DEVELOPMENTAL COUNSELING FORM For use of this form, see ATP 6-22.1; the proponent agency is TRADOC.							
DATA REQUIRED BY THE PRIVACY ACT OF 1974							
AUTHORITY: PRINCIPAL PURPOSE: ROUTINE USES:	5 USC 301, Departmental Regulations; 10 USC 3013, Secretary of the Army. To assist leaders in conducting and recording counseling data pertaining to subordinates. The DoD Blanket Routine Uses set forth at the beginning of the Army's compilation of systems or records notices also apply to this system.						
DISCLOSURE: Disclosure is voluntary.							
PART I - ADMINISTRATIVE DATA							
Name (Last, First, MI)			Rank/Grade	Date of Counseling			
Organization Name and Title of Counselor							
PART II - BACKGROUND INFORMATION							
	(Leader states the reason for the counseling, e.g. Perfor rvations prior to the counseling.)	, included the second of the s					
	PART III - SUMMARY OF C						
Key Points of Discussion	Complete this section during or immediate	ely su	bsequent to counseling	g.			
This form will be des	OTHER INSTRUCT stroyed upon: reassignment (other than rehabilitative transported and potification of loss of benefits/consequences.)	ransfe	rs) , separation at ETS, c	or upon retirement. For separation			
requirements and notification of loss of benefits/consequences see local directives and AR 635-200.							

Note: Both the counselor and the individual counseled should retain a record of the counseling.						
Counselor: Individu	al Counseled:	D	ate of Assessment:			
Assessment: (Did the plan of action achieve the cand provides useful information for follow-up countries)	desired results? This sec			ual counseled		
<u> </u>	ART IV - ASSESSMENT	OF THE PLAN OF ACTIO				
Signature of Counselor:			Date:			
Leader Responsibilities: (Leader's responsibilities	es in implementing the pla	an of action.)				
Signature of Individual Counseled:			Date:			
Individual counseled remarks:						
	ks <i>if appropriate.)</i> e with the information abo	ove.				
Session Closing: (The leader summarizes the ke		nd checks if the subordinat	te understands the plan of	f action. The		
specific enough to modify or maintain the subordin	ale s periavior and includ	e a specified titrie line for l	mpiementation and asses	ooment (Fait IV Delow)		