

Recognition for Unit of Competency

Unit Number: **NSWTLNG114A**

Unit Name: **Communicate in Italian language 1B**

Teaching Section: **Languages Other Than English**

Step 1: Read the unit competency requirements (If you have the skills/knowledge to meet these elements, go to step 2)

Unit Descriptor: allow for communication at a basic level in social, workplace, travel and other relevant cultural contexts in Italy and Italian speaking communities.
This unit uses integrated topics to develop at a beginning level the four macro skills (listening, speaking, reading and writing) and strategies in the Italian language required to:

- ¿ produce short oral texts
- ¿ understand basic oral texts
- ¿ read basic texts
- ¿ write simple texts
- ¿ develop intercultural understanding.

ELEMENTS	PERFORMANCE CRITERIA
1. Communicate in short basic oral exchanges.	<ul style="list-style-type: none"> • Identify the specific language required to convey required information • Establish and maintain communication at a basic level in Italian. • Use culturally appropriate body language to check and convey understanding of text • Use basic conversational strategies to convey required information and to check understanding of text • Use correct pronunciation and conventions in Italian • Use cultural and social knowledge of Italian-speaking countries to interact appropriately
2. Listen and respond to short basic oral texts.	<ul style="list-style-type: none"> • Use listening skills and strategies to comprehend the meaning of short texts. • Understand specific information in short oral texts. • Identify and apply cultural and social references in short Italian oral texts.
3. Read and respond to short basic written texts in Italian	<ul style="list-style-type: none"> • Recognize Italian characters, and accents. • Understand and interpret short texts written in Italian. • Use a variety of formal and informal texts to identify and explain cultural aspects of Italian-speaking communities

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4. Write short basic sentences and short texts in Italian

- Write Italian script
- Write short texts in Italian that are appropriate to the audience
- Use basic grammatical structures of short formulaic sentences in Italian
- Use appropriate accents
- Apply cultural and social knowledge of Italian speaking communities to the creation of sentences and short texts identified for specific audiences.

Step 2: Complete your personal and unit details

TAFE NSW
Student Number: Last Name: First Name:

SAM Number: Unit Number: Unit Name:

Step 3: List your evidence for recognition

List your evidence below providing as much detail as possible. **Note:** recognition can only be granted for a full unit of competency. If you can meet most of these elements but not all, contact the appropriate teaching section to discuss gap training.

Attach additional paper if more space is required.

Qualifications &/or formal statements	Professional Development & Training	Work Experience	Other Experience & Skills
List your qualifications and/or formal statements relevant for this unit. Evidence may include: Statement of Attainment, Certificate, Diploma etc.	List any other training and development activities completed at work. Eg: Staff Development Activities, Training Sessions, One to one training by a qualified senior staff member.	List what you do or have done at work that meets the unit description. Eg: activities, duties, projects. etc. Evidence may include: letter of confirmation from your employer, duty statement.	List your membership of organisations, voluntary work, community work or self employment/home business. Evidence may include: membership certificate, reference letter from clients.

Student Declaration All information I provide to support this application is true and correct.

Recognition Granted: YES NO

Signature of Student:	<input type="text"/>			Reason for Non Approval (if applicable):	<input type="text"/>		
Date submitted:	/ /						
Name of Assessor:	<input type="text"/>						
Signature of Assessor:	<input type="text"/>			Date Processed:	/ /		

Step 4: Attach all certified documents and sign the Student Declaration

Do not send original qualifications, formal completion statements or membership certificates. Instead, supply certified copies. Certified means you need to have your original documents sighted and a copy signed by:

- a Justice of the Peace (JP) or any Officer of the Court
- a teacher or Course Information Office at OTEN
- a TAFE NSW staff member

To find your local JP visit <http://jp.lawlink.nsw.gov.au/public/>.

Note: If your name is different from that on the evidence documents you are submitting, you will also need to provide certified proof of your change of name, eg Marriage Certificate.

Step 5: Complete the **PURPLE** 'Enrolment Adjustment-Recognition of prior learning and previous studies form for submission with your application.

Once completed, the PURPLE Enrolment Adjustment form must be attached to the top of all documentation ready for submission. It is important to keep copies of all completed forms for your own reference.

Step 6: Secure all documentation and submit (by post or in person)

Electronically submitted versions will not be accepted. Applications must not be faxed or emailed, as the Assessor and the Delegate must sight the original signatures of certification, as well as the applicant's own original signature.

Important notes: Recognition applications will only be processed for currently enrolled students. If not currently enrolled, you need to apply to enrol by completing an OTEN Enrolment Application form that you must include with your recognition application.

Submit your completed application by post or in person to:

If currently enrolled

Recognition Officer

OTEN

51 Wentworth Road

STRATHFIELD NSW 2135

If not currently enrolled (with your completed OTEN Enrolment Application form)

Student Services

OTEN Student Services - Enrolments

Locked Bag 2012

STRATHFIELD NSW 2135