

**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION**

Monday, January 10, 2011

President Robert Bailey called the Regular Meeting of the Glencoe Board of Education to order at 7:40 p.m. on Monday, January 10, 2011 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Absent: None

APPROVAL OF MINUTES

Mr. Burnham made a motion to approve the Tax Levy Hearing, Revised Regular minutes for the open and closed sessions of December 13, 2010. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

PUBLIC COMMENTS

There were no comments from the public during the first opportunity.

ADMINISTRATOR REPORTS

2011-2012 FEES

Mr. Edelheit reviewed the following fee information for the 2011-2012 school year:

Transportation

The anticipated cost of regular transportation for 2010-2011 was reported as \$200,714. Fees collected in 2010-2011 were approximately \$150,500. The user paid approximately 75% of the transportation costs. The costs versus fees collected were reported as follows:

FY11 cost of program = \$200,714

Noon Runs Cost =	\$46,742
K-4 Runs Cost =	\$134,726
5-8 Runs Cost =	\$19,247

FY11 fees collected = \$150,500 = 75% of program costs

K-4 Fees Collected = \$144,900

5-8 Fees Collected = \$ 5,600

Registration Fees

Registration fees were identified as \$120 for South students, \$100 for West students and \$135 for Central students. The fees of other township school districts were identified and overall the District 35 fees found to be comparable. During the 2009-2010 school year the traditional late fee was replaced by a \$20 discount if paid by September 30th. The total collection of student fees as of January 1, 2011 was approximately 91% or \$159,196. This was an increase of 37% compared to the previous year.

Athletic Participation

The athletic participation fees were identified as follows:

Basketball = \$380

Volleyball = \$225

Soccer = \$210

Discussion was held regarding cost and need for transportation to and from the out of district sporting events. Mr. Edelheit indicated he would recommend the fees remain unchanged for the 2011-2012 school year.

STAFFING PLANNING FOR 2011-2012

Dr. Crawford reviewed planning information for the 2010-2011 school year. Information regarding student enrollment included the preliminary Kasarda projections from December 2010. Three enrollment projection scenarios were provided with "A" series based upon a reduced housing turnover and migration, the "B" series based upon expected enrollment, and series "C" based upon a more rapid housing turnover and immigration. The actual district enrollment fell between the Series "B" and "C" projections.

In addition to examining past and predicted enrollments, time was spent reviewing the current enrollments at each grade level. There are currently 6 sections of Kindergarten and 7 sections of 1st – 4th grades. There are 8 sections in 5th and 6th grades with 7th and 8th grade classes averaging approximately 18 students. It was recommended that the number of sections for the 2011-2012 school year be reduced to 6 sections of Kindergarten and 1st grades, and 7 sections of 2nd-5th grades. This is a reduction of two teaching positions, one retirement and one notice of non-renewal. However, review would be given should requests for leave of absence, resignations or additional retirements occur prior to the start of the school year.

Potential program needs and changes were reviewed and the following considerations discussed for inclusion in the 2010-2011 budget:

1. Decrease of 2.0 general education teacher.
2. Title I teaching staff at South School - contingent upon approval of Title I funds.
3. The actual number of teacher associates in 2010-2011 was identified as 50.60 and a projected number for 2011-2012 identified at 46.60. This estimate included classroom, LLC, 1:1 and additional classroom support teaching assistants. Special education annual reviews scheduled during the coming months will provide the information needed to more accurately determine the number of teacher associates required for the coming school year.
4. Two staff members currently on leave of absence could request an additional year. By contract this request must be submitted on or before February 15th or 20 days after the leave commences.

FOOD IN OUR SCHOOLS

Dr. Crawford asked for the Board members' opinion on food brought into the school. In particular two areas of concern have been expressed, the first associated with food allergies and the second with the quantity of sweet foods brought into the school for celebrations and parties. The administration will further investigate, gather information, and identify potential guidelines, which could be provided to staff members and parents.

MONTHLY FINANCIAL SUMMARY

Mr. Edelheit reported the Ending Fund Balance for December 2010 as \$26,674,589.

FOIA REQUESTS

Dr. Crawford reported a Freedom of Information Act request was received since the last Board meeting. Mr. Jason Goorman with Education Action Group in Muskegon, Michigan requested a copy of the current collective bargaining contract for educators in the school district. The request was responded to within the required time frame.

APPROVAL OF BILL LIST

Ms. Malehorn made a motion to approve the December 2010 bill list and Mr. Stauber seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF RELEASE OF CLOSED SESSION MINUTES

Mr. Sigurdson made a motion to approve the release of Closed Session Minutes. Ms. Shaw seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF DESTRUCTION OF CLOSED MINUTE TAPES

Mr. Stauber made a motion to approve the Destruction of Closed Minute tapes. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF DISTRICT WIDE KEYLESS ENTRY SYSTEM

Mr. Edelheit provided the Board with a keyless building access proposal. This capital improvement had been identified for several years and bond proceeds would be utilized to complete the project. The proposal was from Stanley Security Solutions. This company was awarded a state contract allowing school districts to take advantage of the pricing while remaining in compliance with the purchasing procedure requirements.

The proposal included 18 proximity readers to be installed throughout the district, required peripherals, and software. Additional advantages of the system included an ID badge for staff members and ability to electronically manage the building access system. The total for this proposal was \$51,166.22.

Mr. Chez made a motion to approve the proposal from Stanley Security Solutions for the district wide keyless entry system. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

PUBLIC COMMENTS

There were no public comments during the second opportunity in the meeting.

COMMITTEE REPORTS

Mr. Chez indicated the Finance Committee met with Mr. Jim White prior to the regular session. The discussion centered around the audit and management letter and options for addressing concerns. It was determined that a follow-up meeting for the Finance Committee would be scheduled.

Mr. Bailey reported that Lake Bluff School District 65 and Lake Forest School Districts 67 and 115 provided notice to NSSED of their intent to withdraw from the cooperative.

Mrs. Shaw asked for next steps regarding the Guiding Principals and a draft revision will be brought to a future meeting.

Mr. Burnham asked about the status of Board member transition activities and the superintendent evaluation form. A meeting has been scheduled with the caucus slated candidates and in February the Board will meet in Closed Session to again discuss evaluation form options.

ADJOURNMENT OF OPEN SESSION

Ms. Shaw made the motion to adjourn open session, and Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

Board President

Board Secretary