



## SECOND ANNUAL NAD LEADERSHIP TRAINING CONFERENCE (NLTC '09)

### National Association of the Deaf

*Conquering Challenges:  
Leadership Beyond Barriers*

**October 29-November 1, 2009  
Columbus, Ohio**

#### GENERAL INFORMATION

The official conference site is:

Hyatt on Capitol Square

75 E. State Street

Columbus, OH 43215

Phone: 614.228.1234

Phone: 614.469.9664

<http://capitolsquare.hyatt.com>

#### RESERVATIONS

Four ways to reserve your guest room:

- **ONLINE** - best way:  
[http://capitolsquare.hyatt.com/  
groupbooking/capit2009jnad](http://capitolsquare.hyatt.com/groupbooking/capit2009jnad)
- **FAX** this form to: 614.365.4696  
Attention: Reservations
- **MAIL** to the hotel address above,  
Attention: Reservations
- **CALL** 800.233.1234 (V) or  
800.228.9548 (TTY)

You **must** mention the 2009 NAD  
Leadership Training Conference  
(NLTC '09) for special rates.

#### DEPOSITS/CANCELLATIONS

All reservations require a credit card  
guarantee or a deposit of first night room  
and tax. If cancellation occurs less than  
three (3) days prior to arrival, the deposit  
will not be returned by the hotel.



## NLTC '09 Hotel Reservation Form

This form **must** be sent directly to the Hyatt on Capitol Square. Do **not** send this form to the National Association of the Deaf (NAD). The NAD does **not** handle hotel reservations and assumes no responsibility for lost, damaged, or misdirected hotel reservations. We encourage you to obtain confirmation after you email, mail, or fax your reservation form or book your reservations online.

Full Name: \_\_\_\_\_

Organization/Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Daytime Phone (TTY, Voice, VP): \_\_\_\_\_

Evening Phone (TTY, Voice, VP): \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Names of persons sharing room: \_\_\_\_\_

Arrival: \_\_\_\_\_ Departure: \_\_\_\_\_

Day Date Time Day Date Time

Hotel check-in: after 3:00 PM

Hotel check-out: before 12:00 PM

#### SPECIAL HOTEL RATES

Deadline to reserve these special NLTC '09 hotel rates is October 2, 2009. Requests received after this date will be accepted based on availability.

☐ Single: \$82/night plus tax\*

☐ Triple: \$132/night plus tax\*

☐ Double: \$107/night plus tax\*

☐ Quad: \$157/night plus tax\*

*Current tax on the sale of hotel rooms in Columbus, Ohio is 16.75% per night.*

#### ACCOMMODATION REQUESTED

Number of people: ☐ 1 ☐ 2 ☐ 3 ☐ 4

Bed preference: ☐ King Bed ☐ Two Double Beds

Wheelchair-accessible: ☐ Yes ☐ No

#### PAYMENT SECTION

All reservations require a credit card guarantee or a deposit of first night room rate and 16.75% tax.

☐ Enclosed is a check/money order (payable to Hyatt on Capitol Square) for \$\_\_\_\_\_

☐ I authorize the Hyatt on Capitol Square to charge \$\_\_\_\_\_ for my hotel reservation.

Credit card: ☐ American Express ☐ Diners Club ☐ Carte Blanche

☐ MasterCard ☐ Visa ☐ Discover

16-Digit Account Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Name (as shown on credit card): \_\_\_\_\_

Signature: \_\_\_\_\_