



BRANDON UNIVERSITY

Statute of Limitation Request Form

Requirement:

Students who have courses on their transcript which were credited five years or more prior to the start date of the earliest course taken to be counted toward the degree shall at any time prior to graduation be allowed to appeal to the Registrar (or designate) to have grades for all such courses forfeited.

If granted permission to do so, all courses listed on the student's transcript will remain; however grades for the set of courses to which the Statute of Limitations applies will be removed (except in the case of grades of "F Academic Dishonesty") and replaced by the notation WSL (withdrew Under Statute of Limitations) and the following notation will be placed on their transcripts:

"Having discontinued attendance for a period of five years or more prior to the start date of the earliest courses taken to be used for the degree, and having successfully appealed to the Registrar (or designate), this student has been allowed to forfeit all such previous credits and such courses are designated WSL (Withdrew Under Statute of Limitations) and all such credits are forfeited."

Students on campus should submit the completed form to the Office of the Associate Registrar (Rm. 117, Main Floor, and A.E. McKenzie Bldg). Students residing outside of Brandon may choose to mail the form to the Office of the Associate Registrar, Brandon University, Brandon, MB R7A 6A9 (Phone: 204.727.9738 or Fax: 204.727.4072).

Personal Information:

Student #: _____	Degree: _____
First Name: _____	Last Name: _____
Current Address: _____ _____ _____	E-mail: _____
	Phone #: _____

Year(s) of Attendance for which you wish to invoke the Statute of Limitations: _____

Comments:

Submission Date

Applicant's Signature

Approval Date

Associate Registrar's (or designate) Signature