

A. FIMS Data Element Dictionary

Overview

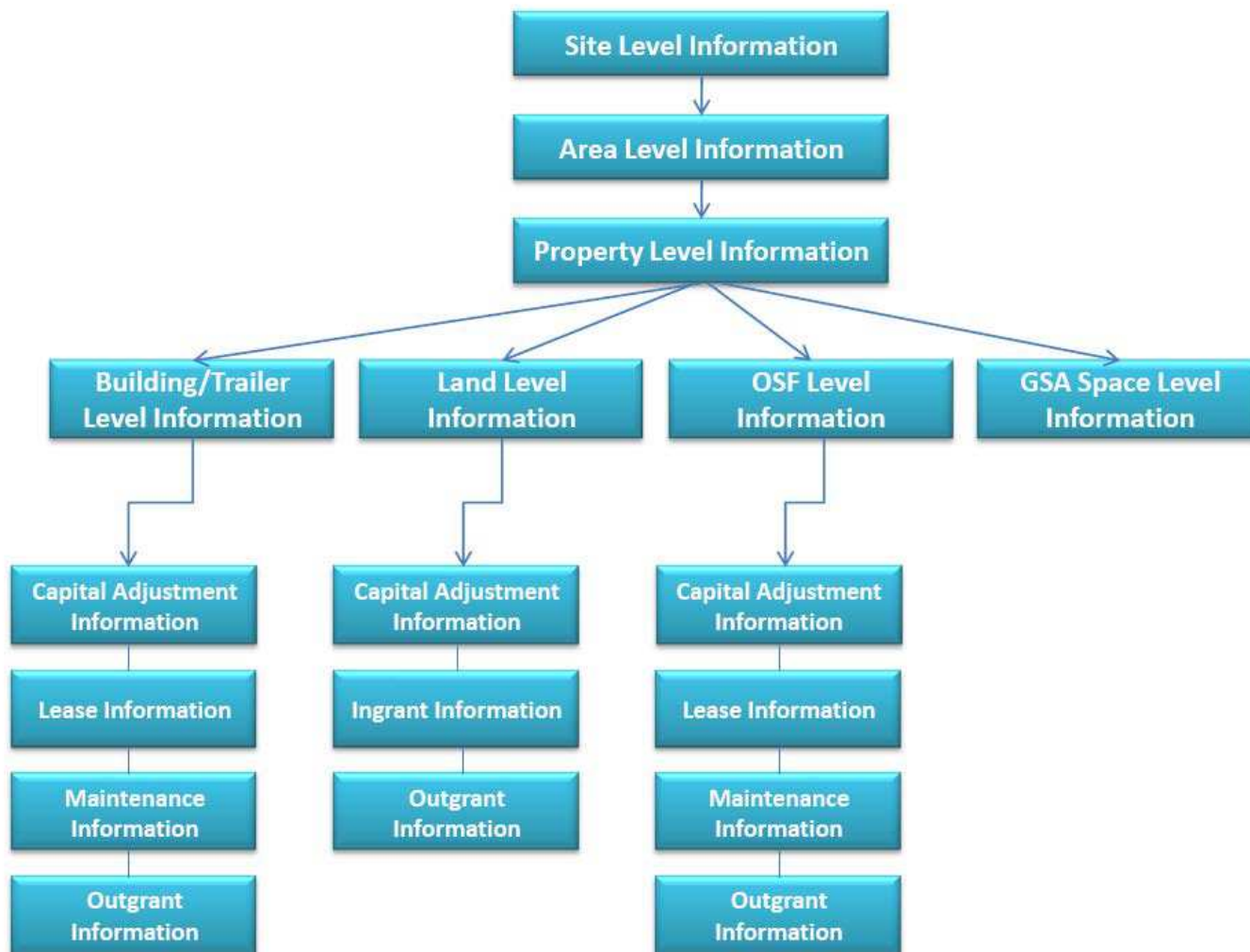
The FIMS Data Element Dictionary contains definitions/descriptions of all the data fields in FIMS. It also identifies the Headquarters program sponsor for each data field. As an additional aid to FIMS administrators, this dictionary identifies the data entry window that contains the data field. Some possible data sources are also provided after each description to assist in determining where to obtain the information.

Under the Element/Window Name column, the update frequency is provided. The three designations used are Static, As Needed, and Annual Update. Static data fields are those that are input once and basically never change. As Needed data fields are those that may require updates on a periodic basis. Data fields with a designation of Annual Updates are those that must be updated on a yearly basis to satisfy various Departmental requirements.

The FIMS Data Element Dictionary is presented in alphabetical order by English Names which are the data field names found within the FIMS application.

THIS PAGE INTENTIONALLY LEFT BLANK.

FIMS Data Hierarchy



FIMS Data Element Dictionary

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Acknowledge Rules of Behavior Required when a logon password is changed	<i>Password Change</i>	CHAR(1)	A Yes/No indicator to acknowledge that a FIMS user has read and agrees to the FIMS Rules of Behavior. A link to the FIMS Rules of Behavior is available in the footer of every window when logged into FIMS.
Acreage Required for all Land	PLND_ACREAGE <i>Land Info</i> UPDATE FREQUENCY: As Needed	NUM(12,2) <i>MA</i> Reported to FRPP	The total number of acres associated with the land parcel. <i>(Procurement, Real Estate Rep, Area Office)</i>
Adjustment Cost Required for all Assets except GSA Owned and GSA Leased Buildings	CAPI_IMPROVE_COST <i>Cap Adjust</i> UPDATE FREQUENCY: Annual Update	NUM(14,2) <i>MA</i>	Cost of the capital adjustment/improvement. <i>(Finance/Accounting)</i>
Adjustment Date Required for all Assets except GSA Owned and GSA Leased Buildings	CAPI_IMPROVE_DATE <i>Cap Adjust</i> UPDATE FREQUENCY: Annual Update	DATE <i>MA</i>	Date the capital adjustment/improvement was made. <i>(Finance/Accounting)</i>
Adjustment Description Required for all Assets except GSA Owned and GSA Leased Buildings	CAPI_IMPROVE_DESC <i>Cap Adjust</i> UPDATE FREQUENCY: Annual Update	CHAR(50) <i>MA</i>	Description of the capital adjustment/improvement. <i>(Finance/Accounting)</i>
Adjustment Sequence Number	CAPI_IMPROVE_SEQ_NO <i>System Generated</i>	NUM(3)	Computer generated number used to uniquely identify multiple adjustments/improvements made on the same

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			date.
Agreement Number Required for all Outgrant assets	OUTG_AGREEMENT <i>Outgrant</i> UPDATE FREQUENCY: As Needed	CHAR(25) <i>MA</i>	Unique number assigned to each Outgrant on a site-by-site basis. <i>(Real Estate Rep)</i>
Alternate Name Optional for Buildings, Trailers, OSF and Land	PROP_NAME_ALT <i>Property Info</i> UPDATE FREQUENCY: As Needed	CHAR(30) <i>Field</i>	The alternate name assigned to a specific property. For OSFs using usage codes 4920, 4921, or 4922, enter the permit number. For GSA Owned and GSA Leased buildings, enter the GSA Location Code from the Occupancy Agreement and shown as the Real Property ID on the GSA Rent Bill. <i>(Industrial Engineer or Building Mgr)</i>
Analytical Bldg Block (ABB) Optional for Buildings, Trailers and OSF	PROP_ABB <i>Property Detail</i> UPDATE FREQUENCY: As Needed	CHAR(20) <i>EM</i>	The foundation utilized to conduct both planning and budget formulation for EM projects. ABB's rollout to project baseline summaries (PBS's). Any building, trailer, and/or OSF that is going to be cleaned up using EM money will be in an ABB. EM Headquarters is working with sites to group EM mission scope below the PBS level into Analytical Building Blocks (ABBs). These ABBs will form the underpinning of improved analysis and communication across the EM program. Specifically they will be used to: <ul style="list-style-type: none"> • Effectively communicate EM Program goals, alternatives, and achievements – by linking dollars spent with quantitative measure of progress achieved. • Better understand, communicate, and evaluate costs associated with maintaining facilities in their existing status and the time and cost associated with achieving a non-operational existing min-safe status. • Identify EM scope that can realistically be rescheduled to create ‘headroom’ for accelerating existing scope or accommodating new clean up scope – and assess impacts of such rescheduling.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Annual Actual Maintenance</p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased, Contractor License Buildings, Trailers, and OSF</p> <p>Required for Permit Buildings and OSF</p> <p>Required for GSA Owned and GSA Leased Buildings</p>	<p>DEFM_AM</p> <p><i>Maintenance</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10)</p> <p><i>CF</i></p> <p>Reported to FRPP</p>	<p>The actual, burdened costs of all maintenance and repair activities in a given fiscal year for a building, real property trailer or other structure and facility (OSF).</p> <p><i>(Federal Maintenance Manager)</i></p>
<p>Annual Rent</p> <p>Required for DOE Leased, Contractor Leased, Permit, and Contractor License Buildings and OSF</p> <p>Required for GSA Owned and GSA Leased Buildings</p> <p>Required for DOE Leased, Contractor Leased and Contractor License Trailers</p> <p>Required for DOE Leased, Contractor Leased, License, Permit, Easement, Long Term Interest, and Other Land</p>	<p>LSDT_ANNUAL_RENT</p> <p><i>Ingrant</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(13,2)</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>The current annual rent for a lease.</p> <p>For GSA Occupancy Agreements, the total rent billed by the General Services Administration (GSA) during the previous (12) months.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Annual Required Maintenance</p> <p>Required for NNSA Sites only - DOE Owned Buildings, Trailers and OSF</p> <p>Optional for all other DOE Program Offices</p>	<p>DEFM_RM</p> <p><i>Maintenance</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10)</p> <p><i>NNSA</i></p>	<p>Collect these asset-level cost estimates as direct by the Lead Program Secretarial Office (LPSSO) or Cognizant Secretarial Office (CSO). Include estimated, fully-burdened costs for predictive, preventive, and corrective maintenance or surveillance and maintenance for which the current fiscal year is the optimum period of accomplishment as determined by:</p> <ul style="list-style-type: none"> a) Condition assessment surveys, b) The site's maintenance management plan, c) Vendor maintenance schedules, or d) Lifecycle or condition modeling <p>Incorporate in estimated costs the prevailing wage and cost burden rates, and, any ancillary services or work necessary to resolve the deficiency.</p> <p>For projects with mixed scope of betterments and maintenance that would provide similar maintenance benefits to multiple assets at a single cost:</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<ol style="list-style-type: none"> 1. First deduct any estimated project costs for betterments, 2. Then allocate the remaining estimated costs to the impacted assets based on size <p>Omit maintenance the site does not plan to accomplish in the current fiscal year, whether funded in year before the previous fiscal year or before, or deferred to the current fiscal year or later.</p> <p><i>(Federal Maintenance Manager)</i></p>
<p>Anticipated Disposition Method</p> <p>Required when Estimated Disposition Year is populated for all DOE Owned, DOE Leased, and Contractor Leased Buildings, Trailers and OSF and DOE Owned, Contractor Leased, Withdrawn from Public Domain, and DOE Leased Land</p>	<p>PROP_ANT_DISP_METHOD</p> <p><i>Excess</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(2)</p> <p><i>MA</i></p>	<p>If an Estimated Disposition Year value is entered in FIMS, select one of the following to indicate the Anticipated Disposition Method of the asset.</p> <p>For DOE owned assets or Withdrawn from Public Domain land choose:</p> <p>PB – Public Benefit Conveyance</p> <p>FT – Federal Transfer (transfer to another federal agency, not internal transfers within DOE)</p> <p>SL – Sale</p> <p>DM – Demolition</p> <p>OT – Other</p> <p>UN – TBD (To be determined)</p> <p>For DOE Leased and Contactor Leased assets choose:</p> <p>LX – Lease Early Termination</p> <p>LE – Lease Expiration</p> <p>UN – TBD (To be determined)</p>
<p>Area Default</p>	<p><i>My Profile</i></p>	<p>CHAR(3)</p>	<p>Specifies the Area to be active each time the user enters FIMS.</p>
<p>Area Name</p> <p>Required for all assets</p>	<p>AREA_NAME</p> <p><i>Area Info</i></p>	<p>CHAR(35)</p> <p><i>MA</i></p>	<p>A name that is assigned by the Field Office to identify an administrative subdivision of a Site.</p> <p><i>(Field/Ops Admin, Plant Engineering)</i></p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Area Number Required for all assets</p>	<p>UPDATE FREQUENCY: Static</p> <p>AREA_NUMBER PROP_AREA_NUMBER</p> <p><i>Area Info</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(3) <i>MA</i></p> <p>Reported to FRPP</p>	<p>Three-digit number that identifies an administrative subdivision of a Site. <i>(Field/Ops Admin, Plant Engineering)</i></p>
<p>Asset % Utilized Required for Buildings and Trailers</p>	<p>PBLD_PERCENT_UTILIZATION</p> <p><i>Utilization</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(3) <i>SC</i></p> <p>Reported to FRPP</p>	<p>That portion of an asset in use. Utilization is independent of Status and must be reported for all FIMS Status designations. Facilities that are fully shutdown will generally have a Utilization of 0 (zero). However, because the reported Status is the predominate status, a facility that is 51 percent shutdown and 49 percent operating would be properly reported as “Shutdown” but the Utilization would be 49% (if the operating portion is fully utilized).</p> <p>Utilization is not a reflection of space assignment but rather a measure of how “full” the space is. That is how utilized the space is. As an example, if a building with four floors is fully assigned/charged to an organization but one floor is empty with the other three floors fully utilized, the Utilization would be 75%.</p> <p>For programmatic facilities such as laboratories or accelerators, the Utilization can be considered to be 100% if the mission requires 100% of the facility, even though there may be times when the facility is not fully utilized, or even unutilized.</p> <p>Utilization = (Utilized GSF of an asset / Total GSF of an asset) X 100. Expressed as a percentage in FIMS. <i>(Building Mgr, Plant Engineering)</i></p>
<p>Asset Condition Index (ACI)</p>	<p>Report Generated</p>	<p>NUM (4,3) <i>MA</i></p>	<p>ACI is the Department’s corporate performance measure of facility condition. The ACI reflects the outcome of real property maintenance and recapitalization policy, planning, and resource decisions. The goal is for the ACI to approach 1. The index is 1 minus the Facility Condition Index (FCI) (i.e. ratio of deferred maintenance to replacement plant value). The cost of deficiencies is the total dollar amount of existing maintenance and repair</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)												
			<p>deficiencies obtained from a condition assessment inspection. Ratings are assigned to ACI range measures. The ACI increases and approaches 1 as the condition of the facilities improve at a site. ACI ratings are based on comprehensive condition assessment surveys of the facilities. ACI ranges and ratings are as follows.</p> <table border="0"> <tr> <td>ACI Range</td> <td>ACI Rating</td> </tr> <tr> <td>1.00 >= 0.98</td> <td>Excellent</td> </tr> <tr> <td>0.98 >= 0.95</td> <td>Good</td> </tr> <tr> <td>0.95 >= 0.90</td> <td>Adequate</td> </tr> <tr> <td>0.90 >= 0.75</td> <td>Fair</td> </tr> <tr> <td>0.75 >=</td> <td>Poor</td> </tr> </table>	ACI Range	ACI Rating	1.00 >= 0.98	Excellent	0.98 >= 0.95	Good	0.95 >= 0.90	Adequate	0.90 >= 0.75	Fair	0.75 >=	Poor
ACI Range	ACI Rating														
1.00 >= 0.98	Excellent														
0.98 >= 0.95	Good														
0.95 >= 0.90	Adequate														
0.90 >= 0.75	Fair														
0.75 >=	Poor														
<p>Asset Type Required for DOE Owned Buildings, OSF and Land Optional for DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF Optional for DOE Leased, Contractor Leased, License, Permit, Easement, Long Term Interest, Other, Withdrawn from Public Domain, and Institutional Control Land</p>	<p>FISA_ASSET_TYPE PROP_ASSET_TYPE</p> <p><i>Lookup Table, Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(3) <i>MA</i></p>	<p>A code that identifies the Standard Accounting and Reporting System (STARS) asset type of the real property being reported. This is different from “Usage Code” which reports current use. <i>(Finance/Accounting)</i></p>												
<p>Asset Type Description-Long</p>	<p>FISA_LONG_DESC <i>Lookup Table</i></p>	<p>CHAR(50)</p>	<p>Long description of the STARS asset type.</p>												
<p>Asset Type Description-Short</p>	<p>FISA_SHORT_DESC <i>Lookup Table</i></p>	<p>CHAR(15)</p>	<p>Abbreviated description of the STARS asset type.</p>												
<p>Asset Utilization Index (AUI)</p>	<p>Report Generated</p>	<p>NUM(5,2) <i>MA</i></p>	<p>Asset Utilization Index (AUI) is the Department’s corporate performance measure for measuring how well real property assets are being utilized. AUI is calculated for building and trailer assets. The formula to calculate AUI is: $AUI = (\text{Sum of Utilized GSF for a group of facilities} / \text{Sum of total GSF for a group of facilities}) \times 100$</p>												

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			Utilized GSF = Utilization (%) x GSF of a facility.
Asset Utilization Level	PBLD_AU_UTIL_LEVEL <i>Utilization – System Generated</i>	CHAR(14) SC	This field displays one of the following four values based on the input Asset % Utilized <ul style="list-style-type: none"> Over Utilized – Asset % Utilized > 95% Fully Utilized – Asset % Utilized 75% to 95% Under Utilized – Asset % Utilized 10% to < 75% Not Utilized – Asset % Utilized < 10%
Assigned Contractor Optional for Buildings, Trailers and OSF	PROP_ASSIGNED_CONTRACTOR <i>Property Detail</i> UPDATE FREQUENCY: As Needed	CHAR(40) <i>Field</i>	The name of the company/contractor assigned responsibility for managing and maintaining the real property asset. This optional field is available for tracking asset responsibility at sites with multiple contractors.
Cancellation Fee Required for GSA Owned and GSA Leased Buildings if DOE (the Grantee) has cancellation rights	LSDT_CANCELLATION_FEE <i>Ingrant</i> UPDATE FREQUENCY: As Needed	NUM(10) MA	For GSA Occupancy Agreements, the lump sum fee incurred by DOE to exercise their rights to cancel the Occupancy Agreement with GSA. If DOE has cancellation rights, the Cancellation Fee is required. Enter zero (0) if there is no fee. <i>(Real Estate Division of the specific GSA regional office that provided the space)</i>
Can't Currently be Disposed Required when <u>Excess Indicator</u> = Yes for DOE Owned Buildings, Trailers and OSF Required when <u>Excess Indicator</u> = Yes for DOE Owned, Withdrawn from Public Domain and Institutional Control Land	PROP_CANT_DISPOSE <i>Excess</i> UPDATE FREQUENCY: As Needed	CHAR(1) MA Reported to FRPP	A Yes/No field indicating if the asset cannot currently be disposed due to certain circumstances, such as environmental remediation, historical status, etc. A response of 'Yes' indicates the asset cannot be removed from the inventory due to certain circumstances (environmental remediation, historical status, etc.). A response of 'No' indicates there are no obstacles preventing the asset from being removed from the Department's inventory.
Can't Dispose Reason Required when Can't Currently be Disposed = Yes	PROP_CANT_DISPOSE_REASON <i>Excess</i> UPDATE FREQUENCY: As Needed	CHAR(250) MA	A text field that provides an explanation as to why the asset can't currently be disposed.
Cap Adjust Asset Type	CAPI_ASSET_TYPE	CHAR(3)	A code that identifies the Standard Accounting and

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Optional for all assets	<i>Cap Adjust</i> UPDATE FREQUENCY: As Needed	<i>MA</i>	Reporting System (STARS) asset type of the real property being reported. This is different from "Usage Code" which reports current use. <i>(Finance/Accounting)</i>
Capitalized Indicator Required for all assets except GSA Owned and GSA Leased Buildings	PROP_CAP_IND CAPI_CAP_IND <i>Property Info</i> <i>Cap Adjust</i> UPDATE FREQUENCY: As Needed	CHAR(1) <i>MA</i>	Indicates (Yes/No) whether an assets Initial Acquisition Cost and/or Improvements are capitalized and therefore included in the Standard Accounting and Reporting System (STARS). Capitalization is the process whereby plant and equipment items, costing at least \$500,000 and having an anticipated service life of 2 years or more, that are purchased, constructed, or fabricated in-house, including major modifications or improvements to any of these items, are recorded in the STARS system by site accounting/finance. Since FIMS is required to maintain both capitalized and uncapitalized assets, this indicator allows FIMS cost data to be totaled for only capitalized assets and provides an achievable balance and reconciliation between FIMS and STARS cost data.
Condition Notes Required for DOE Owned DOE Leased, Contractor Leased, Contractor License Buildings, Trailers, and OSF Required for Permit Buildings and OSF's Required for GSA owned and GSA Leased Buildings Note: Requirement currently applies to Laboratory sites only. Optional for all others.	BOSF_COND_NOTES <i>LOB Condition</i> UPDATE FREQUENCY: As Needed	CHAR(1000) <i>SC</i>	Provides a high level overview of how the condition of the asset is impeding the mission. The information can inform funding requests to resolve the most impactful deficiencies. The detail should include what aspect of the asset or system deficiencies is preventing or affecting the ability to execute the current mission. This data element is required when the Overall Asset Condition is 'Substandard' or 'Inadequate' and optional when the Overall Asset Condition is 'Adequate'.
Congressional District Code	CONG_DISTRICT_CODE <i>Lookup Table</i> UPDATE FREQUENCY: As Needed	CHAR(2)	A two character code that represents the Congressional District.
Contract No Required for DOE Leased, Contractor Leased, Permit and Contractor License	LSDT_INGRANT_CONTRACT_NO <i>Ingrant</i>	CHAR(27) <i>MA</i>	The number that appears on the lease, permit, agreement, etc. for a lease or in-grant property. For GSA Occupancy Agreements, the Occupancy

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Buildings and OSF Required for GSA Owned and GSA Leased Buildings</p> <p>Required for DOE Leased, Contractor Leased and Contractor License Trailers</p> <p>Required for DOE Leased, Contractor Leased, License, Permit, Easement, Long Term Interest, and Other Land</p>	<p>UPDATE FREQUENCY: As Needed</p>		<p>Agreement Number (OA No.) from the Occupancy Agreement or GSA Rent Bill.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Conventional Facility Indicator</p> <p>Optional for DOE Owned Buildings and OSF</p>	<p>DEFM_CONV_FAC <i>Building/OSF Maintenance</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM (5,4) SC</p>	<p>Indicates the percentage of a FIMS property that is deemed general purpose/conventional (GP/C). In the event that the property has both general purpose/conventional components and programmatic components, enter a factor (as a whole number between 0 and 100) indicating the percentage of the property's total RPV that is deemed GP/C.</p> <p>GP/C properties are essentially all properties except those uniquely associated with one program that cannot easily be re-utilized by other programs when mission work is completed (e.g. accelerator beamline).</p> <p>Following HQ Program guidance when provided, the Conventional Facility Indicator (CFI) may be used to determine the portion of the property's Replacement Plant Value (RPV) used to calculate the site's sustainment requirements.</p> <p>The formulas used to calculate Adjusted RPV are: Adjusted Asset RPV = Asset RPV X (Asset CFI / 100) Adjusted Site RPV = Sum Total of the Adjusted Asset RPV for all Operating (FIMS Status Code 1,2, & 6) Owned Assets</p> <p><i>(Building or Maintenance Mgr, Plant Facilities Engineering)</i></p>
<p>Cool Roof Not Economically Feasible</p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers</p>	<p>PBLD_CR_NOT_ECON <i>Cool Roof</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1) MA</p>	<p>Click check box to designate a life cycle cost analysis has been performed and installation of a cool roof has been determined to be uneconomical.</p> <p>Cool roof data is required for DOE leased and Contractor leased facilities only if the entire building is leased. For partial building leases the Total Roof Projected Area</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			(GSF) should be reported as zero with the Vegetative Area (GSF) , Reflective Area (GSF) , Photovoltaic Area (GSF) , and Total Cool Roof Area (GSF) left to default to zero and the Planned Complete Cool Roof Date and Cool Roof Not Economically Feasible fields left blank. This allows the distinction between partial and full building/trailer leases when evaluating data completeness.
Cool Roof Percent Complete	PBLD_CR_PCT_COMP <i>System generated</i>	NUM(3)	Calculated by dividing Cool Roof Total Cool Roof Projected Area (which is the sum of Cool Roof Photovoltaic Area, Cool Roof Reflective Area and Cool Roof Vegetative Area) by Cool Roof Total Roof Projected Area.
Cool Roof–Planned Complete Cool Roof Date Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers	PBLD_CR_PLAN_COMPLETE <i>Cool Roof</i> UPDATE FREQUENCY: As Needed	NUM(4) MA	The fiscal year (YYYY) that the <u>Total Roof Projected Area</u> will be comprised of cool roof technology. If a phased roof replacement is planned, report the completion data of the final phase. This data field is required only for work planned for the current fiscal year and two out-years. This is a planning field and cannot contain prior fiscal year values. This data field is left blank if the <u>Cool Roof Not Economically Feasible</u> checkbox is checked. Cool roof data is required for DOE leased and Contractor leased facilities only if the entire building is leased. For partial building leases the Total Roof Projected Area (GSF) should be reported as zero with the Vegetative Area (GSF) , Reflective Area (GSF) , Photovoltaic Area (GSF) , and Total Cool Roof Area (GSF) left to default to zero and the Planned Complete Cool Roof Date and Cool Roof Not Economically Feasible fields left blank. This allows the distinction between partial and full building/trailer leases when evaluating data completeness.
Cool Roof–Photovoltaic Area (GSF) Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and	PBLD_CR_PV_ROOF <i>Cool Roof</i>	NUM(10) MA	A building roof covered with photovoltaic materials used as a principle or ancillary source of electric power. Additionally, cool roofs must provide a thermal resistance

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Trailers	UPDATE FREQUENCY: As Needed		<p>of at least R-30. A value should only be input into this field when the cool roof technology is in place.</p> <p>Cool Roof installations completed prior to the Secretary Chu memo, "Installation of Cool Roofs on Department of Energy Buildings" dated June 1, 2010, should be captured in FIMS as a cool roof without regard to the R-30 thermal resistance requirement.</p> <p>Cool roof data is required for DOE leased and Contractor leased facilities only if the entire building is leased. For partial building leases the Total Roof Projected Area (GSF) should be reported as zero with the Vegetative Area (GSF), Reflective Area (GSF), Photovoltaic Area (GSF), and Total Cool Roof Area (GSF) left to default to zero and the Planned Complete Cool Roof Date and Cool Roof Not Economically Feasible fields left blank. This allows the distinction between partial and full building/trailer leases when evaluating data completeness.</p>
<p>Cool Roof–Reflective Area (GSF)</p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers</p>	<p>PBLD_CR_REFLECT_ROOF</p> <p><i>Cool Roof</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>MA</p>	<p>A building roof that strongly reflects sunlight and so is minimally heated by the sun. Low sloped roofs (pitch 2:12 or less) must have a minimum 3-year aged solar reflectance of 0.55 and a minimum 3-year aged thermal emittance of 0.75 in accordance with the Cool Roof Rating Council program, or a minimum 3-year aged solar reflectance index (SRI) of 64 in accordance with ASTM Standard E1980-01. Steep sloped roofs (pitch greater than 2:12) must have a 3-year aged SRI of 29 or higher. Additionally, cool roofs must provide a thermal resistance of at least R-30. A value should only be input into this field when the cool roof technology is in place</p> <p>Cool Roof installations completed prior to the Secretary Chu memo, "Installation of Cool Roofs on Department of Energy Buildings" dated June 1, 2010, should be captured in FIMS as a cool roof without regard to the R-30 thermal resistance requirement.</p> <p>Cool roof data is required for DOE leased and Contractor</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			leased facilities only if the entire building is leased. For partial building leases the Total Roof Projected Area (GSF) should be reported as zero with the Vegetative Area (GSF) , Reflective Area (GSF) , Photovoltaic Area (GSF) , and Total Cool Roof Area (GSF) left to default to zero and the Planned Complete Cool Roof Date and Cool Roof Not Economically Feasible fields left blank. This allows the distinction between partial and full building/trailer leases when evaluating data completeness.
Cool Roof–Total Cool Roof Projected Area (GSF)	PBLD_CR_TOTAL <i>Cool Roof – system generated</i>	NUM(10) <i>MA</i>	This is a system generated (display only) data field that contains the sum of the Vegetative Area (GSF), Reflective Area (GSF), and Photovoltaic Area (GSF). The sum of these three data fields cannot exceed the Cool Roof – Total Roof Projected Area (GSF).
Cool Roof–Total Roof Projected Area (GSF) Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers	PBLD_CR_TOTAL_ROOF <i>Cool Roof</i> UPDATE FREQUENCY: As Needed	NUM(10) <i>MA</i>	<p>Projected area is the two-dimensional area measurement of a three-dimensional object by projecting its shape on to an arbitrary plane. For reporting purposes, the total roof projected area is generally the same as the building footprint. The Cool Roof – Total Roof Projected Area (GSF) must be greater than or equal to the value in the Cool Roof – Total Cool Roof Projected Area (GSF).</p> <p>Cool roof data is required for DOE leased and Contractor leased facilities only if the entire building is leased. For partial building leases the Total Roof Projected Area (GSF) should be reported as zero with the Vegetative Area (GSF), Reflective Area (GSF), Photovoltaic Area (GSF), and Total Cool Roof Area (GSF) left to default to zero and the Planned Complete Cool Roof Date and Cool Roof Not Economically Feasible fields left blank. This allows the distinction between partial and full building/trailer leases when evaluating data completeness.</p>
Cool Roof–Vegetative Area (GSF) Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers	PBLD_CR_VEG_ROOF <i>Cool Roof</i>	NUM(10) <i>MA</i>	A building roof covered with vegetation and a growing medium, planted over a waterproofing membrane, absorbing rainwater, providing insulation, creating a

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	UPDATE FREQUENCY: As Needed		<p>habitat for wildlife, and helping to lower urban air temperatures and combat heat island effect. Additionally, cool roofs must provide a thermal resistance of at least R-30. A value should only be input into this field when the cool roof technology is in place</p> <p>Cool Roof installations completed prior to the Secretary Chu memo, "Installation of Cool Roofs on Department of Energy Buildings" dated June 1, 2010, should be captured in FIMS as a cool roof without regard to the R-30 thermal resistance requirement.</p> <p>Cool roof data is required for DOE leased and Contractor leased facilities only if the entire building is leased. For partial building leases the Total Roof Projected Area (GSF) should be reported as zero with the Vegetative Area (GSF), Reflective Area (GSF), Photovoltaic Area (GSF), and Total Cool Roof Area (GSF) left to default to zero and the Planned Complete Cool Roof Date and Cool Roof Not Economically Feasible fields left blank. This allows the distinction between partial and full building/trailer leases when evaluating data completeness.</p>
<p>Core Capability – Primary Required for all Buildings, Trailers, Land and OSFs</p>	<p>PROP_CAP_PRIMARY <i>Mission</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(4) <i>NNSA</i></p>	<p>Select the Core Capability from the picklist that would be most degraded should the asset fail to perform as intended.</p>
<p>Core Capability – Secondary Required for all Buildings, Trailers, Land and OSFs</p>	<p>PROP_CAP_SECONDARY <i>Mission</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(4) <i>NNSA</i></p>	<p>Select the Core Capability from the picklist that would be the second most degraded should the asset fail to perform as intended.</p>
<p>Core Capability – Tertiary Required for all Buildings, Trailers, Land and OSFs</p>	<p>PROP_CAP_TERTIARY <i>Mission</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(4) <i>NNSA</i></p>	<p>Select the Core Capability from the picklist that would be the third most degraded should the asset fail to perform as intended.</p>
<p>Deferred Maintenance</p>	<p>DEFM_DM</p>	<p>NUM(10)</p>	<p>Deferred Maintenance, as defined in the Statement of</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Required for DOE Owned Buildings, OSF and Trailers</p>	<p><i>Maintenance</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p><i>CF</i></p>	<p>Federal Financial Accounting Standards No. 6, is “maintenance that was not performed when it should have been or was scheduled to be and which, therefore, is put off or delayed for a future period.” Maintenance costs/work do not include the following:</p> <ul style="list-style-type: none"> • Regularly scheduled janitorial work such as cleaning and preserving facilities and equipment. • Work performed in relocating or installing partitions, office furniture, and other associated activities. • Work usually associated with the removal, moving, and placement of equipment. • Work aimed at expanding the capacity of an asset or otherwise upgrading it to serve needs different from or significantly greater than those originally intended. • Improvement work performed directly by in-house workers or in support of construction contractors accomplishing an improvement. • Work performed on special projects not directly in support of maintenance or construction. • Non-maintenance roads and grounds work, such as grass cutting and street sweeping. <p>NOTE: This data field is protected from updating between the FIMS Deferred Maintenance database snapshot date (usually the first Monday in October) and the FRPC database snapshot date (usually around the middle of November). After the FRPC database snapshot date, the data field is once again made available for updating.</p> <p><i>(Federal Maintenance Manager)</i></p>
<p>Deficiency Description-Long</p>	<p>COND_LONG_DESC <i>Lookup Table</i></p>	<p>CHAR(50)</p>	<p>Long description of the deficiency system.</p>
<p>Deficiency Description-Short</p>	<p>COND_SHORT_DESC <i>Lookup Table</i></p>	<p>CHAR(15)</p>	<p>Abbreviated description of the deficiency system.</p>
<p>Deficiency System (1-5)</p>	<p>PBLD_DEF1</p>	<p>CHAR(3)</p>	<p>Indicates the deficient subsystems/work breakdown</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)						
<p>Deficiency System 1 is Required for DOE Owned Buildings, OSF and Trailers</p> <p>Deficiency Systems (2 -5) are Optional for DOE Owned Buildings, OSF and Trailers</p>	<p>PBLD_DEF2 PBLD_DEF3 PBLD_DEF4 PBLD_DEF5</p> <p>POSF_DEF1 POSF_DEF2 POSF_DEF3 POSF_DEF4 POSF_DEF5</p> <p><i>Condition, OSF Info</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>SC</p>	<p>structure for a building, trailer, or OSF. Up to 5 deficiencies can be selected. Identify the deficient subsystems in order of seriousness. Further explanations of why a specific deficiency was selected can be provided in the Notes field. If no deficiencies exist for a property, the Deficiency System (1) data field should be populated with 'None'. The remaining Deficiency System (2 – 5) data fields should be left blank.</p> <p>To remove a Deficiency System (2-5), the value may be set to 'None'.</p> <p>The subsystems/work breakdown structure can be found on the FIMS website (http://fimsinfo.doe.gov/downloads.htm). Reference 'DOE Condition Assessment Work Breakdown Structure Uniformat II' on the Downloads page under the Tools topic.</p> <p><i>(Bldg or Maintenance Mgr, Plant/Facilities Engineering)</i></p>						
<p>Determination Date for DOE Disposal</p> <p>Required (if applicable) when <u>Can't Currently be Disposed</u> = No</p>	<p>PROP_DISPOSAL_DATE</p> <p><i>Excess</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>DATE</p> <p>MA</p> <p>Reported to FRPP</p>	<p>A date field (MM/DD/YYYY) reflecting the date DOE made the final determination to remove the asset from the inventory pursuant to independent statutory authorities.</p> <p>This field is only available when <u>Can't Currently be Disposed</u> is equal to 'No'.</p> <p>Date entered cannot be removed, only updated.</p>						
<p>Disposition Date</p> <p>Required for all assets that are being archived</p>	<p>PROP_STATUS_DATE</p> <p><i>Disposition - Archive</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>DATE</p> <p>MA</p> <p>Reported to FRPP</p>	<p>Identifies the date the disposal action was completed. The Disposition Date should not be beyond the end of the current fiscal year (cfy) and has been limited to 9/30/cfy until after the completion of year end processing. Provide the date of the selected Disposition Method according to the following table:</p> <table border="1" data-bbox="1339 1247 1990 1435"> <thead> <tr> <th data-bbox="1339 1247 1696 1291">Status</th> <th data-bbox="1696 1247 1990 1291">Status Date value</th> </tr> </thead> <tbody> <tr> <td data-bbox="1339 1291 1696 1364">8 – Federal Transfer (Archive)</td> <td data-bbox="1696 1291 1990 1364">Date of letter of transfer</td> </tr> <tr> <td data-bbox="1339 1364 1696 1435">10 – Demolished (Archive)</td> <td data-bbox="1696 1364 1990 1435">Date demolition is complete</td> </tr> </tbody> </table>	Status	Status Date value	8 – Federal Transfer (Archive)	Date of letter of transfer	10 – Demolished (Archive)	Date demolition is complete
Status	Status Date value								
8 – Federal Transfer (Archive)	Date of letter of transfer								
10 – Demolished (Archive)	Date demolition is complete								

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)												
			<table border="1"> <tr> <td data-bbox="1333 241 1692 310">17 – Other Disposition (Archive)</td> <td data-bbox="1692 241 1992 310">Archive Date</td> </tr> <tr> <td data-bbox="1333 310 1692 444">CF, HA, HE, HM, LW, NS, PA, PF, PR, SH, WC – All Public Benefit Conveyance (Archive) options</td> <td data-bbox="1692 310 1992 444">date of assignment letter to sponsoring agency or deed date to grantee</td> </tr> <tr> <td data-bbox="1333 444 1692 513">SN, SP – Negotiated and Public Sale (Archive)</td> <td data-bbox="1692 444 1992 513">Deed Date</td> </tr> <tr> <td data-bbox="1333 513 1692 586">TM – Early Termination/ Cancellation (Archive)</td> <td data-bbox="1692 513 1992 586">Termination/ Cancellation date</td> </tr> <tr> <td data-bbox="1333 586 1692 659">XP – Expiration/ Cancellation (Archive)</td> <td data-bbox="1692 586 1992 659">Expiration/ Cancellation date</td> </tr> <tr> <td data-bbox="1333 659 1692 764">XX – Administrative Correction/No Disposal of Asset (Archive)</td> <td data-bbox="1692 659 1992 764">Date of correction entry</td> </tr> </table> <p data-bbox="1333 764 1992 808"><i>(ES&H, Building Mgr, Plant Engineering)</i></p>	17 – Other Disposition (Archive)	Archive Date	CF, HA, HE, HM, LW, NS, PA, PF, PR, SH, WC – All Public Benefit Conveyance (Archive) options	date of assignment letter to sponsoring agency or deed date to grantee	SN, SP – Negotiated and Public Sale (Archive)	Deed Date	TM – Early Termination/ Cancellation (Archive)	Termination/ Cancellation date	XP – Expiration/ Cancellation (Archive)	Expiration/ Cancellation date	XX – Administrative Correction/No Disposal of Asset (Archive)	Date of correction entry
17 – Other Disposition (Archive)	Archive Date														
CF, HA, HE, HM, LW, NS, PA, PF, PR, SH, WC – All Public Benefit Conveyance (Archive) options	date of assignment letter to sponsoring agency or deed date to grantee														
SN, SP – Negotiated and Public Sale (Archive)	Deed Date														
TM – Early Termination/ Cancellation (Archive)	Termination/ Cancellation date														
XP – Expiration/ Cancellation (Archive)	Expiration/ Cancellation date														
XX – Administrative Correction/No Disposal of Asset (Archive)	Date of correction entry														
<p data-bbox="115 820 346 847">Disposition Method</p> <p data-bbox="199 857 514 906">Required for all assets that are being archived</p>	<p data-bbox="604 820 798 847">PROP_ STATUS</p> <p data-bbox="604 857 840 885"><i>Disposition - Archive</i></p> <p data-bbox="604 941 1008 969">UPDATE FREQUENCY: As Needed</p>	<p data-bbox="1104 820 1218 847">CHAR(2)</p> <p data-bbox="1104 857 1144 885"><i>MA</i></p> <p data-bbox="1104 941 1270 969">Reported to FRPP</p>	<p data-bbox="1346 820 1984 876">Reflects the method in which the real property asset left the Department’s inventory. The selections are as follows:</p> <p data-bbox="1346 889 1984 982">8 – Federal Transfer (Archive) – The building, trailer, land, or OSF has been designated for transfer to another federal agency.</p> <p data-bbox="1346 995 1984 1144">The Status of Federal Transfer would be used in the event a facility was transferred to another federal agency such as GSA or DOD. It is not intended to reflect internal transfers within programs, contractors, or to local government or the public.</p> <p data-bbox="1346 1157 1984 1279">10 – Demolished (Archive) – Indicates the building, trailer or OSF has been demolished, torn down. This status is to be used for buildings, trailers, or OSF that no longer physically exists.</p> <p data-bbox="1346 1292 1984 1416">17 – Other Disposition (Archive) – This Status is to be used for all dispositions that don’t fall into the other archive/disposition statuses (Federal Transfer, Demolished, Public Sale, Negotiated Sale, Early Termination/</p>												

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>Cancellation, Expiration/Cancellation, all PBC categories).</p> <p>CF - Public Benefit Conveyance: Correctional Facility Use (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Correctional Facility Use.</p> <p>HA - Public Benefit Conveyance: Homeless Assistance (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Homeless Assistance.</p> <p>HE - Public Benefit Conveyance: Health or Educational Use (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Health or Educational Use.</p> <p>HM - Public Benefit Conveyance: Historic Monuments (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Historic Monuments.</p> <p>LW - Public Benefit Conveyance: Law Enforcement and Emergency Management Response (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Law Enforcement and Emergency Management Response.</p> <p>NS - Public Benefit Conveyance: Negotiated Sales to Public Agencies (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Negotiated Sales to Public Agencies.</p> <p>PA - Public Benefit Conveyance: Public Airports (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Public Airports.</p> <p>PF - Public Benefit Conveyance: Port Facilities (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Port Facilities.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>PR - Public Benefit Conveyance: Public Parks and Public Recreational Area (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Public Parks and Public Recreational Area.</p> <p>SH - Public Benefit Conveyance: Self-help Housing (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Self-help Housing.</p> <p>SN – Negotiated Sale (Archive) - Indicates the building, trailer or OSF has been sold/transferred (regardless of consideration), via a negotiated sale, to a private business, community, commercial development group or local governmental development authority.</p> <p>SP - Public Sale (Archive) - Indicates the building, trailer or OSF has been sold/transferred (regardless of consideration), via a public sale, to a private business, community, commercial development group or local governmental development authority.</p> <p>TM – Early Termination/Cancellation (Archive) – To be used for an early termination of a Lease/ Ingrant agreement.</p> <p>Used when a GSA Owned or a GSA Leased building is returned to GSA prior to the Occupancy Agreement end date.</p> <p>WC - Public Benefit Conveyance: Wildlife Conservation (Archive) – This disposition method should be chosen for a building, trailer, land or OSF that has permanently left DOE’s inventory for PBC Wildlife Conservation.</p> <p>XP – Expiration/Cancellation (Archive) – To be used for an expired Lease/Ingrant agreement that is not being renewed.</p> <p>Used when a GSA Owned or a GSA Leased building is returned to GSA on the Occupancy Agreement end date.</p> <p>XX – Administrative Correction/No Disposal of Asset –</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)																						
			<p>This code is used to capture records that have been archived but do not represent the actual removal of a real property physical asset from DOE's inventory. This is to be used primarily as a correction for entry errors, etc.</p> <p><i>(ES&H, Building Mgr, Plant Engineering)</i></p>																						
<p>Disposition Value</p> <p>Required when STATUS is updated to 8,10,17,SP,SN,TM,CF,HA,HE,HM,LW,NS,PA,PF,PR,SH or WC (prior to Archiving a Building, OSF, Land or Trailer)</p>	<p>PROP_DISP_VALUE</p> <p><i>Disposition - Archive</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>Disposition Value should be reported as follows depending on the Status chosen for archiving the property. The Disposition Value has to be greater than or equal to zero.</p> <p>Disposition Value is not required when the Status is set to XP – Expiration/Cancellation or XX – Admin Correction/No Disposal prior to archiving the property.</p> <p>Where RPV is designated as the required Disposition Value in the following table, FIMS will automatically populate the field with the RPV and protect the field from changes.</p> <table border="1" data-bbox="1339 787 1984 1429"> <thead> <tr> <th data-bbox="1339 787 1663 831">STATUS</th> <th data-bbox="1663 787 1984 831">DISPOSITION VALUE</th> </tr> </thead> <tbody> <tr> <td data-bbox="1339 831 1663 875">8 - Federal Transfer</td> <td data-bbox="1663 831 1984 875">RPV</td> </tr> <tr> <td data-bbox="1339 875 1663 919">SP – Sale, Public</td> <td data-bbox="1663 875 1984 919">Sales Price</td> </tr> <tr> <td data-bbox="1339 919 1663 963">SN – Sale, Negotiated</td> <td data-bbox="1663 919 1984 963">Sales Price</td> </tr> <tr> <td data-bbox="1339 963 1663 1006">10 – Demolished</td> <td data-bbox="1663 963 1984 1006">RPV</td> </tr> <tr> <td data-bbox="1339 1006 1663 1073">CF – PBC: Correctional Facility Use</td> <td data-bbox="1663 1006 1984 1073">RPV</td> </tr> <tr> <td data-bbox="1339 1073 1663 1140">HA – PBC: Homeless Assistance</td> <td data-bbox="1663 1073 1984 1140">RPV</td> </tr> <tr> <td data-bbox="1339 1140 1663 1206">HE – PBC: Health or Educational Use</td> <td data-bbox="1663 1140 1984 1206">RPV</td> </tr> <tr> <td data-bbox="1339 1206 1663 1273">HM – PBC: Historic Monuments</td> <td data-bbox="1663 1206 1984 1273">RPV</td> </tr> <tr> <td data-bbox="1339 1273 1663 1339">LW – PBC: Law Enforcement/Emergency Mgmt Response</td> <td data-bbox="1663 1273 1984 1339">RPV</td> </tr> <tr> <td data-bbox="1339 1339 1663 1429">NS – PBC: Negotiated</td> <td data-bbox="1663 1339 1984 1429">RPV</td> </tr> </tbody> </table>	STATUS	DISPOSITION VALUE	8 - Federal Transfer	RPV	SP – Sale, Public	Sales Price	SN – Sale, Negotiated	Sales Price	10 – Demolished	RPV	CF – PBC: Correctional Facility Use	RPV	HA – PBC: Homeless Assistance	RPV	HE – PBC: Health or Educational Use	RPV	HM – PBC: Historic Monuments	RPV	LW – PBC: Law Enforcement/Emergency Mgmt Response	RPV	NS – PBC: Negotiated	RPV
STATUS	DISPOSITION VALUE																								
8 - Federal Transfer	RPV																								
SP – Sale, Public	Sales Price																								
SN – Sale, Negotiated	Sales Price																								
10 – Demolished	RPV																								
CF – PBC: Correctional Facility Use	RPV																								
HA – PBC: Homeless Assistance	RPV																								
HE – PBC: Health or Educational Use	RPV																								
HM – PBC: Historic Monuments	RPV																								
LW – PBC: Law Enforcement/Emergency Mgmt Response	RPV																								
NS – PBC: Negotiated	RPV																								

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)																
			<table border="1"> <tr> <td data-bbox="1333 241 1665 272">Sales to Public Agencies</td> <td data-bbox="1665 241 1992 272"></td> </tr> <tr> <td data-bbox="1333 280 1665 347">PA – PBC: Public Airports</td> <td data-bbox="1665 280 1992 347">RPV</td> </tr> <tr> <td data-bbox="1333 355 1665 386">PF – PBC: Port Facilities</td> <td data-bbox="1665 355 1992 386">RPV</td> </tr> <tr> <td data-bbox="1333 394 1665 461">PR – PBC: Public Parks/ Recreation</td> <td data-bbox="1665 394 1992 461">RPV</td> </tr> <tr> <td data-bbox="1333 469 1665 535">SH – PBC: Self-help Housing</td> <td data-bbox="1665 469 1992 535">RPV</td> </tr> <tr> <td data-bbox="1333 544 1665 610">WC – PBC: Wildlife Conservation</td> <td data-bbox="1665 544 1992 610">RPV</td> </tr> <tr> <td data-bbox="1333 618 1665 685">TM - Early Termination/ Cancellation</td> <td data-bbox="1665 618 1992 685">Government's cost avoidance</td> </tr> <tr> <td data-bbox="1333 693 1665 724">17 - Other Disposition</td> <td data-bbox="1665 693 1992 724">RPV</td> </tr> </table> <p data-bbox="1333 732 1541 763"><i>(Real Estate Rep)</i></p>	Sales to Public Agencies		PA – PBC: Public Airports	RPV	PF – PBC: Port Facilities	RPV	PR – PBC: Public Parks/ Recreation	RPV	SH – PBC: Self-help Housing	RPV	WC – PBC: Wildlife Conservation	RPV	TM - Early Termination/ Cancellation	Government's cost avoidance	17 - Other Disposition	RPV
Sales to Public Agencies																			
PA – PBC: Public Airports	RPV																		
PF – PBC: Port Facilities	RPV																		
PR – PBC: Public Parks/ Recreation	RPV																		
SH – PBC: Self-help Housing	RPV																		
WC – PBC: Wildlife Conservation	RPV																		
TM - Early Termination/ Cancellation	Government's cost avoidance																		
17 - Other Disposition	RPV																		
E-mail	<i>My Profile</i>	CHAR(40)	Electronic Internet mail address of the FIMS user.																
<p data-bbox="117 862 281 889">Effective Date</p> <p data-bbox="201 902 537 976">Required for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p data-bbox="201 987 510 1036">Required for GSA Owned and GSA Leased Buildings</p> <p data-bbox="201 1047 543 1096">Required for DOE Leased, Contractor License, and Contractor Leased Trailers</p> <p data-bbox="201 1107 562 1180">Required DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p> <p data-bbox="201 1192 474 1216">Required for all Outgrant assets</p>	<p data-bbox="604 862 919 922">LSDT_EFFECTIVE_DATE OUTG_EFFECTIVE_DATE</p> <p data-bbox="604 933 800 961"><i>Ingrant, Outgrant</i></p> <p data-bbox="604 1016 1010 1044">UPDATE FREQUENCY: As Needed</p>	<p data-bbox="1108 862 1182 889">DATE</p> <p data-bbox="1108 902 1150 930"><i>MA</i></p>	<p data-bbox="1346 862 1969 984">The commencement date of the current agreement for this property. This is the effective date, not the date the agreement was signed. Sometimes referred to as “anniversary date”.</p> <p data-bbox="1346 995 1686 1023"><i>(Procurement, Real Estate Rep)</i></p>																
<p data-bbox="117 1268 331 1295">Estimate Indicator</p> <p data-bbox="201 1308 522 1357">Required for DOE Owned Buildings, OSF, Land and Trailers</p>	<p data-bbox="604 1268 879 1295">PROP_ESTIMATE_IND</p> <p data-bbox="604 1308 751 1336"><i>Property Info</i></p> <p data-bbox="604 1391 953 1419">UPDATE FREQUENCY: Static</p>	<p data-bbox="1108 1268 1213 1295">CHAR(1)</p> <p data-bbox="1108 1308 1171 1336"><i>Field</i></p>	<p data-bbox="1346 1268 1969 1325">Indicates (Yes/No) if the Initial Acquisition Cost entered for an owned building, OSF, land, or trailer is an estimate.</p> <p data-bbox="1346 1336 1581 1364"><i>(Finance/Accounting)</i></p>																

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Est Disposition Yr</p> <p>Required for DOE Owned, DOE leased, Contractor Leased, Permit and Contractor License Buildings, and OSF</p> <p>Required for DOE Owned, DOE leased, Contractor Leased and Contractor License Trailers</p> <p>Required for DOE Owned, DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, Withdrawn from Public Domain, Institutional Control and License Land</p>	<p>PROP_EST_DISP_YR</p> <p><i>Excess</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(4)</p> <p><i>MA</i></p>	<p>The estimated fiscal year that disposition of a real property asset will be completed (e.g. For Demolition it would be the estimated contract completion year. For Transfers outside the Department, the estimated year the property transfer will be completed).</p> <p>Est Disposition Yr may be populated for assets that are not excess (Excess Ind = No).</p> <p>For Excess assets (Excess Ind = Yes), population is required.</p> <p>In cases where it is impossible to estimate a disposition year, sites may enter '9999'.</p> <p>This data field is required to develop the Department's Disposition Plan. Disposition Plans typically include the current fiscal year plus the next ten fiscal years to align with the site Ten Year Site Plans (TYSP).</p> <p>This data field is used for Sustainability screening to determine which assets will be disposed of by 2015.</p> <p>Est Disposition Year must be reviewed and updated yearly.</p> <p>Est Disposition Year should not reflect a past fiscal year.</p> <p>Estimated Disposition year should not be populated for internal Department transfers.</p> <p><i>(Field/Ops Admin)</i></p>
<p>Excess Date</p> <p>Required for DOE Owned Buildings, OSF and Trailers</p> <p>Required for DOE Owned, Withdrawn and Institutional Control Land</p>	<p>PROP_EXCESS_DATE</p> <p><i>Excess</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>DATE</p> <p><i>MA</i></p>	<p>When the Excess Indicator is set to No, the Excess Date (mm/dd/yyyy) is not required to be populated. In the event a site wants to indicate when the asset will be declared excess to their mission needs, the Excess Date can be populated.</p> <p>Setting the Excess Indicator to Yes causes the Excess Date field to be system generated/populated with today's date (mm/dd/yyyy) and protected from further update. The Excess Date should reflect the date the asset was screened and declared excess to the Department via an email from OAPM. If needed call the FIMS Hotline to request a prior</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			date value to be input into the field. <i>(Field/Ops Admin)</i>
<p>Excess Indicator</p> <p>Required for DOE Owned Buildings, OSF and Trailers</p> <p>Required for DOE Owned, Withdrawn and Institutional Control Land</p>	<p>PROP_EXCESS_IND</p> <p><i>Excess</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1)</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>This field is a (Yes/No) indicator. This field should be set to Yes, if no one at the site has a mission need and if screening (see the FIMS website “Excess Elimination” topic for more information on the screening process) with other DOE HQ programs has been completed by MA-652 (OAPM) (an email will be sent from MA-652 (OAPM) indicating that screening is complete and the Excess Indicator can be changed to ‘Yes’).</p> <p>When the Excess Indicator is set to Yes, the Excess Date field will default to today’s date upon saving the record and is not available for update.</p> <p>For assets that are Excess Indicator = ‘Yes’, if the building/trailer/OSF that is being disposed has underlying land that is being disposed with it, the site will need to create a new land record for the land it intends to dispose. The site will also need to update the existing land record to reflect the portion of the land that is being disposed.</p> <p><i>(Field/Ops Admin)</i></p>
<p>Excluded Facilities (GSF)</p> <p>Required for DOE Owned, DOE Leased and Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Required for DOE Owned, DOE Leased and Contractor Leased, and Contractor License Trailers</p>	<p>PBLD_EC_METERED</p> <p>POSF_EC_METERED</p> <p><i>Building/Trailer/OSF Dimensions</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10)</p> <p><i>EE</i></p>	<p>Square footage reported under the Excluded Facilities category for sustainability reporting as required in DOE Order 436.1 or updates to this Order. This square footage represents buildings, trailers, or other structures and facilities (OSF) for which DOE funds energy usage but is excluded from the building energy intensity reduction goals established by the National Energy Conservation Policy Act (NECPA) and Energy Independence and Security Act of 2007 (EISA). Every year each site must prepare an updated list of excluded buildings and self-certify the list along with the justification for exclusion as outlined in the FEMP publication Guidelines Establishing Criteria for Excluded Buildings dated January 27, 2006. Only facilities on the Excluded list are to be reported in this category.</p> <p>If the facility is not excluded or does not consume energy,</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>zero (0) must be entered.</p> <p>NOTE: All updates for fiscal year sustainability reporting must be completed prior to the FIMS Deferred Maintenance database snapshot date (usually the last day in September). The data field is protected from updating between the FIMS Deferred Maintenance database snapshot date (usually the first Monday in October) and the FRPC database snapshot date (usually around the middle of November). After the FRPC database snapshot date, the data field is once again made available for updating.</p> <p><i>(In-House Energy Management)</i></p>
<p>Exclusion Part</p> <p>Required for DOE Owned, DOE Leased and Contractor Leased, Permit and Contractor License Buildings when the Excluded Facilities GSF is greater than zero</p> <p>Required for DOE Owned, DOE Leased and Contractor Leased and Contractor License Trailers when the Excluded Facilities GSF is greater than zero</p>	<p>PBLD_EC_EXCL_PART</p> <p><i>Building/Trailer Dimensions</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>CHAR(30)</p> <p><i>EE</i></p>	<p>Select the category that best describes the justification for excluding a facility from the energy intensity reduction goals of the National Energy Conservation Policy (NECPA) and Energy Independence and Security Act of 2007 (EISA). The FEMP publication Guidelines Establishing Criteria for Excluded Buildings dated January 27, 2006 provides general guidelines. The annual reminder to provide a self-certified list of exclusions will provide additional guidance for selecting the proper Exclusion Part. Choose one of the following:</p> <p>B - Privately owned - Building(s) that is/are privately owned and privately occupied but happen to be co-located on Federal land or military installation.</p> <p>C - Fully serviced lease - Building(s) that have Full Serviced Leases.</p> <p>D - Essentially only lighting - Building(s) that is/are essentially structures such as outside parking garages which consume essentially only lighting energy, yet are classified as buildings.</p> <p>E - Skewed energy usage - Building(s) where energy usage is skewed significantly due to reasons such as: buildings entering or leaving inventory during the year, buildings down-scaled operationally to prepare for decommissioning and disposal, and buildings undergoing major renovation.</p> <p>F - Lease some energy provided - This applies to leased</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>spaces where the Government may pay for some energy but not all, the space comprises only part of the building, or the lease limits the ability to undertake energy conservation measures.</p> <p>G - Metered intensive loads - Separately -metered energy intensive loads that are driven by mission and operational requirements, not necessarily buildings, and not influenced by conventional building energy conservation measures.</p> <p>H - Impracticability - This applies to building(s) that can demonstrate four critical findings: 1) Energy requirements are impracticable; 2) All Federally required energy management reports have been completed and submitted; 3) Achieved compliance with all energy efficiency requirements; and 4) Implementation of all practicable, life cycle cost-effective projects.</p> <p>NOTE: All updates for fiscal year sustainability reporting must be completed prior to the FIMS Deferred Maintenance database snapshot date (usually the last day in September). The data field is protected from updating between the FIMS Deferred Maintenance database snapshot date (usually the first Monday in October) and the FRPC database snapshot date (usually around the middle of November). After the FRPC database snapshot date, the data field is once again made available for updating. (<i>In-House Energy Management</i>)</p>
<p>Expiration Date</p> <p>Required for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Required for GSA Owned and GSA Leased Buildings</p> <p>Required for DOE Leased, Contractor License, and Contractor Leased Trailers</p> <p>Required DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p> <p>Required for all Outgrant assets</p>	<p>LSDT_EXPIRATION_DATE OUTG_EXPIRATION_DATE</p> <p><i>Ingrant</i> <i>Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>DATE</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>The date that the current ingrant/outgrant is scheduled to end.</p> <p>For outgrants that are not scheduled to end, enter 01/01/9999 to represent that a perpetual right was granted. Click the Set Perpetual Outgrant button to populate the field.</p> <p>For Land Easements that are not scheduled to end, enter 01/01/9999 to represent that a perpetual right was granted. Click the Set Perpetual Easement button to populate the field.</p> <p>(<i>Procurement, Real Estate Rep</i>)</p>
Facility Condition Index (FCI)	<i>Report Generated</i>	<i>MA</i>	The ratio of Deferred Maintenance to Replacement Plant

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			Value (RPV). FCI Reference Source...”Managing the Facilities Portfolio”... A practical approach to institutional facility renewal and deferred maintenance... 1991 by the National Association of College and University Business Offices, One Dupont Circle, Washington, DC, Telephone 202-861-2500. Author Sean C. Rush, Partner, Coopers & Lybrand, Boston, MA.
Field Office	FLDO_FIELD_OFFICE SITE_FIELD_OFFICE <i>Lookup Table, Internal</i>	CHAR(2)	Code used to identify the DOE Operations Office. Under the Operations Office there are Field Offices and Area Offices. The first two digits of the Site Number identify the Field Office.
Field Office Default	<i>My Profile</i>	CHAR(2)	Specifies the Field Office to be active each time the user enters FIMS.
Field Office Description-Long	FLDO_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the Field Office.
Field Office Description-Medium	FLDO_MED_DESC <i>Lookup Table</i>	CHAR(22)	Medium sized description of the Field Office.
Field Office Description-Short	FLDO_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the Field Office.
Field Office Restriction	<i>My Profile</i>	CHAR(2)	Specifies the Field Office that a user with Field Office Administrator, Field Office User or Site User level security may access.
FIMS Message Board-Message	MBRD_MESSAGE <i>Message Board</i>	CHAR(2000)	The message entered by a system administrator
Geographic City Description	GEOC_LOC_DESC_CITY <i>Lookup Table</i>	CHAR(30)	Description associated with the geographic location code for the city.
Geographic Cost Factor	SITE_GEOCOST_FACTOR <i>RPV, Trailer Info Internal</i>	NUM(4,2)	This factor is multiplied against the Building/Trailer Replacement Plant Value (RPV) to adjust for local variations at a DOE site. The factor is for labor and material only and does not account for special site related escalators.
Geographic County Description	GEOT_LOC_DESC_CNTY	CHAR(30)	Description associated with the geographic location code

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>Lookup Table</i>		for the county. <i>(Real Estate Rep)</i>
Geographic State Description	GEOS_LOC_DESC_ST <i>Lookup Table</i>	CHAR(30)	Description associated with the geographic location code for the state.
Goal Subject Facilities (GSF) Required for DOE Owned, DOE Leased and Contractor Leased, Permit and Contractor License Buildings and OSF Required for DOE Owned, DOE Leased and Contractor Leased, and Contractor License Trailers	PBLD_EC_BLDG_FAC POSF_EC_BLDG_FAC <i>Building/Trailer/OSF Dimensions</i> UPDATE FREQUENCY: Annual Update	NUM(10) <i>EE</i>	Square footage reported under the Goal Subject Facilities category for sustainability reporting as required in DOE Order 436.1 or updates to this Order. This square footage represents buildings, trailers, or other structures and facilities (OSF) for which DOE funds energy being consumed for heating, cooling, ventilation, and lighting or to service water heating energy load requirements of the facility. Keep in mind depending on the energy usage intensity, the square footage for the facility may be considered Excluded. Coordinate with the site Sustainability/Energy manager to ensure square footage is being reported under the correct category. Furthermore, a portion of the square footage may be considered Goal Subject with another portion as Excluded (see section for more information). If DOE funds are used to pay for all the energy usage (including electricity, natural gas, heating, steam, etc.), the square footage is to be included in this category. If the building owner pays for any portion of the energy usage, do not use this category. If the facility does not consume energy, zero (0) must be entered. NOTE: All updates for fiscal year sustainability reporting must be completed prior to the FIMS Deferred Maintenance database snapshot date (usually the last day in September). The data field is protected from updating between the FIMS Deferred Maintenance database snapshot date (usually the first Monday in October) and the FRPC database snapshot date (usually around the middle of November). After the FRPC database snapshot date, the data field is once again made available for updating. <i>(In-House Energy Management)</i>
Grantee	LSDT_GRANTEE_NAME	CHAR(30)	Name of the party to whom an interest in the real property

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Required for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Required for DOE Leased, Contractor License, and Contractor Leased Trailers</p> <p>Required DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p> <p>Required for all Outgrant assets</p>	<p>OUTG_GRANTEE</p> <p><i>Ingrant, Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>MA</p>	<p>is conveyed. If the Grantee does not appear in the picklist, the name should be typed in.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Grantee Cancellation Rights</p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Optional for GSA Owned and GSA Leased Buildings</p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor License and Contractor Leased Trailers</p> <p>Optional (NNSA sites Required) DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p> <p>Optional for all Outgrant assets</p>	<p>LSDT_GRANTEE_CAN_RIGHTS_IND OUTG_CANCEL_RIGHTS_GRANTEE</p> <p><i>Ingrant, Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1)</p> <p>MA</p>	<p>Indicates (Yes/No) whether the grantee has the right to cancel the ingrant/outgrant before the expiration date. For ingrant properties, if the grantee is granted cancellation rights, the number of days notice is required. For outgrants, refer to the file for Outgrant days notice.</p> <p>For GSA Owned or GSA leased buildings, indicates DOE's right to return the property to the General Services Administration before the Occupancy Agreement end date. If DOE has cancellation rights, the number of days notice is required.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Grantee Cancellation Rights–Days</p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Optional for GSA Owned and GSA Leased Buildings</p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor License and Contractor Leased Trailers</p> <p>Optional (NNSA sites Required) DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p>	<p>LSDT_GRANTEE_CAN_RIGHTS_DAYS</p> <p><i>Ingrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(3)</p> <p>MA</p>	<p>The number of days notice the grantee is required to give if the ingrant is to be canceled before the expiration date. If the grantee is granted cancellation rights, the number of days notice is required.</p> <p>For GSA Owned or GSA Leased buildings, the number of days notice DOE is required to give if the Occupancy Agreement is to be terminated before the end date. If DOE has cancellation rights, the number of days notice is required.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Grantor</p> <p>Required for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Required for DOE Leased, Contractor</p>	<p>LSDT_GRANTOR_NAME</p> <p><i>Ingrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(30)</p> <p>MA</p>	<p>Name of the grantor (landlord) as it appears on the lease.</p> <p><i>(Procurement, Real Estate Rep)</i></p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>License, and Contractor Leased Trailers Required DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p>			
<p>Grantor Cancellation Rights</p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Optional for GSA Owned and GSA Leased Buildings</p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor License and Contractor Leased Trailers</p> <p>Optional (NNSA sites Required) DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p> <p>Optional for all Outgrant assets</p>	<p>LSDT_GRANTOR_CAN_RIGHTS_IND OUTG_CANCEL_RGHTS_GRANTOR</p> <p><i>Ingrant, Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1)</p> <p>MA</p>	<p>Indicates (Yes/No) whether the grantor has the right to cancel the ingrant/outgrant before the expiration date. For ingrant property, if the grantor is granted cancellation rights, the number of days notice is required. For outgrants, refer to the file for Outgrant days notice.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Grantor Cancellation Rights–Days</p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Optional for GSA Owned and GSA Leased Buildings</p> <p>Optional (NNSA sites Required) for DOE Leased, Contractor License and Contractor Leased Trailers</p> <p>Optional (NNSA sites Required) DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p>	<p>LSDT_GRANTOR_CAN_RIGHTS_DAYS</p> <p><i>Ingrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(3)</p> <p>MA</p>	<p>The number of days notice the grantor is required to give if the ingrant is to be canceled before the expiration date. If the grantor is granted cancellation rights, the number of days notice is required for ingrants.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Gross Sqft</p> <p>Required for DOE Owned, Permit and Contractor License Buildings</p> <p>Required for DOE Owned and Contractor License Trailers</p>	<p>PBLD_GROSS_SQFT</p> <p><i>Building/Trailer Dimension, Utilization (display only)</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>Preferred Method: The area of all floor areas on all levels of a building or trailer in square feet as determined by using an industry standard methodology such as ANSI/BOMA Z65.3-2009, <i>Gross Area of a Building: Standard Methods of Measurement.</i></p> <p>Secondary Method: The total floor area of a building or trailer in square feet measured between exterior finished</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			surfaces and multiplied by the number of floors. <i>(Plant Engineering, Building Mgr)</i>
GSA Notification – Accepted Required (if applicable) when <u>Can't Currently be Disposed</u> = No	PROP_GSA_ACCEPTED_DATE <i>Excess</i> UPDATE FREQUENCY: As Needed	DATE <i>MA</i> Reported to FRPP	A date field (MM/DD/YYYY) that represents DOE has received an acceptance of the report of excess (ROE) from the GSA disposal office. This field is only available when <u>Can't Currently be Disposed</u> is equal to 'No'. <u>GSA Notification – Submitted</u> date must exist before this date can be entered. <u>GSA Notification – Accepted</u> date can be equal to or later than the <u>GSA Notification – Submitted</u> date. <u>GSA Notification – Accepted</u> can only be entered if there is no <u>GSA Notification – Denied</u> date. Date entered cannot be removed, only updated.
GSA Notification – Denied Required (if applicable) when <u>Can't Currently be Disposed</u> = No	PROP_GSA_DENIED_DATE <i>Excess</i> UPDATE FREQUENCY: As Needed	DATE <i>MA</i>	A date field (MM/DD/YYYY) that represents when GSA denied the report of excess (ROE). This field is only available when <u>Can't Currently be Disposed</u> is equal to 'No'. <u>GSA Notification – Submitted</u> date must exist before this date can be entered. <u>GSA Notification – Denied</u> date can be equal to or later than the <u>GSA Notification – Submitted</u> date. <u>GSA Notification – Denied</u> can only be entered if there is no <u>GSA Notification – Accepted</u> date. Date entered cannot be removed, only updated.
GSA Notification – Submitted Required (if applicable) when <u>Can't Currently be Disposed</u> = No	PROP_GSA_SUBMITTED_DATE <i>Excess</i> UPDATE FREQUENCY: As Needed	DATE <i>MA</i> Reported to FRPP	A date field (MM/DD/YYYY) that represents when DOE submitted a report of excess (ROE) to GSA and is pending acceptance by GSA. This field is only available when <u>Can't Currently be Disposed</u> is equal to 'No'. Date entered cannot be removed, only updated.
Hazard Category 1 Hazard Category 2	PROP_HAZ_CAT PROP_HAZ_CAT2	CHAR(2) <i>SC</i>	Identifies the hazard category associated with a building, trailer, or OSF. The valid selections are:

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Hazard Category 3 Required for DOE Owned Buildings, OSF, and Trailers</p>	<p>PROP_HAZ_CAT3 HAZD_HAZARD_CODE <i>Property Info, Lookup Table</i></p> <p>UPDATE FREQUENCY: As Needed</p>		<ol style="list-style-type: none"> 1. 01 Nuclear Facility Category 1 – Hazard analysis shows the potential for significant <i>off-site</i> consequences during an accident. (Pg 7, DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for Compliance with DOE Order 5480.23, Nuclear Safety Analysis Reports) An example is the Advanced Test Reactor at INL. 2. 02 Nuclear Facility Category 2 - Hazard analysis shows the potential for significant <i>on-site</i> consequences during an accident. (Pg 7, DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for Compliance with DOE Order 5480.23, Nuclear Safety Analysis Reports) An example is the Defense Waste Processing Plant at Savannah River. 3. 03 Nuclear Facility Category 3 - Hazard analysis shows the potential for significant <i>localized</i> consequences during an accident. (Pg 7, DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for Compliance with DOE Order 5480.23, Nuclear Safety Analysis Reports) A facility, which contains or handles quantities of nuclear material less than the threshold limits (e.g. 160 grams for Co-60) for Category 2 but greater than those (e.g. .25 grams for Co-60) for Radiation Facility. An example is the Transuranium Research Lab at ORNL. 4. 04 Radiological Facility – Facility which handles or contains nuclear materials, but at levels below the threshold (e.g. .25 grams for Co-60) for a Nuclear Category 3 facility as defined in DOE Std 1027-92, Hazard Categorization and Accident Analysis Techniques for Compliance with DOE Order 5480.23, Nuclear Safety Analysis Reports. An example is the National Tritium Labeling Facility at LBNL. 5. 05 Chemical Hazard Facility – The quantity of chemicals contained in the facility exceeds the threshold quantity for those chemicals covered under

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>OSHA's Chemical Process Safety regulation 29 CFR 1910.119, Appendix A (e.g., 10,000 pounds for anhydrous ammonia). An example is a chemical storage facility.</p> <p>6. 06 Nuclear Category 1 and Chemical Hazard Facility- Meets criteria for hazard categories 01 and 05.</p> <p>7. 07 Nuclear Category 2 and Chemical Hazard Facility- Meets criteria for hazard categories 02 and 05.</p> <p>8. 08 Nuclear Category 3 and Chemical Hazard Facility- Meets criteria for hazard categories 03 and 05.</p> <p>9. 09 Radiological Facility and Chemical Hazard Facility – Meets criteria for hazard categories 04 and 05.</p> <p>10. 10 Not applicable – Facility does not fall into any of the above categories.</p> <p>11. 11 Nanoparticle – A microscopic particle of matter that is measured on the nanoscale, usually one that measures less than 100 nanometers.</p> <p>12. 12 Beryllium – A corrosion-resistant toxic steel grey, bivalent, hard, light, metallic element used chiefly in copper alloys for better fatigue endurance in springs and electrical contacts.</p> <p>13. 13 BSL-1 – Biosafety Level 1 is the basic level of protection and is appropriate for agents that are not known to cause disease in normal, healthy humans.</p> <p>14. 14 BSL-2 - Biosafety Level 2 is appropriate for handling moderate risk agents that cause human disease of varying severity by ingestion or through percutaneous or mucous membrane exposure.</p> <p>15. 15 BSL-3 – Biosafety Level 3 is appropriate for agents with a known potential for aerosol transmission, for agents that may cause serious and potentially lethal infections and that are indigenous or exotic in origin.</p> <p>16. 16 BSL-4 – Biosafety Level 4 addresses exotic agents that pose a high individual risk of life threatening disease by infectious aerosols and for which no treatment is available.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<i>(ES&H, Risk Management, Plant Engineering)</i>
Hazard Description-Long	HAZD_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the hazard category code.
Hazard Description-Short	HAZD_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the hazard category code.
Historic Designation Required for DOE Owned Buildings, OSF, and Trailers Required for DOE Owned and Withdrawn Land	PROP_HIST_DES <i>Property Info</i> UPDATE FREQUENCY: As Needed	CHAR(38) <i>MA</i> Reported to FRPP	Identify the building, land, trailer, or OSF as: <ol style="list-style-type: none"> 1) National Historic Landmark (NHL) – The asset is designated as a National Historic Landmark (NHL) either individually or as a contributing resource to an NHL district. Consult with your agency’s cultural resources staff if there are questions about the Historical Status of assets to be reported; they should be aware of formal determinations by the Keeper of the National Register of Historic Places (NRHP) and/or consensus determinations between your agency and State Historic Preservation Officer(s) (SHPO)/Tribal Historic Preservation Officer(s) (THPO). 2) National Register Listed (NRL) – The asset is listed in the National Register of Historic Places (NRHP) either individually or as a contributing resource to a National Register listed historic district. Consult with your agency’s cultural resources staff if there are questions about the Historical Status of assets to be reported; they should be aware of formal determinations by the Keeper of the National Register of Historic Places (NRHP) and/or consensus determinations between your agency and State Historic Preservation Officer(s) (SHPO)/Tribal Historic Preservation Officer(s) (THPO). 3) National Register Eligible (NRE) – The asset is eligible for listing in the National Register of Historic Places (NRHP) either individually or as a contributing resource to a National Register eligible historic district. Consult with your agency’s cultural resources staff if there are questions about the

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>Historical Status of assets to be reported; they should be aware of formal determinations by the Keeper of the National Register of Historic Places (NRHP) and/or consensus determinations between your agency and State Historic Preservation Officer(s) (SHPO)/Tribal Historic Preservation Officer(s) (THPO).</p> <p>4) Non-contributing element of NHL/NRL District – The asset has been determined non-contributing to a National Historic Landmark (NHL) or National Register listed or eligible historic district. Consult with your agency’s cultural resources staff if there are questions about the Historical Status of assets to be reported; they should be aware of formal determinations by the Keeper of the National Register of Historic Places (NRHP) and/or consensus determinations between your agency and State Historic Preservation Officer(s) (SHPO)/Tribal Historic Preservation Officer(s) (THPO).</p> <p>5) Not Evaluated – The asset has not been evaluated by your agency’s cultural resources staff for listing in the National Register of Historic Places either individually or as part of a larger district or no Historical Status information is available. This is common and acceptable for assets less than 45 or 50 years old to be unevaluated. Consult with your agency’s cultural resources staff if there are questions about the Historical Status of assets to be reported; they should be aware of formal determinations by the Keeper of the National Register of Historic Places (NRHP) and/or consensus determinations between your agency and State Historic Preservation Officer(s) (SHPO)/Tribal Historic Preservation Officer(s) (THPO).</p> <p>6) Evaluated, Not Historic – The asset has been evaluated by your agency’s cultural resources staff and determined not to be historical, that is, not eligible for listing in the National Register of Historic Places (NRHP). Consult with your agency’s cultural</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>resources staff if there are questions about the Historical Status of assets to be reported; they should be aware of formal determinations by the Keeper of the National Register of Historic Places (NRHP) and/or consensus determinations between your agency and State Historic Preservation Officer(s) (SHPO)/Tribal Historic Preservation Officer(s) (THPO).</p> <p><i>(Plant Engineering)</i></p>
<p>Hours of Operation Per Week Required for all Buildings and Trailers</p>	<p>DEFM_HRS_OF_OPER <i>Maintenance</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(3) <i>MA</i></p> <p>Reported to FRPP</p>	<p>This field is initially system defaulted to 60 hours per week. This is an approximation of the “lights on” hours for a building that operates a single shift, five days per week. This field should be updated if the hours of operation differ substantially from the norm.</p>
<p>HQ Program Office Required for all assets</p>	<p>PROP_PROGRAM <i>Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(4) <i>EM</i></p>	<p>The DOE headquarters program office responsible for the building, trailer, land, or OSF and its operations (SC, EM, etc.).</p> <p>This data field is required but is not updatable through the FIMS Property Info window.</p> <p>HQ Program Office may be entered when creating a new record in FIMS.</p> <p>To change the value in the HQ Program Office data field, an official request has to be emailed to FIMS Support. The email should contain supporting documentation/ concurrence from the HQ program offices involved with the transferring asset to confirm that there is agreement between the transferring program offices.</p> <p><i>(Field/Ops Admin, Finance/Accounting)</i></p>
<p>Initial Acquisition Cost Required for DOE Owned Buildings, OSF and Trailers Required for DOE Owned and Institutional Control Land</p>	<p>PROP_ACQ_COSTS <i>Property Info</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>NUM(14,2) <i>MA</i></p>	<p>Purchase price plus all support costs for land. Total estimate cost on the project data sheets for buildings, trailers, and OSFs.</p> <p><i>(Finance/Accounting)</i></p>
<p>Initial Lease Date Required for DOE Leased, Contractor</p>	<p>LSDT_INITIAL_LEASE_DATE <i>Ingrant</i></p>	<p>DATE <i>MA</i></p>	<p>The date of original DOE occupancy for the leased property.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Leased, Contractor License and Permit Buildings and OSF</p> <p>Required for DOE Leased, Contractor License, and Contractor Leased Trailers</p> <p>Required DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p>	<p>UPDATE FREQUENCY: As Needed</p>		<p><i>(Procurement, Real Estate Rep)</i></p>
<p>Inspection Date</p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, Trailers, and OSF</p>	<p>DEFM_INSPECT_DATE</p> <p><i>Maintenance</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>DATE</p> <p><i>CF</i></p>	<p>The date of the most recent Deferred Maintenance /CAS inspection of the building, trailer, or OSF. For assets that are inspected more than once per year, this date field only has to be changed to represent the last inspection prior to the fiscal year reporting period.</p> <p>When multiple inspections covering all of an asset's components systems have occurred within a single fiscal year, record the date of the final inspection. Inspection date entries of 01/01/FY may remain until the next inspection year.</p> <p>Do not enter future dates.</p> <p>For new assets, the date of beneficial occupancy can be used for the Inspection Date until it is CAS inspected.</p> <p><i>(Federal Maintenance Manager)</i></p>
<p>Justification Comment</p> <p>Required for DOE Owned, DOE Leased and Contractor Leased, Permit, and Contractor License Buildings when the Excluded Facilities GSF is greater than zero</p> <p>Required for DOE Owned, DOE Leased and Contractor Leased and Contractor License Trailers when the Excluded Facilities GSF is greater than zero</p>	<p>PBLD_EC_JUST</p> <p><i>Building/Trailer Dimensions</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>CHAR(400)</p> <p><i>EE</i></p>	<p>This field is used to provide a narrative justification as to why the building has been excluded. The justification should be brief but yet provide enough detail to allow senior management to understand the reason for the exclusion. A justification must be provided for each excluded building. Below are several examples of justifications that were flagged along with their updated versions. In addition there are samples of good justifications.</p> <p>Original - Poor: Driven by mission and operational requirements.</p> <p>Revised - Good: Building down-scaled operationally temporarily, metered separately. This building supports the water infrastructure to a portion of the site that is temporarily closed.</p> <p>Original - Poor: Impracticability based on performance of</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>a national security function.</p> <p>Revised - Good: High-energy, mission driven building, due to national security. This building is metered separately, all ECMs have been reviewed.</p> <p>Original - Poor: Shared meter</p> <p>Revised - Good: Shed only uses minimal lighting. Shared meter.</p> <p>Good justifications:</p> <ul style="list-style-type: none"> - Downscaled, awaiting D&D or disposition - Building down-scaled operationally temporarily, metered separately. This area is currently under construction and will open soon FY13. - Building consumes essentially only lighting energy. Lighting can be no more efficient in a life-cycle cost effective manner. - All utilities included in the lease. - ACCELERATOR. Energy usage in this building is driven by programmatic requirements for large machines which are significantly different from conventional building requirements. Part of metered energy intensive loads whose group is metered and their consumption will be reported annually as part of process load. <p>NOTE: All updates for fiscal year sustainability reporting must be completed prior to the FIMS Deferred Maintenance database snapshot date (usually the last day in September). The data field is protected from updating between the FIMS Deferred Maintenance database snapshot date (usually the first Monday in October) and the FRPC database snapshot date (usually around the middle of November). After the FRPC database snapshot date, the data field is once again made available for updating.</p> <p><i>(In-House Energy Management)</i></p>
<p>Land Ownership Code Required for DOE Owned and DOE</p>	<p>PBLD_LAND_OWNER_CODE POSF_LAND_OWNER_CODE</p>	<p>CHAR (1) <i>MA</i></p>	<p>The type of ownership or means of control of the land on which a DOE building or OSF is constructed.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Leased and Permit Buildings and OSF Optional for Contractor Leased and Contractor License Buildings and OSF</p>	<p>LNDO_LAND_OWNER_CODE <i>Building Info, OSF Info, Lookup Table</i></p> <p>UPDATE FREQUENCY: Static</p>		<p>Contractor Control – land that is controlled by the contractor</p> <p>Easement – land that belongs to another that DOE has the right to use for a specific purpose, with the owner retaining title</p> <p>Leased by DOE – land with an agreement that gives DOE exclusive possessory interest for a specified time, in exchange for payment of rent to the owner</p> <p>Other – describes land that does not fall into the other defined Land Ownership categories</p> <p>Owned by DOE – land with fee title (full and unconditional ownership of surface, subsurface and air rights)</p> <p>Permit Land – land with a temporary right of exclusive or nonexclusive use</p> <p>Withdrawn Public Domain – land that has been withdrawn from the public domain for DOE’s use <i>(Real Estate Rep, Area Office)</i></p>
<p>Land Ownership Description</p>	<p>LNDO_LAND_OWNER_DESC <i>Lookup Table</i></p>	<p>CHAR(20)</p>	<p>Description of the type of land ownership.</p>
<p>Lease Authority</p> <p>Required for DOE Leased and Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Required for DOE Leased and Contractor Leased and Contractor License Trailers</p> <p>Required for DOE Leased, Permit, Long Term Interest, Other, Contractor Leased, and License Land</p> <p>Optional for Easement land</p>	<p>LSDT_LEASE_AUTH <i>Ingrant</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR (2) <i>MA</i></p> <p>Reported to FRPP</p>	<p>The Lease Authority is used to indicate the authority used to execute a lease. This is a picklist field that contains the following options.</p> <p>Independent Statutory Authority (IS) – Authority to acquire leased space that originates in a statute enacted into law. This may be an agency wide standing authority to acquire leased space or it may be singular authority granted to acquire leased space for a specific activity of a Federal agency.</p> <p>Contractor Leases (where the contractor is reimbursed for the lease by DOE) would fall under this category.</p> <p>Categorical Space – Delegation from GSA (CS) – A standing delegation of authority from the Administrator of General Services to a Federal agency to acquire certain types of space as identified in FMR 102.73-155. All leased</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>real estate assets reported as Categorical Delegation must comply with FMR Bulletin C-2 reporting requirements in the GSA Lease Delegations data system.</p> <p>Special Purpose Space – Delegation from GSA (SP) – A standing delegation of authority from the Administrator of General Services to specific Federal agencies to lease their own special purpose space. Restricted to agencies that have Special Purpose delegation authority for the types of space authorized under FMR 102-73.170 – 102-73.225. Agencies that have Special Purpose delegation are Agriculture, Commerce, Defense, Energy, Federal Communications Commission, Health and Human Services, Homeland Security, Interior, Justice, Office of Thrift Supervision, Transportation, Treasury, and Veterans Affairs. All leased real estate assets reported as Special Purpose Delegation must comply with FMR Bulletin C-2 reporting requirements in the GSA Lease Delegation data system.</p> <p>General Purpose (PC) – FMR Bulletin C-2 established new requirements for agencies requesting authorization to use the General Purpose lease delegation authorization. The Bulletin re-emphasized and modified certain procedures associated with the use of the delegation of General Purpose leasing authority provided by FMR Bulletin 2008-B1. General Purpose delegations of lease authority is limited to no more than 19,999 usable square feet of space for terms of up to 20 years and below prospectus level requirements, regardless of geographic location. General purpose space is defined as office and related space, as well as laboratory and warehouse space. All leased real estate assets reported as General Purpose Delegation with lease award dates after November 11, 2007 must be approved by GSA in accordance with FMR Bulletin C-2. No real estate asset may be reported under General Purpose Delegation without receiving appropriate delegated authority from GSA.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
Location City	PROP_GEO_CITY	CHAR(4)	The 4-digit Geographic Location Code (GLC) for the City

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Required for all Buildings, Trailers and OSF</p> <p>Required for all Land assets except Institutional Control</p>	<p><i>Location</i></p> <p>UPDATE FREQUENCY: Static</p>	<p><i>MA</i></p> <p>Reported to FRPP</p>	<p>or town associated with the reported Main Location in which the land, building, trailer or OSF is located.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Location Congressional District</p> <p>Required for all Buildings, Trailers and OSF</p> <p>Required for all Land assets except Institutional Control</p>	<p>PROP_DISTRICT_1</p> <p><i>Location</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(2)</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>The value for the Congressional District associated with the reported Main Location in which the land, building, trailer or OSF is located.</p> <p>If the DOE Owned property is located in a foreign country, this field is to be left blank.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Location County</p> <p>Required for all Buildings, Trailers and OSF</p> <p>Required for all Land assets except Institutional Control</p>	<p>PROP_GEO_COUNTY</p> <p><i>Location</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(3)</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>The 3-digit Geographic Location Code (GLC) for the County associated with the reported Main Location in which the land, building, trailer or OSF is located.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Location State</p> <p>Required for all Buildings, Trailers and OSF</p> <p>Required for all Land assets except Institutional Control</p>	<p>PROP_GEO_ST</p> <p><i>Location</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(2)</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>The 2-digit Geographic Location Code (GLC) for the State or District of Columbia associated with the reported Main Location in which the land, building, trailer or OSF is located.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Location Zip Code</p> <p>Required for all Buildings, Trailers and OSF</p> <p>Required for all Land assets except Institutional Control</p>	<p>PROP_ZIP</p> <p><i>Location</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(10)</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>The 5 digit zip code associated with the reported Main Location in which the land, building, trailer or OSF is located.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Main Location</p> <p>Required for all Buildings, Trailers and OSF</p> <p>Required for all Land assets except Institutional Control</p>	<p>PROP_MAIN_LOC</p> <p><i>Property Detail</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(30)</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>Main Location refers to the street/delivery address for the real property asset. For assets with no street address, report the street address of the main gate. For records not located at a site, report the zip code. For linear assets that span multiple zip codes, report the zip code at the beginning or end point of the asset.</p> <p>Do not use the following in this field:</p> <ul style="list-style-type: none"> • Mailing address that is different than the location address • Building Name

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<ul style="list-style-type: none"> Street corner (e.g. 19th & F Streets) Other Descriptions (such as a Post Office box number) Symbols such as a double quote (“), underline (_), plus (+), percent (%), and ampersand (&). <p>For GSA Owned and GSA Leased buildings, the street address from the Occupancy Agreement. <i>(Building Manager, Real Estate Officer)</i></p>
Maintenance Fiscal Year	MHIS_FISCAL_YEAR <i>Maintenance History – System Generated</i>	CHAR(2)	The DOE Fiscal Year (Oct-Sept) of the Deferred Maintenance/Maintenance data.
<p>Meters –</p> <ul style="list-style-type: none"> Electricity Gas – Natural Gas – Other Coal Fuel Oil Steam/Hot Water Water – Chilled Water – Potable Water – Non-Potable, Fresh <p>Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, Trailers and OSF</p> <p>Optional for Permit and Contractor License Buildings and OSF</p> <p>Optional for Contractor License Trailer</p>	<p>BOSF_METER_ELECTRIC BOSF_METER_GAS_NATURAL BOSF_METER_GAS_OTHER BOSF_METER_COAL BOSF_METER_FUEL_OIL BOSF_METER_STEAM_HOT_WATER BOSF_METER_WATER_CHILLED BOSF_METER_WATER_POTABLE BOSF_METER_WATER_NON_POTABLE</p> <p><i>Building/Trailer/OSF Dimensions</i></p> <p>UPDATE FREQUENCY: As Needed</p>	CHAR(16) EE	<p>If the asset uses any of the following utilities or fuels, select how its consumption is individually metered.</p> <p>Where a mixture of standard and advanced meters track an asset's consumption of a particular utility, choose between "Metered-Standard" and "Metered-Advanced" based on the majority of either the meters serving the asset or consumption passing through each meter type.</p> <p>For utilities and fuels fed in aggregates such as coal, users may consider scales equivalent to meters.</p> <p>‘Gas – Other’ should include only those gases used for energy.</p> <p>Picklist choices are:</p> <p>Not Used – The asset does not consume the identified utility or fuel.</p> <p>De Minimus Use – Asset-level consumption amounted to 2 gal/day or less for either Water-Potable and Water-Non-Potable, Fresh OR 20.9 BTU/sf/yr for Electricity, Gas-Natural, Gas-Other, Coal, and Fuel Oil.</p> <p>Not Metered – The asset-level consumption of the</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>identified utility or fuel is not directly measured in its entirety through one or more meters dedicated to the asset, i.e., there are no meters in place, any meters in place measure partial consumption, or any meters in place serve multiple assets.</p> <p>Metered-Standard – The asset’s consumption of the identified utility or fuel is measured in its entirety through one or more electromechanical or solid state devices that cumulatively measure, record and store aggregated data pertaining to the subject asset and no other.</p> <p>Metered-Advanced – The asset’s consumption of the identified utility or fuel is measured in its entirety through one or more electromechanical or solid state devices with the capability to record interval data pertaining to the subject asset and no other, and communicate the data to a remote location at least once daily. <i>(In-House Energy Management)</i></p>
<p>Mission Dependency</p> <p>Required for DOE Owned, DOE Leased, Contractor Leased Buildings, OSF, and Trailers</p> <p>Required for DOE Owned, Withdrawn from Public Domain, DOE Leased, Easement, Long Term Interest, Permit, Other and Contractor Leased Land</p>	<p>PROP_MISSION_ESSENTIAL</p> <p><i>Mission</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1)</p> <p><i>MA</i></p>	<p>The value an asset brings to the performance of the mission as determined by DOE in one of the following categories:</p> <ol style="list-style-type: none"> 1) Mission Critical – Land or constructed assets deemed necessary to perform the primary missions assigned to a particular Site. This would encompass any facility or infrastructure primarily used to perform scientific, production, environmental restoration or stockpile stewardship and without which, operations would be disrupted or placed at risk. 2) Mission Dependent, Not Critical – Land or constructed assets that play a supporting role in meeting the primary missions assigned to a particular Site. Loss of Mission Dependent, Not Critical assets would not immediately disrupt operations and can be reasonable restored or otherwise addressed prior to impacting operations. 3) Not Mission Dependent – Land or constructed assets that are not in support of the primary missions assigned to a particular Site but support secondary

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>missions and/or quality of workplace initiatives. Loss of a Not Mission Dependent asset results in inconvenience and indirectly impacts operations if unavailable for an extended period. Further, assets determined to be excess to the site mission fall under this category.</p> <p><i>(HQ Program Office, Real Estate Rep, Procurement)</i></p>
<p>Mission Dependent Program Required for DOE Owned, DOE Leased, and Contractor Leased Buildings and Trailers</p>	<p>PROP_MIS_DEP_PROGRAM MDPM_CODE <i>Mission</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>CHAR(7) <i>NNSA</i></p>	<p>The primary Program Office that uses a facility or OSF asset and the specific GPRA program activity (from Government Performance and Results Act) within that office that is supported by the use of that asset. To make this linkage the Department “GPRA unit” designations shall be entered to identify the primary Program Office and the program activity. Some GPRA Units are not provided as they are HQ support in nature and would not be principal program user for an asset. Where no clear primary program activity exists, Not Applicable may be utilized.</p> <p><i>(Field Ops./Admin, Building Manager)</i></p>
<p>Mission Dep Program Description</p>	<p>MDPM_DESC</p>	<p>CHAR(65)</p>	<p>Description of the mission dependency program code.</p>
<p>Mission Unique Facility Required for all Buildings, OSF and Trailers</p>	<p>PROP_MU_FAC MFAC_MU_FAC <i>Mission</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(50)</p>	<p>Mission Unique Facilities are defined as one-of-a kind, physically unique, large-scale, technically complex, long-lived operations that are critical resources to the mission of the DOE and to the nation. These facilities are essential to the development of the innovative, breakthrough technologies required for DOE to deliver on its core mission. They each were specifically designed, constructed, and are being operated to provide mission-essential, unique capabilities and are not easily reconfigurable for alternate use.</p> <p>These Mission Unique Facilities include the following:</p> <ul style="list-style-type: none"> • Accelerators (Particle and Light Sources) • High Performance Computing Facilities • Fission Reactors (e.g., Advanced Test Reactor, High Flux Isotope Reactor)

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<ul style="list-style-type: none"> • Fusion Research Devices (e.g., NSTX) • High Performance Lasers (e.g., NIF) • Other Large, Unique Production and Waste • Processing Facilities (e.g., MESA Semiconductor Facility, DWPF)
Mission Unique Facility Description	MFAC_DESC <i>Mission</i> <i>Lookup Table</i>	CHAR(250)	Description of the Mission Unique Facility
Model Building Description-Long	MDBG_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the model building type code.
Model Building Description-Short	MDBG_SHORT_DESC <i>Lookup Table</i>	CHAR(25)	Abbreviated description of the model building type code.
Model Building Type Required for DOE Owned, DOE Leased, Contractor Leased, Permit and Contractor License Buildings Required for DOE Owned, DOE Leased, Contractor Leased and Contractor License Trailers	PBLD_MODEL_BLDG MDBG_TYPE <i>Condition, Lookup Table</i> UPDATE FREQUENCY: Static	CHAR(4) MA	Identifies the model building construction code as defined in FEMA 178. MB01 - WOOD LIGHT FRAME - These buildings are typically single- or multiple- family dwellings of one or more stories. The essential structural character of this type is repetitive framing by wood joists on wood studs. Loads are light and spans are small. These buildings may have relatively heavy chimneys and may be partially or fully covered with veneer. Most of these buildings are not engineered; however, they usually have the components of a lateral-force-resisting system even though it may be incomplete. Lateral loads are transferred by diaphragms to shear walls. The diaphragms are roof panels and floors. Shear walls are exterior walls sheathed with plank siding, stucco, plywood, gypsum board, particle board, or fiberboard. Interior partitions are sheathed with plaster or gypsum board. MB02 - WOOD, COMMERCIAL and INDUSTRIAL - These buildings usually are commercial or industrial buildings with a floor area of 465 square meters (5,000 square feet) or more and with few, if any, interior walls. The essential structural character is framing by beams on columns. The beams may be glulam beams, steel beams or trusses. Lateral forces usually are resisted by wood diaphragms and exterior walls sheathed with plywood, stucco, plaster, or other paneling. The walls may have rod

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>bracing. Large openings for stores and garages often require post-and-beam framing. Lateral force resistance on those lines can be achieved with rigid steel frames or diagonal bracing.</p> <p>MB03 - STEEL MOMENT FRAME - These buildings have a frame of steel columns and beams. In some cases, the beam-to-column connections have very small moment resisting capacity but, in other cases, some of the beams and columns are fully developed as moment frames to resist lateral forces. Usually the structure is concealed on the outside by exterior walls, which can be of almost any material (curtain walls, brick masonry, or precast concrete panels), and on the inside by ceilings and column furring. Lateral loads are transferred by diaphragms to moment resisting frames. The diaphragms can be of almost any material. The frames develop their stiffness by full or partial moments connections. The frames can be located almost anywhere in the building. Usually the columns have their string directions oriented so that some columns act primarily in one direction while the others act in the other direction, and the frames consist of lines of string columns and their intervening beams. Steel moment frame buildings are typically more flexible than shear wall buildings. This low stiffness can result in large interstory drifts that may lead to extensive nonstructural damage.</p> <p>MB04- STEEL BRACED FRAME - These buildings are similar to MB03 buildings except that the vertical components of the lateral-force-resisting system are braced frames rather than moment frames.</p> <p>MB05 - STEEL LIGHT FRAME - These buildings are pre-engineered and prefabricated with transverse rigid frames. The roof and walls consist of lightweight panels. The frames are designed for maximum efficiency, often with tapered beam and column sections built up of light plates. The frames are built in segments and assembled in the field with bolted joints. Lateral loads in the transverse direction are resisted by the rigid frames with loads distributed to them by shear elements. Loads in the longitudinal direction are resisted entirely by shear elements. The shear elements can be either the roof and wall sheathing panels, an independent system of tension-only rod bracing, or a combination of panels and bracing.</p> <p>MB06 - STEEL FRAME with CONCRETE SHEAR WALLS - The shear walls in these buildings are cast-in-place concrete and may be bearing walls. The steel frame is designed for vertical loads only. Lateral loads are transferred by diaphragms of almost</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>any material to the shear walls. The steel frame may provide a secondary lateral-force-resisting system depending on the stiffness of the frame and the moment capacity of the beam-column connections. In modern "dual" systems, the steel moment frames are designed to work together with the concrete shear walls in proportion to the relative rigidities. In this case, the walls would be evaluated under this building type and the frames would be evaluated under MB03, Steel Moment Frames.</p> <p>MB07 - STEEL FRAME with INFILL SHEAR WALLS - This is one of the older types of building. The infill walls are offset from the exterior frames members, wrap around them, and present a smooth masonry exterior with no indication of the frame. Solidly infilled masonry panels act as a diagonal compression strut between the intersections of the moment frame. If the walls do not fully engage the frame members (i.e., lie in the same plane), the diagonal compression struts will not develop. The peak strength of the diagonal strut is determined by the tensile stress capacity of the masonry panel. The post-cracking strength is determined by an analysis of a moment frame that is partially restrained by the cracked infill. The analysis should be based on published research and should treat the system as a composite of a frame and infill. An analysis that attempts to treat the system as a frame and shear wall is not capable of assuring compatibility.</p> <p>MB08 - CONCRETE MOMENT FRAMES - These buildings are similar to MB03 buildings except that the frames are of concrete. Some older concrete frames may be proportioned and detailed such that brittle failure can occur. There is a large variety of frame systems. Buildings in zones of low seismicity or older buildings in zones of seismicity can have frame beams that have broad shallow cross sections or are simply the column strips of flat-slabs. Modern frames in zones of high seismicity are detailed for ductile behavior and the beams and columns have definitely regulated proportions.</p> <p>MB09 - CONCRETE SHEAR WALLS - The vertical components of the lateral-force-resisting system in these buildings are concrete shear walls that are usually bearing walls. In older buildings, the walls are often quite extensive and the wall stresses are low but reinforcing is light. When remodeling calls for enlarging the windows, the strength of the modified walls becomes a critical concern. In newer buildings, the shear walls often are limited in extent, thus generating concerns about boundary members and overturning forces.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>MB10 - CONCRETE FRAME with INFILL SHEAR WALLS - These buildings are similar to MB07 buildings except that the frame is of reinforced concrete. The analysis of this building is similar to that recommended for MB07 except that the shear strength of the concrete columns, after cracking of the infill, may limit the semiductile behavior of the system. Research that is specific to confinement of the infill by reinforced concrete frames should be used for analysis.</p> <p>MB11 - PRECAST/TILT-UP CONCRETE WALLS with LIGHTWEIGHT FLEXIBLE DIAPHRAGM - These buildings have a wood or metal deck roof diaphragm, which often is very large, that distributes lateral forces to precast concrete shear walls. The walls are thin but relatively heavy while the roofs are relatively light. Older buildings often have inadequate connection for anchorage of the walls to the roof for out-of-plane forces, and the panel connections often are brittle. Tilt-up buildings often have more than one story. Walls can have numerous openings for doors and windows of such size that the wall looks more like a frame than a shear wall.</p> <p>MB12 - PRECAST CONCRETE FRAMES with CONCRETE SHEAR WALLS - These buildings contain floor and roof diaphragms typically composed of precast concrete elements with or without cast-in-place concrete topping slabs. The diaphragms are supported by precast concrete girders and columns. The girders often bear on column corbels. Closure strips between precast floor elements and beam-column joints usually are cast-in-place concrete. Welded steel inserts often are used to interconnect precast elements. Lateral loads are resisted by precast or cast-in-place concrete shear walls. Buildings with precast frames and concrete shear walls should perform well if the details used to connect the structural elements have sufficient strength and displacement capacity; however, in some cases, the connection details between the precast elements have negligible ductility.</p> <p>MB13- REINFORCED MASONRY BEARING WALLS with WOOD or METAL DECK DIAPHRAGMS - These buildings have perimeter bearing walls of reinforced brick or concrete-block masonry. These walls are the vertical elements in the lateral-force-resisting system. The floors and roofs are framed either with wood joists and beams with plywood or straight or diagonal sheathing or with steel beams with metal deck with or without a concrete fill. Wood floor framing is supported by</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>interior wood posts or steel column; steel beams are supported by steel columns.</p> <p>MB14 - REINFORCED MASONRY BEARING WALLS with PRECAST CONCRETE DIAPHRAGMS - These buildings have bearing walls similar to those of MB13 buildings, but the roof and floors are composed of precast concrete elements such as planks or tee-beams and the precast roof and floor elements are supported on interior beams and columns of steel or concrete (cast-in-place or precast). The precast horizontal elements often have a cast-in-place topping.</p> <p>MB15 - UNREINFORCED MASONRY BEARING WALL BUILDINGS - These buildings include structural elements that vary depending on the building's age and, to a lesser extent, its geographic location. In buildings built before 1900, the majority of floor and roof construction consists of wood sheathing supported by wood subframing. In large multistory buildings, the floors are cast-in-place concrete supported by wood subframing. In large multistory buildings, the floors are cast-in-place concrete supported by the unreinforced masonry walls and/or steel or concrete interior framing. In buildings built after 1950, unreinforced masonry buildings with wood floors usually have plywood rather than board sheathing. In regions of lower seismicity, buildings of this type constructed more recently can include floor and roof framing that consists of metal deck and concrete fill supported by steel framing elements. The perimeter walls, and possibly some interior walls, are unreinforced masonry. The walls may or may not be anchored to the diaphragms. Ties between the walls and diaphragms are more common for the bearing walls than for walls that are parallel to the floor framing. Roof ties usually are less common and more erratically spaced than those at the floor levels. Interior partitions that interconnect the floors and roof can have the effect of reducing diaphragm displacements.</p> <p>MB16 - OTHER - An attempt should be made to categorize each non-exempt building into one of the above 15 model building types. If a building has a dual system which cannot be categorized as primarily one model building type, or if a building system does not resemble in any way any of these model building types, the building should be entered with MB16. A brief description of the building construction should then be included in the Seismic Comments field.</p> <p><i>(Seismic Engineer, Plant Engineering)</i></p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Modernization Cost</p> <p>Optional for DOE Owned, DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Optional for DOE Owned, DOE Leased, Contractor Leased, and Contractor License Trailers</p> <p>Optional for GSA owned and GSA Leased Buildings</p>	<p>DEFM_MODERN_COST</p> <p><i>LOB Condition</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>SC</p>	<p>Cost represents improvements to the asset that result in better quality work, increased capacity, extended useful life as well as enhancing the value of the asset.</p>
<p>Name</p>	<p><i>My Profile</i></p>	<p>CHAR(50)</p>	<p>Name of the FIMS user (last name, first name).</p>
<p>Net Proceeds</p> <p>Required for DOE Owned, DOE Leased and Contractor Leased Buildings, Trailers and OSF when STATUS is updated to SP, SN, or TM (prior to Archiving)</p> <p>Required for GSA Owned and GSA Leased Buildings when STATUS is updated to TM (prior to Archiving)</p> <p>Required for DOE Owned, DOE Leased, Contractor Leased and Withdrawn Land when STATUS is updated to SP, SN, or TM (prior to Archiving)</p>	<p>PROP_DISP_PROCEEDS</p> <p><i>Disposition - Archive</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>For assets with a Disposition Method set to SP – Sale Public, SN – Sale Negotiated, or TM - Early Termination/Cancellation prior to archive the property. Report the proceeds less disposal costs. For Early Termination/Cancellation, report the cost avoidance from early termination less the costs incurred to prepare the leased property for return to the owner.</p> <p>Net Proceeds can be zero or negative in cases where the disposal costs exceed proceeds.</p> <p><i>(Real Estate Rep)</i></p>
<p>No. of Floors</p> <p>Required for DOE Owned, DOE Leased, Contractor Leased, Permit and Contractor License Buildings</p>	<p>PBLD_NUM_FLOORS</p> <p><i>Building Dimensions</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>NUM(2)</p> <p>MA</p>	<p>The number of floors in a building including below grade floors. A floor may be defined as an internal structure designed to support personnel and/or equipment that covers at least 40% of the available area, i.e., not a “catwalk”.</p> <p><i>(Plant Engineering, Building Mgr)</i></p>
<p>Non-Energy Consuming Facilities (GSF)</p> <p>Required for DOE Owned, DOE Leased and Contractor Leased, Permit and Contractor License Buildings</p> <p>Required for DOE Owned, DOE Leased and Contractor Leased and Contractor License Trailers</p>	<p>PBLD_NON_EC_BLDG_FAC</p> <p><i>Building/Trailer Dimensions</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10)</p> <p>EE</p>	<p>Square footage that does not consume energy. For facilities that have areas that consume energy and areas that do not consume energy, this would be the remaining square footage after the energy consuming Goal Subject Facilities and Excluded Facilities square footage have been subtracted from total gross square footage.</p> <p>For DOE Owned buildings and trailers the sum of the two energy consuming categories along with the non-energy consuming</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Contractor Leased, Contractor License, Permit, GSA Owned and GSA Leased Buildings if actual asset-level costs or engineering estimates exists</p> <p>Required for DOE Owned, DOE Leased, Contractor License, and Contractor Leased Trailers if actual asset-level costs or engineering estimates exists</p> <p>Required for DOE Owned, DOE Leased, Contractor License, Permit, and Contractor Leased OSF if actual asset-level costs or engineering estimates exists</p> <p>Grounds Cost only is required for all Land if actual asset-level costs or engineering estimates exists</p>	<p>SITE_GAS_COST SITE_REFUSE_COST SITE_RECYCLE_COST SITE_GROUNDS_COST SITE_JANITORIAL_COST</p> <p><i>FRPP Report, Maintenance</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10) NUM(10) NUM(10) NUM(10) NUM(10)</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>they have actual asset-level costs or engineering estimates. If an asset-level component cost does not exist, leave the field blank for that asset-level component cost. Entering a 0 (zero) into an asset-level component cost field will prevent costs from being allocated to that component for the asset.</p> <p>NOTE: The site-level total <i>should not be decremented</i> to account for consumption entered at the asset level. The site-level costs must include Operating Cost for all DOE owned, DOE leased, Contractor leased, Permit, GSA Owned and GSA Leased assets.</p> <p>The allocation for utility costs will be further refined by hours of operation. A data field has been added to FIMS for each building and trailer for hours of operation. This field defaults to 60 hours per week (an approximation of the “lights on” hours for a building that operates a single shift, five days per week), and need be changed only if the hours of operation differ substantially from the norm.</p> <p>FIMS will then sum up the manually entered asset level costs for each operating cost, subtract that from the total cost entered at the site level, then allocate the remainder on the basis of SF (and operating hours in the case of utilities), among buildings and trailers where no manual entry was made. Note that no costs are system-allocated to land, OSFs, leased, GSA Occupancy Agreements or Permit assets. If any actual or estimated costs are available for these records, enter them at the asset level and these costs will be omitted from the allocation process. Note that the site level totals WILL include costs attributable to programmatic assets. In many cases programmatic assets will consume large amounts of utilities (especially electricity). The allocation model can accommodate this by allowing an actual or calculated cost to be entered at the asset level (e.g. OSF 3000).</p> <p>Sites will populate site level costs for each element of operating cost, update the operating hours field for buildings and trailers that operate other than normal operating hours,</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>and populate asset level costs if available. The allocation routine will be run at fiscal year-end and the system will generate values for reporting of asset level operating costs.</p> <p>For details on the operating cost allocation routine, please reference the <u>Operating Cost</u> section of the published current <u>Fiscal Year Federal Real Property Reporting Requirement</u> available on the FIMS website at http://fimsinfo.doe.gov/hq_guidance.htm.</p> <p>For leased real property, operating and maintenance cost is defined as total contract costs which would correspond to the lease cost for a fully-serviced lease, or lease cost plus any additional operating or maintenance contracts for other than fully-serviced leases. The FIMS Annual Rent, Annual Actual Maintenance and Operating Cost fields will collect lease operating costs.</p>
Organization	<p><i>My Profile</i></p>	CHAR(50)	Organization to which the user belongs.
<p>Other Costs</p> <p>Required for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Required for GSA Owned and GSA Leased Buildings</p> <p>Required for DOE Leased, Contractor License, and Contractor Leased Trailers</p> <p>Required DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p>	<p>LSDT_OTHER_COSTS_YR</p> <p><i>Ingrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(11,2)</p> <p><i>MA</i></p>	<p>Indicates any costs, other than maintenance or any other defined operating cost, for which the tenant is responsible but not included in the annual rent.</p> <p>A 0 (zero) should be entered if there are no other expenses. (<i>Procurement, Real Estate Rep</i>)</p>
<p>Outgrant Acres</p> <p>Required for all Outgrant Land assets</p>	<p>OUTG_ACREAGE</p> <p><i>Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(12,2)</p> <p><i>MA</i></p>	<p>Number of acres outgranted (land window only). Do not subtract the acres outgranted from the DOE owned land urban/rural acreage. (<i>Real Estate Rep</i>)</p>
<p>Outgrant DOE Receipts</p> <p>Required for all Outgrant assets</p>	<p>OUTG_RECEIPTS</p> <p><i>Outgrant</i></p>	<p>NUM(10)</p> <p><i>MA</i></p>	<p>Revenue received by DOE as a result of the Outgrant agreement. (<i>Real Estate Rep</i>)</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	UPDATE FREQUENCY: As Needed		
<p>Outgrant Indicator</p> <p>Required for DOE Owned, DOE Leased, Contractor Leased Buildings, OSF, and Trailers</p> <p>Required for DOE Owned, DOE Leased, Contractor Leased, and Withdrawn Land</p>	<p>PROP_OUTGRANT</p> <p><i>Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(1)</p> <p><i>Field</i></p> <p>Reported to FRPP</p>	<p>Indicates (Yes/No) the right to use DOE property by means of a lease, easement, license, permit, or interagency agreement. DOE, the “grantor”, grants to federal, state, and non-governmental entities (known as “grantees”) the right to enter upon government owned or leased land, property and/or facilities for the purpose of conducting grantee business. All outgrants that are 12 months or greater in length should be captured even if only a portion of the property is involved in the outgrant. If the Outgrant indicator is set to Yes (Y), the data on the Outgrant window must be provided.</p> <p><i>(Real Estate Rep)</i></p>
<p>Outgrant Sqft</p> <p>Required for all Outgrant Building, Trailer and OSF</p>	<p>OUTG_SQFT</p> <p><i>Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p><i>MA</i></p>	<p>The total area in square feet of a building, trailer, or other structure and facility (OSF) that was outgranted.</p> <p><i>(Real Estate Rep)</i></p>
<p>Outgrant Type</p> <p>Required for all Outgrant assets</p>	<p>OUTG_TYPE</p> <p><i>Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(8)</p> <p><i>MA</i></p>	<p>Identifies the Outgrant document used to describe the terms and conditions of an agreement granted by DOE for the use of government-owned real property as lease, easement, license, permit, or other.</p> <p><i>(Real Estate Rep)</i></p>
<p>Overall Asset Condition</p> <p>Required for DOE Owned DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Required for DOE Owned DOE Leased, Contractor Leased, Contractor License Trailers</p> <p>Required for GSA owned and GSA Leased Buildings</p> <p>Note: Requirement currently applies to Laboratory sites only. Optional for all others.</p>	<p>BOSF_OVERALL_COND</p> <p><i>LOB Condition</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(11)</p> <p><i>SC</i></p>	<p>Includes the option of Adequate, Substandard, and Inadequate. Provided below is criteria for building and OSF ratings.</p> <p>ADEQUATE</p> <p><u>Buildings</u> - Asset is fully capable of performing its current mission, meets all ES&H and/or security requirements, meets stated DOE objectives or goals, and has only minor deficiencies that can be corrected within normal operating budgets.</p> <p><u>OSF's</u> - Asset is fully capable of performing its current mission, meets all ES&H and/or security requirements,</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>meets reliability goals, has adequate capacity, meets stated DOE requirements, and has only minor deficiencies that can be corrected within normal operating budgets.</p> <p>SUBSTANDARD</p> <p><u>Buildings</u> - Asset has deficiencies that limit performance of the mission including attracting and maintaining key staff, poses added ES&H and/or security risk, or affects DOE requirements. Asset requires refurbishment to bring to adequate condition.</p> <p><u>OSF's</u> - Asset has deficiencies including reliability issues or capacity that limits performance or capacity of the mission, poses added ES&H and/or security risk, or affects DOE requirements. Asset requires refurbishment to bring to adequate condition.</p> <p>INADEQUATE</p> <p><u>Buildings</u> - Asset has major deficiencies that significantly impair or put performance of the mission at risk, poses significant ES&H and/or security risk, or is unable to meet DOE requirements. Asset requires major refurbishment or replacement to bring it to adequate condition.</p> <p><u>OSF's</u> - Asset is unable to meet DOE requirements or has major deficiencies including reliability or capacity, which significantly impair or put performance of the mission at risk, or pose significant ES&H or security risks. Asset requires major refurbishment or replacement to bring it to adequate condition.</p>
<p>Ownership Required for all Buildings, OSF, Trailers and Land assets</p>	<p>PROP_OWNED_INGRANT <i>New Building, New Land, New OSF, New Trailer</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(1) <i>MA</i></p> <p>Reported to FRPP</p>	<p>Identifies the property as: DOE Owned (O), DOE Leased (D), Contractor Leased (C), GSA Owned (G), GSA Leased (L), Permit (P), Contractor License (E), Institutional Control land (I), Easement land (A), License land (E), Long Term Interest land (T), Other land (H) and Withdrawn from Public Doman Land (W). <i>(Field/Ops Admin, Area Office, Finance/Accounting,</i></p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<i>Procurement)</i>
Ownership Description	OWNL_IND_DESC <i>Lookup Table</i>	CHAR(18)	Description of the ownership codes.
Password (Current, New, Confirm)	<i>Password Change</i>	CHAR(20)	A sequence of characters used to logon to the FIMS application. The password may consist of eight to twenty alphanumeric characters. It must start and end with a nonnumeric character. It must contain at least one number and one of the following special characters. ! # \$ % & ' () *
Phone Number	<i>My Profile</i>	CHAR(14)	Telephone number and extension of the FIMS user.
Photo Library Description Optional for all Buildings	PHTO_DESC <i>Photo Library</i> UPDATE FREQUENCY: As Needed	CHAR(255) <i>MA</i>	Free form text description of the photo associated with a building.
Photo Library Title Optional for all Buildings	PHTO_TITLE <i>Photo Library</i> UPDATE FREQUENCY: As Needed	CHAR(50) <i>MA</i>	Free form text title to identify the photo associated with a building.
Physical Barriers Preventing Inspection (PBPI) Required for DOE Owned OSF	DEFM_PBPI <i>OSF Maintenance</i> UPDATE FREQUENCY: As Needed	CHAR(1) <i>CF</i>	Indicates (Y/N) if a condition assessment for an Other Structure and Facility (OSF) is not appropriate to determine deferred maintenance because of physical barriers. For example, underground storage tanks or underground pipe systems generally cannot be visually inspected. The accepted practice in this case is to use engineering data such as studies, test results, ultrasound results or other auditable data sources to determine if repair or replacement is necessary. For OSFs not conducive to inspection, i.e., those with Physical Barriers Preventing Inspection (PBPI), and lack existing sources of auditable deficiency data, in FIMS

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>PBPI should equal 'Yes', enter 0 (zero) for Deferred Maintenance and leave the Inspection Date blank.</p> <p>Similar to other maintenance, the deferred maintenance would be applicable if a recorded deficiency (replacement, relining, testing, etc.) is past due (i.e., the optimum period for correction of the deficiency has elapsed as of September 30, FY). If auditable data indicates the existence and quantity of Deferred Maintenance, a value should be entered in Deferred Maintenance for PBPI = 'Yes' assets and the Inspection Date left blank.</p> <p><i>(Federal Maintenance Manager)</i></p>
Planned Actions	This data field is only found as a picklist on FIMS Standard Report #201 – Existing and Planned Leases for Buildings and Trailers	MA	<p>Picklist values are:</p> <p>Acquisition - Initiate a new lease for real property asset(s) to satisfy Departmental needs in support of mission requirements.</p> <p>Expire – Lease will come to an end automatically when the fixed term runs out.</p> <p>Extend – Execute a lease modification or amendment to prolong the duration of the lease beyond the original term and/or to revise the terms of an existing lease.</p> <p>Renew – Exercise the lease option that provides specifications under which the leaseholder can extend the original lease term for an additional, specified time and rate (rent).</p> <p>Superseding Lease- Execute a lease modification or amendment during the original term to revise the terms of agreement of an existing lease.</p> <p>Succeeding Lease – Execute a new agreement with new terms for an existing leased property when no other properties will fulfill the need.</p> <p>Terminate – Exercise lease option to end the agreement.</p>
<p>Primary Quantity Required for all OSF</p>	<p>POSF_PRI_QUANTITY <i>OSF Dimensions</i></p>	<p>NUM(16,3) MA Reported to FRPP</p>	<p>A numeric value representing the measurement for an OSF based upon the unit of measure generated by FIMS from the OSF usage code.</p> <p><i>(Plant Engineering)</i></p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	UPDATE FREQUENCY: As Needed		
Primary Unit of Measure	POSF_DIMEN_CODE_1 <i>System Generated, OSF Dimensions (display only)</i>	CHAR(5) Reported to FRPP	Dimension code that designates the primary unit of measure. The label displayed on the window is based on the usage code for the OSF. <i>(Plant Engineering, Finance/Accounting)</i>
Program Office	PROG_PROGRAM_OFFICE <i>Lookup Table</i>	CHAR(2)	Code that identifies a program office (i.e. SC).
Program Office Description-Long	PROG_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the program office.
Program Office Description-Short	PROG_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the program office.
Property ID Required for all assets	PROP_PROPERTY_ID <i>Property Info</i> UPDATE FREQUENCY: Static	CHAR(20) <i>MA</i>	A unique control number assigned to a property. For GSA Owned and GSA Leased buildings, use the Occupancy Agreement number (OA No.) from the GSA Occupancy Agreement or the GSA Rent Bill. <i>(Facilities Rep, Plant Engineering)</i>
Property Name Required for all assets	PROP_NAME <i>Property Info</i> UPDATE FREQUENCY: Static	CHAR(40) <i>MA</i>	The name assigned to a specific property. <i>(Building Mgr, Plant Engineering)</i>
Property Type	PROP_PROPERTY_TYPE <i>System Generated</i>	CHAR(1) Reported to FRPP	Code that identifies an asset by B - Building, L - Land, S - Other Structures and Facilities (OSF), and T - Trailer.
Property Type Code	PTYP_PROPERTY_TYPE <i>Lookup Table</i>	CHAR(1)	One character code identified by B – Building, L – Land, S – Other Structures and Facilities (OSF), and T - Trailer.
Property Type Description	PTYP-DESC <i>Lookup Table</i>	CHAR(9)	Description of the Property Type code.
Real Property Unique Id (Property Sequence Number) (RPUID)	PROP_SEQ_NO PBLD_PROP_SEQ_NO PLND_PROP_SEQ_NO	NUM(12)	Computer generated number used to uniquely identify a property. Reported to the Federal Real Property Profile to identify

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)													
	POSF_PROP_SEQ_NO CAPI_PROP_SEQ_NO DEFM_PROP_SEQ_NO LSDT_PROP_SEQ_NO OUTG_PROP_SEQ_NO <i>System Generated</i>	Reported to FRPP	each record uniquely.													
Receipt Type Required for all Outgrant assets	OUTG_RECEIPT_TYPE <i>Outgrant</i> UPDATE FREQUENCY: As Needed	CHAR(20) <i>MA</i>	Identifies the DOE receipts of the outgrant as Annual Amount, One Time Fee, or Other (Use Notes window). <i>(Real Estate Rep)</i>													
Recipient Required when STATUS is updated to 8, CF,HA,HE,HM,LW,NS,PA,PF,PR,SH or WC (prior to Archiving a building, OSF, land or trailer)	PROP_DISP_RECIPIENT <i>Disposition - Archive</i> UPDATE FREQUENCY: As Needed	CHAR(30) <i>MA</i>	When the Disposition Method is set to one of the following in the table below, report the name of the Federal Agency or the name of the non-Federal organization that received the asset. Use 'Private' for recipients covered by the Privacy Act. <table border="1" data-bbox="1339 841 1934 1425"> <thead> <tr> <th data-bbox="1339 841 1934 885">STATUS</th> </tr> </thead> <tbody> <tr> <td data-bbox="1339 885 1934 928">8 - Federal Transfer</td> </tr> <tr> <td data-bbox="1339 928 1934 972">CF – PBC: Correctional Facility Use</td> </tr> <tr> <td data-bbox="1339 972 1934 1016">HA – PBC: Homeless Assistance</td> </tr> <tr> <td data-bbox="1339 1016 1934 1060">HE – PBC: Health or Educational Use</td> </tr> <tr> <td data-bbox="1339 1060 1934 1104">HM – PBC: Historic Monuments</td> </tr> <tr> <td data-bbox="1339 1104 1934 1166">LW – PBC: Law Enforcement/Emergency Mgmt Response</td> </tr> <tr> <td data-bbox="1339 1166 1934 1209">NS – PBC: Negotiated Sales to Public Agencies</td> </tr> <tr> <td data-bbox="1339 1209 1934 1253">PA – PBC: Public Airports</td> </tr> <tr> <td data-bbox="1339 1253 1934 1297">PF – PBC: Port Facilities</td> </tr> <tr> <td data-bbox="1339 1297 1934 1341">PR – PBC: Public Parks/ Recreation</td> </tr> <tr> <td data-bbox="1339 1341 1934 1385">SH – PBC: Self-help Housing</td> </tr> <tr> <td data-bbox="1339 1385 1934 1425">WC – PBC: Wildlife Conservation</td> </tr> </tbody> </table> <i>(Real Estate Rep)</i>	STATUS	8 - Federal Transfer	CF – PBC: Correctional Facility Use	HA – PBC: Homeless Assistance	HE – PBC: Health or Educational Use	HM – PBC: Historic Monuments	LW – PBC: Law Enforcement/Emergency Mgmt Response	NS – PBC: Negotiated Sales to Public Agencies	PA – PBC: Public Airports	PF – PBC: Port Facilities	PR – PBC: Public Parks/ Recreation	SH – PBC: Self-help Housing	WC – PBC: Wildlife Conservation
STATUS																
8 - Federal Transfer																
CF – PBC: Correctional Facility Use																
HA – PBC: Homeless Assistance																
HE – PBC: Health or Educational Use																
HM – PBC: Historic Monuments																
LW – PBC: Law Enforcement/Emergency Mgmt Response																
NS – PBC: Negotiated Sales to Public Agencies																
PA – PBC: Public Airports																
PF – PBC: Port Facilities																
PR – PBC: Public Parks/ Recreation																
SH – PBC: Self-help Housing																
WC – PBC: Wildlife Conservation																

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Renewal Options</p> <p>Optional for DOE Leased, Contractor Leased, Contractor License, and Permit Buildings and OSF</p> <p>Optional for GSA Owned and GSA Leased Buildings</p> <p>Optional for DOE Leased, Contractor License, and Contractor Leased Trailers</p> <p>Optional DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p> <p>Required for all Outgrant assets</p>	<p>LSDT_RENEWAL_NO_OPTIONS OUTG_RENEWAL_OPTIONS</p> <p><i>Ingrant, Outgrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(2)</p>	<p>Number of renewal options an ingrant contains. If the number of renewal options is greater than zero, then renewal option additional years, days notice and next rent is required.</p> <p>For outgrants, indicate (Yes/No) whether the Outgrant can be renewed. Refer to the file for details regarding renewal options, if any.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Renewal Options-Additional Years</p> <p>Optional for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Optional for GSA Owned and GSA Leased Buildings</p> <p>Optional for DOE Leased, Contractor License, and Contractor Leased Trailers</p> <p>Optional DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p>	<p>LSDT_RENEWAL_ADD_YRS</p> <p><i>Ingrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(2)</p> <p><i>MA</i></p>	<p>Number of additional years the lease would be effective if all available options were exercised. This field is required if the number of renewal options are greater than zero.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Renewal Options-Days Notice</p> <p>Optional for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Optional for GSA Owned and GSA Leased Buildings</p> <p>Optional for DOE Leased, Contractor License, and Contractor Leased Trailers</p> <p>Optional DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p>	<p>LSDT_RENEWAL_DAYS_NOTICE</p> <p><i>Ingrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(3)</p> <p><i>MA</i></p>	<p>Number of days notice required to exercise a renewal option. This field is required if the number of renewal options are greater than zero.</p> <p><i>(Procurement, Real Estate Rep)</i></p>
<p>Renewal Rent Next</p> <p>Optional for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF</p> <p>Optional for GSA Owned and GSA</p>	<p>LSDT_RENEWAL_RENT_NEXT</p> <p><i>Ingrant</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(13,2)</p> <p><i>MA</i></p>	<p>Annual rent specified for the next available option. This field is required if the number of renewal options are greater than zero.</p> <p><i>(Procurement, Real Estate Rep)</i></p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Leased Buildings</p> <p>Optional for DOE Leased, Contractor License, and Contractor Leased Trailers</p> <p>Optional DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land</p>			
<p>Rentable Sqft</p> <p>Required for DOE Leased, Contractor Leased, and Contractor License Buildings and Trailers</p> <p>Required for GSA Owned and GSA Leased Buildings</p>	<p>PBLD_GROSS_SQFT</p> <p><i>Building/Trailer Dimension, Utilization (display only)</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>The rentable area, in SQFT, ingrant under the current agreement as determined using ANSI/BOMA Z65.1-2010, Office Buildings: Standard Methods of Measurement. It is the area, measured to the inside finished surface of the permanent outer building walls, excluding any major vertical penetrations of the floor. Areas of columns and building projections are included in rentable area. Excluded are exterior walls, major vertical penetrations, and interior parking spaces.</p> <p>If the ingrant is based on gross square footage, the rentable area is determined using ANSI/BOMA Z65.3-2009, Gross Areas of a Building: Standard Methods of Measurement.</p> <p>For GSA owned and GSA leased buildings, the ANSI rentable area assigned by the Occupancy Agreement.</p> <p><i>(Real Estate Rep)</i></p>
<p>Repair Needs</p> <p>Required for DOE Owned, DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Required for DOE Owned, DOE Leased, Contractor Leased and Contractor License Trailers</p> <p>Required for GSA Owned and GSA Leased Buildings</p>	<p>DEFM_REPAIR_NEEDS</p> <p><i>Maintenance</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(10)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>Repair Needs is the estimated cost to restore a real property asset's component system failures noted during a condition assessment survey to a state substantially equivalent to the most recently configured capacity, efficiency, or capability as required by mission. The "needs" originate from the real property asset, not necessarily management. Repair Needs will always equal or exceed Deferred Maintenance; the difference between the two depends on each noted deficiency's optimum period and acceptability to management.</p>
<p>Reporting Source</p> <p>Required for DOE Owned Buildings, OSF, Land and Trailers</p>	<p>FISR_REPORTING_SOURCE</p> <p>PROP_REPORTING_SOURCE</p> <p><i>Lookup Table, Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(3)</p> <p>MA</p>	<p>A code that identifies the Standard Accounting and Reporting System (STARS) institution or contract group who has financial management responsibility for the property.</p> <p><i>(Finance/Accounting)</i></p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Reporting Source Description-Long	FISR_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the STARS reporting source.
Reporting Source Description-Short	FISR_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the STARS reporting source.
Responsible Party–Exterior Required for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF Required for GSA Owned and GSA Leased Buildings Required for DOE Leased, Contractor License, and Contractor Leased Trailers Required DOE Leased, Permit, Easement, Long Term Interest, Other, Contractor Leased, and License Land	LSDT_SERV_EXT_MAINT <i>Ingrant</i> UPDATE FREQUENCY: As Needed	CHAR(1) <i>MA</i>	Code that indicates which party (1 - Grantee or 2 - Grantor) pays for exterior maintenance. <i>(Procurement, Real Estate Rep)</i>
Responsible Party–Interior Required for DOE Leased, Contractor Leased, Contractor License and Permit Buildings and OSF Required for GSA Owned and GSA Leased Buildings Required for DOE Leased, Contractor License, and Contractor Leased Trailers	LSDT_SERV_INTERIOR_MAINT <i>Ingrant</i> UPDATE FREQUENCY: As Needed	CHAR(1) <i>MA</i>	Code that indicates which party (1 - Grantee or 2 - Grantor) pays for interior maintenance. <i>(Procurement, Real Estate Rep)</i>
Roads–Non-Public Access Lane Miles Required for OSF where the Usage Code is (1729,1739, or 1749)	POSF_LANE_MILES_NPA <i>OSF Dimensions</i>	NUM(16,3) <i>MA</i>	Only required for OSF records where the Usage Code is 1729 – Primary Roads, 1739 – Secondary Roads, or 1749 – Tertiary Roads. Record the subset of the OSF Secondary Quantity lane miles that are non-public access. Public Access Lane Miles plus Non-Public Access Lane Miles should total to the OSF Secondary Quantity lane miles. Lane Miles = miles of road X number of lanes The road is publicly accessible if it is available, except during scheduled periods, extreme weather or emergency condition, passable by four-wheel standard passenger cars, and open to the general public for use without restrictive

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>gates, prohibitive signs, or regulations other than restrictions based on size, weight, or class of restriction. Toll plazas are not considered restrictive gates.</p> <p>If the record contains no non-public accessible roads, then populate the “Non-Public Access Lane Miles” data field with 0 (zero).</p>
<p>Roads–Non-Public Access Miles Required for OSF where the Usage Code is (1729,1739, or 1749)</p>	<p>POSF_MILES_NPA <i>OSF Dimensions</i></p>	<p>NUM(16,3) <i>MA</i></p>	<p>Only required for OSF records where the Usage Code is 1729 – Primary Roads, 1739 – Secondary Roads, or 1749 – Tertiary Roads.</p> <p>Record the subset of the OSF Primary Quantity miles that are non-public access. Public Access Miles plus Non-Public Access Miles should total to the OSF Primary Quantity miles.</p> <p>The road is publicly accessible if it is available, except during scheduled periods, extreme weather or emergency condition, passable by four-wheel standard passenger cars, and open to the general public for use without restrictive gates, prohibitive signs, or regulations other than restrictions based on size, weight, or class of restriction. Toll plazas are not considered restrictive gates.</p> <p>If the record contains no non-public accessible roads, then populate the “Non-Public Access Miles” data field with 0 (zero).</p>
<p>Roads–Public Access Lane Miles Required for OSF where the Usage Code is (1729,1739, or 1749)</p>	<p>POSF_LANE_MILES_PA <i>OSF Dimensions</i></p>	<p>NUM(16,3) <i>MA</i></p>	<p>Only required for OSF records where the Usage Code is 1729 – Primary Roads, 1739 – Secondary Roads, or 1749 – Tertiary Roads.</p> <p>Record the subset of the OSF Secondary Quantity lane miles that are public access. Public Access Lane Miles plus Non-Public Access Lane Miles should total to the OSF Secondary Quantity lane miles.</p> <p>Lane Miles = miles of road X number of lanes</p> <p>The road is publicly accessible if it is available, except during scheduled periods, extreme weather or emergency condition, passable by four-wheel standard passenger cars,</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>and open to the general public for use without restrictive gates, prohibitive signs, or regulations other than restrictions based on size, weight, or class of restriction. Toll plazas are not considered restrictive gates.</p> <p>If the record contains no publicly accessible roads, then populate the “Public Access Lane Miles” data field with 0 (zero).</p>
<p>Roads–Public Access Miles</p> <p>Required for OSF where the Usage Code is (1729,1739, or 1749)</p>	<p>POSF_MILES_PA</p> <p><i>OSF Dimensions</i></p>	<p>NUM(16,3)</p> <p><i>MA</i></p>	<p>Only required for OSF records where the Usage Code is 1729 – Primary Roads, 1739 – Secondary Roads, or 1749 – Tertiary Roads.</p> <p>Record the subset of the OSF Primary Quantity miles that are public access. Public Access Miles plus Non-Public Access Miles should total to the OSF Primary Quantity miles.</p> <p>The road is publicly accessible if it is available, except during scheduled periods, extreme weather or emergency condition, passable by four-wheel standard passenger cars, and open to the general public for use without restrictive gates, prohibitive signs, or regulations other than restrictions based on size, weight, or class of restriction. Toll plazas are not considered restrictive gates.</p> <p>If the record contains no publicly accessible roads, then populate the “Public Access Miles” data field with 0 (zero).</p>
<p>RPV (Replacement Plant Value)</p> <p>Required for DOE Owned, DOE Leased, and Contractor Leased Buildings, OSF, and Trailers</p>	<p>DEFM_RPV</p> <p><i>RPV (Buildings)</i></p> <p><i>Trailer Info (Trailers)</i></p> <p><i>OSF Info (OSF's)</i></p> <p>UPDATE FREQUENCY: Annual Update</p>	<p>NUM(14,2)</p> <p><i>MA</i></p> <p>Reported to FRPP</p>	<p>BUILDINGS -</p> <p>HQ (System Generated) – Current cost to replace an existing building with a new building based on comparable size and current usage using current technology, codes, standards and materials. This value does not include the cost of the underlying land, personal property (furnishings) within the building, site work, D&D cost, demolition, contamination and any production equipment. RPV is dependent on a standardized building model based on RS Means Cost Works square foot building models. The RPV is automatically calculated by FIMS using model square foot cost, gross square footage, a geographic adjuster, and</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>a local site factor. The resulting RPV is intended for macro analysis and not as a substitute for a detailed cost estimate such as a bid price for a particular building. Each site has the option to replace a FIMS system generated RPV with a site derived/engineered value.</p> <p>CONTRACTOR – The site's estimated value for replacing a building. All equipment or fixtures (such as plumbing, electrical, heating, built-in cabinets, and elevators) that are installed in a building in a more or less permanent manner or that are essential to its primary purpose are considered to be part of the building. The estimated value of the land and the value to demolish or decontaminate a building will not be included.</p> <p>For leased space, the RPV is the cost to build a new facility the size of the leased space based on the current usage.</p> <p>TRAILERS -</p> <p>Current cost to replace an existing trailer with a new trailer based on comparable size and current usage using current technology, codes, standards and materials. This value does not include the cost of the underlying land. The RPV is automatically calculated by FIMS using the unit cost, gross sqft, geographic cost factor, and a local site factor. A unit cost of \$143.77 is used for real property trailers (see RPV Model, Trailer, Real Property).</p> <p>Each site has the option to input a site/contractor derived RPV, if desired.</p> <p>For leased space, the RPV is the cost to build a new facility the size of the leased space based on the current usage.</p> <p>OSF –</p> <p>Cost to replace the existing OSF with a new OSF of comparable size using current technology, codes, standards, and materials based on the current usage. This value is a manual entry that is developed at the Field Office/Site.</p> <p>For leased space, the RPV is the cost to build a new facility the size of the leased space based on the current usage.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
RPV Description	RPVM_DESC <i>Lookup Table, RPV</i>	CHAR(25) <i>MA</i>	Description of the RPV model.
RPV Detail	RPVM_DETAIL <i>Lookup Table, RPV</i>	CHAR(300) <i>MA</i>	This is a short description of the model that may include the model square footage, its intended use, the number of stories, and a description of the structure of the building similar to the model building type field currently in FIMS.
RPV Flag	PBLD_RPV_FLAG <i>System Generated</i>	CHAR(1)	This is a system generated data field that indicates if the Headquarters generated Replacement Plant Value for buildings/trailers has been updated by personnel at the site. If uploading RPV into FIMS, this data field must be set to 'Y' to represent Site Contractor generated values. If this data field is set to 'N', this represents a Headquarters generated RPV.
RPV Model Required for DOE Owned, DOE leased and Contractor Leased Buildings	RPVM_MODEL PBLD_RPV_MODEL <i>Lookup Table, RPV</i> UPDATE FREQUENCY: As Needed	CHAR(3) <i>MA</i>	A typical building that would be built to replace an existing building. The model use costs and engineering statistics compiled by RS Means. The data is gathered from various cities across the United States for typical types of buildings that would be built for a particular function or usage. The model uses today's construction techniques, materials and current building codes.
RPV Unit Cost	RPVM_UNIT_COST <i>Lookup Table</i>	NUM(6,2) <i>MA</i>	This is a national unit cost for the model. This cost is calculated by dividing the total cost of the model by the square footage of the model. This cost is adjusted based on the gross square feet of the building being replaced and a site geographic multiplier and a site specific cost adders.
Safety Inspection Date Required for DOE Owned OSF where the Usage Code is (1468, 1469, 1768; optional for 1168, 1169, 1769) Used for DOE Owned OSF inspected to the standards stated in the definition where the Usage Code is (1168,1169,1769)	POSF_BR_SAFETY_INSPECT <i>OSF Info</i>	Date <i>MA</i>	The Department wants to ensure the safety of all bridges. Safety Inspection Date (see note 1 below): a) Required for operational (Status = 1,2,6 or 7) OSFs with usage codes: <ul style="list-style-type: none"> • 1468 Public Access Bridges (Trains) • 1469 Controlled Access Bridges (Trains) • 1768 Public Access Bridges (Vehicular) meeting the criteria in Note 2. b) Used for OSFs with usage codes: 1168 Public Access Bridges (Walking), 1169 Controlled Access Bridges (Walking), and 1769 Controlled Access Bridges

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>(Vehicular) inspected to the standards of Note 1.</p> <p>c) Leave this date blank for OSFs with usage codes: 1168 Public Access Bridges (Walking), 1169 Controlled Access Bridges (Walking), and 1769 Controlled Access Bridges (Vehicular) inspected to other standards.</p> <p>The frequency of required bridge safety inspections are as follows:</p> <ul style="list-style-type: none"> • Train bridges – one inspection per calendar year, with not more than 540 days between successive inspections • Publicly accessible vehicular bridges – regular intervals not to exceed twenty-four months <p>Note 1: The date of the most recent safety inspection conducted in accordance with 23 CFR 650.301 for vehicular bridges or with 49 CFR Part 213 and for train bridges or with a customized inspection plan based on American Association of State Highway and Transportation Officials (AASHTO) MBE-1, <u>Manual for Bridge Evaluation, 1st Edition</u>, for pedestrian bridges.</p> <p>Note2: A structure including supports erected over a depression or an obstruction, such as water, highway, or railway, and having a passageway for carrying traffic or other moving loads, and having an opening measured along the center of the roadway of more than 20 feet (6.1 meter) between undercopings of abutments or spring lines of arches, or extreme ends of openings for multiple boxes; it may also include multiple pipes, where the clear distance between openings is less than half of the smaller contiguous opening.</p> <p>Note 3: Operational public access vehicle bridges meeting the criteria in Note 2 will be included in the National Bridge Inventory (NBI).</p> <p>For required inspections, this date field must be changed to represent the most current inspection date within thirty (30) days of inspection completion.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			POC for Safety Inspection Policy: Cindy Hunt, 202-586-4539, Cynthia.Hunt@hq.doe.gov
Secondary Quantity Required for OSF if a Secondary Unit of Measure if displayed.	POSF_SEC_QUANTITY <i>OSF Dimensions</i> UPDATE FREQUENCY: As Needed	NUM(16,3) <i>MA</i> Reported to FRPP	A numeric value representing a secondary measurement for an OSF based upon the secondary unit of measure generated by FIMS from the OSF usage code. <i>(Plant Engineering)</i>
Secondary Unit of Measure	POSF_DIMEN_CODE_2 <i>System Generated, OSF Dimensions (display only)</i>	CHAR(5) Reported to FRPP	Dimension code that designates the secondary unit of measure. The label displayed on the window is based on the usage code for the OSF. <i>(Plant Engineering, Finance/Accounting)</i>
Secretarial Office Required for all Areas and Sites	AREA_PROGRAM_OFFICE SITE_PROGRAM_OFFICE <i>Area Info, Site Info</i> UPDATE FREQUENCY: As Needed	CHAR(4) <i>MA</i>	The DOE program office that has been assigned landlord responsibilities for the Site/Area and the Site/Area buildings/facilities. Secretarial Office can be assigned at either the Site or Area level. <i>(Field/Ops Admin, Budget)</i>
Security Required for all Buildings, Trailers and OSF	PROP_SECURITY <i>Prop Info</i> UPDATE FREQUENCY: As Needed	CHAR(1) <i>SC</i>	Addresses (Yes/No) the condition in which an asset or an element thereof is subject to security measures beyond property protection and/or the asset is included in an area subject to protection beyond property protection. Property Protection and Beyond Property Protection are defined in DOE O 473.3. This check box field represents 'Yes' when checked and 'No' when unchecked. FIMS defaults all buildings, trailers and OSFs to 'No'.
Security Level	<i>My Profile</i>	CHAR(1)	Determines the Add, Update, and Delete capability of the user. The level of FIMS security are FIMS System Administrator (Headquarters), Field Office System Administrator, Field Office User, Site User, and Guest.
Seismic Comments Optional for DOE Owned, DOE Leased, Contractor Leased and Contractor License Buildings and Trailers	PBLD_SEIS_COMMENTS <i>Condition</i>	CHAR(255) <i>EH</i>	This field is to be used for brief comments necessary to explain designations made in other seismic fields. The comment should simply repeat the code and give a short description, i.e. MB16 mobile home.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Seismic Essential</p> <p>Required for DOE Owned Buildings and Trailers</p> <p>Optional for DOE Leased, Contractor Leased and Contractor License Buildings and Trailers</p>	<p>UPDATE FREQUENCY: As Needed</p> <p>PBLD_SEIS_ESSENTIAL</p> <p><i>Building/Trailer Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(2)</p> <p><i>EH</i></p>	<p><i>(Seismic Engineer, Plant Engineering)</i></p> <p>Buildings / Trailers that require a level of seismic resistance that is higher than life safety. Life Safety is the minimum level of protection required by ICSSC RP4. After an earthquake, a “life safe” building should not have caused any fatalities, but it may be so badly damaged that it is no longer functional or even salvageable. The following codes should be used to categorize the buildings:</p> <p>P1 – General Use Buildings. (Examples include administrative buildings, cafeterias, storage buildings, repair shops, etc) Note: Equivalent Performance Category code is PC-1 (Life Safety)</p> <p>P2 – Emergency operations centers, hospitals, fire stations and low-hazard facilities. (Examples of low-hazard facilities include laboratories and production facilities) Note: Equivalent Performance Category code is PC-2 (Essential)</p> <p>P3 – Buildings that contain significant amount of hazardous materials that have potential for major on site impact only. (For example, uranium enrichment plants) Note: Equivalent Performance Category code is PC-3 (Essential)</p> <p>P4 – Buildings that contain significant amount of hazardous materials that have potential for major off site impact. (Examples include in-process plutonium facilities and nuclear reactors) Note: Equivalent Performance Category code is PC-4 (Essential)</p> <p><i>(Seismic Engineer, Plant Engineering)</i></p>
<p>Seismic Exemption</p> <p>Required for DOE Owned Buildings and Trailers</p> <p>Optional for DOE Leased, Contractor Leased and Contractor License Buildings and Trailers</p>	<p>PBLD_SEIS_REASON_EXEMPT</p> <p>EXEMPT_CODE</p> <p><i>Building/Trailer Info, Lookup Table</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(2)</p> <p><i>EH</i></p>	<p>The code that classifies the building/trailer as exempt from seismic evaluation in accordance with EO 12941. If a building/trailer is not exempt, the code E0 should be selected.</p> <p>E0 – Building is not exempt</p> <p>E1 – Building is classified for agricultural use, or intended only for incidental human occupancy, or occupied by persons for a total of less than 2 hours a day (RP4)</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>exemption a)</p> <p>E2 – Buildings is a detached one or two story family dwelling located in an area having a governing acceleration coefficients less than 0.15 (RP4 exemption b)</p> <p>E3 – Building is a one-story building of steel light frame or wood construction with an area of less than 3000 square feet. (RP4 exemption d)</p> <p>E4 – The building has been fully rehabilitated to comply with the RP3 seismic safety standards in all four compliance categories (structural, nonstructural, geologic/site hazards, and adjacency). (RP4 exemption e)</p> <p>E5 – The building is a post-benchmark building as defined in Table 1 of RP4 which also complies with nonstructural, geologic/site, and adjacency categories. (RP4 exemption f)</p> <p>E6 – The building is a pre-benchmark building which has been shown by evaluation to be life-safe in all four compliance categories (RP4 exemption g)</p> <p>E7 – The building was constructed for the federal government and the detailed design was done after the date of the adoption of Executive Order 12699(Jan 5, 1990) and the building was designed and constructed in accordance with the ICSSC Guidelines and Procedures for Implementation of the Executive Order on seismic safety of new building construction. (RP4 exemption h)</p> <p>E8 – The remaining useful life of the building has been identified as being less than 5 years.</p> <p>E9 – Other. This exemption code is also to be used for: special structures, including but not limited to: bridges, transmission towers, industrial towers and equipment, piers and wharves, and hydraulic structures (RP4 exemption c); leased buildings identified as exempt in accordance with RP4 (RP4 exemption I) and federally permitted or regulated privately owned buildings on Federal land (RP4 exemption j). A brief description of the exemption reason should be included in the Seismic comment field if code E9 is used.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<i>(Seismic Engineer, Plant Engineering)</i>
Seismic Exemption Description-Long	EXEMPT_LONG_DESC <i>Lookup Table</i>	CHAR(50)	Long description of the seismic exemption code.
Seismic Exemption Description-Short	EXEMPT_SHORT_DESC <i>Lookup Table</i>	CHAR(25)	Abbreviated description of the seismic exemption code.
Seismicity	SITE_SEISMICITY <i>FRPP Report - System Generated</i>	CHAR(1) <i>EH</i>	A system generated field that identifies the seismicity level as low, moderate, or high. The seismicity level is determined using the Geographic Location State and County codes. The seismicity levels were obtained from the 1994 NEHRP Recommended Provisions.
Site City Required for all Sites	SITE_CITY <i>Site Info</i> UPDATE FREQUENCY: Static	CHAR(23) <i>MA</i>	Name of the city or town to which mail should be sent. For leased properties, this also serves as the grantee city. <i>(Field/Ops Admin, Area Office, Procurement, Real Estate Rep)</i>
Site Default	<i>My Profile</i>	CHAR(5)	Specifies the Site to be active each time the user enters FIMS.
Site Factor Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers	PBLD_SITE_FACTOR <i>RPV, Trailer Info</i> UPDATE FREQUENCY: As Needed	NUM(5,4) <i>MA</i>	A single number that is applied to the product of the model unit cost, RS Means geographic adjuster and gross square footage. It is calculated from other multipliers or add-on percentages such as Architect and Engineering fees, project management fees, site requirements, general requirements, contingency and escalation factors. The FIMS default value is generic and is based on site condition assessment staff feedback. FIMS administrators should contact their site project estimators or engineering staffs for a site specific number to calculate the RPV.
Site Name Required for all assets	SITE_NAME <i>Site Info</i> UPDATE FREQUENCY: Static	CHAR(50) <i>MA</i> Reported to FRPP	Name assigned to a Site. A site is a geographic location that is a subdivision of the Field Office. <i>(Field/Ops Admin, Area Office)</i>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Site Number Required for all assets	SITE_NUMBER AREA_SITE_NUMBER PROP_SITE_NUMBER <i>Site Info</i> UPDATE FREQUENCY: Static	CHAR(5) MA Reported to FRPP	Five-digit number assigned by DOE headquarters that uniquely identifies the Site. <i>(Field/Ops Admin, Area Office)</i>
Site Restriction	<i>My Profile</i>	CHAR(5)	Specifies the Site that a user with Site User level security may access.
Site State Required for all Sites	SITE_STATE <i>Site Info</i> UPDATE FREQUENCY: Static	CHAR(2) MA	Two-character state mailing code for the Site. For leased properties, this also serves as the grantee state. <i>(Field/Ops Admin, Area Office)</i>
Site Zip Required for all Sites	SITE_ZIP <i>Site Info</i> UPDATE FREQUENCY: Static	CHAR(10) MA	The primary zip code assigned by the U.S. Postal Service. Stored value includes a 5 digit code (required) and a 4 digit extended code (optional). <i>(Field/Ops Admin, Area Office)</i>
Space Alternatively Used Optional for Building and Trailers	PBLD_HB_ALT_USED PBLD_VI_ALT_USED PBLD_PI_ALT_USED PBLD_GW_ALT_USED PBLD_GD_ALT_USED PBLD_OFC_ALT_USED PBLD_STORAGE_ALT_USED <i>Utilization</i> UPDATE FREQUENCY: As Needed	CHAR(1) SC	Denotes (Y / N) that a space is presently used for an activity that does not necessitate the space type (for example, Ventilation Intensive capable space used for Storage). Example 1: If you have a High Bay facility of 2,000 Usable sqft and 50% of the space is being utilized as High Bay and the remaining 50% of the space is not being utilized, then the Space Alternatively Used checkbox remains unchecked. Example 2: If you have a High Bay facility of 2,000 Usable sqft and 50% of the space is being utilized as High Bay and the remaining 50% of the space is being utilized as Office space, then the Space Alternatively Used checkbox would be checked.
Space Type % Utilized	PBLD_ST_UTIL_PCT	NUM(3)	This value is calculated based on the data entered into the

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>Utilization – System Generated</i>	SC	Space Types table on the Utilization window. The formula is: ((Total Space Type Utilized / Total Space Type Usable SF) * 100)
Space Type Utilization Level	PBLD_ST_UTIL_LEVEL <i>Utilization – System Generated</i>	CHAR(14) SC	This field displays one of the following four values based on the system generated Space Type % Utilized. <ul style="list-style-type: none"> • Over Utilized – Space Type % Utilized > 95% • Fully Utilized – Space Type % Utilized 75% to 95% • Under Utilized – Space Type % Utilized 10% to < 75% • Not Utilized – Space Type % Utilized < 10%
Space Type Usable SF Optional for Building and Trailers	PBLD_HB_USABLE_SF PBLD_VI_USABLE_SF PBLD_PI_USABLE_SF PBLD_GW_USABLE_SF PBLD_GD_USABLE_SF PBLD_OFC_USABLE_SF PBLD_STORAGE_USABLE_SF <i>Utilization</i> UPDATE FREQUENCY: As Needed	NUM(10) SC	Represents the amount of usable square footage of a space (e.g., a room). Collected for the following defined Space Types: <ul style="list-style-type: none"> • High Bay - Laboratory, manufacturing, assembly/disassembly, production, pilot testing, R&D, space with at least 12-foot ceilings and one or more of the following typical attributes: large doors, cranes, and high-floor loading. Could include hot cells, pilot plants, large-scale process operations/processing (including waste management), specialty shops, service facilities, and vehicle maintenance bays. Differentiable from storage by its height and research, development, or production attributes. • Ventilation Intensive- Facility space with substantive hood use or ventilation-intensive environmental controls, typically with at least six air changes per hour and averaging at least approximately one hood per 150 ft² at the room level. Includes spaces requiring negative pressure such as hot cells, high performance chemistry or biology, vivarium, medical research, specialized manufacturing/shops, and high performance cleanrooms , Nanoparticle labs, BSL, wet labs or

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>research space with high-air change coupled with once-through air requirements also align to this space type.</p> <ul style="list-style-type: none"> • Power Intensive - Includes high-power computational/data center, accelerator labs, physics labs, and high-power laser labs, voltages above 480V, are typical. May include raised flooring and environmental controls. Differentiable from multipurpose control rooms and other spaces without the special environmental requirements, and other power intensive capabilities. • General – Wet - Wet laboratory, chemistry, biology, light process, waste management, or multipurpose space, and may have fume hood space. Examples include greenhouses, gas-processes, and occupational medical. • General – Dry - Dry space without hoods or a minimal amount compared to room size. Differentiable as dry lab or similar space not meeting the Power Intensive standard. This includes dry laboratories, laboratory or production support spaces, instrument laboratories, assembly, electronic shops, manufacturing, visualization suites, etc. • Office - Design Capacity is defined by the site (policy, true design capacity, qualitative judgment). Typical design characteristics could include compliance with the existing site standard with normal office amenities, (120V power, communications, lighting, comfort cooling/heating, etc.). Excludes common, conference, and classroom space. • Storage - Lowest capable space, not generally occupied; used for programmatic, general or other storage; Typically dry and/or controlled space.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>May be suited to hazardous or nonhazardous items.</p> <p>The sum of the Space Type Usable SF of the identified space types will never exceed the asset level Usable Sqft for Buildings or Gross Sqft for Trailers.</p>
<p>Space Type Utilization % Optional for Building and Trailers</p>	<p>PBLD_HB_UTIL_PCT PBLD_VI_UTIL_PCT PBLD_PI_UTIL_PCT PBLD_GW_UTIL_PCT PBLD_GD_UTIL_PCT PBLD_OFC_UTIL_PCT PBLD_STORAGE_UTIL_PCT <i>Utilization</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(3) <i>SC</i></p>	<p>The utilization percentage of the Space Types defined under Space Type Usable Sqft.</p>
<p>Space Type Utilized SF</p>	<p>PBLD_HB_UTIL_SF PBLD_VI_UTIL_SF PBLD_PI_UTIL_SF PBLD_GW_UTIL_SF PBLD_GD_UTIL_SF PBLD_OFC_UTIL_SF PBLD_STORAGE_UTIL_SF <i>Utilization – System Generated</i></p>	<p>NUM(10) <i>SC</i></p>	<p>Calculated using the following equation: Space Type Usable SF * Space Type Utilization %</p>
<p>State Name</p>	<p>STAT_NAME <i>Lookup Table</i></p>	<p>CHAR(20)</p>	<p>Description of State Names.</p>
<p>Status Required for all Buildings, Trailers, OSF and Land except Institutional Control Land</p>	<p>PROP_STATUS <i>Property Detail</i></p>	<p>CHAR(2) <i>SC</i></p>	<p>Reflects programmatic intentions as well as the predominant physical/operational status of an asset based on size. The selections are as follows: 1 - Operating – A building, trailer or OSF that is required</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	UPDATE FREQUENCY: As Needed	Reported to FRPP	<p>for DOE's current and ongoing needs and responsibilities.</p> <p>2 - Operational Standby - If there is any future programmatic use of the building, trailer, or OSF (other than cleanup) expected.</p> <p>3 - Shutdown Pending Transfer - Indicates the building, trailer or OSF is to be planned for eventual transfer to another programmatic office or organization.</p> <p>4 - Shutdown Pending D&D - Indicates the building, trailer or OSF has been shutdown for the purpose of eventual D&D (decontamination and decommissioning), regardless of when D&D activities are slated to start. This status designation may also be used for historical assets that are shutdown but cannot be disposed of.</p> <p>5 - D&D in Progress - D&D activities are underway for the building, trailer or OSF. This activity would be identified once funds have been budgeted and approved for expenditure.</p> <p>6 - Operating Pending D&D - Indicates the building, trailer or OSF has been transferred to the programmatic office or organization responsible for D&D activities. The building, trailer or OSF is being used for site clean up activities.</p> <p>7 - Operating under an Outgrant - A building, trailer or OSF being used by another party through means of a lease, easement, license, or permit. Use of this Status reflects that more than 50% of the asset based on size is outgranted</p> <p>11 - Deactivation - A building, trailer or OSF that has completed or is undergoing the process of placing it in a stable and known condition including the removal of hazardous and radioactive materials to ensure adequate protection of the worker, public health and safety, and the environment, thereby limiting the long-term cost of surveillance and maintenance. Actions include the removal of fuel, draining and/or de-energizing nonessential systems, removal of stored radioactive and hazardous materials, and related actions. Deactivation does not</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>include all decontamination necessary for the dismantlement and demolition phase of decommissioning, e.g., removal of contamination remaining in the fixed structures and equipment after deactivation. Not all deactivated building, trailer or OSF will be declared as excess facilities.</p> <p>12 – Shutdown Pending Disposal – Indicates the building, trailer or OSF has been shutdown and has been identified for eventual disposition. The process to report the building, trailer or OSF as excess to the Department’s needs has been either started or completed.</p> <p>13 – Active – Land currently assigned a mission by DOE.</p> <p>14 – Inactive – Land not currently being used but may have a future need. Includes real property in a caretaker status (closed pending disposal, for example facilities that are pending a BRAC action) and closed installations with no assigned current federal mission or function.</p> <p>IC – In Situ Closed (ISC) – Assets closed in place. In Situ Closed assets are not archived. Use of In Situ Closed varies by property type.</p> <p>Buildings: The permanent entombment of a building in place. Examples would include filling a standing or collapsed building with grout or completely covering a building with soil or other suitable material. Simply abandoning a building in place would not meet the definition of In Situ Closed.</p> <p>Trailers: Do not meet the criteria for In Situ Closed.</p> <p>OSFs: Examples for In Situ Closed for structures include: Closed structures, filling a standing or collapsed structure with grout or completely covering a structure with soil or other suitable material.</p> <p>Land: Does not meet the criteria for In Situ Closed.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>Reference the In Situ Closed policy on the FIMS website at http://fimsinfo.doe.gov/hq_guidance.htm.</p> <p>IM – In Situ Closed Long Term Management (LTM) – Assets closed in place which require long term management. In Situ Closed assets are not archived. Use of In Situ Closed varies by property type.</p> <p>Buildings: The permanent entombment of a building in place. Examples would include filling a standing or collapsed building with grout or completely covering a building with soil or other suitable material. Simply abandoning a building in place would not meet the definition of In Situ Closed.</p> <p>Trailers: Do not meet the criteria for In Situ Closed.</p> <p>OSFs: Examples for In Situ Closed for structures include: Closed structures, filling a standing or collapsed structure with grout or completely covering a structure with soil or other suitable material.</p> <p>Land: Does not meet the criteria for In Situ Closed.</p> <p>In Situ Closed Long Term Management does not eliminate institutional or environmental controls required by law or regulators.</p> <p>Reference the In Situ Closed policy on the FIMS website at http://fimsinfo.doe.gov/hq_guidance.htm. (<i>ES&H, Building Mgr, Plant Engineering</i>)</p>
Status Code	CMST_STATUS <i>Lookup Table</i>	CHAR(2)	Code that indicates the status of a building/trailer.
Status Date	PROP_STATUS_DATE	DATE	Provide the date of the selected Status field according to

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)																												
<p>Required for all Buildings, Trailers and OSF when the Status is not = '1 – Operating'</p>	<p><i>Property Detail</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>SC</p>	<p>the following table:</p> <table border="1" data-bbox="1339 277 1986 992"> <thead> <tr> <th data-bbox="1339 277 1696 321">Status</th> <th data-bbox="1696 277 1986 321">Status Date value:</th> </tr> </thead> <tbody> <tr> <td data-bbox="1339 321 1696 365">1 - Operating</td> <td data-bbox="1696 321 1986 365">no Status Date entered</td> </tr> <tr> <td data-bbox="1339 365 1696 409">2 – Operational Standby</td> <td data-bbox="1696 365 1986 409">Date of Status change</td> </tr> <tr> <td data-bbox="1339 409 1696 477">3 – Shutdown Pending Transfer</td> <td data-bbox="1696 409 1986 477">Date of Status change</td> </tr> <tr> <td data-bbox="1339 477 1696 521">4 – Shutdown Pending D&D</td> <td data-bbox="1696 477 1986 521">Date of Status change</td> </tr> <tr> <td data-bbox="1339 521 1696 565">5 – D&D in Progress</td> <td data-bbox="1696 521 1986 565">Date of Status change</td> </tr> <tr> <td data-bbox="1339 565 1696 609">6 – Operating Pending D&D</td> <td data-bbox="1696 565 1986 609">Date of Status change</td> </tr> <tr> <td data-bbox="1339 609 1696 677">7 – Operating Under an Outgrant</td> <td data-bbox="1696 609 1986 677">Date of Status change</td> </tr> <tr> <td data-bbox="1339 677 1696 721">11 – Deactivation</td> <td data-bbox="1696 677 1986 721">Date of Status change</td> </tr> <tr> <td data-bbox="1339 721 1696 789">12 – Shutdown Pending Disposal</td> <td data-bbox="1696 721 1986 789">Date of Status change</td> </tr> <tr> <td data-bbox="1339 789 1696 833">13 – Active Land</td> <td data-bbox="1696 789 1986 833">no Status Date entered</td> </tr> <tr> <td data-bbox="1339 833 1696 876">14 – Inactive Land</td> <td data-bbox="1696 833 1986 876">no Status Date entered</td> </tr> <tr> <td data-bbox="1339 876 1696 920">IC – In Situ Closed</td> <td data-bbox="1696 876 1986 920">Date of Status change</td> </tr> <tr> <td data-bbox="1339 920 1696 992">IM – In Situ Closed Long Term Management</td> <td data-bbox="1696 920 1986 992">Date of Status change</td> </tr> </tbody> </table> <p><i>(ES&H, Building Mgr, Plant Engineering)</i></p>	Status	Status Date value:	1 - Operating	no Status Date entered	2 – Operational Standby	Date of Status change	3 – Shutdown Pending Transfer	Date of Status change	4 – Shutdown Pending D&D	Date of Status change	5 – D&D in Progress	Date of Status change	6 – Operating Pending D&D	Date of Status change	7 – Operating Under an Outgrant	Date of Status change	11 – Deactivation	Date of Status change	12 – Shutdown Pending Disposal	Date of Status change	13 – Active Land	no Status Date entered	14 – Inactive Land	no Status Date entered	IC – In Situ Closed	Date of Status change	IM – In Situ Closed Long Term Management	Date of Status change
Status	Status Date value:																														
1 - Operating	no Status Date entered																														
2 – Operational Standby	Date of Status change																														
3 – Shutdown Pending Transfer	Date of Status change																														
4 – Shutdown Pending D&D	Date of Status change																														
5 – D&D in Progress	Date of Status change																														
6 – Operating Pending D&D	Date of Status change																														
7 – Operating Under an Outgrant	Date of Status change																														
11 – Deactivation	Date of Status change																														
12 – Shutdown Pending Disposal	Date of Status change																														
13 – Active Land	no Status Date entered																														
14 – Inactive Land	no Status Date entered																														
IC – In Situ Closed	Date of Status change																														
IM – In Situ Closed Long Term Management	Date of Status change																														
<p>Status Date Required</p>	<p>CMST_DATE_REQUIRED <i>Lookup Table</i></p>	<p>CHAR(1)</p>	<p>Indicates (Y/N) if a date is required by the building/trailer status.</p>																												
<p>Status Description</p>	<p>CMST_DESC <i>Lookup Table</i></p>	<p>CHAR(30)</p>	<p>Description of the building/trailer status code.</p>																												
<p>Summary Condition</p>	<p>PBLD_SUMMARY_CONDITION <i>Condition – System Generated</i></p>	<p>CHAR(20) SC</p>	<p>Each Operating, Operational Standby and Operating Pending D&D owned building or trailer will be placed in a summary condition category of Excellent, Good, Adequate, Fair, Poor, Fail or Not Applicable. The designation is system generated as changes are made to the Deferred Maintenance, RPV and Building/Trailer Status. The value is calculated as a percentage of the Deferred Maintenance cost from the current condition assessment</p>																												

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>divided by the Replacement Plant Value. The resulting percentage is placed in the appropriate category as determined by the ranges defined below. The Summary Condition is generated as “Not Applicable” for owned buildings and trailers where the Building/Trailer Status is Shutdown Pending Transfer, Shutdown Pending D&D, D&D in Progress, Shutdown Pending Disposal, or Deactivation. The purpose of the field is to determine the condition of the assets structure and systems and not to rate its functionality or suitability to meet its mission. The categories are automatically calculated with FIMS and have been simplified.</p> <ul style="list-style-type: none"> • Excellent: Deferred maintenance is <2% of replacement plant value. • Good: Deferred maintenance is 2 - <5% of replacement plant value. • Adequate: Deferred maintenance is 5 - <10% of replacement plant value. • Fair: Deferred maintenance is 10 - <25% of replacement plant value. • Poor: Major deferred maintenance is 25 - <60% of replacement plant value. • Fail: Replacement is required because deferred maintenance cost is ≥60% of replacement plant value. • Not Applicable: The owned building or trailer is designated with a Status of Shutdown Pending Transfer, Shutdown Pending D&D, D&D in Progress, Shutdown Pending Disposal, Deactivation, In Situ Closed, or In Situ Closed Long Term Management. <p>For buildings and trailers that fall into the following Status category, the Summary Condition will be blank</p> <ul style="list-style-type: none"> • Operating Under an Outgrant <i>(Building or Maintenance Mgr, Plant Engineering)</i>
Suspended		CHAR(1)	Visible on the User Details window only to Field Office

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>My Profile</i>		System Administrators and FIMS System Administrators (Headquarters). Indicates whether a user's account is suspended, meaning the user is unable to logon to FIMS.
Sustainability–Assessment Year Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers	PBLD_SUST_YR_ASSESS <i>Sustainability</i> UPDATE FREQUENCY: As Needed	NUM(4) <i>EE</i> Reported to FRPP	Enter the fiscal year in which an assessment for compliance with the Guiding Principles for High Performance Sustainable as outlined in the current OMB implementation guidance last occurred Valid fiscal year range is 2007 through the current fiscal year. Leave the field empty when no assessment has occurred or the building/trailer has attained a third-party certification.
Sustainability–Certification Level Received Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers	PBLD_SUST_CERT_RECEIVED <i>Sustainability</i> UPDATE FREQUENCY: As Needed	CHAR(9) <i>EE</i>	Select the LEED certification received from the picklist choices of: None Certified Silver Gold Platinum
Sustainability–Compliance Approach Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers	PBLD_SUST_APPROACH <i>Sustainability</i> UPDATE FREQUENCY: As Needed	CHAR(2) <i>EE</i>	Available choices are: Existing Building (EB) New Construction (NC)
Sustainability–Guiding Principle Percentage Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers	PBLD_SUST_PRIN_PTS <i>Sustainability</i> UPDATE FREQUENCY: As Needed	NUM(3) <i>EE</i> Reported to FRPP	Enter the percentage of Guiding Principles met. Value must be between 0 and 100.
Sustainability–HPSB Goal	PBLD_SUST_GOAL <i>Sustainability</i> <i>System Generated</i>	CHAR(1) <i>EE</i> Reported to FRPP	Y – Yes, the asset will count toward the 15% Sustainability goal N – No, the asset will not count towards the 15% Sustainability goal X – The asset is not included in the population to be evaluated for Sustainability. This include asset meeting at least one of the following criteria: Gross Sqft ≤ 5,000

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Sustainability–Planned Compliance Year</p> <p>Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers</p>	<p>PBLD_SUST_YR_COMPLIANCE</p> <p><i>Sustainability</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(4)</p> <p><i>EE</i></p> <p>Reported to FRPP</p>	<p>Estimated Disposition Year ≤ 2015</p> <p>Mandatory for buildings/trailers intended to comply with the Guiding Principles by the end of FY 2015. Enter the anticipated fiscal year in which the building/trailer would comply with the Guiding Principles directly or through equivalence by attaining a specified level of certification.</p> <p>The field will accept the current fiscal year through any future fiscal year.</p> <p>Users may leave the field empty where no plans to bring the building/trailer into compliance exist</p> <p>Users may input a value of “9999” to indicate “not worth a full assessment.”</p>
<p>Sustainability–USGBC Project ID</p> <p>Required for DOE Owned and DOE Leased Buildings and Trailers</p>	<p>PBLD_SUST_USGBC_ID</p> <p><i>Sustainability</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(20)</p> <p><i>EE</i></p>	<p>Enter the Project ID assigned by the U. S. Green Buildings Council (USGBC) to the building when the building wishes to comply with the Guiding Principles through LEED Certification.</p> <p>For buildings/trailers not seeking compliance through LEED certification, the field would be left blank.</p> <p>The USGBC has a public Website with a downloadable spreadsheet containing key milestones and performance data on each registered building organized by the project ID. The website is http://www.usgbc.org/Docs/Archive/PublicLEEDProjectDirectory.xls</p> <p>The project ID will eliminate the need to validate other HPSB data elements and will provide the project registration date, important for demonstrating compliance with the December 2008 OMB implementation guidance on meeting the Guiding Principles.</p>
<p>Sustainability Index Building Count</p>	<p><i>Report Generated</i></p>	<p><i>MA</i></p>	<p>The total number of DOE owned and DOE leased buildings and trailers that will count toward the 15% Sustainability goal (Sustainability – 15% Goal flag equals</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			'Y') divided by the total number of DOE owned and DOE leased buildings and trailers where the Sustainability flag equals "Y" or "N".
Sustainability Index Square Feet	<i>Report Generated</i>	<i>MA</i>	The total DOE owned and DOE leased building and trailer square feet of the assets that will count toward the 15% Sustainability goal (Sustainability – 15% Goal flag equals 'Y') divided by the total DOE owned and DOE leased buildings and trailers square feet where the Sustainability flag equals "Y" or "N".
Sustainability Site Number Required for DOE Owned, DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF Required for DOE Owned, DOE Leased, Contractor Leased, and Contractor License Trailers	PBLD_EMS_SITE POSF_EMS_SITE <i>Building/Trailer/OSF Dimensions</i> UPDATE FREQUENCY: Static	NUM(4) EE	A three to four digit site number for sustainability reporting. Most FIMS sites have only one associated sustainability site number. Coordination is required at those sites that have more than one sustainability site number to ensure that the proper site identification number is used for each building, trailer, or other structure and facilities (OSF). The sustainability site number is available from the Sustainability Performance Office or Sustainability/Energy Manager at each site.
Total Adjustments	PROP_IMPROVE_COST_TOTAL <i>System Generated</i>	NUM(14,2)	The total of all capital adjustments/improvements to the property.
Total Costs	(calculated field) <i>Cap Adjusts</i>	NUM(14,2)	The total of all Capital Adjustments/Improvements to the property plus the Initial Acquisition Costs.
Total No of Contractor Employees Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers where the Usage Code is Office or Laboratory Required for GSA Owned and GSA Leased Buildings	PBLD_TOTAL_NO_CONTR_EMPL <i>Building Info</i> <i>Trailer Info</i> UPDATE FREQUENCY: Annual Update	NUM(4) <i>MA</i> Reported to FRPP	Report the number of contractor employees assigned to the building/trailer. A contractor employee is an employee working under a contract as defined by Part 2.101 of the Federal Acquisition Regulation (FAR). The sum of Total No of Federal Employees, Total No of Contractor Employees, and Total No of Other Personnel is required to equal the value entered for the Total No of Occupants.
Total No of Federal Employees Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers where the Usage Code is Office or Laboratory	PBLD_TOTAL_NO_FED_EMPL <i>Building Info</i> <i>Trailer Info</i>	NUM(4) <i>MA</i> Reported to FRPP	Report the number of federal employees (including teleworkers, even if full time) assigned to the building/trailer in full time equivalents (FTS's). Consult OMB Circular A-11 for guidance on defining FTE's.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
Required for GSA Owned and GSA Leased Buildings	UPDATE FREQUENCY: Annual Update		The sum of Total No of Federal Employees, Total No of Contractor Employees, and Total No of Other Personnel is required to equal the value entered for the Total No of Occupants.
Total No of Occupants Required for DOE Owned, DOE Leased and Contractor Leased buildings and trailers Required for GSA Owned and GSA Leased Buildings	PBLD_TOTAL_NO_OCC <i>Building Info</i> <i>Trailer Info</i> UPDATE FREQUENCY: Annual Update	NUM(4) NUM(5) MA	Report the total number of federal, contractor and other personnel assigned to the building/trailer. For DOE Owned, DOE Leased and Contractor Leased, the sum of Total No of Federal Employees, Total No of Contractor Employees, and Total No of Other Personnel is required to equal the value entered for the Total No of Occupants. For GSA Owned and GSA Leased buildings, this field is system generated. <i>(Building Mgr, Plant Engineering, Industrial Engineer, Space Mgmt)</i>
Total No of Other Personnel Required for DOE Owned, DOE Leased and Contractor Leased Buildings and Trailers where the Usage Code is Office or Laboratory Required for GSA Owned and GSA Leased Buildings	PBLD_TOTAL_NO_OTHER_PERS <i>Building Info</i> <i>Trailer Info</i> UPDATE FREQUENCY: Annual Update	NUM(4) MA Reported to FRPP	Report the number of other personnel assigned to a building/trailer that are not federal employees or contractor employees – includes interns and those performing volunteer work. The sum of Total No of Federal Employees, Total No of Contractor Employees, and Total No of Other Personnel is required to equal the value entered for the Total No of Occupants.
Total Operating Cost	<i>Maintenance (display only)</i>		Display only total of the asset-level Operating Cost – Electricity, Water/Sewer, Pest Control, Central Heating, Central Cooling, Snow Removal, Gas, Refuse, Recycle, Grounds and Janitorial.
Total Space Type Usable SF	PBLD_TOT_USABLE_SF <i>Utilization – System Generated</i>	NUM(10) SC	Sum of all Space Type Usable SF.
Total Space Type Utilized SF	PBLD_TOT_UTIL_SF <i>Utilization – System Generated</i>	NUM(10) SC	Sum of all Space Type Utilized SF.

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)																																												
<p>Uniformat</p> <p>Optional for DOE Owned, DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Optional for DOE Owned, DOE Leased, Contractor Leased and Contractor License Trailers</p> <p>Optional for GSA Owned and GSA Leased Buildings</p>	<p>UNIF_CODE</p> <p><i>LOB Condition</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(3)</p> <p>SC</p>	<p>Represents the major components of an asset based on the Uniformat level 2 standard. Valid selections include the following.</p> <table border="1" data-bbox="1339 342 1990 764"> <tr> <td>A10</td> <td>Foundations</td> <td>D40</td> <td>Fire Protection</td> </tr> <tr> <td>A20</td> <td>Basement Constructions</td> <td>D50</td> <td>Electrical</td> </tr> <tr> <td>B10</td> <td>Super Structure</td> <td>E10</td> <td>Equipment</td> </tr> <tr> <td>B20</td> <td>Exterior Closure</td> <td>E20</td> <td>Furnishings</td> </tr> <tr> <td>B30</td> <td>Roofing</td> <td>F10</td> <td>Special Construction</td> </tr> <tr> <td>C10</td> <td>Interior Construction</td> <td>F20</td> <td>Selective Bldg Demo</td> </tr> <tr> <td>C20</td> <td>Stairs</td> <td>G10</td> <td>Site Preparation</td> </tr> <tr> <td>C30</td> <td>Interior Finishes</td> <td>G20</td> <td>Site Improvements</td> </tr> <tr> <td>D10</td> <td>Conveying</td> <td>G30</td> <td>Site Mechanical Util</td> </tr> <tr> <td>D20</td> <td>Plumbing</td> <td>G40</td> <td>Site Electrical Util</td> </tr> <tr> <td>D30</td> <td>HVAC</td> <td>G90</td> <td>Other Site Construction</td> </tr> </table>	A10	Foundations	D40	Fire Protection	A20	Basement Constructions	D50	Electrical	B10	Super Structure	E10	Equipment	B20	Exterior Closure	E20	Furnishings	B30	Roofing	F10	Special Construction	C10	Interior Construction	F20	Selective Bldg Demo	C20	Stairs	G10	Site Preparation	C30	Interior Finishes	G20	Site Improvements	D10	Conveying	G30	Site Mechanical Util	D20	Plumbing	G40	Site Electrical Util	D30	HVAC	G90	Other Site Construction
A10	Foundations	D40	Fire Protection																																												
A20	Basement Constructions	D50	Electrical																																												
B10	Super Structure	E10	Equipment																																												
B20	Exterior Closure	E20	Furnishings																																												
B30	Roofing	F10	Special Construction																																												
C10	Interior Construction	F20	Selective Bldg Demo																																												
C20	Stairs	G10	Site Preparation																																												
C30	Interior Finishes	G20	Site Improvements																																												
D10	Conveying	G30	Site Mechanical Util																																												
D20	Plumbing	G40	Site Electrical Util																																												
D30	HVAC	G90	Other Site Construction																																												
<p>Uniformat Rating</p> <p>Optional for DOE Owned, DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Optional for DOE Owned, DOE Leased, Contractor Leased and Contractor License Trailers</p> <p>Optional for GSA Owned and GSA Leased Buildings</p>	<p>UNIF_RATING</p> <p><i>LOB Condition</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(11)</p> <p>SC</p>	<p>A rating associated with the Uniformat Code. Valid options are Adequate, Substandard, Inadequate, and N/A.</p>																																												
<p>Uniformat Repair Needs</p> <p>Optional for DOE Owned, DOE Leased, Contractor Leased, Permit and Contractor License Buildings and OSF</p> <p>Optional for DOE Owned, DOE Leased, Contractor Leased and Contractor License Trailers</p> <p>Optional for GSA Owned and GSA Leased Buildings</p>	<p>UNIF_REPAIR_NEEDS</p> <p><i>LOB Condition</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>NUM(10)</p> <p>SC</p>	<p>Repair Needs associated with the Uniformat Code.</p>																																												
<p>Usable Sqft</p>	<p>PBLD_NET_OCC_SQFT</p>	<p>NUM(10)</p>	<p>The portion of a building that is available for occupants as determined by using ANSI/BOMA Z65.1-2010, <i>Office</i></p>																																												

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
<p>Required for DOE Owned, DOE Leased, Contractor Leased, Contractor License, GSA Owned and GSA Leased Buildings</p>	<p><i>Building Dimension, Utilization (display only)</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>MA</p>	<p><i>Buildings: Standard Methods of Measurement, or IFMA/ASTM E1836-01, Standard Classification for Building Floor Area Measurements for Facility Management.</i> The area excludes common areas such as bathrooms, stairways, elevator shafts, corridors, lobbies, equipment (that supports the building) rooms, janitor rooms, pipe and vent shafts, exterior walls, and telephone closets. This area is also known as Usable Area.</p> <p>For GSA Owned and GSA Leased buildings, the Usable Area is the Assigned Usable square feet shown in the Occupancy Agreement.</p> <p><i>(Building Mgr, Plant Engineering)</i></p>
<p>Usage Code</p> <p>Required for all Buildings, OSF, Trailers and Land</p>	<p>USCD_USAGE_CODE PROP_USAGE_CODE</p> <p><i>Lookup Table, Property Info</i></p> <p>UPDATE FREQUENCY: As Needed</p>	<p>CHAR(4)</p> <p>MA</p> <p>Reported to FRPP</p>	<p>Code which designates the predominant current use based on size of a real property asset. For example, buildings used for office purposes are classified as office even though certain smaller portions of them may be used for storage or research.</p> <p>Land usage codes consist of 2 characters, Building/Trailer usage codes consist of 3 characters, and OSF usage codes consist of 4 characters.</p> <p>For GSA Owned and GSA Leased buildings, contact FIMS Support to update this value.</p> <p>As a result of the Freeze the Footprint initiative, the Usage Code field has been protected from updates for existing Office and Warehouse use buildings and trailers. To request a Usage Code change from or to the Office or Warehouse usage code categories, an official request must be sent to OAPM (Phil.Dalby@hq.doe.gov) with a brief explanation as to the circumstance for the change. The explanation will be documented for fiscal year end FRPP reporting so that a data call will not have to be made to the sites. Upon approval, the Usage Code will be changed and the requestor notified.</p> <p><i>(Building Mgr, Industrial Engineer, Plant Engineering)</i></p>
<p>Usage Code Description-Long</p>	<p>USCD_LONG_DESC</p>	<p>CHAR(50)</p>	<p>Long description of the usage code.</p>

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
	<i>Lookup Table</i>		
Usage Code Description-Short	USCD_SHORT_DESC <i>Lookup Table</i>	CHAR(15)	Abbreviated description of the usage code.
User ID	<i>My Profile</i>	CHAR(8)	Uniquely identifies the user to FIMS. The User ID may consist of a minimum of four up to eight alphanumeric characters. The User ID must begin with an alphabetic character.
Using Organization Required for all Buildings, Trailers, OSF and Land except Institutional Control Land	PROP_USING_ORG <i>Property Detail</i> UPDATE FREQUENCY: As Needed	CHAR(4) <i>MA</i> Reported to FRPP	Using Organization refers to the predominant (based on size) Federal Government Agency or other non-Federal Government entity occupying the property. If DOE or DOE's contractors occupy the property, the code "8900 Department of Energy" should be selected. If the property is occupied by a non-Federal Government entity, then code "9999 Non-Federal Entities (Private Sector)" should be selected for the Using Organization value. <i>(Building Mgr, Real Estate Officer)</i>
Using Organization Description	USOR_DESC <i>Lookup Table</i>	CHAR(50)	Description of the using organization.
Utilization Notes Optional for Buildings and Trailers	PBLD_UTIL_NOTES <i>Utilization</i> UPDATE FREQUENCY: As Needed	CHAR(250) <i>SC</i>	Brief explanation to justify entries or capture rationale.
Year Acquired Required for DOE Owned Buildings, Trailers and OSF Required for all Land except License Land	PROP_YEAR_ACQUIRED <i>Condition, OSF Info, Land Info</i> UPDATE FREQUENCY: Static	CHAR(4) <i>MA</i>	Identifies the fiscal year (YYYY) when a building or trailer was acquired rather than built by DOE. For new constructions, the Year Built and the Year Acquired will be the same. For Other Structures and Facilities (OSF), the year will represent the fiscal year the OSF was acquired. If the fiscal year is unknown or facilities are grouped together, use the fiscal year that signifies when the largest sections/additions were acquired. For Land, the year will represent the fiscal year of the

English Name	Element Name / Window Name	Fmt/Sponsor	Description (Data Source)
			<p>earliest land parcel acquisition.</p> <p>The Year Acquired edit allows years to be input from 1800 through the current fiscal year.</p> <p><i>(Plant Engineering, Finance/Accounting)</i></p>
<p>Year Built</p> <p>Required for DOE Owned, DOE Leased, Contractor Leased and Contractor License Buildings</p> <p>Required for DOE Owned Trailers</p> <p>Required for DOE Owned and DOE Leased OSF where the Usage Code is 1468, 1469, 1768, and 1769</p>	<p>PROP_YEAR_BUILT</p> <p><i>Condition</i></p> <p><i>OSF Info</i></p> <p>UPDATE FREQUENCY: Static</p>	<p>CHAR(4)</p> <p><i>MA</i></p>	<p>For DOE construction, the fiscal year (YYYY) that a building/trailer is accepted for beneficial occupancy. If acquiring an existing building/trailer, it is the fiscal year the building/trailer was constructed (best estimate if unknown).</p> <p>For OSFs with usage codes 1468 Public Assess Bridges (Trains), 1469 Controlled Access Bridges (Trains), 1768 Public Access Bridges (Vehicular), or 1769 Controlled Access Bridges (Vehicular), the calendar year (YYYY) construction of the structure was completed.</p> <p>The Year Built edit allows years to be input from 1800 through the current fiscal year for buildings and trailers. And from 1800 through the current calendar year for OSFs with the defined usage code.</p> <p><i>(Plant Engineering, Finance/Accounting)</i></p>

THIS PAGE INTENTIONALLY LEFT BLANK.