



PEDESTRIAN & BICYCLE PROJECTS SCORE SHEET INFORMATION AND SUBMITTAL REQUIREMENTS

The project score sheet will contain some elements which will be scored on the basis of the individual project being proposed while other elements will be based on the overall trail corridor which is defined between intersecting trail corridor points. **The Regional Priority Trail Corridors are shown on a map which has been attached to the BACK of this application.**

The following provides instructions, clarification and identification of documentation requirements for these projects:

I. Enhances the Regional Trail Network

This section is to score the specific project being submitted for consideration for funding. Projects will be awarded points according to the conditions of linkage and priority of the overall trail corridor. Provide a map showing the limits and location of the proposed project.

II. Enhances the Access of E J (Environmental Justice) Areas.

Non-motorized alternatives to the automobile are especially important to residents in E J areas. These areas are designated in the attached map and are available on the NIRPC website (www.nirpc.org). Provide a copy of the E J map with the trail project and trail corridor clearly indicated. The points are awarded based on the percentage of the trail corridor within the E J area.

III. Multi-Agency Partnerships.

A. *List the cooperating agencies (public or private):*

	<i>Cooperating Agency</i>	<i>Contact Person</i>	<i>Phone or e-mail</i>
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____
4)	_____	_____	_____

Attach documentation illustrating the cooperative effort among these agencies in planning and/or implementation of the project. **This category is based on the overall trail corridor.**

B. *Overmatch Provision.* Five points will be awarded if the project sponsor will commit to an additional match of 5% or more, and ten points will be awarded if the sponsor commits to an additional 10% or more. This commitment is to be in the form of a letter from the executive officer from the sponsoring agency.

IV. Intermodal Connection.

Points will be awarded in this category for projects which have certain characteristics which will either encourage intermodal connections to the trail or provide trail head parking. The points in this category are awarded based on the overall Regional Trail Corridor that the project is contained within or connects to.

V. Project Readiness.

Points are awarded in this category to projects which can be brought to construction quickly. Formal public hearings and significant land acquisition requirements add 12 to 36 months to a project's schedule.



If the land on which the specific project is to be built is either presently owned by the project sponsor, 10 points will be awarded. *Land which is owned by a Park Foundation will be considered owned by the project sponsor.*

VI. Potential Trail User Pool.

Trails which have the higher number of potential users are considered more desirable for funding purposes. As a proxy for estimating the number of trail users, potential traffic generators have been chosen. Points will be awarded for the generator based on their proximity to the trail, or project such as a bridge or underpass.

VII. Progressive Planning Bonus

Any project sponsor may apply these points ONLY IF they have enacted, through legal ordinances, development standards that encourage the preservation of corridors and/or the mandated construction of trails within new developments, whether they be residential or commercial. Another category on demonstration of a detailed maintenance plan has also been included. This latter category is only applicable to those plans that go ABOVE AND BEYOND minimum requirements as dictated in the INDOT TE Application.

VIII. Point Deductions Recommended to Ped, Pedal & Paddle Committee

This section is ONLY TO BE FILLED OUT BY NIRPC STAFF. They involve a deduction in point totals for the willful compromise of a Regional Priority Trail Corridor (RTC). Since the TE process is very competitive, the PPC has enacted this deduction not only to speed up prior awarded projects, but to balance the funding towards newer projects in other areas of the region. The PPC has also enacted a deduction to any project sponsor that has approved subdivisions, and/or other actions, that have led to the *serious compromise of the lineal integrity of a RTC*. These planned corridors represent the very backbone of the regional trail system's future expansion, and the PPC deems a sponsor's action to undermine their viability a serious, and highly avoidable offense. This deduction extends for a minimum of THREE YEARS UNLESS the sponsor is able to rectify their error of judgment in a fashion deemed acceptable by the Ped, Pedal & Paddle Committee. **This deduction will go into effect for all sponsor actions from February 2007 onwards.**

PLEASE NOTE! NIRPC staff WILL contact project sponsor PRIOR to any point deduction recommended to afford sponsor an opportunity to explain delays.

ALSO...PLEASE READ FINAL PAGE OF SELECTION CRITERIA FOR APPLYING WITH EXISTING TE-FUNDED PROJECTS STILL OUTSTANDING!

RIGHT-OF-WAY NOTICE:

If a project involves minor right-of-way taking both in area and number of parcels a formal public hearing need not be held. An informal public information meeting may be held if desired by the project sponsor, but this would be outside of the INDOT hearing requirements. To gain these 5 points, the project sponsor must have checked with INDOT to determine if the intended land acquisition for the specific project is minor enough to not require a public hearing and provide documentation as to this condition. INDOT contact person is Rickie Clark, Jr. Manager, INDOT Hearings Section, 317-232-6601.

The project sponsor is hereby warned not to attempt to acquire property and or commitments to purchase, lease, or donate property in order to satisfy this condition as that action may jeopardize the federal funding for construction.

If the project sponsor has any questions on this point, please contact INDOT's Land Acquisition Division before acting to obtain guidance. Their phone number is 317-232-5014.

PEDESTRIAN & BICYCLE PROJECTS **PROJECT SELECTION CRITERIA (100 Points + Bonus)**

Eligible Project Categories

- Provisions for pedestrians and bicycles (separated routes only).
- Preservation of abandoned railway corridor (including the conversion and use thereof for pedestrian or bicycle trails).

** Plan Support **

In order for the project to be eligible for consideration, the project must be recommended in one or more of the following:

- A) Parks and Recreation Master Plan
- B) Comprehensive Land Use Plan
- C) Strategic Plan
- D) It has been supported through a vote by an appropriate taxing authority at a **PUBLIC MEETING** where **PUBLIC INPUT** was received and considered prior to the vote of the project recommendation.

****PLEASE PROVIDE DOCUMENTATION****





I. **Enhances the Regional Transportation Network (45 Points Maximum)**

Note: A solid line below (————) represents a funded/existing segment.

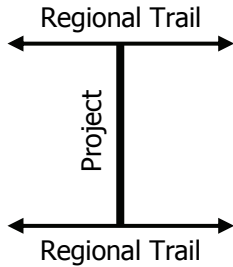
A dotted line below (.....) represents an unfunded or *planned segment of the Regional Priority Corridor Map.*

CHOOSE ONLY ONE of the following..

(choose FIVE Points for Bonus if applicable)

		Corridor Points		
		High Priority	Med Priority	Low Priority
A.	 <p>The project connects two existing/funded segments on a Regional Trail Corridor and/or a corridor from outside the NIRPC region.</p>	45 ____	35 ____	30 ____
B.	 <p>The project connects on one end to an existing/funded segment on a Regional Trail Corridor and/or a corridor from outside the NIRPC region.</p>	40 ____	30 ____	25 ____
C.	 <p>The project constructs an isolated segment on a Regional Trail Corridor and/or a corridor from outside the NIRPC region.</p>	35 ____	25 ____	20 ____
D.	 <p>VISIONARY CORRIDOR BONUS: The trail segment is proposed within the "Tri-State Trail" or "American Discovery Trail" Corridors - ADD 5 (FIVE) POINTS.</p>	+5 ____	+5 ____	+5 ____

E.



The project (trail or bike lane) directly connects to two existing and/or funded segments of two Regional Trail Corridors and/or a Regional Trail Corridor and a corridor outside the NIRPC Region

1. Both Regional Trails are built or funded.
2. One Regional Trail is built or funded, and the other is planned.
3. Both Regional Trails are ONLY planned.

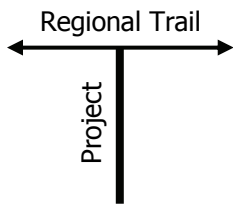
All Corridors

25 _____

20 _____

15 _____

F.



The project (trail or bike lane) directly connects to an existing or funded segment of a Regional Trail Corridor.

1. The Regional Trail is built or funded.
2. The Regional Trail is ONLY planned.

20 _____

15 _____

II. Enhances the Access of Environmental Justice (EJ) Areas (10 Points Maximum)

Choose ONLY ONE of the following:

- A. 50% or more of the project is within an EJ area: _____ (10 Points)
- B. The project touches an EJ area or up to 49% of the project is within an EJ area. _____ (5 Points)

****NOTE:** Any EJ area which has been defined SOLELY upon the location of a prison, jail or juvenile detention area will NOT qualify for points.

III. Multi-Agency Partnerships (10 Points Maximum)

Choose ONE OR BOTH Statements:

Two or more public/private agencies (NOT two or more within same municipality or governing body) are cooperating on the project in the following capacity:

1. *Implementation:* Agencies directly contributing labor, in-kind, or cash to project (past or present contributions): _____ (5 points)
2. *Planning:* Agencies agreeing on support of project through letters of agreement: _____ (2 Points)



IV. Intermodal Connection (5 Points Maximum + Bonus)

Choose ONLY ONE of the following statements:

A. The community has an existing transit, FIXED ROUTE system AND the trail project is either within 1/2 mile of a bus/rail stop that has secure bicycle storage facilities; OR it is on a transit route served by passenger vehicles w/ bike storage and bike facilities. Attach documentation. _____ (5 Points)

B. The community doesn't have a transit system BUT the project **creates** trail head parking EXCLUSIVE for the trail (minimum 5 paved parking bays). _____ (5 Points)

BONUS: Every additional 5-car paved parking lot EXCLUSIVE for the trail - maximum two additional locations. *Number of locations* _____ $\times 2 =$ _____ (4 points max.)

V. Project Readiness (10 Points Maximum)

Choose ONLY ONE of the following statements:

A. The project will be built solely on existing property owned by the project sponsor and/or on property owned by NIPSCO PRIOR to the time of application.
WARNING! - Do NOT attempt to obtain any property or commitments to donate/purchase property just to satisfy this condition as that action may jeopardize your federal funding for construction purposes. _____ (10 Points)

B. The project will require minor amounts of right-of-way to be purchased AND the project activities will not include a formal public hearing (*minor amount* = acquiring LESS than a half-acre of property). _____ (5 Points)

C. At least 75% of the project will be built on already owned property by the sponsor. _____ (2 Points)

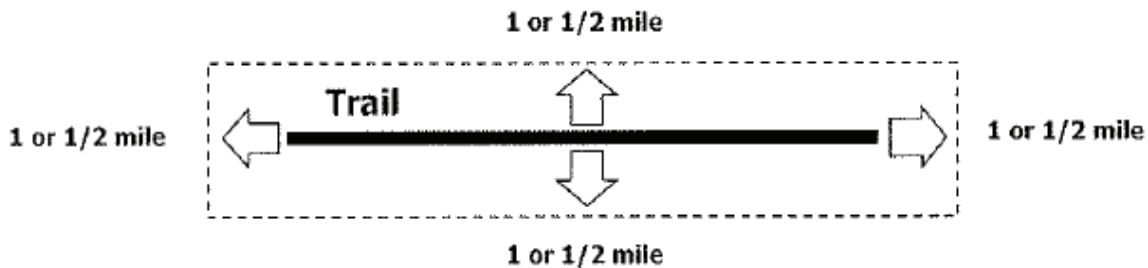
D. At least 50% of the project will be built on Already owned property by the sponsor. _____ (1 point)

VI **Potential Trail User Pool (25 Points Maximum) - SHOW ALL WORK VIA ATTACHMENT!**

Part 1 - Draw Map

On a map, create a band at either 1/2 mile on either side of the **proposed segment of trail corridor** that the project is contained within or 1 mile on either side of the trail corridor. If the 1/2 mile (each side) band is chosen, the generators are worth 1 point each. If the 1 mile (each side) band is chosen, the generators are worth 1/2 point each. The project sponsor should look at both conditions to determine which will provide the best score.

To create the band around the trail, start with the trail as the center and add a parallel line to each side of the trail and close the ends of the bands with two perpendicular lines. For a 1/2 mile condition the map would look as follows:



Part 2 - Count CORRIDOR SPECIFIC GENERATORS:

Within the boxed area that you have created, count all the following traffic generators that are WHOLLY or PARTIALLY contained within the box. List each traffic generator ONCE and IN ONLY ONE CATEGORY BELOW:

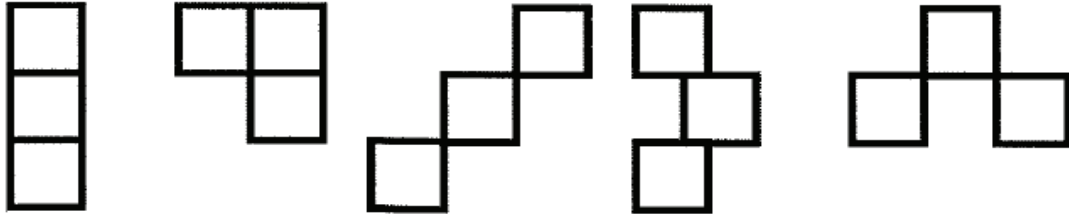
- 1) Parks: _____
- 2) Schools: _____
- 3) Post Offices: _____
- 4) Public Libraries: _____
- 5) Other municipal buildings such as town/city hall and other buildings involved in public businesses: _____
- 6) Existing or funded Regional Priority Trail Corridors: _____
- 7) Are there twenty or more retail business within the trail band?
 No = 0 / Yes = 1 _____

Part 3 - Count PROJECT SPECIFIC User Pool Generators:

The following breaks down potential users that can access **ONLY THE SEGMENT OF THE TRAIL THAT IS BEING APPLIED FOR HEREIN.**

- 8) **CONTIGUOUS THREE-BLOCK AREA:** Is there a contiguous 3-block area partially or wholly within the band that contains a group of workplaces that collectively employ 250+ employees?

- Locate all workplaces within the chosen trail band (1 mile or 1/2 mile)
- Determine the number of employees at each workplace (best guess)
- Identify any **CONTIGUOUS 3-block area that contains a group of workplaces that collectively employ 250 or more people?** Possible combinations of contiguous areas (each square represents 1 sq. city block, or 520 linear feet each side—no combination of 3-block areas can overlap with each other):



List each SEPARATE CONTIGUOUS THREE-BLOCK area with at least 250 employees as ONE traffic generator. List each workplace and number of employees within each identified 3-block area.

Total # of 3-block areas with 250+ employees: _____

- 9) Is the AVERAGE RESIDENTIAL DENSITY within the band at least TWO dwelling units per acre? No = 0, Yes = 3
- Determine the number of existing dwelling units within the chosen band.
 - Determine the total area within the band-width and convert the area to acres (640 acres = 1 square mi.).
 - Divide them to determine the residential density in the band. **Show all work.**
 - (A) Number of existing dwelling units within the trail band: (A) _____ units
 - (B) Area with the Trail Band in acres (640 acres = 1 sq. mi. (B) _____ acres
 - (C) Number of dwelling units divided by total acreage (a)/(b) = (C) _____ units/acre
 - (D) If (C) ≥ 3 , the number of trail traffic generators is 3;
 - If (C) ≥ 2 , the number of trail traffic generators is 2
 - If (C) ≥ 1 , the number of trail traffic generators is 1

Total (0 to 3) _____



GROSS TOTAL # OF TRAIL GENERATORS _____

Part 4 - FINAL CALCULATIONS

NOW Choose ONLY ONE of the Following:

- A. The number of significant generators within 1/2 mile of proposed trail of exclusive bike lane (one point for each). _____ Pts. (20 pts. Max)
- B. The number of significant generators within 1 mile of proposed trail or exclusive bike lane (1/2 point each). _____ X .5 _____ Pts. (20 pts. Max)



VII Progressive Planning Bonus (8 Points total)

- a. Sponsor has enacted, per legal ordinances, and/or specific impact fees (off-road trails ONLY) standards that mandate the preservation of trail corridors in new developments. _____ (5 Points)
- b. Sponsor has presented a detailed, well thought out maintenance and repair plan for trail preservation as part of INDOT application. See attached model plan. _____ (3 Points)

IX OVERMATCH ABOVE THE 20% LOCAL MATCH

...of the total project cost is from any combination of private/public funding sources. Private sources could be trail users groups and organizations or other private agencies. Attach documentation.

One point for every percent over 20% _____ (Max 10 points)

X Previously Awarded TAP Bonus

Project was awarded TAP funding from a previous funding cycle; SAME PHASE ONLY (Does NOT apply to previous TE funding) _____ (5 Points)

XI Point Deduction Recommended to Ped, Pedal & Paddle Committee

The following recommended point reduction will be forwarded by NIRPC staff to the 3PC. Sponsors WILL be contacted by NIRPC staff *prior* to proposed recommendation, and sponsors will be afforded an opportunity to dispute recommendations before the 3PC.

Project Sponsor has willingly subdivided over or otherwise *severely compromised* the linear integrity of a **REGIONAL PRIORITY TRAIL CORRIDOR** since February of 2007. _____ (- 20 pts)

TOTAL PEDESTRIAN & BICYCLE POINTS: _____

NO APPLICATIONS WILL BE ACCEPTED IF THE SPONSOR HAS AT LEAST ONE CURRENT TE-FUNDED PEDESTRIAN & BICYCLE PROJECT WHICH HAS NOT BEEN LET FOR CONSTRUCTION IN FIVE YEARS FROM DATE OF AWARD, AND IS NOT ON A CURRENT INDOT LETTING LIST WITHIN SIX MONTHS OF NEW APPLICATION SUBMISSION (from NIRPC/INDOT TE Application Deadline - September, 2011).