

*Embassy Document Services, LLC*

*Visa and passport  
services*

To: U.S. Department of State  
Passport Agency  
Washington, DC

**Passport Authorization Letter**

To Whom It May Concern:

I, \_\_\_\_\_  
(Name of parent signing application form)

AUTHORIZE EMBASSY DOCUMENT SERVICES LLC TO SUBMIT THE PASSPORT  
APPLICATION TO A U.S. PASSPORT AGENCY AND TO PICK UP THE PASSPORT OF MY  
SON/DAUGHTER WHEN IT IS ISSUED:

Name of the Child: \_\_\_\_\_

Date of Birth: \_\_\_\_\_  
(Month/ Day/ Year)

\_\_\_\_\_  
**Signature of the parent**

\_\_\_\_\_  
**Date**