

2015 HIV COUNSELING & TESTING SKILLS LEVEL 1

This program uses two different training methodologies:

1. E-Learning (Online training)
2. Three days of Face-to-Face Experiential Training

Completion of all components of this course is required for counselors working at HIV testing sites supported by PHPA and the Baltimore City Health Department.

E-LEARNING COMPONENT

This online training will review basic information about: HIV/AIDS, Hepatitis and other infectious diseases; harm reduction; federal reporting requirements; use of the HIV Testing Encounter Form; Maryland HIV testing regulations and legal issues; Partner Services; and linkage to care.

This component must be completed at least 14 days prior to attending the 3 day face-to-face experiential training. ***Proof of successful completion of the e-Learning component will be transmitted electronically to the registrar prior to the face-to-face training. Anyone arriving at the training site who has not completed the online component, will be asked to leave and may register again.***

THREE DAYS OF FACE-TO-FACE EXPERIENTIAL TRAINING

Days 1 & 2 of the face-to-face component: Preparation for providing HIV counseling as a part of the Prevention and Health Promotion Administration (PHPA) and Baltimore City Health Department (HD) publicly-supported HIV Testing Program. Covers principles of effective counseling and their application to HIV counseling, including giving test results and supporting behavior change.

Day 3 of the face-to-face component: Rapid HIV antibody testing. Includes skills needed for administering and interpreting the rapid test, specific counseling approaches for giving rapid results; and quality assurance measures.

Completion of the e-Learning component (online training) is required at least 14 days prior to attending the 3 day face-to-face component. Participant confirmation and web-link for online training will be sent via email.

2015 Dates	Location
April 21-23	Board of Childcare, <i>Baltimore County</i>
May 5-7	Severna Park Community Ctr., <i>Anne Arundel County</i>
June 23-25	UMD at Shady Grove, <i>Prince George's County</i>
July 14-16	Episcopal Diocese of MD, <i>Baltimore City</i>
September 28-30	Episcopal Diocese of MD, <i>Baltimore City</i>
October 20 - 22	Howard County
November 17-19	HEAT Center, <i>Harford County</i>

Class Times: 8:30am - 4:30pm each day

COORDINATOR: NANCY DAVIS, 410-328-1215

ndavis@medicine.umaryland.edu

Fax: 410-328-9106

Mailing Address for payment:

University of Maryland

22 S. Greene St., Box 175, Baltimore, MD 21201

TARGET AUDIENCE

This course is specifically designed for persons who will provide pre and post-test counseling and who will report HIV testing activity to PHPA and the Baltimore City HD. Priority admission is given to HIV counselors in local health departments, federally funded test sites and state institutions that provide HIV prevention and post-test counseling. For individuals doing testing in other settings, priority registration is given to those working in drug treatment centers, correctional facilities, women's health clinics, mental health facilities and TB clinics.

PASS/FAIL POLICY

In order to ensure quality HIV counseling and testing services, the Maryland Department of Health and Mental Hygiene's PHPA has instituted an HIV Counseling and Testing Skills Level 1 pass/fail policy. This policy states that an individual **MUST** pass the Level 1 with an overall grade of at least 70%. Participants scoring below 70% will be required to retake the course and pay all relevant fees. Please direct any questions to your PHPA or Baltimore City HD HIV Testing Site Monitor. Counselor numbers will only be issued to those who have completed and passed all components of the HIV Counseling Skills training.

AWARD OF CERTIFICATES AND COMPLETION REQUIREMENTS

Attendance certificates and RN/SW CEU certificates are mailed after each class after verifying participants have met the following criteria: 1. Sign in at the beginning and end of each day; 2. Attend the entire program; 3. Complete the entire evaluation form; 4. Pay all fee; 5. Pass post-course evaluation test.

2015 HIV COUNSELING & TESTING SKILLS LEVEL 1 REGISTRATION FORM

FEES

Registration Fee: \$105/\$40 for HIV Testing Sites Supported by PPHA and the Baltimore City Health Department

CEU Fee: Add \$100 for RN/SW CEUs (Check the box below)

Registration fee includes a certificate of attendance. Nursing/Social Work continuing education credits are offered for an additional cost. Requirements for successful completion and award of attendance certificates and RN/SW CEU certificates are listed on page 2.

REGISTRATION

1. Please print clearly & verify that all information is accurate.
2. Fax registration to Nancy Davis at 410-328-9106.
3. Participant confirmations and web-link for online training will be sent to the email address listed below.

Name/Degree	Title/Position
E-mail (*Required for registration confirmation)	
Phone	Fax
Mailing Address	
City	
State/Zip	
Employer	PPHA Supported Prevention Agency #
<input type="checkbox"/> I am interested in receiving Nursing/Social work CEUs (for an additional cost of \$100)	
1st Date Requested	2nd Date Requested
Are you going to provide pre and post-test counseling? YES NO (Please circle)	
Are you going to use the PPHA HIV Testing Encounter Form or BCHD Intake Form? YES NO (Please circle)	
I authorize the above participant to attend the HIV Counseling & Testing Skills Level 1 training. The participant has been/ will be performing counseling & testing functions. He/she understands that completion of the online training at least 14 days prior to the start of the face-to-face training, as well as attendance at three full days of in-person training, is required for full credit. Counselor numbers will only be issued to those who have completed and passed all components of the HIV Counseling Skills training. I have read the Level 1 pass/fail policy and reviewed this with the course applicant.	
Supervisor Signature:	Phone:
Date:	

Please arrive 15 minutes early on Day 1 (one) for registration check-in.

