# Letter of Intent to file Mechanics' Lien/serve Stop Notice Instructions

#### 1. When Given:

This letter may be sent prior to executing and recording a claim of Lien or serving a Stop Notice in order to induce payment. This letter is not a required prerequisite to filing a claim of Lien or serving a Stop Notice.

### 2. By Whom Given:

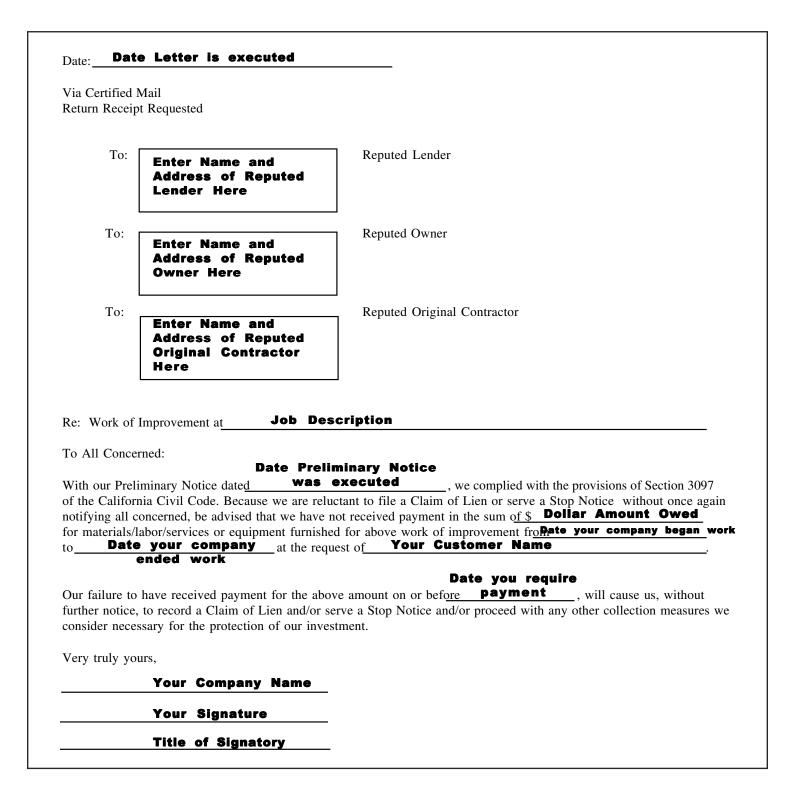
May be given by Contractor, Subcontractor or Supplier when they have not received payment for services or products used on the work of improvement.

## 3. To Whom Given:

May be given to the Owner, Lender and Original Contractor.

#### 4. How Given:

There are no requirements for delivery. However, certified mail, return receipt will help provide proof of receipt.



Date:\_\_\_\_\_

Via Certified Mail Return Receipt Requested

То:	Reputed Lender
To:	Reputed Owner
To:	Reputed Original Contractor

Re: Work of Improvement at \_\_\_\_\_

To All Concerned:

With our Preliminary Notice dated	, we complied with the provi	sions of Section 3097		
of the California Civil Code. Because w	ve are reluctant to file a Claim of Lien or serve a Stop Notice	e without once again		
notifying all concerned, be advised that we have not received payment in the sum of \$				
for materials/labor/services or equipment furnished for above work of improvement from				
to	at the request of	•		

Our failure to have received payment for the above amount on or before \_\_\_\_\_\_, will cause us, without further notice, to record a Claim of Lien and/or serve a Stop Notice and/or proceed with any other collection measures we consider necessary for the protection of our investment.

Very truly yours,

\_\_\_\_\_