

**Oregon CenturyLink  
Clarke M. Williams Foundation**



Mobile Technology  
Competitive Grant Application  
for  
Oregon Teachers

Administered by



Application Deadline:  
January 10, 2014



**CenturyLink® Clarke M. Williams Foundation  
Grant Application for Oregon Teachers**

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# CenturyLink® Clarke M. Williams Foundation Grant Application for Oregon Teachers

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## I. Introduction

The CenturyLink Clarke M. Williams Foundation has partnered with the Organization for Educational Technology and Curriculum (OETC) to award \$63,000 in grants to teachers. This opportunity is through a CenturyLink Clarke M. Williams Foundation Grant to be awarded to Oregon K-12 educators who demonstrate a transformative\* use of mobile technology with students and teachers. CenturyLink Clarke M. Williams Foundation funds may be used to purchase the following for use in the classroom:

- supplies and materials,
- mobile technologies\*,
- professional development (PD) activities.

Any supplies and materials or capital objects purchased become property of the school should the teacher(s) leave the school. Awardees will be announced the week of April 1, 2014: **The deadline for the electronic application is January 10, 2014.**

The purpose of this grant is to:

1. Recognize Oregon K-12 educators who are using mobile technology\* in transformative\* ways with teachers and/or students;
2. Increase an awareness of how teacher(s) are using technology in the classroom;
3. Support and identify instructional practices based on research and best practice that take advantage of today's digital technologies to improve student achievement.

*\*Definitions:*

**Transformative:** resources and examples can be found in the [SAMR Model of technology integration](#).

**Mobile Technology:** Mobile or wireless devices for the purpose of learning while on the move. Typical examples of the devices used for mobile learning include cell phones, smartphones, handheld tablets (iPads, Nexus, Surface), and chromebooks.

## II. Timelines

The timeline spans two academic years from the time of grant submissions, to award, roll out and reporting.

1. **Grant proposals must be [electronically](#) uploaded before 12:00pm on Friday, January 10, 2014.** (Grants received after that date will not be considered.)
2. Grants can be applied in amounts ranging from \$500 to a maximum of \$5,000 per team.
3. Awards will be announced the week of April 1, 2014.
4. Recipient(s) will present information about their project on the OETC CenturyLink website: [teach.oetc.org/centurylink](http://teach.oetc.org/centurylink)



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- May 1, 2014 Project Overview Due
- October 20, 2014 Resources submitted to [Mobile Learning](#)
- January 9, 2015 [Online Report Due](#)

### III. Eligibility

\*\* Oregon certified K-12 educators and leaders in CenturyLink service areas are eligible to receive a maximum of one grant award per district.

#### Who is Not Eligible?

- Previous awardees of the CenturyLink Clarke M. Williams Foundation or Qwest Grants.
- Teachers and specialists who provide only push-in or pull-out services.
- \*\*Districts not in the CenturyLink service area are ineligible to apply. You can check your eligibility by using your school address here [www.centurylink.com/shop/Internet/](http://www.centurylink.com/shop/Internet/)

### IV. Technical Assistance

Kim Buchanan (OETC) [kimb@oetc.org](mailto:kimb@oetc.org) is available to provide technical assistance and to answer questions.

### V. Award Process

The CenturyLink Clarke M. Williams Foundation requires that grants be awarded through competitive proposals. All proposals will be read and judged by a statewide committee made up of representatives of K-12 educators and CenturyLink management. This panel will determine those applications that best meet the funding criteria using the scoring rubric included in this application package. CenturyLink and OETC will notify awardees during the week of April 1, 2014.

### VI. Award Criteria

**Round One Selection:** The top scoring grants based on the scoring rubric.

**Round Two Selections:** The highest scoring grants will be selected; one per [ESD regional district](#).



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**Round Three Selections:** If funds remain after round 1 and 2 the following will guide the selection process: After one grant is chosen in [all eligible ESD Districts](#); the rest of the grant money, if any, will be allotted based on highest scoring grants remaining.

### VII. Requirements

#### **Project Overview**

Teacher(s) who are awarded a CenturyLink Clarke M. Williams Foundation Grant will agree to share their project plan and project outcomes. The recipient(s) will post their project plan by June 28, 2014.

#### **Mobile Learning Resources**

Teacher(s) who are awarded a CenturyLink Clarke M. Williams Foundation Grant will agree to contribute their mobile learning resources online [teach.oetc.org/resources](http://teach.oetc.org/resources) and [teach.oetc.org/mobile](http://teach.oetc.org/mobile) by October 20, 2014. Examples of resources could be acceptable use policies, and lesson ideas for implementing mobile devices in the learning process.

#### **Reports**

CenturyLink and OETC will require from each grant recipient, a report on the expenditure of funds as well as a narrative detailing how the goals of the project are being met through this award. An online report is due by January 9, 2015. Guidelines and specific timelines will be provided to each participant awarded funds by the CenturyLink Clarke M. Williams Foundation. The [report form can be found here](#).

### VIII. Considerations

**Educators may apply as individuals; however, you are encouraged to apply in teams of two or more and have a thorough plan that integrates mobile devices, student learning and teacher professional development. If you are unable to apply as a team, email [jena@oetc.org](mailto:jena@oetc.org) to discuss your application.**

## **IX. Application Procedure**

### **Instructions**

Each eligible licensed Oregon K-12 classroom educator may apply for one grant and must complete all of the following steps.

**Step 1:** Review the following resources for guidance:

- Oregon Digital Learning Collaborative [Mobile Q&A](#) and [Mobile Learning Resources](#)
- [Oregon Educational Technology Standards](#) (Dec.2008)
- [Oregon Academic Content Standards and Common Core](#)
- Professional Development:
  - [integratED | SF and PDX](#)
  - [OETC Events and Trainings](#)
  - [Oregon Cadre](#)
  - [SAMR Model](#)

**Step 2:** Complete the CenturyLink Clarke M. Williams Foundation Application for Oregon Teachers online web application [oetc.org/centurylinkgrants](http://oetc.org/centurylinkgrants)

**Step 3:** Prepare a one-page narrative description of your project goals. Indicate clearly the learning, activities and skill development that will occur for both the students and the teacher(s) as a result of their participation in the project.

**Step 4:** Prepare a one-page narrative description of how you will use mobile technology with teachers and/or students in transformative\* ways, as aligned to the Oregon Educational Technology Standards.

*\*Definitions, resources and examples of Transformative can be found in the [SAMR Model of technology integration](#).*

**Step 5:** Prepare a one-page narrative description of how your learner-centered use of technology will impact student performance, as aligned to the Oregon Learning Standards and/or Common Core Standards.

**Step 6:** Prepare a one-page narrative description of how teachers will team to increase the impact of your proposed activities, including professional development activities and outcomes. Professional development is not to exceed 10% of the budget.



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**Step 7:** Prepare a one-page budget narrative of what you are proposing to purchase and how this purchase will enhance your work with students.

**Step 8:** Budget Expenditure Plan. (Included)

**Step 9:** ERate Form (Included)

**Step 10:** Assemble the proposal application and include:

**Cover Sheet** (provided)

**Narrative Descriptions:** No more than a single page, portrait orientation, 1" margins, single-spaced and all documents should be presented in 12-point Arial font (i.e. no smaller or larger than 12 point font)

**Budget Expenditure Plan:** (provided)

**Maximum Application Size (7 total pages):**

Page 1	Cover Page (provided)
Page 2-6	Narrative Descriptions
Page 7	Budget Expenditure Plan
Page 8	ERate Form

**\*\*NO supplemental materials will be accepted. NO faxed or hand written applications will be accepted.**

**Step 11:** Complete the [online application](#) and upload one signed electronic pdf copy of your proposal, on or before January 10, 2014 12:00pm.



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**Cover Sheet**

**Project Title:**

**Amount of Request: \$**

**District Name:**

<b>Name of Educator (s)</b>	<b>School</b>	<b>Grade/Content</b>

**I certify that I have previewed this CenturyLink Clarke M. Williams Foundation Grant application and support the lead teacher in this endeavor.**

\_\_\_\_\_  
Superintendent Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Principal Name

\_\_\_\_\_  
Signature

**I certify that if I receive a CenturyLink Clarke M. Williams Foundation Grant –**

- **I agree to post my CenturyLink grant project outcomes at the [teach.oetc.org/centurylink](http://teach.oetc.org/centurylink) website.**
  - **May 1, 2014** **Project Overview**
- **I will agree to post resources to the [mobile learning resources website](http://mobilelearningresources.org).**
  - **October 20, 2014** **Mobile Resources and Q&A**
- **I will agree to submit an online report on the expenditure of funds as well as a narrative detailing how the goals of my project were met through this award.**
  - **January 9, 2015** **[Online Report](#)**

\_\_\_\_\_  
Lead Teacher Name

\_\_\_\_\_  
Signature





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## Budget Expenditure Plan

Description*	Cost	In-Kind (not required)	Subtotal
Technologies. Please describe:  Hardware  Software/Licenses  Materials/Supplies  Subscription/Registration  Other		\$	\$
Travel -mileage	.56 x _____miles	\$	\$
Lodging (State per diem rates) __\$ per night	____ x _____nights	\$	\$
Meals (State per diem rates)  __\$ Breakfast __\$ Lunch __\$ Dinner	Breakfast ____x ____  Lunch ____x ____  Dinner ____ x ____	\$	\$
Substitute Reimbursement __\$ per day	\$____ day x _____days	\$	\$
Stipends	\$____ day x  ____days	\$	\$
<b>TOTAL</b>			\$

**Total Amount Requested from CenturyLink Foundation:** \_\_\_\_\_

**Total Amount In-Kind (not required):** \_\_\_\_\_

**Total Project Cost:** \_\_\_\_\_

**\*Expenditure Description:**

- ▶ Include name of item to be purchased, number of items and price per item (E.g. Field trip buses, 2 @ \$100 each).
- ▶ Add rows and edit categories in left column as needed.



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## ERate Certificate

As an applicant for a CenturyLink Foundation Grant, you are required to certify the following statements. Please ensure that you work with the necessary individuals within your school or district to ensure that the following statements are accurate.

1. After reasonable investigation (such as conferring with the school's network administrator), the applicant does not anticipate that the proposal, if selected for award, would significantly increase the school's network capacity needs.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Signature of principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

2. The applicant is not involved in any procurement decisions regarding the purchase of the school's telecommunications and internet services, including its participation, if any, in the E-Rate program.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Signature of principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

3. The applicant confirms that receiving this grant will have no impact on and will not be considered in E-rate procurement decisions for their school or school district.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Signature of principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Applicant's Name (please print): \_\_\_\_\_

City and State: \_\_\_\_\_

School Name: \_\_\_\_\_

School District: \_\_\_\_\_



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## Application Rating Sheet

**Project Title:**

**School/District Name:**

- |  |   |   |   |   |
|--|---|---|---|---|
| 1. One-page narrative description of project goals.<br>The learning and skill development clearly indicates that they will occur for both the students and the teacher(s) as a result of their participation in the project. | 0 | 1 | 2 | 3 |
| 2. One-page narrative description of how technology will be used with students in transformative* ways, as aligned to the Oregon Educational Technology Standards.   | 0 | 1 | 2 | 3 |
| <i>*Definitions, resources and examples of Transformative can be found in the <a href="#">SAMR Model of technology integration</a>.</i>  |   |   |   |   |
| 3. One-page narrative description of how student-centered use of technology will impact student performance, as aligned to the Oregon Learning and/or Common Core Standards.   | 0 | 1 | 2 | 3 |
| 4. One-page budget narrative of proposed purchases and how these purchases will enhance work with students, and correlate to expenditure plan.   | 0 | 1 | 2 | 3 |
| 5. Prepare a narrative description of how teachers will team to increase the impact of proposed activities, including professional development activities and outcomes.  | 0 | 1 | 2 | 3 |

**TOTAL** /15

Reader:

Comments & Suggestions:



Scoring Rubric	0	1	2	3
1. Prepare a one-page narrative description of your project goals. Indicate clearly the learning and skill development that will occur for both the students and the teacher(s) as a result of their participation in the project	▶ The project goals for students and teacher(s) are not clearly stated and/or are not related to project activities.	▶ The project goals for students and teacher(s) are clearly stated but not related to project activities.	▶ The project goals for students and teacher(s) are somewhat clearly stated and related to the project activities.	▶ The project goals for students and teacher(s) are very clearly stated and related to the project activities.
2. Prepare a narrative description of how you will use technology with students in transformative* ways, as aligned to the Oregon Educational Technology Standards <i>*Definitions, resources and examples of Transformative can be found in the SAMR Model of technology integration.</i>	▶ The proposal does not address how the teacher(s) will use technology with students in transformative* ways, as aligned to the Oregon Educational Technology Standards.	▶ The proposal provides minimal details regarding how the teacher(s) will use technology with students in transformative* ways, as aligned to the Oregon Educational Technology Standards.	▶ The proposal provides some details describing how the teacher(s) will use technology with students in transformative* ways, as aligned to the Oregon Educational Technology Standards.	▶ The proposal describes in detail how the teacher(s) will use technology with students in transformative* ways, as aligned to the Oregon Educational Technology Standards.
3. Prepare a narrative description of how your student-centered use of technology will impact student performance, as aligned to the Oregon Learning and/or Common Core Standards.	▶ The proposal does not provide a narrative description outlining student-centered use of technology that will impact student performance, as aligned to the Oregon Learning and/or Common Core Standards.	▶ The proposal provides minimal details in a narrative description outlining student-centered use of technology that will impact student performance, as aligned to the Oregon Learning and/or Common Core Standards.	▶ The proposal provides sufficient details in a narrative description outlining student-centered use of technology that will impact student performance, as aligned to the Oregon Learning and/or Common Core Standards.	▶ The proposal provides a detailed narrative description outlining student-centered use of technology that will impact student performance, as aligned to the Oregon Learning and/or Common Core Standards.
4. Prepare a budget narrative of what you are proposing to purchase and how this purchase will enhance your work with students, and correlate to proposed expenditure plan.	▶ The budget narrative does not provide description of what you are proposing to purchase and how this purchase will enhance your work with students.	▶ The budget narrative provides a minimal description of what you are proposing to purchase and how this purchase will enhance your work with students.	▶ The budget narrative provides an adequate description of what you are proposing to purchase and how this purchase will enhance your work with students.	▶ The budget narrative provides a detailed description of what you are proposing to purchase and how this purchase will enhance your work with students.
5. Prepare a narrative description of how teachers will team to increase the impact of proposed activities, including professional development activities and outcomes.	▶ Individual applicant and/or no professional development referenced.	▶ The proposal provides minimal details on how teachers will team to increase the impact of proposed activities and/or does not reference professional development.	▶ The proposal provides sufficient details on how teachers will team to increase the impact of proposed activities and/or references professional development activities.	▶ The proposal provides a detailed description on how teachers will team to increase the impact of proposed activities and references anticipated outcomes of professional development.