



# New York-New Jersey Trail Conference

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## COMPLETED TRAIL UPDATE REPORT

The Preliminary Trail Update Approval Request process and all physical work must be completed before submitting this form. All fields are required before the update will be published to the Trails Database and all Trails Conference publications Press the **TAB** key to move among fields and enter the appropriate information into the tables below. When you are finished, click the disk icon in Acrobat to save the file on your disk. You can either email this form or print it for mailing to the appropriate regional Program Coordinator.

You **must** attach a map with GPS measurement data. Wheel measurement is desirable. Follow the specifications in "How To Measure a Trail" and include enough detail to write a trail description. GPS data **must** be provided per [GPS Data Collection Standards](#) and submitted per [GPS Waypoint Data Worksheet](#) Both of these documents are available on our website at <http://www.nynjtc.org/content/volunteer-forms> For assistance contact your Regional Representative

<b>Trail Conference Project Leader</b>		<b>Trail Name upon which project was accomplished</b>	
<b>From (Project beginning. May or may not be Trailhead)</b>		<b>To (Project end. May or may not be Trailhead)</b>	
<b>State</b>	<b>County</b>	<b>State</b>	<b>County</b>
<b>Parking (If project begins at Trailhead)</b>		<b>Parking (If project ends at Trailhead)</b>	
<b>Public Transportation (If project begins at Trailhead, include distance to trailhead on roads and/or via connecting trail.)</b>		<b>Public Transportation (If project ends at Trailhead, include distance to trailhead on roads and/or via connecting trail.)</b>	
<b>Trail Conference Map(s), Book(s) and/or Web Page(s) affected (optional)</b>			
<b>Features (Viewpoints, History, Culture, Others)</b>			
<b>Landowner/Partner</b>		<b>Landowner/Partner Final Approval Date</b>	
<b>Landowner/Partner Contact</b>			
<b>Wheeled By</b>	<b>Actual Length in Miles</b>	<b>Date</b>	
<b>GPS'd By</b>	<b>Actual Length in Miles</b>	<b>Date</b>	
<b>Date Project Leader sent this form to Regional Representative</b>		<b>Date Ready to announce</b>	