

2011-2012 Independent Verification Worksheet Federal Student Aid Programs

Your application was selected for review in a process called "Verification," as indicated on your Student Air Report (SAR). In this process, Pima Community College (PCC) will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2010 Federal tax forms, W-2 forms and other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report.

Complete this verification form and submit it to your financial aid administrator as soon as possible, so that your financial aid won't be delayed. Your financial aid administrator will help you.

What you should do

1. Make copies of your (and your spouse's) financial documents (signed Federal income tax forms, W-2 forms and/or Schedule C, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Complete and sign the worksheet.
4. Submit the completed worksheet, copies of tax forms, and any other documents your school requests to any Student Services Center at a campus..
5. The financial aid office will compare information on this worksheet and any supporting documents with the information you submitted on your application. You or your school may need to make corrections electronically or by using your SAR.

A. Student Information

Last Name	First Name	M.I.	Date of birth
PCC ID Number	Phone Number (include area code)		
Address (include apt number)		City	State
			Zip Code

B. Family Information

List the people in *your household*, including:

- yourself and your spouse, if you have one, and
- your children, if you will provide more than half of their support from July 1, 2011 through June 30, 2012, even if they do not live with you, and;
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
<i>Missy Jones (Example)</i>	18	Sister	Central University
		Self	

C. Student's Tax Forms and Income Information (all applicants)

Independent

- Check only one box below. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information at 1-800-829-1040.
 - Check here if you are attaching a signed copy of your tax return.
 - Check here if you will not file and are not required to file a 2010 U.S. Income Tax Return.

- Funds received for child support and other untaxed income. (See Question 44 of the Free Application for Federal Student Aid (FAFSA).)

Sources of Untaxed Income	2010 Amount	Sources of Untaxed Income	2010 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

- If you did not file and are not required to file a 2010 Federal income tax return, list below your employer(s) and any income received in 2010 (attach the W-2 form or other earnings statements).

Sources	2010 Income
	\$
	\$
	\$

D. Spouse's Tax Forms and Income Information

- Check only one box below. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your spouse did not keep a copy of the tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information at 1-800-829-1040.
 - Check here if you are attaching a signed copy of your spouse's tax return.
 - Check here if your spouse will not file and is not required to file a 2010 U.S. Income Tax Return.

- Funds received for child support and other untaxed income. (See Question 44 of the FAFSA).

Sources of Untaxed Income	2010 Amount	Sources of Untaxed Income	2010 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

- If your spouse did not file and is not required to file a 2010 Federal income tax return, list below your spouse's employer(s) and any income they received in 2010 (use the W-2 form or other earnings statements if available).

Sources	2010 Income
	\$
	\$
	\$

E. Sign this Worksheet

Each person signing this form certifies that all the information reported on it is complete and correct. If married, spouse's signature is optional.

Student Date

Spouse Date

Office Use Only:

Date Received and RHACOMM	
Staff Name	

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Don't forget to sign your TAX FORMS!

Submit this form by:

Scan and e-mail to cofinaid@pima.edu

Fax to (520) 206-4566

Submit to any campus Student Services Center