

2012-2013 Verification Worksheet – Independent Student

Student Name:	Kendall College ID/SSN:
Address:	Phone Number:
City/State/Zip Code:	Date of Birth:

Your FAFSA application was selected for review in a process called “Verification”. In this process, Kendall College will be comparing your FAFSA with the information submitted on this worksheet and with other required financial documents. If there are differences between your FAFSA and your financial documents, you or your school may need to make corrections. Your financial aid application cannot be processed until all requested information is received. Failure to complete the verification process in a timely manner may result in the loss of financial aid eligibility. The law says we have the right to ask you for this information before awarding Federal aid (34 CFR, Part 668).

Please complete this form in its entirety and submit it to the Office of Financial Aid at Kendall College as soon as possible so that your financial aid process will not be delayed.

STEP 1 - FAMILY INFORMATION

Please list below all household members. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2012 and June 30, 2013, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate sheet.

HOUSEHOLD MEMBERS OF A INDEPENDENT STUDENT INCLUDE:

- Yourself
- Your Spouse (if applicable)
- Your Children – if you will provide more than half of their support between July 1, 2012 and June 30, 2013, even if they do not live with you (do not include foster children).
- Other individuals – if they now live with you, you provide more than half of their support and you will continue to provide more than half of their support between July 1, 2012 and June 30, 2013.

Full First and Last Name	Age	Relationship to Student	Full Name of College
<i>JOHN SMITH (example)</i>	<i>35</i>	<i>SPOUSE</i>	<i>KENDALL COLLEGE</i>
		SELF	

STEP 2 – FINANCIAL INFORMATION

Are you or will you be required to file a 2011 Federal Income Tax Return?

Student

- YES** Check one of the two blocks below and then continue to Step 3.
- I filed or will file my 2011 Federal Tax Return.**
- I have not yet filed my tax return but was granted an IRS Extension to file my taxes at a later date.**
(You must submit Tax Form 4868 along with all your W-2s)

Spouse (Only complete if reporting married on your 2012-13 FAFSA)

- YES** Check one of the two blocks below and then continue to Step 3.
- I filed or will file my 2011 Federal Tax Return.**
- I have not yet filed my tax return but was granted an IRS Extension to file my taxes at a later date.**
(You must submit Tax Form 4868 along with all your W-2s)

- **PLEASE NOTE:** If you DID NOT use the IRS Data Retrieval Tool when you completed your 2012-13 FAFSA (or used it but then changed the data) you will be required to submit an official IRS Tax Transcript. Per federal regulations, schools are no longer allowed to accept personal 1040 Tax Returns.
- You can obtain an IRS Tax Transcript, free of charge, by: (1) ordering a transcript online at www.irs.gov, *Order a Transcript*; (2) by calling 1-800-908-9946; or (3) by requesting a *Transcript of Tax Return* by using Form 4506T-EZ (www.irs.gov/pub/irs-pdf/f4506tez.pdf).
- If you WERE NOT OFFERED the option to use the IRS Data Retrieval Tool when you first filled out our 2012-13 FAFSA (the IRS Data Retrieval Tool was not available in January 2012), you may go to FAFSA.gov, log in to your FAFSA record, select "Make FAFSA Corrections" and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are now eligible to use the IRS Data Retrieval Tool to transfer your 2011 IRS income tax information into your FAFSA.

Student

- NO** I did not file and am not required to file an income tax return for tax year 2011. Complete the chart below. **You MUST submit 2011 W-2's to verify the amounts listed in the chart below.**

Spouse (Only complete if reporting married on 12/13 FAFSA)

- NO** I did not file and am not required to file an income tax return for tax year 2011. Complete the chart below. **You MUST submit 2011 W-2's to verify the amounts listed in the chart below.**

Sources of Income Earned from Work - Name of Employer (Fill out only if you DID NOT file taxes)	Were wages earned by student or spouse?	Total Amount of Wages Received in 2011

STEP 3 - FOOD STAMPS – SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)

Did you or someone listed in Step 1 receive SNAP (formerly known as Food Stamps) benefits in 2010 or 2011?

- YES**
- NO**

STEP 4 - CHILD SUPPORT PAID

Did you (or your spouse if married) pay child support during the calendar year 2011? (Do not include support for children included in your household size in Step 1)

- YES** Please complete the chart below. The person who PAID the child support MUST sign their name below the chart.
- NO**

Full First and Last Name of Individual who Paid the Child Support Payment	Total Amount Paid in 2011	Full First and Last Name of Recipient who Received the Child Support Payment	Full First and Last Name of the child (children) for whom support was paid
<i>John Smith (example)</i>	<i>\$10,000</i>	<i>Jane Doe</i>	<i>Thomas Smith Sally Smith James Smith</i>

SIGNATURE OF STUDENT/SPOUSE WHO PAID THE CHILD SUPPORT

DATE

STEP 5 – UNTAXED INCOME AND ADDITIONAL FINANCIAL INFORMATION

Both tax filers and non-tax filers must list any untaxed income received in 2011. Please list below all sources of untaxed income received for student and/or spouse for the year 2011. Please enter zeros (\$0) if no funds were received.

Sources of Untaxed Income	Total Amount Received in 2011 by Student/Spouse
PAYMENTS TO TAX-DEFERRED PENSIONS & SAVINGS PLANS (on W-2, Boxes 12a through 12d, Codes D, E, F, G, and S)	\$
WORKMAN'S COMPENSATION	\$
OTHER (Please specify source)	\$
OTHER (Please specify source)	\$
OTHER (Please specify source)	\$

Each person signing this form certifies that all the information reported on it is complete and correct. If married, spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Signature

Date

Spouse Signature

Date