



**RENAISSANCE<sup>®</sup>**  
**HOLLYWOOD HOTEL**  
**CALIFORNIA**

<i>Office Use Only</i>	
Order #	_____
Received:	_____
Completed:	_____

**Electrical Service & Overhead Rigging Order Form - Tradeshow Exhibition Only**

<b>Show Name:</b>	<b>Dates:</b>	<b>Booth #</b>	<b>Load In:</b>
<b>Company:</b>	<b>Phone:</b>	<b>Fax:</b>	
<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Ordered By:</b>	<b>Phone:</b>	<b>E-Mail:</b>	
<b>On Site Contact:</b>	<b>Phone:</b>		

Please Return This Form To The Renaissance Hollywood Hotel Event Technology Department (RHET)  
 Phone: (323) 491-1054 - Fax: (323) 297-1991 This Form Will Be Reviewed Upon Receipt.  
 An RHET Representative Will Contact You With Any Questions Or Issues Regarding Your Request.

**TERMS**

Credit Cards Will Be Charged 3 Days Prior To Event. Service Will Not Be Completed With Out A Method Of Payment.  
 No Refunds For Completed Work. All Electrical Setups REQUIRE Electrical Labor. (no exceptions)  
 RHET has the right to change prices at any time, and may charge for items used, but not listed below.  
 All Advanced Orders Are Guaranteed To Be Completed By Show Opening. Advance Pricing Good Up To 21 Days Before Event.  
 Not Responsible For Power Fluctuation, Outages, or Damage To Equipment. All Voltage 60Hz.  
 24 Hour Power Is Available at an Additional 50% Surcharge. Please Indicate On Sheet.  
 All Equipment & Devices Within 5 Feet of Water/Liquid Must Be Connected To A GFI Breaker.  
 All Power Turned On 1 Hour Before Show & Turned Off 1 Hour After Show Ends.

QTY	120 Volt Single Phase	24 Hour	Advance	On Site	TOTAL
	500 Watt Service - PBG		\$90.00	\$135.00	
	1000 Watt Service - PBG		\$150.00	\$230.00	
	1500 Watt Service - PBG		\$198.00	\$300.00	
	2000 Watt Service - PBG		\$240.00	\$360.00	
	30 Amp Service		\$350.00	\$470.00	
	60 Amp Service		\$450.00	\$570.00	
	100 Amp Service		\$550.00	\$670.00	
	3-Way Cube Tap - PBG		\$10.00	\$15.00	
	Power Strip - PBG		\$20.00	\$30.00	
QTY	208 Volt Single Phase	24 Hour	Advance	On Site	TOTAL
	20 Amp 1-Phase 3-Wire Service		\$190.00	\$260.00	
	60 Amp 1-Phase 3-Wire Service		\$270.00	\$400.00	
	100 Amp 1-Phase 3-Wire Service		\$830.00	\$1,300.00	
	200 Amp 1-Phase 3-Wire Service		\$1,350.00	\$2,025.00	
QTY	120/208 Volt Three Phase - Cam-Loc	24 Hour	Advance	On Site	TOTAL
	20 Amp 3-Phase 5-Wire Service		\$650.00	\$1,100.00	
	60 Amp 3-Phase 5-Wire Service		\$860.00	\$1,450.00	
	100 Amp 3-Phase 5-Wire Service		\$1,120.00	\$1,700.00	
	200 Amp 3-Phase 5-Wire Service		\$1,800.00	\$2,725.00	
	400 Amp 3-Phase 5-Wire Service		\$2,300.00	\$3,100.00	
QTY	208/480 Volt Three Phase - Cam-Loc	24 Hour	Advance	On Site	TOTAL
	20 Amp 3-Phase 4-Wire Service (No Neutral)		\$705.00	\$1,275.00	
	60 Amp 3-Phase 4-Wire Service (No Neutral)		\$1,100.00	\$1,675.00	
	100 Amp 3-Phase 4-Wire Service (No Neutral)		\$1,320.00	\$1,975.00	
	200 Amp 3-Phase 4-Wire Service (No Neutral)		\$2,200.00	\$3,200.00	
	400 Amp 3-Phase 4-Wire Service (No Neutral)		\$3,820.00	\$4,160.00	
QTY	Miscellaneous Equipment	24 Hour	Advance	On Site	TOTAL
	10' Long 12/3 Cord 120 Volt Extension Cable Black		\$15.00	\$25.00	
	25' Long 12/3 Cord 120 Volt Extension Cable Black		\$20.00	\$30.00	
	All Other Cable Will Be Charged Per Cable, Per Foot		\$2.00	\$3.00	
	Dimming Systems Available Upon Request		CALL	CALL	



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<b>Company:</b>	<b>Phone:</b>	<b>Fax:</b>	
<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Ordered By:</b>	<b>Phone:</b>	<b>E-Mail:</b>	
<b>On Site Contact:</b>	<b>Phone:</b>		

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QTY	Miscellaneous Equipment	24 Hour	Advance	On Site	TOTAL
	45 KVA Step Down Transformer - 480v to 208v		\$230.00	\$280.00	
	75 KVA Step Down Transformer - 480v to 208v		\$390.00	\$440.00	
	150 KVA Step Down Transformer - 480v to 208v		\$625.00	\$680.00	
	45 KVA ISO Transformer - 208v to 208v		\$260.00	\$320.00	
	55 KVA European Voltage Transformer - 208v Input		\$325.00	\$410.00	
	UPS Battery Backup - 900VA		\$100.00	\$150.00	
	Source Four Leko Fixture 575watt, Specify Lens		\$225.00	\$285.00	
	Source Four Par Fixture 575watt, Specify Lens		\$225.00	\$285.00	
	Pin Spot Bar (6 per bar)		\$85.00	\$125.00	
	Automated Fixtures - Available Upon Request		CALL	CALL	
QTY	Labor & Support On-Site		Advance	On Site	TOTAL
	Electrical Labor Weekdays 8am - 6pm 1Hr Min		\$90.00	\$135.00	
	Electrical Labor Weekdays 6pm - 8am 1Hr Min		\$135.00	\$202.50	
	Electrical Labor Weekend/Holidays 8am - 6pm 1Hr Min		\$135.00	\$202.50	
	Electrical Labor Weekend/Holidays 6pm - 8am 1Hr Min		\$165.00	\$242.50	
	Rigger Labor Weekdays 5Hr Min		\$90.00	\$135.00	
	Rigger Labor Weekend/Holidays 5Hr Min		\$135.00	\$202.50	
	Single Man Personal Lift Per Hour (Requires Two Man Crew)		\$150.00	\$250.00	
	Scissor Lift Per Hour (Requires Two Man Crew)		\$150.00	\$250.00	
QTY	Rigging & Lightbox Description	# of Hang Points	Weight	Electrical	Rotating

All overhead equipment, Lightboxes, banners, and signage info must be sent and approved by RHHET before Rigging Labor is booked.  
 All items are subject to structural and/or electrical integrity and may require an engineers verification stamp.  
 All loads must comply to the buildings allowable load limits. Truss & Chain Hoists Available Upon Request.

# Renaissance Hollywood Hotel California

## High Speed Internet Exhibitor Pricing and Order form

### High Speed Internet Pricing Guide

Wired nodes connected (per connection, per day)      \$350  
 Wireless nodes connected (per connection, per day)      \$250  
 \*\*\*22% Service charge will be applied\*\*\*



### Additional Services

Onsite Technical Service      \$250  
 Hourly Technician  
 Onsite Technical Service      \$1,500  
 Daily Technician  
 Onsite Technical Service      \$6,500  
 Weekly Technician  
 Remote Technical Service (hourly)      \$200  
 VLAN setup (each)      \$2,000  
 Bandwidth Throttling      \$2,000  
 Video Conference Set up      \$1,500  
 Public IP Address Assignment      \$150

#### Contact Information:

Telephone:      323.491.1059  
 Fax:      323.491.1010  
 E-mail:      HollywoodSystemsMgr@Renaissancehotels.com

### High Speed Internet Order Form

Event name \_\_\_\_\_ Onsite Contact name: \_\_\_\_\_  
 Start Date \_\_\_\_\_ Contact number \_\_\_\_\_  
 End Date \_\_\_\_\_ Booth # \_\_\_\_\_  
 Start Time \_\_\_\_\_ Meeting room \_\_\_\_\_  
 End Time \_\_\_\_\_  
 Payment method \_\_\_\_\_ (fill out credit card form on page 2 if applicable)

Computer Connection charges			
	Charge	Days	Connections
Wired nodes connected (per connections, per day)	\$350		
Wireless nodes connected (per connection, per day)	\$250		

Additional Services required? \_\_\_\_\_

Comments

Fax completed form to the attention of the "IT Department" at 323.491.1010

# RENAISSANCE HOLLYWOOD HOTEL

## EXHIBITOR AUDIO VISUAL RENTAL ORDER FORM

1755 NORTH HIGHLAND AVE., HOLLYWOOD, CA 90028 PH:323.491.1054 FAX:323.297.1991

**EVENT NAME:** \_\_\_\_\_  
**On-Site Contact:** \_\_\_\_\_  
**Booth #:** \_\_\_\_\_

**Delivery Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_  
**Show Date/s:** \_\_\_\_\_ **Time:** \_\_\_\_\_  
**Pick-up Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

VIDEO EQUIPMENT	DAILY RATE		Days	Total
	Advance	Day of Event		
27" Monitor DVD/VHS Package	\$ 220.00	\$ 250.00		
*Package includes 27" monitor/receiver, VHS player, roll cart with skirt, and all necessary cabling.				
27" Monitor/Receiver	\$ 105.00	\$ 125.00		
DV Player/Recorder	\$ 250.00	\$ 310.00		
DVD Player	\$ 80.00	\$ 120.00		
Beta Player/Recorder SP	\$ 450.00	\$ 470.00		
Video Play Back on Hotel In-house Cable Channel	\$ 1,500.00	\$ 1,500.00		
Cable T.V. Feed (Per connection, Per Day)	\$ 450.00	\$ 550.00		

AUDIO EQUIPMENT	DAILY RATE		Days	Total
Podium Microphone	\$ 40.00	\$ 45.00		
Microphone (SM58 or SM57)	\$ 30.00	\$ 35.00		
Lavaliere Microphone	\$ 35.00	\$ 40.00		
Wireless Handheld Microphone	\$ 130.00	\$ 140.00		
Wireless Lavaliere Microphone	\$ 130.00	\$ 140.00		
4 Channel Mixer	\$ 45.00	\$ 55.00		
6 Channel Mixer	\$ 65.00	\$ 75.00		
8 Channel Mixer	\$ 85.00	\$ 95.00		
16 Channel Mixer	\$ 180.00	\$ 200.00		
Powered Speaker	\$ 65.00	\$ 85.00		
Flipchart	\$ 50.00	\$ 80.00		
Compact Disc Player	\$ 65.00	\$ 75.00		

DATA DISPLAY/PROJECTION EQUIPMENT	DAILY RATE		Days	Total
20" Flat Screen Monitor 16:9	\$ 300.00	\$ 350.00		
29" Cart	\$ 40.00	\$ 50.00		
42" Plasma Screen	\$ 650.00	\$ 700.00		
50" Plasma Screen	\$ 750.00	\$ 800.00		
Plasma Stand	\$ 100.00	\$ 150.00		
3000 Lumen Projector	\$ 650.00	\$ 700.00		
5000 Lumen Projector	\$ 950.00	\$ 975.00		
Screens	Call For Quote			

CONNECTIVITY	DAILY RATE		Days	Total
DID Phone Line	\$200.00 for the first day	\$ 200.00	\$ 250.00	
DID Phone Line Additional Day	\$75.00 per additional day	\$ 75.00	\$ 100.00	
High Speed Internet	See HSIA Price List			
High Speed Internet WiFi	See HSIA Price List			

### RENTAL TOTAL

EQUIPMENT TOTAL	1				
SERVICE CHARGE- 22% of Line 1	2				
LOS ANGELES SALES TAX- 8.25% of Equipment Line 2	3				
<b>TOTAL AMOUNT DUE</b>	4				



Dear Sir/Madam,

This form has been created in order to allow you to have third party expenses charged to your credit/debit card. Please provide all the information requested below to ensure prompt processing of your application. We ask you to please sign and date the form before submission. Please fax the completed form to Event Technology at 323-297-1991.

**Cardholder Information - Required**

Name as it appears on the credit/debit card: \_\_\_\_\_

Card type:  Visa  MC  Amex  Diners/CB  Discover  JCB

Account type:  Personal  Corporate | Company Name: \_\_\_\_\_

Issuing Bank: \_\_\_\_\_ Phone #: \_\_\_\_\_

Account number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Address: \_\_\_\_\_  
(where statement is mailed)

City, State and Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax or alternate number: \_\_\_\_\_

**Guest Information - Required**

Guest name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Company: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax or alternate number: \_\_\_\_\_

Confirmation number: \_\_\_\_\_

Arrival date: \_\_\_\_\_ Departure date: \_\_\_\_\_

Relation to cardholder:  Relative  Friend  Business Associate  Other: \_\_\_\_\_

I understand that should there be any issues with the credit/debit card being used to settle my charges, I will be responsible for all expenses incurred during my stay. Departure date cannot be extended unless a new authorization form is completed.

Guest name: (Printed) \_\_\_\_\_

Guest signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Rate Information and Approved Charges - Required**

Room rate:\* \_\_\_\_\_ Taxes:\* \_\_\_\_\_ Total daily rate:\* \_\_\_\_\_ Number of nights: \_\_\_\_\_

\*(Rate and tax amount must be provided by a hotel representative in order to complete this form)

All Charges  Room & Tax  Telephone (LD)  Telephone (Local)  Restaurant

Room Service  Valet (Laundry)  Parking  HS Internet Access  Movies

Other: Event Technology

I certify that all information is complete and accurate. I hereby authorize Renaissance Hollywood Hotel to collect payment for all charges as indicated in the Rate Information and Approved Charges section of this form by processing a charge to the credit/debit card listed above. Charges must not exceed \_\_\_\_\_ for the entire stay/event. I understand that a new form will have to be completed if guest wishes to extend his/her stay. I certify that I am the authorized signer of the credit/debit card listed above.

Cardholder name: (Printed) \_\_\_\_\_

Cardholder signature: \_\_\_\_\_ Date: \_\_\_\_\_