

Tip: .75 or 1" margins on all four sides. These grey-shaded tip boxes and arrows can be removed by right-clicking on the edge of the box or arrow and pressing the delete key.

Full Name (14B)
Address, City, State, Zip (12)
Home Phone • Cell Phone • E-mail

Objective/Profile/Patient Care Philosophy (select one, optional category) (14 Bold)

Text... (12 Point)

Important: Be consistent.
Names of degrees, states, and dates should be spelled out or abbreviated throughout the resume.

Education (14B)

D.C. or Doctor of Chiropractic, DYouville College, Buffalo, New York, Month, Year, GPA (if 3.0 or higher)

Dissertation, Title, (12 Point Bold) (if applicable)

Name of Additional Degrees, College, City, State, Graduation Year, GPA (if 3.0 or higher)

Thesis, Title, (12 Point Bold) (if applicable)

Honors/Scholarships (if applicable)

Name of Scholarship, Year

Languages (if applicable to the position)

Name of Language (Fluent/Conversational)

Clinical Experience (you can list clinical experience by specific subcategories)

Clinical I (Example, 12B)

Name of Clinical Site, City, State, Dates

- Independently managed a caseload of adult inpatients and implemented therapeutic interventions, diagnosis included CVA, functional decline, and total hip replacements
-
-
-
-

Clinical II

Name of Clinical Site, City, State, Dates

- Detailed description
-
-
-
-

Tips:

- Your CV can be as long as necessary to describe all of your experience.
- Sub-categorize all clinical experience before you begin this section.
- Combine clinical if you have completed more than one in same area.
- Lead with your priority clinical.
- Make every word count.
- Use action verbs to describe your experience.
- Show rather than tell how good you are.

Full Name

Clinical III

Name of Clinical Site, City, State, Dates

- Detailed description
-
-
-
-

Health Related Experience

Name of Hospital, City, State, Dates

- You can combine descriptions from two or more position titles.
-
-
-
-

Name of Hospital, City, State, Dates

- Detailed description
-
-
-
-

Name of Hospital, City, State, Dates

- Detailed description
-
-
-
-

Additional Experience

Position Title, Name of Place, City, State, Dates

- Detailed description
-
-

Tip:

List additional work related experience if it demonstrates your skills and transferable skills.

Position Title, Name of Place, City, State, Dates

- Detailed description
-
-

Optional Categories for All Majors (if applicable):

Leadership Experience – (paid or unpaid) e.g. tutor, counselor, or music teacher

Certifications – include all relevant certifications, must be current/up-to-date

Licensures

Campus Involvement – list name of club, year(s)

Community Service – paid or unpaid, it shows you have hands-on experience

Mentoring

Professional Development – e.g. workshops, seminars, in-service presentation

Accomplishments or Achievements

Awards

Athletics

Computer Software or Technology – list of software

Cooperative Education

Service Learning

Research and/or Additional Graduate Course Work

Professional Affiliations/Memberships – list membership, include year(s)

Internships

Study Abroad and/or International Experience

Practicum

Publications

Special Interests – related to your career field

Fellowships and Grants

Willing to relocate

Include Any Additional Relevant Categories

Tip:

- Review and prioritize each optional category selection.
- You can have several Optional Categories which demonstrate all of your skills and experiences, including specialized achievements and accomplishments.

Important Reminders!

- Use a simple font style
- Remove footer text from this template
- Use Spell Check!
- Do not staple résumé pages together
- Use higher quality résumé paper