



TRANSLATIONAL CANCER RESEARCH CENTRE

CLOSING DATE: 30th September 2013 at 5pm

Please complete this form in 12pt Calibri font.



SECTION A – ADMINISTRATIVE SUMMARY

A.1 Proposed Centre Name

Provide a short descriptive title.

A.2 Media Summary

*Provide a summary suitable for media release to the general public. **No more than ½ page.***

A.3 Administering Institution

This link provides a list to Cancer Institute NSW Administering Institutions

<http://www.cancerinstitute.org.au/research-grants-and-funding/grants/administering-institutions>

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A.4 Administering Institution Contact

Last Name			
First Name		AIC #	
Contact Number			
Email Address			

A.5 Proposed Centre Director

See clause 5.1 for eligibility details.

Title	Last Name	First Name	Institution	Time Commitment (%FTE)

A.5.1 Proposed Senior Research and Clinical Personnel (Chief Investigators)

See Clause 5.2 for eligibility details.

#	Title	Last Name	First Name	Institution	Time Commitment (%FTE)	Clinical or Research (C/R)
1						
2						
3						
4						
5						
6						

A.5.2 Centre Members

Please enter these into the MS Excel spreadsheet located at <http://www.cancerinstitute.org.au/research-grants-and-funding/grants/open-grants> Further details are included in the spreadsheet.

A.6 Cancers types to be covered in this Grant

This should relate to A.7 below

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A.7 Short Summary of Research Strategy and Flagship Program(s)

In lay terms, summarise the research referring to the Research Strategy and Flagship Program(s) on the centre. **No more than one page**

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A.8 Broad Research Area

Choose relevant Broad Research Areas and allocate percentages to each area – Max 4 (**must add up to 100%**).

Area	%
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	
Total	

A.9 Clinical Groupings

Choose relevant Clinical Groupings using dropdown boxes below and allocate percentages to each group selected– no limit (**must add up to 100%**) Add rows as required.

Grouping	%
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	

A.10 Common Scientific Outline (CSO)

Choose relevant CSO codes listed at following link <https://www.icrpartnership.org/CSO.cfm> and allocate percentages to each code selected – no limit (must add up to 100%) Add rows as required.

CSO	%

A.11 Priority Areas to be included in Translational Cancer Research Centre

Indicate the extent (if any) to which the application FOCUSES on of the following areas. Please select from the dropdown boxes below.

<i>Improving Access to Services for Rural or Remote Persons</i>	Choose an item.	<i>Indigenous Populations</i>	Choose an item.
<i>Culturally Linguistically Diverse Populations</i>	Choose an item.	<i>Developing New or Improved Models of Care</i>	Choose an item.

A.12 Proposed Member Groups

Please list all the proposed member groups that will be included on this Proposed Translational Cancer Research Centre. Add more lines as required.

Institution

SECTION B – PERSONNEL INFORMATION

B.1 Proposed Centre Director

The Centre Director can only be named on one application only.

B.1.1 Contact Details

Title		First Name			
Last Name					
Email Address					
Mobile					
Telephone					
Address 1					
Address 2					
Address 3					
Suburb		State		Postcode	
Institution					
Are you an Australian Citizen? (Y/N)*					

*Non-Australian Citizens/Non-Permanent Residents are welcome to apply.
You will need to provide proof of residency to the Cancer Institute NSW if successful.

B.1.2 PhD Qualification

Discipline/Field	Organisation	Country	Month/Year Awarded (mm/yyyy)

B.1.3 Other Qualifications

(Including highest qualification if not PhD). Add additional rows as required

Degree/Award	Year	Organisation and Country

B.1.4 Academic Research Clinical, Professional and Industrial Experience

(Current and previous appointment(s) position(s) during the past 10 years)

Position held	Organisation	Department	Year Appointed and Status (eg fixed term, ongoing etc)

B.1.5 Vision for the Centre

*Outline the vision for the leadership and management of the Centre. **No more than ½ page.***

B.1.6 Career Achievements and Awards

*For example, patents, prizes, distinctions, honours, awards and other professional activities. Other experiences and commitments should also be mentioned. **No more than 500 words.***

B.2 Senior Research and Clinical Leader 1

Senior Research and Clinical Leader's can only be named on one application only

B.2.1 Contact Details

Title		First Name			
Last Name					
Email Address					
Mobile					
Telephone					
Address 1					
Address 2					
Address 3					
Suburb		State		Postcode	
Institution					
Are you an Australian Citizen? (Y/N)*					

*Non-Australian Citizens/Non-Permanent Residents are welcome to apply.

You will need to provide proof of residency to the Cancer Institute NSW if successful.

B.2.2 PhD Qualification

Discipline/Field	Organisation	Country	Month/Year Awarded (mm/yyyy)

B.2.3 Other Qualifications

(Including highest qualification if not PhD). Add additional rows as required

Degree/Award	Year	Organisation and Country

B.2.4 Academic Research Clinical, Professional and Industrial Experience

(Current and previous appointment(s) position(s) during the past 10 years)

Position held	Organisation	Department	Year Appointed and Status (eg fixed term, ongoing etc)

B.2.5 Proposed Role in Centre. No more than 100 words.

(insert name of Senior Research or Clinical Leader at start of text)

B.2.6 Career Achievements and Awards

For example, patents, prizes, distinctions, honours, awards and other professional activities. Other experiences and commitments should also be mentioned. No more than 500 words.

B.3 Senior Research and Clinical Leader 2

Senior Research and Clinical Leaders can only be named on one application only

B 3.1 Contact Details

Title		First Name			
Last Name					
Email Address					
Mobile					
Telephone					
Address 1					
Address 2					
Address 3					
Suburb		State		Postcode	
Institution					
Are you an Australian Citizen? (Y/N)*					

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B.3.2 PhD Qualification

Discipline/Field	Organisation	Country	Month/Year Awarded (mm/yyyy)

B.3.3 Other Qualifications

(Including highest qualification if not PhD). Add additional rows as required

Degree/Award	Year	Organisation and Country

B.3.4 Academic Research Clinical, Professional and Industrial Experience

(Current and previous appointment(s) position(s) during the past 10 years)

Position held	Organisation	Department	Year Appointed and Status (eg fixed term, ongoing etc)

B.3.5 Proposed Role in Centre. No more than 100 words.

(Insert name of Senior Research or Clinical Leader at start of text)

B.3.6 Career Achievements and Awards

For example, patents, prizes, distinctions, honours, awards and other professional activities. Other experiences and commitments should also be mentioned. No more than 500 words.

B.4 Senior Research and Clinical Leader 3

Senior Research and Clinical Leaders can only be named on one application only.

B 4.1 Contact Details

Title		First Name			
Last Name					
Email Address					
Mobile					
Telephone					
Address 1					
Address 2					
Address 3					
Suburb		State		Postcode	
Institution					
Are you an Australian Citizen? (Y/N)*					

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B.4.2 PhD Qualification

Discipline/Field	Organisation	Country	Month/Year Awarded (mm/yyyy)

B.4.3 Other Qualifications

(Including highest qualification if not PhD). Add additional rows as required

Degree/Award	Year	Organisation and Country

B.4.4 Academic Research Clinical, Professional and Industrial Experience

(Current and previous appointment(s) position(s) during the past 10 years)

Position held	Organisation	Department	Year Appointed and Status (eg fixed term, ongoing etc)

B.4.5 Proposed Role in Centre. *No more than 100 words.*

(insert name of Senior Research or Clinical Leader at start of text)

B.4.6 Career Achievements and Awards

*For example, patents, prizes, distinctions, honours, awards and other professional activities. Other experiences and commitments should also be mentioned. **No more than 500 words.***

B.5 Senior Research and Clinical Leader 4

Senior Research and Clinical Leaders can only be named on one application only

B.5.1 Contact Details

Title		First Name			
Last Name					
Email Address					
Mobile					
Telephone					
Address 1					
Address 2					
Address 3					
Suburb		State		Postcode	
Institution					
Are you an Australian Citizen? (Y/N)*					

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You will need to provide proof of residency to the Cancer Institute NSW if successful.

B.5.2 PhD Qualification

Discipline/Field	Organisation	Country	Month/Year Awarded (mm/yyyy)

B.5.3 Other Qualifications

(Including highest qualification if not PhD). Add additional rows as required

Degree/Award	Year	Organisation and Country

B.5.4 Academic Research Clinical, Professional and Industrial Experience

(Current and previous appointment(s) position(s) during the past 10 years)

Position held	Organisation	Department	Year Appointed and Status (eg fixed term, ongoing etc)

B.5.5 Proposed Role in Centre. No more than 100 words.

(insert name of Senior Research or Clinical Leader at start of text)

B.5.6 Career Achievements and Awards

For example, patents, prizes, distinctions, honours, awards and other professional activities. Other experiences and commitments should also be mentioned. No more than 500 words.

B.6 Senior Research and Clinical Leader 5

Senior Research and Clinical Leaders can only be named on one application only

B.6.1 Contact Details

Title		First Name			
Last Name					
Email Address					
Mobile					
Telephone					
Address 1					
Address 2					
Address 3					
Suburb		State		Postcode	
Institution					
Are you an Australian Citizen? (Y/N)*					

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B.6.2 PhD Qualification

Discipline/Field	Organisation	Country	Month/Year Awarded (mm/yyyy)

B.6.3 Other Qualifications

(Including highest qualification if not PhD). Add additional rows as required

Degree/Award	Year	Organisation and Country

B.6.4 Academic Research Clinical, Professional and Industrial Experience

(Current and previous appointment(s) position(s) during the past 10 years)

Position held	Organisation	Department	Year Appointed and Status (eg fixed term, ongoing etc)

B.6.5 Proposed Role in Centre. No more than 100 words.

(insert name of Senior Research or Clinical Leader at start of text)

B.6.6 Career Achievements and Awards

For example, patents, prizes, distinctions, honours, awards and other professional activities. Other experiences and commitments should also be mentioned. No more than 500 words.

B.7 Senior Research and Clinical Leader 6

Senior Research and Clinical Leaders can only be named on one application only

B.7.1 Contact Details

Title		First Name			
Last Name					
Email Address					
Mobile					
Telephone					
Address 1					
Address 2					
Address 3					
Suburb		State		Postcode	
Institution					
Are you an Australian Citizen? (Y/N)*					

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You will need to provide proof of residency to the Cancer Institute NSW if successful.

B.7.2 PhD Qualification

Discipline/Field	Organisation	Country	Month/Year Awarded (mm/yyyy)

B.7.3 Other Qualifications

(Including highest qualification if not PhD). Add additional rows as required

Degree/Award	Year	Organisation and Country

B.7.4 Academic Research Clinical, Professional and Industrial Experience

(Current and previous appointment(s) position(s) during the past 10 years)

Position held	Organisation	Department	Year Appointed and Status (eg fixed term, ongoing etc)

B.7.5 Proposed Role in Centre. No more than 100 words.

(insert name of Senior Research or Clinical Leader at start of text)

B.7.6 Career Achievements and Awards

For example, patents, prizes, distinctions, honours, awards and other professional activities. Other experiences and commitments should also be mentioned. No more than 500 words.

(Applicant – please insert proposed Centre Name here)

B.8 Proposed Centre Manager (if known at the time of application, otherwise leave blank)

Title		First Name			
Last Name					
Email Address					
Mobile					
Telephone					
Address 1					
Address 2					
Address 3					
Suburb		State		Postcode	
Institution					
Are you an Australian Citizen? (Y/N)*					

**Non-Australian Citizens/Non-Permanent Residents are welcome to apply.
You will need to provide proof of residency to the Cancer Institute NSW if successful.*

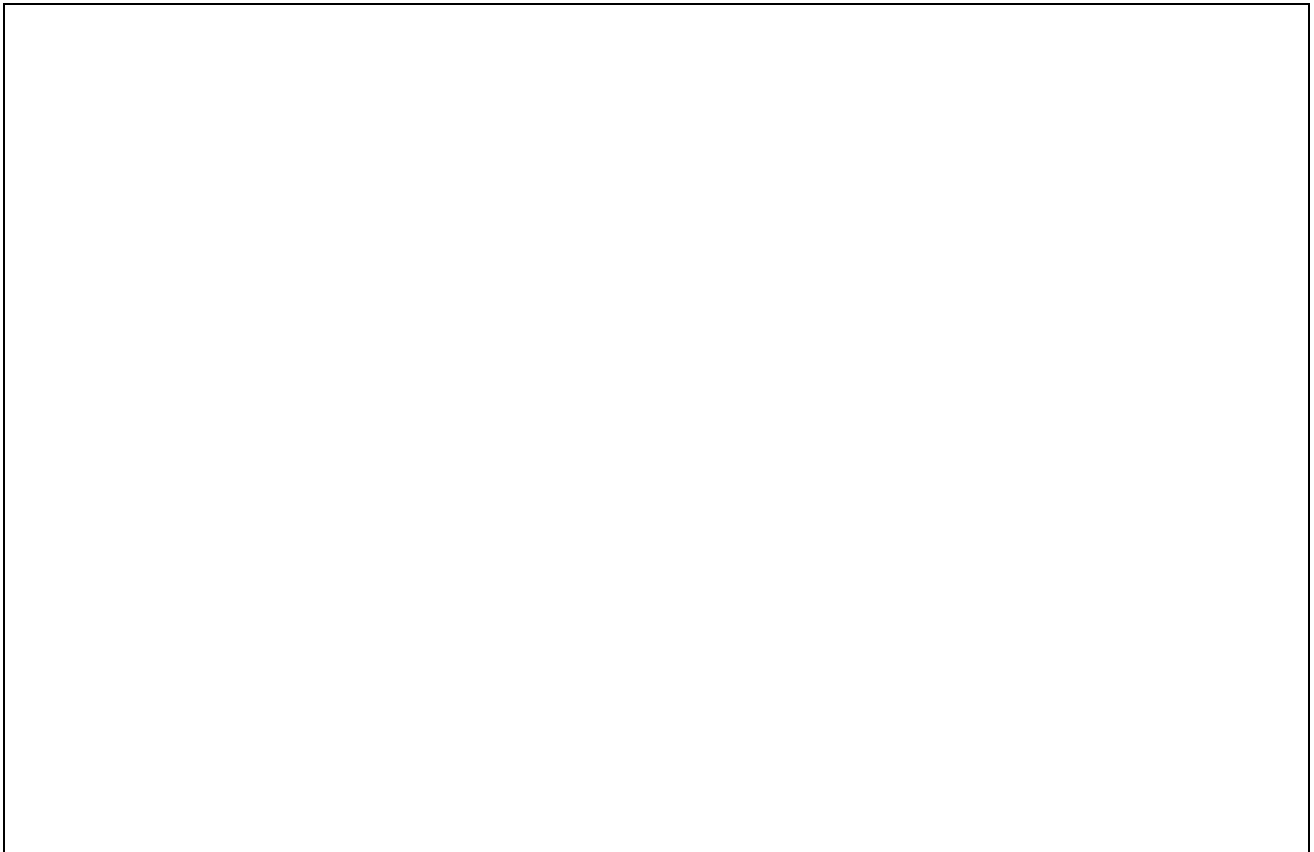
SECTION C – SELECTION CRITERIA (No more than 10 pages excluding references and diagrams)

The selection criteria should be addressed in this section. Refer to clause 8 in the guidelines for further details. The following headings should be used if possible.

C.1 Research Strategy and Flagship Programs (40%)

C.2 Centre Leadership and Management (40%)

C.3 Institutional Support (20%)



SECTION D – ADDITIONAL QUESTIONS

D.1 Evidence of Collaboration

Include recent publications, reports and grants which evidence collaboration amongst the Centre Directed and Senior Research and Clinical Leaders (**Maximum 2 pages**)

D.2 Examples of successful translational projects

Provide examples of any specific projects relevant to the application (**Maximum 1 page**)

D.3 What challenges are expected in the setting up of the proposed Centre?

Outline the challenges the research team expect to face and the strategies that will be put into place to deal with them. (**Maximum ½ page**)

D.4 Value for money

Provide an overview of what could not be achieved without access to the funds requested. (Maximum ½ page)

D.5 Benefit to the population of NSW.

*What is the benefit of the Centre to the proposed geographical locale and/or the broader population of NSW?
(Maximum ½ page)*

D.6 Post graduate students

Provide an outline of the infrastructure in place to bring students through the Centre (Maximum ½ page)

SECTION E – REQUESTED BUDGET

E.1 Budget Requested

The budget should be entered into the MS Excel spreadsheet which is located at <http://www.cancerinstitute.org.au/research-grants-and-funding/grants/open-grants> Further details are included in the spreadsheet.

E.2 In-Kind and Cash Contributions

The contributions should be entered into the MS Excel spreadsheet which is located at <http://www.cancerinstitute.org.au/research-grants-and-funding/grants/open-grants> Further details are included in the spreadsheet.

SECTION F – RESEARCH OUTPUTS

The research output for each named Centre Director and Senior Research and Clinical Leader should be entered into the MS Excel spreadsheet which is located at <http://www.cancerinstitute.org.au/research-grants-and-funding/grants/open-grants> Further details are included in the spreadsheet.

SECTION G – CERTIFICATION

Privacy Notice

Applicants (researchers/clinicians and administering institutions) consent to the information supplied as part of their application being disclosed for the purposes of the assessment of their application and for purposes connected with the making and administration of the grant. Such disclosure includes, but is not limited to, disclosure to members of the Grants Review Committee, independent readers/assessors requested to provide advice, and relevant representatives and employees of the Cancer Institute NSW grant program process. The Cancer Institute NSW may publicise and report on the awarding to, and the use of, the funds including media releases, general announcements and annual reports. Documents containing personal information are handled and protected in accordance with the provisions of the Privacy and Personal Information Protection Act 1998 which sets standards for the collection, storage, use and disclosure of, and access to, personal information.

G.1 Certification by Proposed Centre Director

I certify that:

To the best of my knowledge and belief, information contained in this application is complete, true and correct and I understand that the provision of false or misleading information may attract substantial penalties.

I certify that I am named as a Centre Director on this application only, and that the proposed Deputy Director (if included) Senior Research and Clinical Leaders, and Centre Manager are named on this application only.

I consent to this application being peer-reviewed by persons who may remain anonymous.

I have read and agreed to the Privacy Notice above.

Name	Signature	Date

G.2 Certification by the Administering Institution

I certify that:

1. I am authorised to sign the application form on behalf of this Administering Institution.
2. I am prepared to have the Grant administered by this institution under the conditions as set out.
3. I have read and consent to all the terms and conditions in the Cancer Institute Funding Agreement and acknowledge that receipt of this application is based on acceptance of the Funding Agreement see (<http://www.cancerinstitute.org.au/research-grants-and-funding/grants/policies-and-forms>).
4. All funds awarded for the Grant will be used only for the purpose for which they were awarded and will be distributed in accordance with the CINSW approved and awarded budget.
5. Agreement has been reached with collaborators in this application, or will be reached prior to the commencement of this Grant, about IP ownership, financial arrangements and any other support specified in the form.
6. The facilities and services necessary for the efficient conduct/management of the grant will be provided.
7. The Administering Institution will ensure that all ethical and other clearance(s) have been obtained that may be necessary prior to the establishment of or during this Grant.
8. Statements of Compliance in relation to ethics matters and certification in relation to the Joint NHMRC/ AVCC statement and Guidelines on Research Practice will be provided upon request.

Name

Name	Signature	Date

APPLICATION CHECKLIST

The following checklist must be completed prior to submission. Incomplete applications will not be accepted.

ITEM	Yes/No
The application form is complete – incomplete applications will be deemed ineligible.	
Page Limits and Word Counts have not been exceeded. (If no, any information in excess of the requirements will be deleted).	
The budget requested is at least a minimum of \$500,000 and no more than \$1,300,000 per annum (excluding GST).	
The term of the grant is no more than five years.	
8% of the Budget has been allocated to the Biobanking Stakeholder Network	
The proposed Centre Director and Senior Research and Clinical Leaders are based in NSW for the duration of the grant.	
All appropriate sections of the Excel spreadsheet have been completed and saved with correct naming format.	
A single institution has been nominated as an Administering Institution.	
The Selection Criteria has been addressed.	
The Administering Institution is prepared to administer the funds in accordance with the funding agreements and accepts financial responsibility.	
The Administering Institution is willing to sign the Funding Agreement. No Variations to the wording of the agreement will be accepted.	
The following documents have been saved with the correct naming format, and the correct file path, i.e. Application Form –MS Word Budget and Research Output Template - MS Excel Plus - A signed copy of the application form	