



THE AMERICAN
ACADEMY IN BERLIN
HANS ARNHOLD CENTER

GENERAL APPLICATION FOR FELLOWSHIPS

for 2016–2017

APPLICATION GUIDELINES

Please submit one copy of single-sided and loose (not stapled or bound) application materials printed on A4 or 8.5" x 11" paper. Books, bound galleys, and off-prints are not accepted. To be considered complete, an application must consist of the following documents, labeled and paginated in the following order:

- Completed application form (*General Application for Fellowships for 2016–2017*)
- Titled project proposal
 - *Professors, scholars, journalists, professionals, non-fiction writers, applicants in film*: five to seven double-space pages with a description of your scholarly or professional project, a work plan, the form of your project (i.e. book, set of critical essays, professional study), and an explanation of how a residency at the American Academy might be significant for your work.
 - *Fiction writers and poets*: a writing sample (15 to 20 pages) from your proposed project.

Note: We welcome projects at all stages of development. Significance of a Berlin residency is of secondary importance in the Selection Committee's deliberations.

- Curriculum vitae (abbreviated version of 10–12 pages, including list of publications, lectures, filmography, etc.)
- Supporting materials
 - *Scholars, professionals, and writers*: two recent and representative writing samples, i.e. chapters or articles from published or forthcoming work (please, no bound galleys or books; suggested limit combined: 60 pages)
 - *Documentary and feature film applicants*: two copies in "Region 1" DVD format and two copies in "Region 2" format (please label with your name and format)

In order to be eligible to apply for a fellowship at the American Academy in Berlin, you must be based permanently in the US. US citizenship is not required; American expatriates are not eligible. Candidates in academic disciplines must have completed their doctorates at the time of application; writers need to have published at least one book.

Applications need to arrive at the Academy's Berlin office by September 30, 2015:

The American Academy in Berlin
Attn: Fellows Selection
Am Sandwerder 17-19
14109 Berlin, Germany
Tel: +49 30 804 83 0

The Academy cannot assume responsibility for lost materials. Application materials are submitted at the candidate's own expense and are not returned. We advise you not to send original manuscripts and to retain copies of all items submitted.

When sending samples of work overseas, please include a Customs Declaration Form stating "No Commercial Value" for the contents. The Academy cannot pay for customs duties, nor is it responsible for complications due to customs clearance.

Candidates for 2016-2017 fellowships will be notified in late February 2016.

FELLOWSHIP INFORMATION

BERLIN PRIZES are awarded for a full academic semester. Fellowships include the following named prizes, among others:

ANNA-MARIA KELLEN BERLIN PRIZE
AXEL SPRINGER BERLIN PRIZE
BERTHOLD LEIBINGER BERLIN PRIZE
DAIMLER BERLIN PRIZE
DIRK IPPEN BERLIN PRIZE
ELLEN MARIA GORRISSEN BERLIN PRIZE
HOLTZBRINCK BERLIN PRIZE
JOHN P. BIRKELUND BERLIN PRIZE IN THE HUMANITIES
MARY ELLEN VON DER HEYDEN BERLIN PRIZE FOR FICTION
NINA MARIA GORRISSEN BERLIN PRIZE OF HISTORY
SIEMENS BERLIN PRIZE

BOSCH PRIZES IN PUBLIC POLICY are generally awarded for terms of six to eight weeks, or sometimes for a full semester.

Selection for the GUNA S. MUNDHEIM BERLIN PRIZE IN THE VISUAL ARTS and for the INGA MAREN OTTO BERLIN PRIZE IN MUSIC COMPOSITION has taken place. It is based on nomination rather than application.

Fellowship assignments are made by the American Academy in Berlin after the Selection Committee has designated the Berlin Prize winners.

GENERAL APPLICATION FOR FELLOWSHIPS

for 2016–2017

To the Applicant: The information you provide on this form becomes part of your record at the American Academy in Berlin. We can process only complete and legible applications. Please remember to sign the document, and submit by regular mail only.

Note: We encourage candidates to apply online at
<http://www.americanacademy.de/home/fellows/applications>

I. GENERAL INFORMATION

ACADEMIC TITLE	FIRST NAME	MIDDLE NAME	LAST NAME	DATE OF BIRTH
HOME STREET ADDRESS	CITY	STATE	ZIP	COUNTRY
HOME PHONE	CELL PHONE	FAX		
HOME EMAIL	HOME WEBSITE			

2. INSTITUTIONAL AFFILIATION, IF APPLICABLE, INCLUDING OFFICIAL TITLE AND DEPARTMENT

INSTITUTION / COMPANY	DEPARTMENT			
CURRENT POSITION (OFFICIAL TITLE, IF APPLICABLE)				
SECONDARY DEPARTMENT/DISCIPLINE (IF APPLICABLE)				
BUSINESS STREET ADDRESS	CITY	STATE	ZIP	COUNTRY
BUSINESS PHONE	BUSINESS FAX			
BUSINESS EMAIL	BUSINESS WEBSITE			

FOR CORRESPONDENCE, USE Home address Business address

GENDER Female Male

3. PLEASE LIST THREE INDIVIDUALS WHO KNOW YOUR WORK WELL

For the Academy's independent review process, please ask the individuals you list as references to email us their letters on your behalf by **Sunday, October 11, 2015** to references@americanacademy.de. References should be familiar with your work, particularly your proposal, and be able to comment on your abilities, as well as career to date. Statements by references to the Academy will be read by the peer reviewers and Selection Committee, but are not released to the applicant. Please request permission from each person you list as a reference.

I. REFERENCE

ACADEMIC TITLE	FIRST AND LAST NAME	INSTITUTION	
DEPARTMENT		TELEPHONE	EMAIL

2. REFERENCE

ACADEMIC TITLE	FIRST AND LAST NAME	INSTITUTION	
DEPARTMENT		TELEPHONE	EMAIL

3. REFERENCE

ACADEMIC TITLE	FIRST AND LAST NAME	INSTITUTION	
DEPARTMENT		TELEPHONE	EMAIL

4. PLEASE SPECIFY YOUR PRIMARY RESEARCH FIELD:

5. PLEASE LIST YOUR OTHER MAIN RESEARCH AREAS:

6. TITLE OF PROPOSED PROJECT AT THE AMERICAN ACADEMY:

7. BRIEF SUMMARY OF YOUR PROPOSAL (one paragraph):

8. PLEASE INDICATE THE FELLOWSHIP FOR WHICH YOU WISH TO BE CONSIDERED AND YOUR PREFERRED PERIOD OF RESIDENCY.

The General Selection Committee considers applications for all Berlin Prizes and Bosch Berlin Prizes in Public Policy together and may, in some cases, designate a Berlin Prize applicant for a Bosch Fellowship, or vice versa.

BERLIN PRIZE (generally awarded for a single semester)

- Fall semester 2016 (September to mid December)
 Spring semester 2017 (early January through May)

BOSCH BERLIN PRIZE IN PUBLIC POLICY (generally awarded for terms of six to eight weeks, occasionally for a full semester)

IF APPLYING FOR THE BOSCH PRIZE, PLEASE RANK 1-4 IN ORDER OF PREFERENCE.

- September – October _____
November – December _____
January – March _____
April – May _____

I would prefer an entire semester (please mark time period above)

9. IF THE PREFERRED TERM IS NOT AVAILABLE, WOULD YOU BE ABLE TO ACCEPT A FELLOWSHIP DURING THE OTHER SEMESTER? (Does not apply to Bosch Public Policy candidates.)

- Yes No

10. IF A FULL-YEAR FELLOWSHIP BECOMES AVAILABLE, WOULD YOU LIKE TO BE CONSIDERED? (Such an instance is rare and does not apply to Bosch Public Policy candidates.)

- Yes No

11. IS THIS YOUR FIRST TIME APPLYING FOR A FELLOWSHIP AT THE AMERICAN ACADEMY?

- Yes No. I applied in _____ .

12. ALTHOUGH NO KNOWLEDGE OF GERMAN IS REQUIRED, PLEASE INDICATE THE LEVEL OF YOUR GERMAN LANGUAGE SKILLS:

- none elementary intermediate advanced

13. IF IN THE LAST FIVE YEARS YOU HAVE TEMPORARILY RESIDED OUTSIDE OF THE UNITED STATES FOR ONE YEAR OR LESS, PLEASE SPECIFY.

We can only consider your application if you are a US citizen or permanent resident. Candidates should be based in the US for five years prior to the proposed date of fellowship, with the exception of temporary residence abroad for a year or less, such as sabbatical, short-term teaching appointment, fellowship, or residency. (American expatriates are not eligible.)

14. IF AWARDED A FELLOWSHIP, WOULD YOU BE ACCOMPANIED BY A PARTNER AND/OR CHILDREN?

Fellows must reside at the Academy for the entire term of the award. Accommodations for families with children are available at the Hans Arnhold Center and at apartments nearby. If you are awarded a fellowship, and family housing is not available during your preferred term, the Academy will try to accommodate you during a future semester.

No

Yes, with: _____
NAME OF SPOUSE OR PARTNER

Yes, with children: _____

NAMES AND BIRTHDATES OF CHILDREN

15. ARE THERE ANY SPECIAL CONSIDERATIONS pertinent to your residency, such as physical disabilities or dietary restrictions, that the Academy should know about in order to make appropriate accommodations?

16. HOW DID YOU LEARN ABOUT THE AMERICAN ACADEMY IN BERLIN?

Advertisement placed in _____
Press article in _____
An Academy staff member or associate named _____
Alumni named _____
Academy website _____
Online posting or Listserv _____
Other _____

17. PLEASE LIST OTHER AWARDS AND FELLOWSHIPS DURING THE SAME PERIOD OF RESIDENCE FOR WHICH YOU ARE APPLYING.

18. ETHNIC BACKGROUND AND CITIZENSHIP (your response is voluntary).

The Academy is committed to the goal of representing the diversity of the United States in its classes of Fellows. To this end, it would help if you would answer the following questions. You may check more than one box.

African descent Caucasian Indian Subcontinent Native American or Pacific Islander
 Asian American Hispanic Middle Eastern

OTHER OR ADDITIONAL INFORMATION ABOUT YOUR ETHNIC BACKGROUND

CITIZENSHIP AT BIRTH

CITIZENSHIP NOW

19. PLEASE READ AND SIGN.

I declare that, to my knowledge, the information reported on this form is complete and correct. I agree to the terms of the [privacy policy](#) of the American Academy in Berlin and consent to the collection, storage, and use of the data, including any sensitive data, as set out in the privacy policy.

Signature

Date

All application materials must arrive in Berlin by September 30, 2015.

The American Academy in Berlin
Attn: Fellows Selection
Am Sandwerder 17-19
14109 Berlin
Germany

Questions may be directed to:
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cs@americanacademy.de
Tel: +49 (30) 804-83-0
Fax: +49 (30) 804-83-111