Monmouthshire County Council, The Drama Centre, Pen-y-Pound, Abergavenny, NP7 5UD

Application for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

(Insert name of club)
club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises).

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003.

Part 1 – Club premises details

Name of club

Postal address of premises or, if none, ordnance survey map reference or description

Postcode

Telephone number (if any)		
E-mail address (optional)		
Name of person performing duties	of a secretary to the club	
Address of person performing dut	ies of a secretary to the club	
Post Town		Postcode
Daytime contact telephone		
number (if any)		
E-mail address (optional)	<u> </u>	

Post Town

Non-do	omestic rateable value of premises	£						
Are the	e club premises occupied and habitually t	used by the club?	Yes No	· 🗆				
Part 2	– Club Operating Schedule							
	do you want the club premises certificate	to start?	DD MM YY	YY				
If you wish the certificate to be valid only for a limited period, when do you want it to end? DD MM YYYY								
Genera	al description of club (please read guid	lance note 1)						
	O or more people are expected to attend the lease state the number expected to attend	-						
_	ualifying club activities do you intend to)					
vv nac q	danifying elde delivities do you intend to	conduct on the cido premises.	Please tick all t	hat				
Provisi	on of regulated entertainment		apply	пас				
a) p	lays (if ticking yes, fill in box A)							
b) fi	ilms (if ticking yes, fill in box B)							
c) ii	ndoor sporting events (if ticking yes, fill	in box C)						
d) b	oxing or wrestling entertainment (if tick	ing yes, fill in box D)						
e) li	ive music (if ticking yes, fill in box E)							
f) re	ecorded music (if ticking yes, fill in box	F)						
g) p	erformances of dance (if ticking yes, fill	in box G)						
n)	nything of a similar description to that fall)	alling within (e), (f) or (g) (if tie	cking yes, fill in box					
	pply of alcohol by or on behalf of a cluyes, fill in box I)	ab to, or to the order of, a me	mber of the club (if					

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J			
In all cases complete boxes, K and L.			

A

	Standard days and timings (please read guidance note		Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
6)	Tout guide		gundanie 1100 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for performing plays (note 4)	please read guida	ance
Thur					
Fri			Non standard timings. Where the club intends to us the performance of a play at different times from the column on the left, please list (please read guidance no	ose listed in the	
Sat					
Sun					

	Standard days and timings (please read guidance note		Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
6)			1000 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for the exhibition of fil guidance note 4)	m (please read	
Thur					
Fri			Non standard timings. Where the club intends to us the exhibition of film at different times from those li on the left, please list (please read guidance note 5)		
Sat					
Sun					

Indoor sporting events Standard days and timings (please read guidance note 6)		l timings	Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the colum on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

enterta	Boxing or wrestling entertainments Standard days and timings (please read guidance note)		Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
(please read guidance note 6)				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thur					
Fri			the boxing or wrestling entertainment at different ti	Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)	
Sat					
Sun					

Live music Standard days and timings (please read guidance note			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
6)				Outdoors	
Day	Start	Finish]	Both	
Mon			Please give further details here (please read guidance	e note 3)	
Tue			- -		
Wed			State any seasonal variations for the performance of live music (pleas read guidance note 4)		ease
Thur			- -		
Fri			Non-standard timings. Where the club intends to use the performance of live music at different times frought column on the left, please list (please read guidance read).	m those listed ir	
Sat					
Sun					

Standa	Recorded music Standard days and timings (please read guidance note		Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
(please read guidance note 6)			read gardance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for the playing of recorded music (plearead guidance note 4)		ase
Thur					
Fri			Non-standard timings. Where the club intends to us the playing of recorded music at different times from column on the left, please list (please read guidance n	n those listed in	
Sat					
Sun					

Standa	Performances of dance Standard days and timings (please read guidance note 6)		Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
-			guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance	note 3)	
Tue					
Wed			State any seasonal variations for the performance of dance (please guidance note 4)		read
Thur					
Fri			Non-standard timings. Where the club intends to use the performance of dance at different times from the column on the left, please list (please read guidance n	ose listed in the	
Sat					
Sun					

descrip within (Standar	ng of a sin tion to tha (e), (f) or (d days and read guida	nt falling (g) timings	Please give a description of the type of entertainment the providing	at the club will l	oe .
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance	Indoors	
Mon			note 2)	Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			State any seasonal variations for this entertainment guidance note 4)	(please read	
			guidance note 4)		
Fri					
Sat			Non-standard timings. Where the club intends to us this entertainment at different times from those liste		
			the left, please list (please read guidance note 5)		
Sun					

Supply of alcohol Standard days and timings (please read guidance note 6)		l timings	Will the supply of alcohol be for consumption - please tick (please read guidance note 7)	On the premises	
		ince note		Off the premises	
Day	Start	Finish		Both	
Mon			State any seasonal variations (please read guidance no	ote 4)	
Tue					
Wed					
Thur		-	Non-standard timings. Where the club intends to us the supply of alcohol at different times from those list on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun		-			

open to guests Standar	club premote the member of days and read guida	bers and timings	State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			
			Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column
Thur			on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			
K			

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8).

${f L}$ Describe the steps you intend to take to promote the four licensing objectives:					
a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)					
b) The prevention of crime and disorder					
c) Public safety					
d) The prevention of public nuisance					
e) The protection of children from harm					

Checklist:

Please tick to indi	cate agreement						
• I have made	I have made or enclosed payment of the fee.						
• I have enclose	I have enclosed the plan of the premises.						
• I have sent c	I have sent copies of this application and plan to the responsible authorities.						
• I have compl	I have completed and enclosed the club declaration and enclose a copy of the club rules.						
• I understand	I understand that I must now advertise my application.						
• I understand rejected.	I understand that if I do not comply with the above requirements my application will be rejected.						
IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.							
Part 3 – Signatures (please read guidance note 10)							
I							
(Insert full name) make this application on behalf of the club and have authority to bind the club							
Signature							
Date							
Capacity							
Address for corr 11)	respondence associated with this application (please read guidance i	iote					
Post town	Post code						
Telephone number	(if any)						
If you would prefe	er us to correspond with you by e-mail your e-mail address (optional)						

Notes for Guidance

- 1) Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
- 2) Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 3) .Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 4) For example (but not exclusively) where the activity will occur on additional days during the summer months.
- 5) For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 6) Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7). If the club wishes members and their guests to be able to consume alcohol on the premises please tick 'on the premises'. If the club wishes people to be able to purchase alcohol to consume away from the premises please tick 'off the premises'. If the club wishes people to be able to do both please tick 'both'.
- 8) Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, gambling machines etc.
- 9) Please list here steps you will take to promote all four licensing objectives together.
- 10) The application form must be signed.
- 11) This is the address which we will use to correspond with the club about this application.