NON - MASTER KEYED ORDER

Excel Soft copy - Print Instructions:
To avoid printing more sheets than needed, Select <Print>, from the print screen select <Print range>, then select <Pages> from___ to____& click OK.

Quote#	**Account No.**	**P.O.#**
Shipping Instructions	**Mark Cartons**	**Date**
Order Written By	**Customer Name and Address:**	**Ship to:**
For Further Information Contact: **Name:** **Phone:** **Fax:**		

Items Ordered			**OUTSIDE**		**HAND (Only one hand per line Item)**	**INSIDE**		Type one door ID per row	**LATCH**	**STRIKE**	Enter door thickness if not std.	Enter when door thickness is greater/equal to 2"	Dimension for mortise cyl., blocking ring, etc.	**ADDITIONAL DETAILS**
Lock Details =>			**DESIGN**	**FINISH**		**DESIGN**	**FINISH**							
Key / Label Instructions =>														
LINE ITEM	**QTY**	**PRODUCT**				**QTY**	**Heading**	**DOOR#**			**DR THK**	**EXT**	**DIM**	

Items Ordered			OUTSIDE		HAND (Only one hand per line Item)	INSIDE		Type one door ID per row	LATCH	STRIKE	Enter door thickness if not std.	Enter when door thickness is greater/equal to 2"	Dimension for mortise cyl., blocking ring, etc.	ADDITIONAL DETAILS
Lock Details =>			DESIGN	FINISH		DESIGN	FINISH							
Key / Label Instructions =>														
LINE ITEM	QTY	PRODUCT				QTY	Heading	DOOR#			DR THK	EXT	DIM	

Items Ordered			OUTSIDE		HAND (Only one hand per line Item)	INSIDE		Type one door ID per row	LATCH	STRIKE	Enter door thickness if not std.	Enter when door thickness is greater/equal to 2"	Dimension for mortise cyl., blocking ring, etc.	ADDITIONAL DETAILS
Lock Details =>			DESIGN	FINISH		DESIGN	FINISH							
Key / Label Instructions =>														
LINE ITEM	QTY	PRODUCT				QTY	Heading	DOOR#			DR THK	EXT	DIM	

Items Ordered			OUTSIDE		HAND (Only one hand per line Item)	INSIDE		Type one door ID per row	LATCH	STRIKE	Enter door thickness if not std.	Enter when door thickness is greater/equal to 2"	Dimension for mortise cyl., blocking ring, etc.	ADDITIONAL DETAILS
Lock Details =>			DESIGN	FINISH		DESIGN	FINISH							
Key / Label Instructions =>														
LINE ITEM	QTY	PRODUCT				QTY	Heading	DOOR#			DR THK	EXT	DIM	

Items Ordered			OUTSIDE		HAND (Only one hand per line Item)	INSIDE		Type one door ID per row	LATCH	STRIKE	Enter door thickness if not std.	Enter when door thickness is greater/equal to 2"	Dimension for mortise cyl., blocking ring, etc.	ADDITIONAL DETAILS
Lock Details =>			DESIGN	FINISH		DESIGN	FINISH							
Key / Label Instructions =>														
LINE ITEM	QTY	PRODUCT				QTY	Heading	DOOR#			DR THK	EXT	DIM	