



Please fill in the whole form including official use box using a ball point pen and send it to:

Advantex Network Solutions Ltd
16B Follingsby Close
Gateshead
Tyne and Wear
NE10 8YG

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Instruction to your bank or building society to pay by Direct Debit

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Banks and building societies may not accept Direct Debit Instructions for some types of account

Date

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This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit RSM2000 re Advantex Network Solutions Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request RSM2000 re Advantex Network Solutions Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by RSM2000 re Advantex Network Solutions Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
 If you receive a refund you are not entitled to, you must pay it back when RSM2000 re Advantex Network Solutions Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.