

## FRIENDLY REMINDER

**YOUR ACCOUNT IS 30 DAYS PAST DUE**

Have you overlooked this payment? If you have mailed your payment, please disregard this notice. If you have not mailed your payment, please complete this form now and return it along with your check. Thank You!

NAME

ADDRESS

CITY

STATE

ZIP

—

Account No.

Date

**Amount Due**

**Due Date**

**Customer Reply:**

☐

PAYMENT ENCLOSED

☐

PAYMENT ALREADY MAILED

Date \_\_\_\_\_

## PAYMENT PAST DUE

**YOUR ACCOUNT IS 60 DAYS PAST DUE**

**60 DAY Notice:** If there is some reason you have not paid your account please let us know. This account is seriously pastdue. Please complete this form and mail it with your check today.

NAME

ADDRESS

CITY

STATE

ZIP

—

Account No.

Date

**Amount Due**

**Due Date**

**Customer Reply:**

☐

PAYMENT ENCLOSED

☐

PAYMENT ALREADY MAILED

Date \_\_\_\_\_

## FINAL NOTICE!

**IN 10 DAYS YOUR ACCOUNT WILL BE SENT TO OUR COLLECTION DEPARTMENT**

Repeated requests for payment have gone unanswered. If payment is not received within 10 days from from this notice, Your account will be sent for collection. PLEASE AVOID THIS SITUATION !

NAME

ADDRESS

CITY

STATE

ZIP

—

Account No

Date

**Amount Due**

**Due Date**

**Customer Reply:**

☐

PAYMENT ENCLOSED

☐

PAYMENT ALREADY MAILED

Date \_\_\_\_\_