

# CITY OF MANZANITA

Equal opportunity provider  
Application for water service

P.O. Box 129, Manzanita, OR 97130-0129

The undersigned hereby requests water service from the City of Manzanita to service the property indicated below.

As a condition of approval of this application and continued water service, the owner/applicant agrees to conform to all applicable rules, regulations and ordinances, concerning the use of water.

The **City** supplies at cost, materials and labor required to connect fittings from the water main to the meter. The **applicant/owner** supplies equipment and labor for proper trench excavation, saw cutting of pavement, trench backfill and compaction, pavement replacement and any other construction requirements. Applicant's contractor shall be approved by the City and have a current Business License on file.

**Maintenance of the meter box and its contents is the responsibility of the applicant until Public Works has signed off on final occupancy.** Applicant is responsible for installation and maintenance of the service-line from the meter to the residence, and for maintaining the meter box's visibility and accessibility at all times.

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Please print or type

Applicant Name / on behalf of: \_\_\_\_\_ / \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ / State \_\_\_\_\_ / Zip: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Contractor: \_\_\_\_\_ City Business Lic. # \_\_\_\_\_

### Description of property to be served

Address: \_\_\_\_\_ : 3N R: 10W Sec: \_\_\_\_\_ Tax Lot: \_\_\_\_\_

**Applicant signature:** \_\_\_\_\_

(signature required on back of sheet also)

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OFFICE USE ONLY

Water System	System Development Charge	( \$4,000.00)	_____
	¾" Service Material & Meter	( \$375.61)	_____
Storm Drain (In City limits)	System Development Charge	( \$174.00)	_____
Park Facilities (In City limits)	System Development Charge	( \$60.00)	_____

Receipt # \_\_\_\_\_ Check # \_\_\_\_\_ **TOTAL** \_\_\_\_\_

Single residential / multi residential / commercial      Service line size \_\_\_\_\_      Inside / Outside City

Rate code \_\_\_\_\_      Units \_\_\_\_\_      Route \_\_\_\_\_      Sequence # \_\_\_\_\_      Meter # \_\_\_\_\_

Date connected \_\_\_\_\_      Public Works representative \_\_\_\_\_      F4 note \_\_\_\_\_

**OVER →**

CITY OF MANZANITA  
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**Procedure for obtaining water service**

- Step 1** - Applicant submits completed **water service application** and required fees to Manzanita City Hall.
- Step 2** - If desired, applicant will arrange an on-site meeting with a Manzanita Public Works representative to discuss water availability, future water meter location and construction concerns.
- Step 3** - Applicant submits completed **permit for construction in the public right-of-way**, if service location is in City limits and on a City public right-of-way.
- If service location is outside Manzanita city limits and/or on a County public right-of-way, applicant will obtain permit and guidelines from **Tillamook County**.
- Step 4** - Applicant will arrange and provide for excavation following guidelines contained in the permit and application. Applicant is responsible for any damages due to excavation and/or backfilling of trench.
- Step 5** - Applicant will give Manzanita Public Works 24 hours prior notice when requesting hookup.
- Step 6** - Manzanita Public Works will tap water main and install materials, complete with meter and box.
- Step 7** - Applicant will backfill trench and complete construction following guidelines and conditions contained in the permit.
- Step 8** - **Applicant remains liable for meter box and contents until final sign-off has been granted by Public Works.**

**Applicant Signature:** \_\_\_\_\_

Questions? Call Manzanita Public Works Dept. @ 1-503-368-5347

The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information but are encouraged to do so. This information will not be used in evaluation your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

Race: (Circle one or more) - White - Black/African American - American Indian/Alaskan Native

Asian – Native Hawaiian/Other Pacific Islander

Ethnicity - Hispanic/Latino – Not Hispanic/Latino

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### Customer Copy

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**Customer Copy**

# SYSTEM DEVELOPMENT CHARGES

Effective January 14, 2010

		INSIDE CITY	OUTSIDE CITY
41/4200/810	----- <u>WATER</u> *	\$4,000.00	\$4,000.00
40/4340/400	----- <u>3/4" Service material &amp; Meter</u>	\$375.61	\$375.61
53/4200/810	----- <u>STORM DRAINAGE</u>	\$174.00	\$0.00
52/4200/810	----- <u>PARK FACILITIES</u>	\$60.00	\$0.00
		<u>\$4,609.61</u>	<u>\$4,375.61</u>

\*PLUS: Costs for actual installation of meter will be billed upon completion on time & materials basis.

**EXHIBIT A**  
**WATER SERVICE RATE SCHEDULE**  
**Effective May 1, 2008**

**MONTHLY RATE SCHEDULE**

Customer Type	Location	Meter Size	Minimum Monthly Rate (per unit)	Gallons included in minimum monthly rate	Cost per 1000 gallons over minimum
Residential	Inside City	Per Unit	\$34.50	6,000	\$1.50
	Outside City	Per Unit	\$45.50	6,000	\$2.25
Commercial	Inside City	¾ inch	\$25.50	-0-	\$1.50
		1 inch	\$34.00	-0-	\$1.50
		1 ½ inch	\$88.75	-0-	\$1.50
		2 inch	\$142.00	-0-	\$1.50
	Outside City	¾ inch	\$32.00	-0-	\$2.25
		1 inch	\$43.00	-0-	\$2.25
		1 ½ inch	\$111.25	-0-	\$2.25
		2 inch	\$178.00	-0-	\$2.25

**SYSTEM CONNECTION FEES**

<b>Service Charge</b> This charge provides for the cost of meter and/or water line installation at time of service connection.	Actual cost of materials and labor
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**OTHER FEES**

Delinquent Charge	\$10.00	
Returned Check Charge	\$25.00	
Reconnection Charge after service has been disconnected by the City	During working hours	\$35.00
	After working hours	\$70.00
Non-emergency Customer Requested Disconnect (includes reconnection during working hours)	\$35.00	