



Office Use ONLY:	
Received:	
Input:	
Decision:	

Charitable Donation or Sponsorship Request

Name of Organization:	
Specific Event & Date or specific objective of fundraising:	
Nature of Request:	<input type="checkbox"/> Sponsor/ad purchase <input type="checkbox"/> Official charitable donation <input type="checkbox"/> Prizes <input type="checkbox"/> Work/goods in lieu of monetary
How your request relates to our priorities:	<input type="radio"/> Safety <input type="radio"/> Environment <input type="radio"/> Energy Education <input type="radio"/> Local initiative to benefit community
When is answer to the request required?	<input type="checkbox"/> Early January <input type="checkbox"/> Late March <input type="checkbox"/> Mid June <input type="checkbox"/> Late September
How will this donation • relate to our stated priorities? • enhance Thunder Bay Hydro's visibility and reputation?	
Receipts or Invoices are required:	<input type="radio"/> We will provide a registered charitable donation tax receipt <input type="radio"/> We will provide a written receipt from our unregistered group <input type="radio"/> We will issue an invoice for the sponsorship publicity you are purchasing
Payment Details: Who would a cheque be written to and where will it be mailed?	
Requestor's Contact Information:	

Please send this form with any additional supporting information or your letter which clearly covers the information requested above to:

Charitable Donation Request
 c/o Eileen Dias, Communications & Events Coordinator
 Thunder Bay Hydro, 34 N. Cumberland Street, Thunder Bay, ON P7A 4L4

by fax 343-0230
 email to: edias@tbhydro.on.ca