

The City University of New York

Request for Approval of Waiver under Section 211 of Retirement and Social Security Law

Application For (Name of Retiree):	
College or Unit:	

CUNY Employment Information			
Title:		Department:	
Functional Title:		Proposed Salary:	
Proposed Start Date:		Proposed End Date:	

Retiree Information			
Date of Birth:		Retiree SSN:	
Home Mailing Address:			
Retirement System:		Retirement Date:	
Agency Retired From:		Other Agencies Worked within 2 years of retirement:	
Title Retired From:			
	CUNY Retiree?	Previous Public Employment Since Retirement?	
	If "Yes" Complete Supplemental Information Section(s) on next page		

Certifying Signatures – College			
We certify the statements made here are correct to the best of our knowledge. We also certify the retiree meets minimum requirements for the position and that a search was conducted which conforms to standard University Policy and additional requirements for a Section 211 waiver. The College has a need for the retiree's services, and this employment action is in the public interest.			
College President or Designee:		Date:	
Human Resources Director or Designee:		Date:	

Certifying Signature – Retiree			
I certify the statements made here are correct to the best of my knowledge. I understand that failure to obtain approval of this waiver may adversely affect my pension benefits and I may be liable for repayment of such benefits. I understand that an approval is valid for a maximum of two years. I also certify that I am not receiving a disability pension (which would disqualify me for a waiver).			
Retiree:		Date:	

Certifying Signature – Office of Human Resources Management			
Approved Dates of Waiver:		Maximum Salary:	
Sr. University Director, HROS/ Vice Chancellor, HRM		Date:	

Verification of CUNY Board of Trustees Appointment Action – Instructional Staff Only			
Board Report Date:		Report Page:	
Secretary of the Board or Designee:		Date:	

Supplemental Information			
For Employees with Previous Public Employment since Retirement			
Employed By:		Employment Dates:	
Title:		Salary:	
For CUNY Retirees Only			
Computation of Maximum Earnings Limitation			
Maximum Earnings Limitation is the greater of (A) or (B) <u>minus</u> retirement payments (C) + (D)			
A-Final Salary:		B-Final Average Salary:	
C-Retirement Allowance without Option:		D- Supplemental Retirement Payment	
Maximum Earnings Limitation:			
Other Comments Regarding This Application			

Checklist of Required Materials

Enclosed	Item
<input type="checkbox"/>	Cover Letter Discuss need for position, search effort, disposition of other applicants, important qualifications of applicant, and other relevant information
<input type="checkbox"/>	Application Form
<input type="checkbox"/>	Position Vacancy Notice (PVN)
<input type="checkbox"/>	Affirmative Action Recruitment Plan (list advertising sources) and Certification
<input type="checkbox"/>	Copies of External Advertisements for the Position
<input type="checkbox"/>	Resume or CV of Retiree (to establish they meet minimum requirements)
<input type="checkbox"/>	Search plan to fill position on a permanent basis
<input type="checkbox"/>	Other Relevant Documents if needed (list)