enrollment in the plans depends on contract renewals. Alliance Medicare PPO is a product of Alliance Health and Life Insurance Company, a wholly owned subsidiary of HAP.