IOWA STATE UNIVERSITY
OF SCIENCE AND TECHNOLOGY

Graduate College Letter of Recommendation

1. APPLICANT INFORMATION

Applicant's name: _____

Entry term: _____   Email address: _____

Major/program desired: _____   Degree sought: _____

2. RECOMMENDER INFORMATION

Recommender Name: _____
(FAMILY/SURNAME)   (FIRST/GIVEN)   (MIDDLE)

Occupation: _____

Address: _____

_____

Telephone: _____   E-mail address: _____

3. CONFIDENTIALITY

The Family Educational Rights and Privacy Act of 1974 (FERPA) allows an enrolled graduate student to have access to any letters of recommendation the program chooses to retain in its files. The applicant may waive the right of access to recommendation letters.

This applicant ☐ waives ☐ does not waive the right to inspect the contents of this letter.

4. RATING OF APPLICANT

Recommender: Provide the following information about the applicant for the graduate program to use in making an admission decision.

How long have you known the applicant? _____ (years)   In what capacity? _____

How does this applicant compare to others in the appropriate category below?

☐ College seniors ☐ Graduate students ☐ Employees ☐ Other (identify): _____

SKILLS AND ABILITIES	UPPER 5% (OUTSTANDING)	UPPER 10% (EXCELLENT)	UPPER 25% (ABOVE AVE.)	UPPER 50% (AVERAGE)	LOWEST 50% (BELOW AVE.)	NO BASIS FOR EVALUATION
Intellectual/Academic Potential	☐	☐	☐	☐	☐	☐
Analytical/Conceptual Skills	☐	☐	☐	☐	☐	☐
Written Communication Skills	☐	☐	☐	☐	☐	☐
Oral Communication Skills	☐	☐	☐	☐	☐	☐
Imagination/Creativity	☐	☐	☐	☐	☐	☐
Research Ability	☐	☐	☐	☐	☐	☐
Teaching Ability	☐	☐	☐	☐	☐	☐

RECOMMENDATION	MASTER'S PROGRAM	DOCTORAL PROGRAM	OTHER (SPECIFY)
I recommend highly for	☐	☐	☐
I recommend for	☐	☐	☐
I recommend with reservations for	☐	☐	☐
I do not recommend for	☐	☐	☐

Note: Letters of reference are to be sent to the graduate program to which the student applies, not to the Office of Admissions. Contact information for all graduate programs is available at the following URL: http://www.grad-college.iastate.edu/programs/APprograms.php.

Please include a statement about the applicant's strengths and weaknesses and potential for success in graduate school.

Signature: _____   Date: _____