

PAHC Management and Services

### RENTAL HOUSING WAITING LIST APPLICATION

Applic	rty Applying forant's nameence address						
	ng address none Numbers daytim	e: ( )		eveni	ing: ( )		
	BR (2-5 persons) 3B	ndio (1-2 persons) R (3-7 persons)	☐ 1BR (2-3	3 perso	,	-1.1	)
	LY COMPOSITION (PI urself as the applicant and fi	-					ers.)
#	Name	Relationship	Social Security		Birth Date	Age	Sex
1		Head of Family				_	
2							
3							
4							
5							
6							
7							
A	check all of the following at least one member of the household has a member there is a pet in the household	who uses a wheeld	ne City of Palo A	Alto at	the following v	work site:	
	SEHOLD GROSS INCO	*	d members 18	or ove	<u> </u>		
#	Name			Gross Income			
	TOTAL ANNU	JAL GROSS HOUSEI	HOLD INCOME				
	cant's Certification by that all the information in the	nis application is tru	e and complete	to the	best of my kno	wledge.	
Applica	Applicant Signature Date						





## Race and Ethnic Data Reporting Form

**Signature** 

# U.S. Department of Housing and Urban Development Office of Housing

OMB Approval No.	2502-0204
/Evn	2/21/2014

Name of Property	Project No.	Address of Property		
Name of Owner/Managing Agent		Type of Assistance or Program Title		
Name of Head of Household		Name of Household Member		
Date (mm/dd/yyyy):				
	Ethnic Categories*	Select One		
Hispanic or La	tino			
Not-Hispanic o	or Latino			
	Racial Categories*	One or More		
American India	an or Alaska Native			
Asian				
Black or Africa	an American			
Native Hawaiia	an or Other Pacific Islander			
White				
Other				

**Public reporting burden** for this collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits and voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

**Date** 

This information is authorized by the U.S. Housing Act of 1937 as amended, the Housing and Urban Rural Recovery Act of 1983 and Housing and Community Development Technical Amendments of 1984. This information is needed to be incompliance with OMB-mandated changes to Ethnicity and Race categories for recording the 50059 Data Requirements to HUD. Owners/agents must offer the opportunity to the head and cohead of each household to "self-certify' during the application interview or lease signing. In-place tenants must complete the format as part of their next interim or annual re-certification. This process will allow the owner/agent to collect the needed information on all members of the household. Completed documents should be stapled together for each household and placed in the household's file. Parents or guardians are to complete the self-certification for children under the age of 18. Once system development funds are provide and the appropriate system upgrades have been implemented, owners/agents will be required to report the race and ethnicity data electronically to the TRACS (Tenant Rental Assistance Certification System). This information is considered non-sensitive and does no require any special protection.

### Instructions for the Race and Ethnic Data Reporting (Form HUD-27061-H)

#### A. General Instructions:

This form is to be completed by individuals wishing to be served (applicants) and those that are currently served (tenants) in housing assisted by the Department of Housing and Urban Development.

Owner and agents are required to offer the applicant/tenant the option to complete the form. The form is to be completed at initial application or at lease signing. In-place tenants must also be offered the opportunity to complete the form as part of the next interim or annual recertification. Once the form is completed it need not be completed again unless the head of household or household composition changes. There is no penalty for persons who do not complete the form. However, the owner or agent may place a note in the tenant file stating the applicant/tenant refused to complete the form. Parents or guardians are to complete the form for children under the age of 18.

The Office of Housing has been given permission to use this form for gathering race and ethnic data in assisted housing programs. Completed documents for the entire household should be stapled together and placed in the household's file.

- 1. The two ethnic categories you should choose from are defined below. You should check one of the two categories.
  - 1. **Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term "Spanish origin" can be used in addition to "Hispanic" or "Latino."
  - **2. Not Hispanic or Latino.** A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- **2.** The five racial categories to choose from are defined below: You should check as many as apply to you.
  - 1. American Indian or Alaska Native. A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
  - **2. Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
  - **3. Black or African American.** A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black" or "African American."
  - **4.** Native Hawaiian or Other Pacific Islander. A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
  - **5. White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.