

Complete and return by January 6, 2015 due date.

Student Information

_____	_____
First Name	Last Name

Student Number	
_____	_____
Program	Campus (Porcupine, Kirkland Lake, Haileybury, Moosonee or Contact North)

Choose a Payment Option

Note: The completed and signed Balance of Fees – Payment Schedule **must** be attached with all partial payments (Options B & C). Indicate with an [X] which option you are choosing.

Option A - FULL TUITION
Visit www.mynorthern.ca for Tuition and Fee Schedule information.

Option C - DEFERRAL
Ontario Student Assistant Program (OSAP) applicants – minimum of a **\$500.00 mandatory deposit** is required to register and reserve your seat in the program.

OR

Employment Ontario / Service Canada (eg. SC - Second Career) applicants – minimum of a **\$500.00 mandatory deposit** or for SC applicants your signed Second Career Contribution Agreement is required to reserve your seat in the program.

Option B or C, should accompany the Balance of Fees - Payment Schedule on the back of this form.

Option B - PARTIAL PAYMENT
Partial payment of tuition fees. Minimum of a **\$500.00 mandatory deposit** is required immediately. Please complete the Balance of Fees form.

Option D - SPONSORSHIP
Sponsored Students – minimum of a **\$500.00 mandatory deposit** OR your sponsorship letter is required to register.

Please note: A letter of sponsorship is required by January 6, 2015 to be officially registered. (If alternate arrangements are required please contact Student Services at the campus you are attending)

Name of Sponsor:

Payment Information

- CASH / DEBIT CARD
- CHEQUE / MONEY ORDER
(Made payable to Northern College - please make sure your OCAS# appears on your cheque)
- TELEPHONE BANKING OR INTERNET BANKING.
(Please use your OCAS Number as your billing or account number). Note: Online banking requires Northern College as Payee.
- VISA, MasterCard or American Express

VISA or MASTERCARD Information

Credit Card Number

Expiry Date

Cardholders Name

Cardholders Signature

Balance of Fees - Payment Schedule

To be completed for payment options "B" and "C" ONLY
 THIS FORM MUST BE RETURNED SIGNED FOR YOUR REGISTRATION TO BE PROCESSED

I _____ agree to pay the balance of fees:
 (print name)

- Option 1 - Upon receipt of my: (check which one applies to you)**
- OSAP
 - Employment Ontario Funding (eg. Second Career)

Option 2 - By Installments:

Date	Amount
Date	Amount
Date	Amount
Date	Amount
Date	Amount
Date	Amount
Date	Amount
Date	Amount

I also authorize Northern College to process my payments with VISA, MasterCard or American Express as indicated on the above payment schedule.

 Credit Card Number

 Cardholder's Name

 Expiry Date

 Cardholder's Signature

BY CHOOSING PAYMENT OPTION B OR C, I UNDERSTAND AND AGREE THAT:

1. The unpaid balance must be paid by me.
2. The College will withhold my transcripts, diploma, certificate and other academic documents until all fees have been paid in full.
3. I acknowledge that I am not officially registered until all fees owing from previous years have been paid in full or the Balance of Fees – Payment Schedule has been completed and returned to the Student Services Department at the campus I will be attending.
4. Failure to pay my fees by the 10th day of scheduled classes may force the College to take further action to ensure collection of fees.
5. I further acknowledge that after the 10th day of scheduled classes in each semester, if I withdraw from the College with or without formal notice, I am responsible for any outstanding tuition assessment, residence, or any other charges still owing to the College in that semester.

 Student's Signature

 Date

- Please note, if your full payment is not received by January 16, 2015 a surcharge of \$25.00 will apply.
- If fees cannot be paid by the dates in this schedule, you must arrange a revised payment schedule with Student Services.