FOR DRIVER TRAINING STAFF USE ONLY - DPS Parent Taught	Course Provider DE-964E	Receipt #:
PT Course Provider Number:	Number of certs ordered:	Fee paid:
Prepared by:	Certificate numbers:	Date paid:
Pick-Up or E-mail date/time:	to	Initialed:
DE-964E – DPS Parent  Parent Taught Course Name:  Certificate		cate Order Form
Original Signature of Parent Taught Course Owne	r Printed Name	Date
Check one box and enter the applicable	address:	
HARD COPIES (3-part paper completion certificates ready to issue)		
Delivery Address:		
Delivery Address.		
	Overnight Delivery of hard copies is not available. Out-of-	state shipments are not available.
<u>WALK-IN or PICK-UP</u> service from 5701 Springdale Road, Austin, Texas will require <u>72 hours to process</u> and a \$25 service fee per order - payable to Region 13, ESC, DT. Call 512-505-0504 for details.		
* A certificate proof must be submitted and approved by the Driver Training Division before certificate numbers will be sold.		
E-mail Address:		
CREDIT CARD ORDERS		
<ol> <li>Go to <a href="http://store.esc13.net/index.php/special-programs/driver-training-and-education.html">http://store.esc13.net/index.php/special-programs/driver-training-and-education.html</a> and place your order.</li> <li>Fax this completed and signed order form to 512-919-5440.</li> </ol>		
2. Fax this completed and <b>signed</b> order for	m to 512-919-5440.	
MAIL-IN ORDERS		
Certificates: X \$1.00 each	Total enclosed	\$
Make check or money order payable to <u>TEA-DPS</u> . Cash is NOT accepted. Mail payment and this original completed and signed order form to:		
Texas Education Agency – DPS P.O. BOX 13717 Austin, Texas 78711-3717		

Orders will be processed only when fees and this signed order form have been received by the Driver Training office. **No exceptions.** 

ESC 13 DE-964E (New 09/01/2013)