

COMPANY NAME CHANGE NOTIFICATION

THIS FORM MUST BE PRINTED or COPIED ONTO YOUR **NEW COMPANY LETTERHEAD**

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DATE: _____

ATTN: JOHN HOFFER, AVIATION SECURITY DIVISION
AIRPORT POLICE DEPARTMENT
MINNEAPOLIS/ST. PAUL INTERNATIONAL AIRPORT
ST. PAUL, MN 55111

NEW company name _____ Effective Date: _____

When company name change is completed
ACTIVE BADGE HOLDERS have 30 days to update badges
Use Badge Renewal and Replacement Form (badge renewal fee applies)

FORMER company name _____

PROJECT NAME or
DESCRIPTION _____

1. We provide services for the following airport customer(s): list SPONSOR Company(ies)

2. A brief description of what our company does is _____

3. The term of our contract is through _____ / _____ / _____
mm dd yyyy

LOCAL **BUSINESS** ADDRESS (if different than address on company letterhead)
Please **TYPE** or legibly **PRINT**

Street _____ Suite _____

City _____ State/Province _____ Zip _____

Phone # _____ Cell # _____ FAX # _____ E-MAIL _____

Sincerely,

Signature

TYPE or PRINT NAME

SUBMIT THIS FORM along with:

- **SPONSOR COMPANY** Letter
- **TWO AUTHORIZED SIGNER LETTERS**
(min. 2 per company) List one Signer as Primary Contact
- **DIRECT BILLING** (if applicable)
- **SEND** to either:
 - ☐ Scan/E-mail Security@mspmac.org
 - ☐ FAX 612-467-0779

(Badging/forms/companyforms/companynamechange-2013)