

## Hoophouses for Health Application

Contact Person Name:			
Farm or Business Name:			
Mailing Address:		City:	
State:		Zip Code:	
County:			
Email:			
Phone:		Fax:	
Website			
Employer Identification Number (EIN):			

Please check all appropriate boxes below that describe the citizenship status of any/all business owners and/or members.

- |   |  |
|---|--|
| <input type="checkbox"/> US Citizen         | <input type="checkbox"/> Resident Alien                                    |
| <input type="checkbox"/> Non-Resident Alien | <input type="checkbox"/> Other: <input style="width: 150px;" type="text"/> |

1. Describe your current farming operation

- a. How many years have you been farming?       b. Total number of acres in production?
- c. Do you own, rent or lease land?
- d. Total number of employees?

2. Please list all of the following farmers markets you attend and the months and days of the week in which you sell there.

3. Describe the products you sell at the farmers markets listed above.

4. Describe other marketing strategies you use to market your products besides the farmers markets listed above including: other farmers markets, road side stands, restaurants and other marketing venues.

5. Describe your experience using any season extension tools including hoophouses. If you currently use any hoophouses, please describe your techniques and include the current total square footage of production space.

6. Have you attended any trainings (conferences, classes, workshops, or programs ) related to hoopouses?  
If yes, please describe.

7. Describe your experience with accepting food assistance benefits including WIC Project FRESH, Market FRESH (formerly known as Senior Project FRESH) and SNAP benefits via the Michigan EBT Bridge Card. Provide any figures you may have to demonstrate how these forms of food assistance contribute to your farm income. Specifically, please indicate your sales for each program you participated in for the previous year.

8. Describe your procedures for keeping farm financial records including what method, tools or software you employ and how you track sales at each of your marketing venues.

9. Describe how you plan to incorporate a hoophouse into your overall farm business including how it fits into your overall farm business plan and how it will increase your farm viability or in other ways contribute to your farming operation.

a. Project Description

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b. Project Schedule

Project Start Date:

Project Completion Date:

c. Project Budget- Quote(s) must be provided to illustrate expenses described below.

Total Hoophouse Costs (including all installation costs):

Total Equipment and/or Material Costs:

Total Project Costs (hoophouse costs + equipment and/or material costs):

Total Loan Amount Requested (not to exceed \$15,000 or 75% of the total project costs):

Check for loan should be made payable to (please include the exact spelling of the business or individual's name the check should be written to) :

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d. Expected Pay Back Schedule (in even dollar values)

Year 1:

Year 2:

Year 3:

Year 4:

Year 5:

Total (equal to loan amount requested):

By providing my signature below, I am agreeing to the following:

- I have read the Frequently Asked Questions for this loan program and understand the information provided in that document.
- I reside within the state of Michigan.
- I sell at a minimum of one of the Michigan farmers markets that participates in this program and
- The hoophouse purchased with this loan will be primarily used for fruit and/or vegetable production.
- The loan amount I am requesting does not exceed \$15,000 and has a "repayment" term of five years.
- The loan amount I am requesting does not exceed 75% of the total cost of the hoophouse and associated equipment or tools I intend to purchase.
- I will finance a portion of this project at a minimum of 25% of the total cost.
- I can provide proof of ownership or land lease agreement at the site where I wish to build my hoophouse.
- Upon receipt of the loan, I will sign a contract with MIFMA, or appropriate party, identifying the terms and conditions of the program.
- I will attend a training offered jointly by MSU's Student Organic Farm and by MIFMA on hoophouses, food assistance programs, required record keeping, and potential audits.
- I understand that my hoophouse must be built and functional 6 months from the date of loan disbursement
- I am willing and able to share my economic and production data with program administrators for the length of my loan (templates and trainings will be provided for this record keeping and reporting).
- To the best of my knowledge and belief, the information in this application is correct and complete.

Name of Authorized Representative:	
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Title:	
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Signature of Authorized Representative:	
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Date:	
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***Please include a copy of your quote/estimate of the equipment, supply and materials costs with your application and remember to sign your application.***

*Advisory Committee staff will review your loan application and contact you within 30 days of submission. It may be necessary to arrange a site visit to discuss your project and loan request.*

**Submission:** You can email or mail your loan application and attachments.

**Email:** Email your application by clicking the "Submit by Email" button at the top of this application. Be sure to save a copy for your records and then send your attachments [gillian@mifma.org](mailto:gillian@mifma.org).

**Fax:** 517-353-7961 Subject: Hoophouses for Health, Attention: Gillian Cobb

**Mail:** Send your signed loan application with attachments to:

MIFMA  
Attn: Hoophouses for Health  
480 Wilson Road, Room 172  
East Lansing, MI 48824

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