With you

July 2011

# 

Patricia Sample "Everlands" 4 Mermaid Rd STONEHAVEN NSW 2122

Account number: 33333333 Customer number: 007000000

Dear Mrs Sample,

# With you, securing your financial future

We're pleased to enclose your annual statement for 2010/11 and thank you for investing your money with us.

With the global events of the past year, you'll know how important it is for your money to be well managed and working for you. And, with our 120 year history of looking after Australians, you can be confident your money's in the right hands.

But you don't need to take our word for it. For a number of years we've been awarded the highest rating for a multi-manager fund by Chant West and 5 stars in Heron Partnership's super fund ratings.

#### Bring your super together to win a \$600 Apple Store voucher

For the chance to win one of eight Apple Store vouchers, all you have to do is bring your super into the one MLC account. You'll probably save money on fees too.

If you'd like to know more, we've enclosed a flyer which outlines the simple steps you can take to do this and win.

#### Improved ways to invest your money

We're always looking at new and improved ways we can help you grow your money. So, we've refined our MLC Cash Fund strategy and enclosed more information about this change.

Continued overleaf



Now you can view copies of your statements and letters online, and enjoy a wide range of other benefits

All this, simply by logging on to mic.com.au. See over to find out more ...

#### MLC Nominees Pty Limited

ABN 93 002 814 959 AFSL 230702 The Universal Super Scheme ABN 44 928 361 101 105-153 Miller Street North Sydney NSW 2060 Australia PO Box 200 North Sydney NSW 2059 Australia Tel 132 652 Fax (02) 9964 3334 **mlc.com.au** 

#### Any questions?

If you have any questions please speak with your plan adviser, or call us on **132 652** between 8am and 6pm AEST/AEDT, Monday to Friday.

Yours sincerely,

Michael Mulholland General Manager MLC Business Super

# Look what you can do on mic.com.au

Simply log on to **mic.com.au** for quick, secure and convenient access to your account, and to:

- view your statements and letters, with copies available from 2008
- choose to receive your statements online instead of by post, and
- update your contact details.

#### **Register today**

To register for online access simply visit **mlc.com.au/login** 





# Are you two-timing your super?

For many of us, this time of year, when super statements hit our mailbox, is a reminder we're two-timing our super. In fact, there are

In fact, there are more than three super accounts on average for every working Australian.

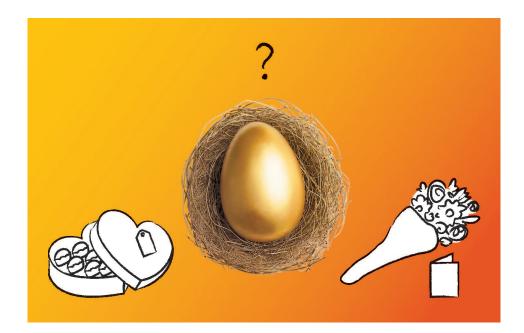
### With multiple super accounts, you're only cheating yourself

If you have a number of super accounts you're probably paying multiple sets of fees, which can mean a significant difference to your final super balance.

Plus, multiple super accounts mean you're spending time dealing with multiple sets of paperwork.

So it makes sense to consolidate multiple super accounts into 'the one'. With all your super money together in one place it's easier to keep track of, and get a clearer picture of how it's performing.

Plus, by reducing unnecessary fees you can give your super the power to really grow!



## Why MLC's 'the one' for your super

At MLC, we've been looking out for Australians for 120 years.

We recognise every investor is different. And we can provide you with an investment solution to meet your particular needs.

We've got the resources to offer you a wide range of investment choice, and our focus is on delivering sustainable results.

Plus, you can protect yourself and your family with MLC, one of Australia's most awarded insurers.

These are just a few reasons why some of Australia's largest companies, and over 1.9 million Australians, invest with us.

# We make it easy to bring your super together

We know you've got lots of paperwork right now, so we want to make it easy for you.

We've enclosed a Super Consolidation form, pre-populated with your details. All you have to do is complete one of these forms for each super fund you're consolidating with us.

## Things to consider

Before you consolidate, there are some things you need to consider. Some funds may charge you exit fees, and it's important to check whether the insurance in your chosen fund is adequate for your needs, and how much it costs.

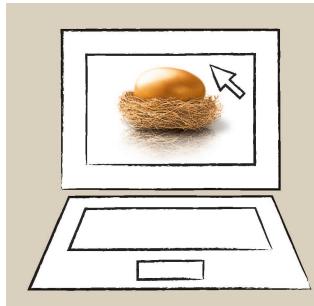
That's why we always recommend you speak to a financial adviser about your options.



Want a chance to win a \$600 Apple Store voucher? Turn the page to find out how.



# Are you two-timing your super?



# Consolidate with MLC to win one of eight Apple Store vouchers!

Now there's even more reason to bring your super together.

Consolidate your super into your MLC MasterKey Business Super account by last mail received on 30 December 2011 and go into the draw\* to win one of eight Apple Store vouchers valued at \$600 each. Funds take approximately 30 days to be consolidated once we receive the consolidation request. Consolidated funds must be received by 2 pm on 30 January 2012 to be valid.

You'll receive one competition entry for every fund you consolidate with MLC.

Please visit **mlc.com.au** for more details and competition terms and conditions.

\* Only open to Australian residents aged 18 or over who have any of the following MLC accounts: The Employee Retirement Plan, MLC MasterKey Business Super or MLC Employer Super. Limit one entry per person. Limit one prize per person (excluding SA winners). Starts 18/7/11 and ends last mail received 30/12/11. Draw: 2 pm 30/1/12 at MLC Limited (ABN 90 000 000 402), Level 3, 105–153 Miller St, North Sydney, NSW 2060. Winners published in The Australian 6/2/12. MLC Limited is the promoter. Apple Inc. is not a participant in or sponsor of this Competition. Permits: NSW LTPS/11/6179, ACT TP11/2713.



# Request to transfer whole balance of superannuation benefits between funds

under the Superannuation Industry (Supervision) Act 1993

#### COMPLETING THIS FORM

- Read the important information page overleaf
- Refer to instructions where indicated with a
- This form is only for whole (not part) balance transfers.

Personal de	tails						
Title Mr	/Irs Miss	Ms	Other		Residential ad	Idress	
Family name	Sample		J (		Address	"Everlands	ап 3
Given names	Patricia					4 Mermaid	I Rd
					Suburb	STONEHA	VEN
Other/previous names					State/territory	NSW	Postcode 2122
*Date of birth	Day M	1onth	Year		Previous addr		
Tax file number		ustry (Super	vision) Act 1	99.3 VOU are	If you know different to your below.	that the ad current resi	dress held by your FROM fund is dential address, please give details
not obliged to disconsequences.	sclose your tax	k file numbe	r, but there r	may be tax	Address		
See 'What	happens if I de	o not quote	my tax file n	umber?'			
*Gender Male	Female	e		]	Suburb		
*Contact phone					State/territory		Postcode
Fund detail	S						
FROM					то		
*Fund name					Fund name	The Universa	al Super Scheme
Fund phone num	ıber				Fund phone num	lber	132 652
Membership or account number					Membership or		33333333
Australian busine number (ABN)	ess				account number Australian busine	SS	44 928 361 101
Superannuation Identification Nur	Product				number (ABN)	Product	MLC0430AU
2				]	Superannuation I Identification Nur	nber (SPIN)	MILC0430A0
If you have complete a separation of the sepa	multiple accou arate form for	ant numbers each accou	s with this fur nt you wish	nd, you must to transfer.			
*Proof of id	entity	See 'Co	ompleting pr	oof of identity'			
I have attach	ned a certified	copy of my	driver's licer	nce or passpor	t		
OR	ed certified co	nion of both	· ·				
	zenship Certifi	•		ion Card			
AND				ion oard			
	ik payment let	ter or Gove	mment or loo	cal council not	ice (<1 year old) wi	th name and	laddress
Authorisatio	n						
By signing this re					is true and correct	*Name (F	Print in BLOCK LETTERS)
I am aware I r	nay ask my su	perannuatio	on provider f	or information	about any fees or		
					this transfer may	*Signatu	re
If the TO fund		aged supera	annuation fur	nd (SMSF), I co	onfirm that I am a		
I discharge th	tee or director e superannuat e benefits paid	tion provide	r of my <b>FRO</b>	M fund of all fu	urther liability in	*Date	Day Month Year
	nsent to the tra	ansfer of su	perannuation	n as described	above and authoris		

\* Denotes mandatory field. If you do not complete all of the mandatory fields, there may be a delay in processing your request.

**IN-CONFIDENCE** – when completed

#### Important information

There are some things you might need to consider when transferring your super to MLC:

- > The fund you're transferring from might charge exit or withdrawal fees, so it's a good idea to check
- ➢ How your benefits entitlements (including insurance cover/amounts) are affected
- You can arrange for your employer to pay your contributions into your MLC super. Just fill out the Fund Choice form available from mlc.com.au

#### What happens if I do not quote my tax file number (TFN)?

You don't have to provide us with your TFN, but we can only accept personal contributions to your super if we have your TFN recorded. Also, your money may be taxed at the highest marginal tax rate plus the Medicare levy, rather than at the concessional tax rate of 15%. For more information, please visit **ato.gov.au** 

#### **Completing proof of identity**

You'll need to provide documentation with your request to prove you're the owner of the super funds you're consolidating. Please include a **certified** copy of either:

- your driver's licence or passport
- OR
- your birth/citizenship Certificate or Centrelink Pension card
- AND
- a Centrelink payment letter or Government or local council notice (less than one year old) showing your name and address.

#### Has your name changed?

If a different name for you is recorded with any of your FROM funds, you'll also need to include either:

- your marriage certificate
- OR
- a Deed poll or Change of Name certificate.

There are a number of people authorised to certify your documents for you. Some of these are:

Chiropractor	Optometrist	Veterinary surgeon
Dentist	Pharmacist	Nurse
Legal practitioner	Physiotherapist	Teacher employed on a full-time basis
Medical practitioner	Justice of the Peace	Police officer

For a full list of people authorised to certify your documents, please visit mlc.com.au

#### **Final checklist**

Make sure you can put a tick next to each of these before you send your completed Request to transfer whole balance of superannuation benefits between funds form back to us:

Have you read the important information?

Have you completed a separate form for each of the funds you want to consolidate with us?

Have you completed all the mandatory fields on the form(s)?

Have you signed and dated the form(s)?

Have you attached an original copy of your proof of identity to each form, including any change of name documents if necessary?

#### Any questions?

If you have any questions, or want some help filling out the form, please call us on **132 652** between 8 am and 6 pm (AEST/AEDT), Monday to Friday.

#### Send us your form

Please mail your signed and dated form to us, with the certified copies of the required documents, at: Reply Paid, MLC Limited, PO Box 200, North Sydney, NSW 2059 (no stamp required).

## MLC MasterKey Business Super

# Your annual statement to 30 June 2011

Plan name	AE
Name	Pa
Salary	\$1
Account start date	20
Tax file number (TFN)/ exemption supplied	Ye

**BC Growings** atricia Sample 07,005.00 /11/00 es

Beneficiary nomination received

Yes

You can check your beneficiary details on page 2.

psample@abc.org.au

# With you

# Account balance \$69,224.13

Account number 33333333

Customer number 007000000

#### Any questions?

Call your adviser FEL SHERRY 02 94138249

Visit mlc.com.au or email us at contactmlc@mlc.com.au Please supply your account number in your email.

Alternatively you can write to us at MLC MasterKey PO Box 200 North Sydney NSW 2059

or call us on 132 652.

#### Your account explained

For more information about your benefits and the choice of investment options in MLC MasterKey Business Super, please visit mlc.com.au/info or call us.

You can also find out more on managing your account in the How to Guide on mlc.com.au/info

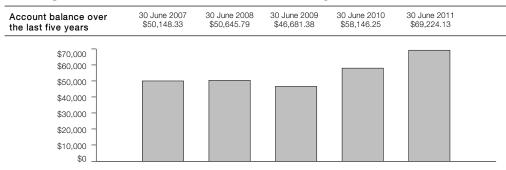
Email

# Your account at a glance

Opening balance on 1 July 2010	\$58,146.25
Payments in	\$7,452.48
Payments out	\$0.00
Insurance premiums	-\$1,993.95
Government contributions tax	-\$818.76
Fees paid directly from your account	-\$394.24
Fees rebated to your account	\$326.79
Investment earnings	\$6,505.56
Closing balance on 30 June 2011	\$69,224.13
Your closing balance consists of:	
Money you generally can't access until you retire or reach age 65	\$69,224.13

(Preserved)

# How your account balance has changed



# MLC MasterKey Business Super Your annual statement to 30 June 2011

## Your beneficiaries

Name	Type of nomination	Relationship	Percentage	When lapses
Challon Sample	Non-Binding	Spouse	100.00%	Doesn't lapse

# Your insurance<sup>\*</sup> and benefits at 30 June 2011

	Your insured amount	Benefit payable
Death	\$357,484.00	\$426,708.13
Total and Permanent Disablement	\$357,484.00	\$426,708.13

\* Any insurance paid will be subject to the terms and conditions in the insurance policy document and is based on the information provided to us. The insurance amount reflects your situation at 30 June 2011 and may be subject to change.

If you died, or became totally and permanently disabled, we'd pay you or your beneficiaries the Benefit payable. This is the sum of your insured amount where applicable and your account balance.

# With you

# Why update your beneficiaries?

Keeping your beneficiary nomination up to date ensures that if anything happens to you, your money's paid as you wish.

For more information, or to obtain a form to update your beneficiaries, please visit **mlc.com.au/info** or call us.

# Left or changed your employer?

Please contact us if you have left or changed your employer, as you may no longer be insured. Any claim you submit may be declined, even though you continue to pay your premiums.

For more information about maintaining your insurance after leaving your employer, please visit <u>mlc.com.au/info</u> and refer to the MLC MasterKey Business Super Insurance Guide or call us.



### Your investment summary

Opening balance on 1 July 2010				
	Percer			
MLC Horizon 5 - Growth Portfolio	100.			
Total account balance	1			

centage	Units
0.00%	2,811.35798
100%	

Units

3,022.66718 \$22.90167

Unit price

Unit price	Value
\$20.68262	\$58,146.25
	\$58,146.25

Value

\$69,224.13

\$69,224.13



detailed information on your investment options including manager and asset allocations, performance and commentary. Simply visit mlc.com.au/fundprofiletool



### **Closing your account**

If you want to close your account, we first need to check your employment status and make sure no further employer contributions are due to be paid to your account.

Closing balance on 30 June	2011
	Percentage
MLC Horizon 5 - Growth Portfolio	100.00%
Total account balance	100%

#### Your future contributions and rollovers will be invested as follows:

	Percentage
MLC Horizon 5 - Growth Portfolio	100.00%

# How the investment options you hold performed to 30 June 2011

		Compound returns % pa *			
	Date of inception	One year	Five years	Ten years	Since inception
MLC Horizon 5 - Growth Portfolio	30/04/01	7.74	0.15	2.83	2.87

\* Returns for periods one year or greater are calculated on an annualised basis. All returns are calculated net of investment, issuer and administration fees and taxes.

#### Your performance information

These returns reflect the performance of the investment options within the product and not your individual return. Your individual return will be based on when you have contributed to, and transacted on, your account and how long you were invested for.

The returns shown are the options you held at 30 June 2011. Returns for all options can be found by visiting mlc.com.au/info



## Your transaction summary

Payments in		
	Date	Amount
Compulsory Employer Contribution	14/07/10	\$740.80
Compulsory Employer Contribution	16/08/10	\$1,111.20
Compulsory Employer Contribution	15/09/10	\$740.80
Compulsory Employer Contribution	15/10/10	\$740.80
Compulsory Employer Contribution	12/11/10	\$740.80
Compulsory Employer Contribution	15/12/10	\$740.80
Compulsory Employer Contribution	19/01/11	\$1,111.20
Compulsory Employer Contribution	16/02/11	\$763.04
Compulsory Employer Contribution	16/03/11	\$763.04
Subtotal		\$7,452.48
Total payments in		\$7,452.48
Payments out		
		Amount
Total payments out		\$0.00
Insurance premiums		

	Amount
Death Insurance Premiums Debited	-\$985.05
Total and Permanent Disablement Insurance Premiums Debited	-\$1,008.90
Total insurance premiums	-\$1,993.95

#### Government contributions tax

	Amount
Contributions Tax	-\$1,117.87
Contributions Tax Credited	\$299.11
Total government contributions tax	-\$818.76

Your premiums

Your premiums are based on your individual circumstances, for example your age. Premiums generally increase with age.

For more information please visit <u>mlc.com.au/info</u> and refer to the MLC MasterKey Business Super Insurance Guide or call us.

Continued overleaf

# MLC MasterKey Business Super Your annual statement to 30 June 2011



## Your transaction summary

Fees		
Fees paid directly f	rom your account	Amount
Account Fee		-\$64.70
Employer Contributio	n Fee Debit	-\$43.97
Employer Service Fee	e Debited	-\$244.50
Tax Debited on Fee(s	)	-\$41.07
Total fees paid dire	ctly from your account	-\$394.24
Fees rebated to you	ur account	Amount
Large Plan Fee Reba	te	\$241.93
Servicing Rebate		\$31.84
Tax Credited on Fee	5)	\$53.02
Total fees rebated t	o your account	\$326.79
Servicing Rebate Tax Credited on Fee( Total fees rebated t Other management	costs*	-\$1,184.00
Total fees you paid	t includes all the fees and costs which affected your riod.	-\$1,251.45

\* This approximate amount has been deducted from your investment and includes all the other management costs that were not paid directly out of your account.

#### Your fees and costs

You pay fees directly from your account and also other management costs. These are an estimate of any fees and costs which are built into the unit price of each of your investments.

Total fees you paid are the sum of the fees you've paid directly (minus any rebates) and Other management costs.

For more information about your fees and costs, please visit **mlc.com.au/info** or call us.



## Your fees

These fees are net of the tax benefit we receive and pass on to you, unless specifically stated otherwise.

# Additional information about your Employer Plan

Employer Plan name Employer Plan number ABC Growings 1222222

#### **Current fees**

Type of fee	Amount / Percentage
Account fee (monthly)	\$5.50
Employer contribution fee*	0.50%
Employer service fee (per annum)*	0.680%

 $^{\ast}$  These are the actual fees on your account that have been agreed between your employer and the Plan adviser.

#### Contribute to your super at any time

BillerCode: 919688

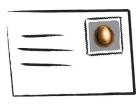
At MLC we make it easy to contribute to your super.

PAY	
PAY	

Contributions your employer makes	Reference number
Compulsory	333333301
Voluntary	333333302
Salary Sacrifice	333333303
Contributions you make	Reference number
Personal	333333304
Spouse	333333305



 Complete and sign a Direct Debit Request Schedule on the form available from <u>mlc.com.au/info</u>
Send the form to us.



#### **Resolving complaints**

We can usually resolve complaints over the phone. If we can't, or you're not satisfied with the outcome, please write to us. We'll work to resolve your complaint as soon as possible. For more information, read the Complaint Resolution Guide on <u>mlc.com.au/info</u>



#### Your annual report

The annual report for your fund will be available on <u>mlc.com.au</u> later in the year. If you'd like to receive a printed copy, please call us and we'll mail one to you.



# MLC MasterKey Business Super

This is your reference guide to the changes we've made on 6 June 2011.

### Improvement to the MLC Cash Fund

We've made some changes to the MLC Cash Fund to maintain competitive cash based returns. The following table details the changes:

MLC Cash Fund	
Current	New
Investment objective The Fund is designed to be a complete portfolio for the cash asset class, and aims to deliver growth by using investment managers who invest and diversify across many companies and securities within the asset class.	Investment objective Aims to provide competitive returns relative to the Reserve Bank of Australia's Cash Rate Target.
About the investment option The Fund invests in Australian government, bank and company issued securities with high credit quality and high levels of liquidity. MLC Limited guarantees that the unit price of the Fund will not fall (before the deduction of tax and fees).	About the investment option The Fund invests in deposits with banks (including National Australia Bank) and other comparable high quality securities. It's possible, from time to time, for a high proportion of the Fund to be invested in securities issued by one bank. MLC Limited guarantees the value of your investment in the MLC Cash Fund (before the deduction of fees and tax).
Market Benchmark	Market Benchmark
UBS Australian Bank Bill Index	Reserve Bank of Australia's Cash Rate Target

#### **Any questions?**

If you have any questions please speak to your financial adviser or call us on **132 652** between 8 am and 6 pm (AEST) Monday to Friday.

Preparation date: 6 June 2011

Issued by: The Trustee, MLC Nominees Pty Limited (MLC) ABN 93 002 814 959 AFSL 230702 RSE L0002998 The Universal Super Scheme Super Fund Number 281 440 944 ABN 44 928 361 101 R1056778