



LETTER OF REASONABLE ASSURANCE

TO: Hereford ISD Substitute

FROM: Sheri Blankensip
Assistant Superintendent of Human Resources

This letter provides notice of reasonable assurance of continued employment with Hereford ISD when each school term resumes after a school break. By virtue of this notice, please understand that you may not be eligible for unemployment benefits drawn on school district wages during any scheduled school breaks including, but not limited to, the summer, winter, and spring breaks. This assurance is contingent on continued school operations and will not apply in the event of any disruption that is beyond the control of the District (i.e., lack of school funding, natural disasters, court orders, public insurrections, war, etc.).

Nothing contained herein constitutes an employment contract. Your continued employment is on an at-will basis. Your services on behalf of the children of Hereford ISD are greatly appreciated.

Please return this form to the Department of Human Resources. Failure to return this form will result in your removal from the school district substitute list.

2014-2015 SUBSTITUTE ENROLLMENT

Name (Print)

Date

Signature

Social Security Number

Street Address (Home)

(____)_____
Phone Number

City

State

Zip

Hereford Independent School District does not discriminate against anyone due to race, creed, handicap, religion, or national origin; nor shall any person be denied employment because of age, sex, or marital status.