

# Application for Employment



Parkland Light & Water Company

Position(s) applied for \_\_\_\_\_ Date of application \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip Code

Telephone# \_\_\_\_\_ Mobile/Other# \_\_\_\_\_ E-mail Address \_\_\_\_\_

Referral Source (How did you hear about us?) \_\_\_\_\_

If you are under 18, and it is required, can you furnish a work permit? .....  Yes  No

If no, please explain \_\_\_\_\_

Have you ever been employed at a cooperative before? If yes, give dates and positions.....  Yes  No

Are you legally eligible for employment in this country? .....  Yes  No

Date available for work \_\_\_\_\_ What is your desired salary range? \$ \_\_\_\_\_

Type of employment desired:  Full-Time  Part-Time  Seasonal

Driver's license number if driving may be required in position for which you are applying \_\_\_\_\_ State \_\_\_\_\_

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? .....  Yes  No

If yes, please provide date(s) and details \_\_\_\_\_

Starting with your most recent employer, provide the following information:

Employer _____	Telephone # _____	Month Year _____	Month Year _____
Street Address _____	City _____ State _____	Dates employed: ____ / ____	Dates employed: ____ / ____
Starting job title/final job title _____	Immediate supervisor and title (for most recent position held) _____	Compensation (starting) _____	
Why did you leave? _____	Summarize the type of work performed and job responsibilities _____	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per ____ Commission/Bonus/Other Compensation \$ _____ Compensation (final) _____	

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Why did you leave? _____		Compensation (final) _____	
Summarize the type of work performed and job responsibilities _____		<input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per ____ Commission/Bonus/Other Compensation \$ _____	

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying.

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**Computer Skills** (Check appropriate boxes. Include software titles and years of experience.)

Word Processing \_\_\_\_\_ Years \_\_\_\_
  E-mail \_\_\_\_\_ Years \_\_\_\_  
 Spreadsheet \_\_\_\_\_ Years \_\_\_\_
  Internet \_\_\_\_\_ Years \_\_\_\_  
 Presentation \_\_\_\_\_ Years \_\_\_\_
  Other \_\_\_\_\_ Years \_\_\_\_

Starting with your most recent school attended, provide the following information:

School (Include City and State)	Years Completed	Completed Degree	Major/Minor

Name	Title	Relationship to You	Telephone	Number of Years Known

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

\_\_\_\_\_  
Signature of Applicant



\_\_\_\_\_  
Date