

Duke Ellington School of the Arts Prospective Student Attendance/Behavior Summary

Note to School Counselor, Social Worker, Principal or Vice Principal: This student is a potential candidate for acceptance at Duke Ellington School of the Arts. Could you please help your student progress in the admissions process by completing this form and mailing it directly to Ellington in the attached stamped and addressed envelope? Please contact Barbara Power at 202-298-1774 or at bpower@ellingtonarts.org if you have any questions. Thank you.

Student Name: _____ Current Grade: _____

Current School: _____

Number of student absences this school year, excused: _____

Number of student absences this school year, unexcused: _____

Number of times student was tardy this school year, excused: _____

Number of times student was tardy this school year, unexcused: _____

Has this child ever been suspended in the current or prior school year? _____

If yes, please list the reason for the suspension and the dates the student was out. If there was more than 1 incident or you need more space, please continue on the back.

Incident 1: _____

How well do you know this child? _____

Please comment on parent's involvement _____

In general, please describe this child's disposition and demeanor. Have you encountered incidents of aggressive or argumentative behavior?

Name of individual completing this form: _____

Title: _____

Contact information: _____

Signature: _____

Thank you for your time! Please return this to Ellington in the attached stamped, addressed envelope, at your earliest possible convenience.