

How to donate

Please reply using either the "Single Donation" form or the "Regular Donation" form. Thank you for your support, however large or small.

If you pay online, please complete and return the form to help us with record-keeping and Gift Aid claims.

Personal data is processed in accordance with the school's Data Protection policy.

Reminders

Our target this year is for 80% of our families to support the Governors' Fund, ideally giving either a regular £5.00 per month or £50 per year. To help meet this target we will send general reminders and then email anyone who we have not heard from. **If you do not plan to donate**, please email the Treasurer, James Saunders, at govfund@st-marys-oxted.surrey.sch.uk and you will be removed from any reminder list. Please include the name and class of your child.

Gift Aid

Please help us to claim more money for the school by completing the Gift Aid form.

If you are a basic rate taxpayer, we can reclaim 25p extra for every £1 you contribute, at no cost to you. So for instance if you gave £5 per month with Gift Aid, the school would receive £75 per year in total.

Please note:

- The Declaration should be signed solely by the taxpayer.
- Cheques or standing orders must be paid from a bank account in the taxpayer's name (or in joint names including the taxpayer) and not a business account.
- There is no need for the donor to advise the Inland Revenue, but if you are a higher rate tax payer then you can reclaim some additional tax too.

Any questions?

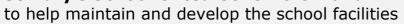
If you have any queries about your past donations, existing standing orders or anything else then please email the Treasurer, James Saunders, at govfund@st-marys-oxted.surrey.sch.uk.

REPLY SLIP - SINGLE DONATIONS

YES, I want to support the

St Mary's School Oxted Governors' Fund

Revenue and Customs to adjust your tax code.





Student name and class:		
Donor's name Email address		
Please select one option		
(or see separate form for standing orders)		
Single Gift - cheque payment	Single Gift - Wisepay	Single Gift – Online bank transfer
I enclose a cheque for	I am paying by Wisepay:	I am making a gift by bank transfer
£30 £50 £80	£30 £50 £80	£30 £50 £80
Other amount £	Other amount £	Other £
Payable to "St Mary's School Oxted"		To St Mary's School Oxted Barclays Bank, Oxted Branch Account no: 80410292 Sort code: 20-76-55 (Reference: <i>child's name</i> please)
Signed	Signed	Signed
Date	Date	Date
Gift Aid declaration – for past, present & future donations		
Please treat as Gift Aid donations all qualifying gifts of money made to St Mary's School Oxted		
today in the past 4 y	rears in the future	(Please tick all boxes you wish to apply)
I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.		
Donor's details		
Title Full name		
Address		
Post Code		
Signature Date		
If you pay Income Tax at the	aration ome address tax on your income and/or capi e higher or additional rate and v	ital gains. want to receive the additional tax relief due Self-Assessment tax return or ask HM

REPLY SLIP - REGULAR DONATIONS

YES, I want to support the

St Mary's School Oxted Governors' Fund

to help maintain and develop the school facilities



I would like to make a gift each month of	or an annual donation of		
☐ £2.50 ☐ £5 ☐ £10	☐ £30 ☐ £50 ☐ £80		
☐ my preferred amount of £	\square my preferred amount of £		
Student name and class: Donor's name Email address			
Standing Order Mandate	Payment details		
To the Manager (bank name)	Amount of first payment £		
Bank address	Date of first payment/		
	Amount of usual payment £		
My bank sort code:	Date of usual payment DD/(MM)/		
My account number:	Date of last payment		
My account name:	Frequency of payment		
Please pay to: Barclays Bank plc Account name: St Mary's School Oxted Account no: 80410292 Sort code: 20-76-55 Payee Reference:	(Monthly / Annually) Signature(s) Date		
Gift Aid declaration – for past, present & future donations			
Please treat as Gift Aid donations all qualifying gifts of money made to St Mary's School Oxted			
today in the past 4 years in the future (Please tick all boxes you wish to apply)			
I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.			
Donor's details			
Title Full name			
Address			
Post Code			
Signature Date			
Please notify the school if you: - Want to cancel this declaration			

- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.