

Admission Application Form

Master in International Management

The Business School of Adolfo Ibáñez University appreciates your interest in participating in the Admission process of the Master in International Management.

This application process has been designed not only to determine whether you are a suitable candidate for our program, but also to determine whether the program is right for you. Therefore you will be asked a series of background of various kinds in order to obtain the necessary information to help the Committee of Admissions to assess the applications in an objective way and make the right decision. We want to stress that the requested information is confidential and its use is restricted.

This Admissions application form is divided into the following sections:

- A. Applicant Personal References
- B. Educational Background
- C. Working Experience
- D. Complementary Information
- E. Personality profile
- F. Curriculum Vitae
- G. Recommendation Letters form
- H. Official Transcripts

Additionally, the application for admission must come accompanied by the following:

1. Title degree or certificate (certified copy it's allowed).
2. Analytical title or concentration of notes (can be copies).
3. Four recent photos (passport-size, black and white).
4. Legalized Photocopy of passport
5. Birth Certificate issued recently.
6. Payment of the application fee: US\$ 100 (or equivalent in Chilean pesos)

PAYMENT FROM A FOREIGN COUNTRY

1. Bank Transfer

- Titular: Universidad Adolfo Ibañez
- Bank: CITIBANK
- Address: 111 WALL STREET, NEW YORK, NEW YORK 10043, USA
- Account number: 36897972
- Swift: CITIUS33
- ABA: 021000089

IMPORTANT: Charges for the transfer must be paid by the student.

Reference: Application fee for the Master in International Management (CEMS)

2. Dollar Check

You can also pay with a dollar check from an International bank with placement in USA.

The check must be nominative to "Universidad Adolfo Ibáñez" and has to be sent to:

Av. Diagonal Las Torres 2640

Peñalolén – Santiago

CHILE

Edificio de Postgrado, Master in International Management

Atn: Federica Curi



When you have all the necessary documents you must put them in an envelope and send them to the Admission Office of the Master in International Management. Once provided all this information, you must sit for the admission test and eventually a personal interview. The entrance examination is actually a set of three tests: Numerical Reasoning, Logical Reasoning and Writing an essay.

International Admission Office
Adolfo Ibáñez University, Business School
Master in International Management

Av. Diagonal Las Torres 2700 Edificio C oficina 413, Peñalolén, Santiago, Chile Tel.: (56-2) 23311220
federica.curi@uai.cl

A. Personal Background

Last Name _____
 Name _____
 Nickname _____
 Passport/RUT _____ Nationality _____
 Personal Address _____
 City _____ Postal Code _____
 Country _____ Date of Birth _____
 Edad _____ Marital Status _____
 Telephone () _____ Mobile () _____
 E-mail _____
 Profession _____
 Husband's name _____
 Number of sons and daughters _____
 Father's Name _____ Telephone: _____
 Mother's Name _____ Telephone: _____

B. Educational Background

B.1.

| High School Studies: | | |
|-------------------------|--|--------------|
| Name of the Institution | | From - Until |
| | | |
| | | |
| | | |

B.2

| University Studies: | | |
|---------------------|--|------------------------------|
| Name of University | | From – Until Academic Degree |
| | | |
| | | |
| | | |

B.2.1. Thesis, Memory, articles or books published to date, etc.

B.3. Knowledge of other languages. (please tell us your level between 0-100%)

| Language | Oral | Reading | Written |
|---------------|------|---------|---------|
| Mother Tongue | | | |
| 2nd Language | | | |
| 3rd Language | | | |

C. Complementary Information

C.1. IELTS and / or TOEFL exams

To apply to the Master in International Management, students must send us their scores in GMAT or TOEFL exams and the date of each examination.

IELTS: _____

| | Score | % Below |
|--------------------|-------|---------|
| Total | | |
| Quantitative | | |
| Analytical Writing | | |
| Verbal | | |

TOEFL: _____

| | Score | Level |
|------------------|-------|-------|
| Total | | |
| Reading Skills | | |
| Listening Skills | | |
| Speaking Skills | | |
| Writing Skills | | |

C.2. According to your professional development and goals, what are your expectations about the Master in International Management at Adolfo Ibáñez University?

C.3. What contribution do you think you can do to the Master in International Management?

C.4. How did you know about the Master in International Management?

- | | |
|---------------------------------------|--|
| Brochure <input type="checkbox"/> | Information meeting <input type="checkbox"/> |
| Newspaper ad <input type="checkbox"/> | Recommendation <input type="checkbox"/> |
| Internet <input type="checkbox"/> | Other (please detail) _____ |

C.5. Do you know more people interested in the Master in International Management?
Please provide their names and addresses:

C.6. Are you applying to another Masters in different Universities or Business Schools?
Which ones?

C.7. How are you planning to pay tuition fees and other related costs of the Master in International Management (Check more than one if necessary)

Personal Savings Company's sponsorship
 Scholarship Bank Loan

C.8. In case of being accepted in the Master in International Management, would you need help to find accomodation in Santiago?

Yes No

C.9. Mention your main non academic activities (sports and / or entertainment) you practice:

| Activity | Very Frequently | Frequently | Occasionally |
|----------|-----------------|------------|--------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

C.10. References (letters of recommendation must be sent scanned by email to our Admissions Office federica.curi@uai.cl with the rest of the application materials). The information provided is absolutely confidential, and will be destroyed if the applicant is not accepted in the program.

Then write data from the two people whom you had requested the recommendation letter.

Name _____

Position _____

Company _____

Adresse _____

Telephone _____

E-mail _____

Name _____

Position _____

Company _____

Adresse _____

Telephone _____

E-mail _____

Confidential Reference Letter

Postulant Note: Send or mail this form, together with the corresponding envelope to the person who you ask one of the two recommendations letters.

Note the author of the Charter Confidential Reference:

The person who requested this letter wishes to submit its application for admission to Master in International Management from the School of Business at the University Adolfo Ibáñez.

The purpose of this program is to provide students with the knowledge, skills and abilities required for competent and responsible managers and a genuine international orientation.

The Committee of Admissions would appreciate if you could give an assessment of the applicant. The questions found in the bottom are indicative of the type of information that is useful to the Committee of Admissions, however, we also accept your comments in a format that will be more convenient for you.

The Letters of Reference are absolutely confidential and will not be returned to applicants.

Please note that once you have filled this form, the envelope must be closed and and sign on the back of it (above the sealing), to return it to the candidate, who must send it to the Admissions office with other materials requested. If you prefer, you can send us this information directly to the address indicated in the footer.

Applicant's Name _____

1. How long ago do you know the applicant? _____

2. What is the relationship do you have with the candidate?

3. Which are, in your opinion, the main strengths of the candidate?

4. Which are, in your opinion, the main weaknesses of the candidate?

5. Classify the applicant according with the following features (check one x in the box):

| Intellectual Capacity | Excellent 2% best | Very Good 10% best | Above Average 25% best | On Average 50% | Ander Average Under 50% | Not Observed |
|------------------------------------|------------------------------|-------------------------------|-----------------------------------|---------------------------|------------------------------------|---------------------|
| Perseverance | | | | | | |
| Initiative | | | | | | |
| Maturity | | | | | | |
| Ability to work in teams | | | | | | |
| Job habits | | | | | | |
| Ability to adapt to new situations | | | | | | |
| Creativity | | | | | | |

6. Other comments or comments you wish to make on the applicant.

Your Name _____

Position _____

Place of work _____

Address _____

Telephone _____ Fax _____

e.mail _____

Signature _____ Date _____

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| Job habits | | | | | | |
| Ability to adapt to new situations | | | | | | |
| Creativity | | | | | | |

6. Other comments or comments you wish to make on the applicant.

Your Name _____

Position _____

Place of work _____

Address _____

Telephone _____ Fax _____

e.mail _____

Signature _____ Date _____

Academic Ranking

Please fill the following form:

| | |
|-----------------------|--------------------------|
| _____ | _____ |
| Last Name | Name |
| _____ | _____ |
| Institution | City |
| _____ | _____ |
| Studies | Start date |
| _____ | _____ |
| Professional Degree | Graduation date |
| _____ | _____ |
| Final General Average | Ranking in the promotion |
| _____ | _____ |
| Signature | Date |

For the attention of the Academic Secretary of Education of the Institution where the applicant studied:

The applicant mentioned in this letter is applying to be admitted to the Master in International Management from the School of Business of the Universidad Adolfo Ibáñez in Chile.

The applicants to this program must submit their academic background to our Admissions Office. The background must find the Final General Average and their relative position in his promotion (for example: 3rd place between 40 students).

Therefore, we appreciate if you could please provide this information signed on the back of it. The applicant, must send it to the Office of Admissions of our program. Include a paper explaining the grading system used by your institution, if applicable.

We thank you very much for your cooperation.

Sincerely,

FEDERICO HOFFMANN
Director of International Admissions
Master in International Management